

# **VALLEY CENTER FIRE PROTECTION DISTRICT**



**BOARD OF DIRECTORS' REGULAR MEETING  
VCMWD Board Room**

**Thursday – January 15, 2026 at 6:00 p.m.**

**Valley Center Fire Protection District Board of Directors**  
**REGULAR MEETING AGENDA**  
**January 15, 2026 / 6:00 p.m.**

Valley Center Municipal Water District Board Room  
29300 Valley Center Rd Valley Center, CA 92082

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

*Any member of the Public may speak on any matter that is not on the Agenda. However, under State law, no decisions or actions can be taken and any such matters will be referred to the next meeting.*

**5. PROCLAMATIONS AND PRESENTATIONS**

None

**6. CONSENT CALENDAR**

*All items listed on the Consent Calendar listed as Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Calendar from the Board Agenda for discussion.*

- A. Approve Board Meeting Minutes on the Regular Meeting on December 18, 2025  
**Standing Item – Review and Approve**

**7. STAFF REPORTS**

- A. Fire Chief's Report
- B. Operations Division Report
- C. Fire Station Project Monthly Update
- D. Administrative Services & Community Risk Reduction Division Report
- E. Valley Center Firefighters Association Report

**8. OLD BUSINESS**

None

**9. NEW BUSINESS**

- A. Public Hearing on Petition for Annexation of Territory to CFD 2008-01 and related matters, proposal to adopt Resolution NO 2026-01 (Airflight).
- B. Chief Duncan Report - VCFPD 2026 Training Plan
- C. Discussion regarding vacant position and how to proceed

**10. TREASURER'S REPORT**

Review of Fiscal Recap for December 2025 Treasurer's Report

## **11. CLOSED SESSION**

- A. Personnel Matters - Fire Chief Performance Evaluation
  - 54957.7. Announcement prior to Closed Session:
    - (a) Prior to holding any closed session, the legislative body of the local agency shall disclose, in an open meeting, the item or items to be discussed in the closed session. The disclosure may take the form of a reference to the item or items as they are listed by number or letter on the agenda. In the closed session, the legislative body may consider only those matters covered in its statement. Nothing in this section shall require or authorize a disclosure of information prohibited by state or federal law.
    - (b) After any closed session, the legislative body shall reconvene into open session prior to adjournment and shall make any disclosures required by Section 54957.1 of action taken in the closed session.
    - (c) The announcements required to be made in open session pursuant to this section may be made at the location announced in the agenda for the closed session, as long as the public is allowed to be present at that location for the purpose of hearing the announcements.

## **12. ANNOUNCEMENT OF CLOSED SESSION ACTIONS**

## **13. BOARD OF DIRECTORS COMMENTS**

## **14. ADJOURNMENT**

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at (760) 751-7600, at least 48 hours before the meeting, if possible*

**NEXT REGULAR MEETING – February 19, 2026**

**CONSENT CALENDAR**

**BOARD OF DIRECTORS' PACKET**

**VALLEY CENTER FIRE PROTECTION DISTRICT**



**Minutes  
Of A Regular Meeting  
Of the Board of Directors of  
Valley Center Fire Protection District  
December 18, 2025 / 6:00 p.m.**

Valley Center Municipal Water District Board Room  
29300 Valley Center Rd  
Valley Center, CA 92082

1. Call to Order at 6:00 p.m.
2. Roll Call:  
Robb Rattray – Present  
Steve Hutchison – Present  
Phil Bell – Present  
Ron Duff – Present  
Lin Werkheiser – Present
3. Pledge of Allegiance – led by Chief Loffredo
4. Election of Officers - These Board members were elected to the following positions:  
Phil Bell, President, Steve Hutchison, Vice President, Ron Duff, Secretary and Dr. Robb Rattray, Treasurer.
5. Public Comment – None
6. Proclamations and Presentations – Paul Kaymark from Nigro & Nigro presented the 2024-25 Audit Report for the Board and staff and answered questions from the Board. Lindsey Leahy, the new General Manager of the Valley Center Municipal Water District introduced herself to the Board. Ms. Leahy shared her background and experience. She is looking forward to working with the District and the community.
7. Consent Calendar – The consent calendar, containing the minutes from the Regular Meeting on November 20, 2025 and Resolution NO. 2025-25 (Airflight) on Intention to Annex Territory to CFD 2008-1, after motion made and seconded, was unanimously approved by the Board.
8. Staff Reports
  - A. Fire Chief's Report – Chief Napier presented the month's activities
  - B. Operations Division Report – Chief Napier also gave the Operations Report which included a legislative update on socially equitable cannabis distribution within the community. The board voted unanimously to authorize President Bell to draft a letter expressing opposition to the current County policy that would allow cultivation and distribution of cannabis in the District.
  - C. Fire Station Project Monthly Update – Weekly progress reports from Erickson-Hall on Station 3 were included in the board packet.
  - D. Administrative Services & Community Risk Reduction Division Report – Chief Loffredo presented his report, he also updated the Board on his activities, training, inspections and

gave a special thanks to the volunteers for the job they are doing on defensible space inspections.

E. Valley Center Firefighters Association Report – Scott Panici presented his report to the Board. He informed the Board about the onboarding of the new hires. There will be a union meeting on January 8<sup>th</sup>. Station 3 is a nice station and all the little things that need to be done are getting done. He noted the management did a good job of picking the new hires and they are training every single day as a crew. The new captains are phenomenal with a lot of knowledge coming in.

9. Old Business – None

10. New Business

- A. The Board held a Public Hearing on an Annexation Petition into CFD 2008-1. After the hearing, upon motion duly made and seconded, Resolution NO. 2025-24 (Cool Water Ranch) was approved unanimously by the Board.
- B. There was a Call for Ballots for Election Special Districts Advisory Committee (LAFCO), after a discussion the Board agreed unanimously on their votes for 5 of the nominees, Mike Sims from Bonita-Sunnyside FPD, James Gordon, Deer Springs FPD, Jack Beebe, Fallbrook Public Utility District, Lindsey Leahy, Valley Center MWD and Dave McQuead from Rancho Santa Fe FPD.
- C. After the presentation by Paul Kaymark from Nigro & Nigro, the Board, after motion made and seconded, voted unanimously to approve the Valley Center Fire Protection District Financial Statements And Independent Auditors' Report for Fiscal Year Ended June 30, 2025.

11. Treasurers Report – The Treasurers Report was presented by Director Rattray. He noted that we are now 33% through the year, there were questions and clarity of how some of the line items are tracked. After motion made and seconded, the Treasurers Report was approved unanimously.

12. Closed Session – None

13. Announcement of Closed Session Actions – None

14. Board of Directors Comments

Director Rattray had a great time at the Christmas party and appreciates everybody's hard work. Director Hutchison seconded the kudos for the Christmas party and is looking forward to the Finance Committee meetings. He wasn't surprised to hear about the shed issue for the engine at Station 3 and noted that we need to find the money to take care of it.

Director Duff thanked the staff for their work on the audit report and the Christmas party.

Director Werkheiser enjoyed the Christmas party and the catering. He would like to see on the agenda a discussion regarding the vacant position in the January meeting.

Director Bell thought the party was great and commented that you can tell the health of an organization by the involvement of the firefighters. Their presence was phenomenal. He looks forward to the coming year.

Adjournment – 7:39 p.m.

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Ronald Duff, Secretary

**NEXT REGULAR MEETING: January 15, 2026**

**STAFF REPORTS**

**BOARD OF DIRECTORS' PACKET**

**VALLEY CENTER FIRE PROTECTION DISTRICT**



# VALLEY CENTER FIRE PROTECTION DISTRICT

28234 Lilac Road, Valley Center, CA 92082  
(760) 751-7600 Fax (760) 749-3892  
Website: [vcfpd.org](http://vcfpd.org)



January 15, 2026

## Fire Chief's Report Valley Center Fire Protection District Board

1. The Valley Center Fire Department had a very busy month with 194 Emergency Incidents, Rescues, Fires, Training, Public Education, Business Inspections, Home Safety/Vegetation Management Inspections, Fire Station projects.
2. ALS Program: Lifting and Back Injury Prevention
3. Operational Area Update: IMCI Multi Casualty Training
4. Local and Regional Training: Lexipol Platform Update
5. Cal Fire Valley Center Battalion: Station 71 is in transitional staffing: 3367 Type 3 with 3/0 staffing and ALS Ambulance, M71 staffed by AMR employees. Station 70 Under Construction.
6. Law Enforcement / Fire / Tribal Interagency Operations: IMCI-Active Shooter Tabletop Drill at Valley View Casino.
7. Fire Station 3: Crew Punch List Items. We are now in the Erickson Hall 1 year Warranty Period.

Valley Center Fire Station 1  
28234 Lilac Road  
Valley Center, CA 92082

Valley Center Fire Station 2  
28205 N. Lake Wohlford Road  
Valley Center, CA 92082

Valley Center Fire Station 3  
30100 Cole Grade Road  
Valley Center, CA 92082

## VCFPD OPERATIONAL REPORT: December, 2025

### ***Monthly Incident Data:***

	VCFPD Station 1 E161 BR161	VCFPD Station 2 E162 OES E370	VCFPD Station 2 S162	VCFPD Station 3 E163	VCFPD Admin Command	VCFPD Admin Prevention	Auto Aid Received	Auto Aid Given	Total Incidents	Turnout Time	Travel Time	Response Time
	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total VCFPD Incidents	90 <sup>th</sup> Percentile	90 <sup>th</sup> Percentile	90 <sup>th</sup> Percentile
JAN	114	72	71	0	12	7	63	47	211	0:02:04	0:12:36	0:13:19
FEB	116	67	59	0	6	4	88	58	194	0:02:04	0:14:14	0:16:01
MAR	99	54	62	0	4	2	58	29	169	0:02:06	0:13:33	0:15:14
APR	106	60	79	0	2	1	49	32	187	0:02:06	0:13:14	0:14:39
MAY	92	67	73	0	10	3	63	40	178	0:02:16	0:14:19	0:15:25
JUN	103	52	77	0	9	6	67	31	185	0:02:17	0:13:23	0:14:35
JUL	113	49	63	0	9	3	66	29	178	0:02:00	0:16:01	0:17:25
AUG	102	49	41	0	10	5	45	25	157	0:02:12	0:12:54	0:14:44
SEP	92	59	62	0	6	5	54	23	170	0:02:15	0:15:48	0:17:33
OCT	99	47	61	0	14	8	71	36	162	0:2:14	0:13:22	0:15:05
NOV	70	53	57	42	3	2	40	34	175	0:2:04	0:14:25	0:15:25
DEC	74	51	77	40	3	1	49	55	194	0:2:11	0:11:48	0:13:13
November 2024	79	66	0	57	6	2	58	27	169	0:02:18	0:13:14	0:14:34
2024 Year End Total	1184	580	818	0	78	18	820	424	2218	0:02:24	0:13:59	0:15:09
2025 Year to Date	1180	680	782	82	87	47	713	439	2147	0:02:16	0:15:48	0:17:25
2025 YTD % Change										-6%	12%	14%
Concurrent Incidents	Total Incidents	Two Concurrent Incidents	Three Concurrent Incidents	Four Concurrent Incidents	Five Concurrent Incidents	Two Concurrent Incidents	Three Concurrent Incidents	Four Concurrent Incidents	Five Concurrent Incidents			
2025 Monthly Total	194	31	12	1	0	19.14%	7.41%	.62%	0%			
2025 Ambulance Responses Monthly	Medic 11	Medic 71	Medic 70	Medic 211 / 79	Rincon Fire Rescue Ambulance 181,182	North Zone Rescue Ambulance	Air Ambulance	Total Unit Responses	Total Unit Transports	90 <sup>th</sup> Percentile Turnout	90 <sup>th</sup> Percentile Travel	90 <sup>th</sup> Percentile Response
Ambulance Transports	11	55	4	3	21	1	1	165	96	0:2:35	0:11:23	0:15:29

### ***Total Staffing:***

- Fire Captains: 9
- Fire Engineers: 8
- Firefighter-Paramedics: 10
- Firefighter-EMT's: 4
- Prevention Volunteers: 9
- Fire Explorers: 7

### ***Apparatus and Equipment:***

#### **Station 1:**

E161 In Service  
BR161 In Service Cross Staffed  
C1601 In Service  
C1602 In Service  
C1603 In Service  
C1604 In Service Reserve  
CP1616 In Service

#### **Station 2:**

E162 In Service  
S162 In Service  
OES 370 In Service Cross Staffed  
E169 In Service Reserve  
Pump Pod/Draft Commander in Service

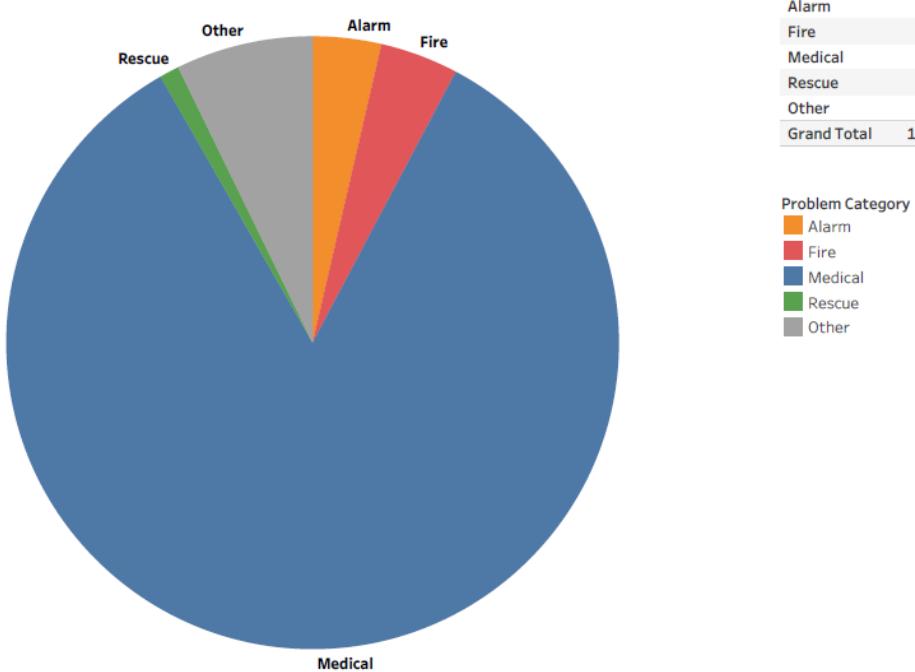
#### **Station 3:**

E163 In Service  
E168 Training Status

Valley Center Fire Station 1  
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Valley Center Fire Station 3  
30100 Cole Grade Road  
Valley Center, CA 92082



### **Special Training and Future Community Events:**

- CERT Medical Academy: Saturday, January 10, 2026 9am: CPR, AED, First Aid and Stop the Bleed
- Planning Group Evacuation Sub-Committee Quarterly Meeting: January 29, 2026 Library
- Annual All Hands Meeting and Team Photo: Tuesday, February 3, 2026, 0830 to 1230, Fire Station 1
- Annual Love your Heart Event: Saturday, February 14, 2026 from 10am to 12pm at the Library.
- San Diego St. Patrick's Day Parade: Saturday, March 14, 2025 8am to 12pm.

### **Legislative / Political Updates:**

- Local, State and Federal

### **Grants/Awards FY24-25:**

- AFG Grant Application FY2024: Awarded \$90,279.00: Building the RFP-RFQ Spec
- Safer Grant Application FY2024 in review: New Percentages 2025: Years 1 and 2: 75%, Year 3: 35%

### **Grants/Awards FY25-26:**

- Proposition 4 Wildfire and Climate Grant Application: FY2025 in review
- Neighborhood Reinvestment Grant: FY2025-2026: Awarded" \$25,000

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**Significant Incidents/Station Activities:**

- Vehicle vs Pedestrian: 29155 Valley Center Road
- Rescue Traffic Collision: Lilac and Sierra Rojo
- Residential Structure Fire: 28246 Orange Trail
- Rescue Traffic Collision: 31420 Valley Center Road
- Vehicle vs Pedestrian: Ridge Ranch and Valley Center Road

**Trauma Intervention Program (TIP):**

- 3 TIP responses for the month of December, 2025 to Valley Center. Tip is still responding directly to the scene or ER for critical incidents at the request of our Fire Captains and Sheriff Deputies.



Josef G. Napier  
Fire Chief, Valley Center Fire Protection District

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# ANNUAL SUMMARY

## 2025

Agency:  
**VALLEY CENTER**



For questions, reach out to:  
[data@ncdjpa.org](mailto:data@ncdjpa.org)

## 2025 Incident Count

Category

Aid

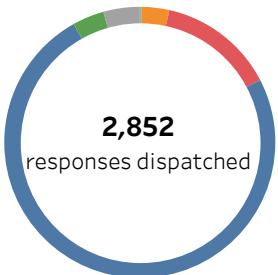
Alarm

Fire

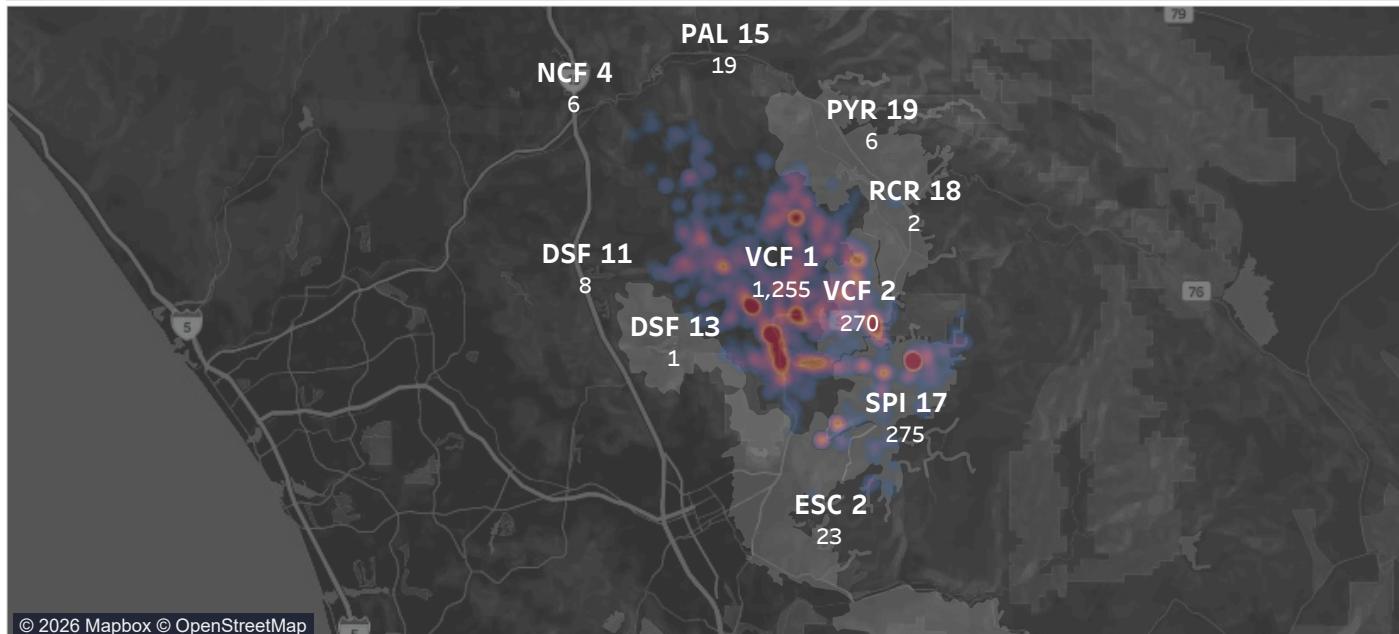
Medical

Rescue

Other



## 2025 Incidents by Station Response Area

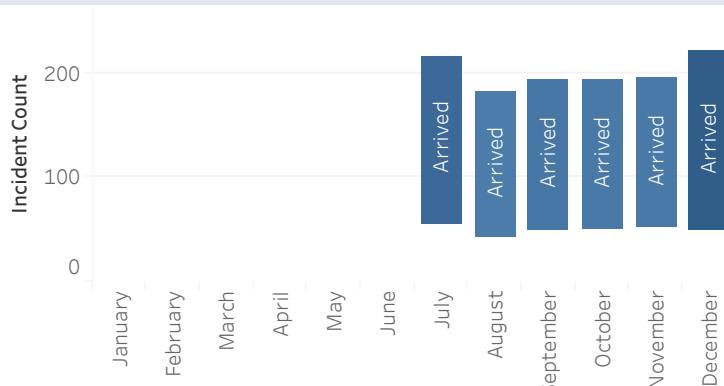


\* Incident points are filtered by CAD jurisdictional boundaries (red borders), and station areas show Esri's 20-min drivetime

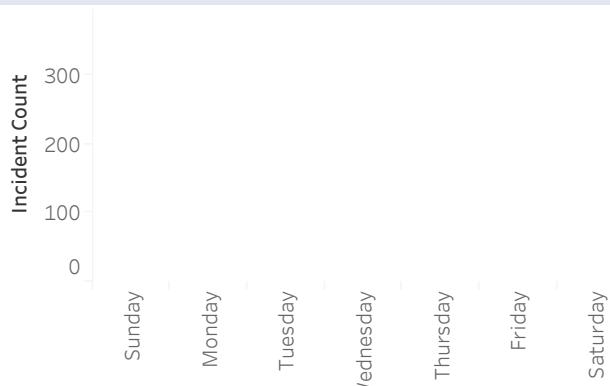
	Incidents in Jurisdiction	Assigned Incident Count	Assigned Responses	Arrived Responses
January 2025	171	205	288	201
February 2025	158	187	254	182
March 2025	153	169	221	169
April 2025	167	187	248	182
May 2025	161	178	242	172
June 2025	166	185	245	183
July 2025	163	178	234	171
August 2025	141	157	202	151
September 2025	152	170	224	167
October 2025	149	162	224	164
November 2025	146	175	225	154
December 2025	160	194	245	193
Grand Total	1,887	2,147	2,852	2,089

# 2025 Incident Distributions

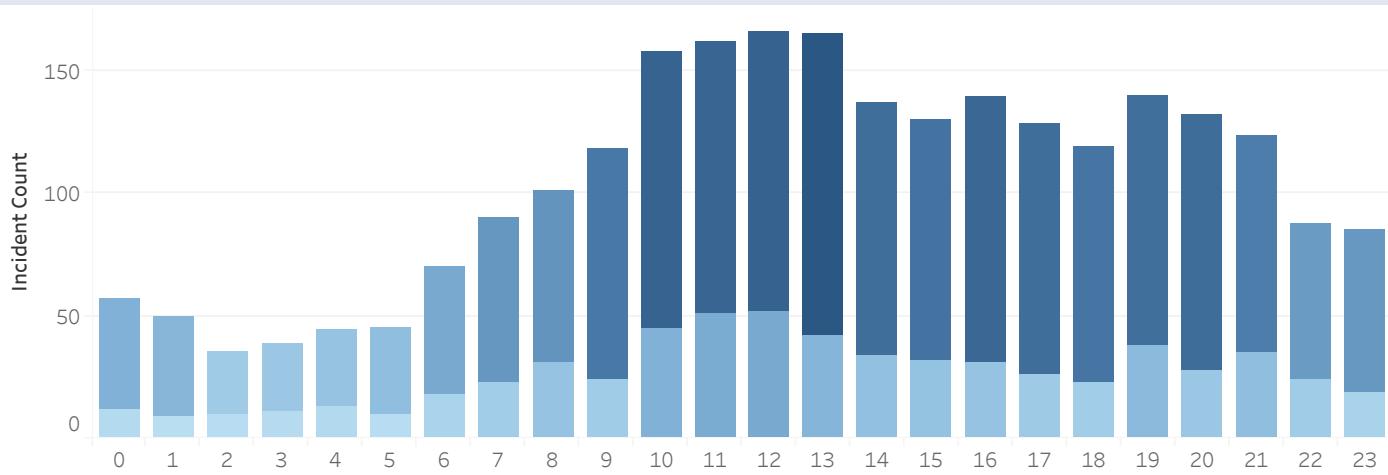
## Incident Count by Month



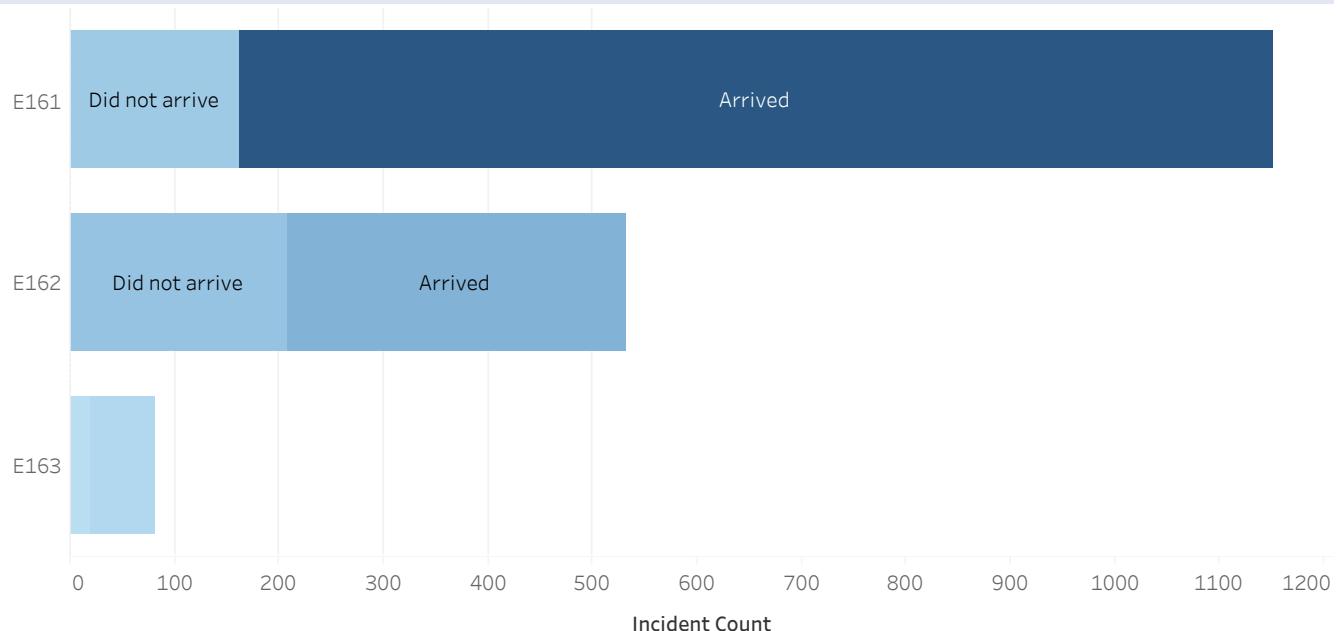
## Incident Count by Day of Week



## Incident Count by Hour



## Ambulance/Engine Annual Incident Counts



## 2025 Turnout Times

Avg. Percentile Turnout Time

00:01:14

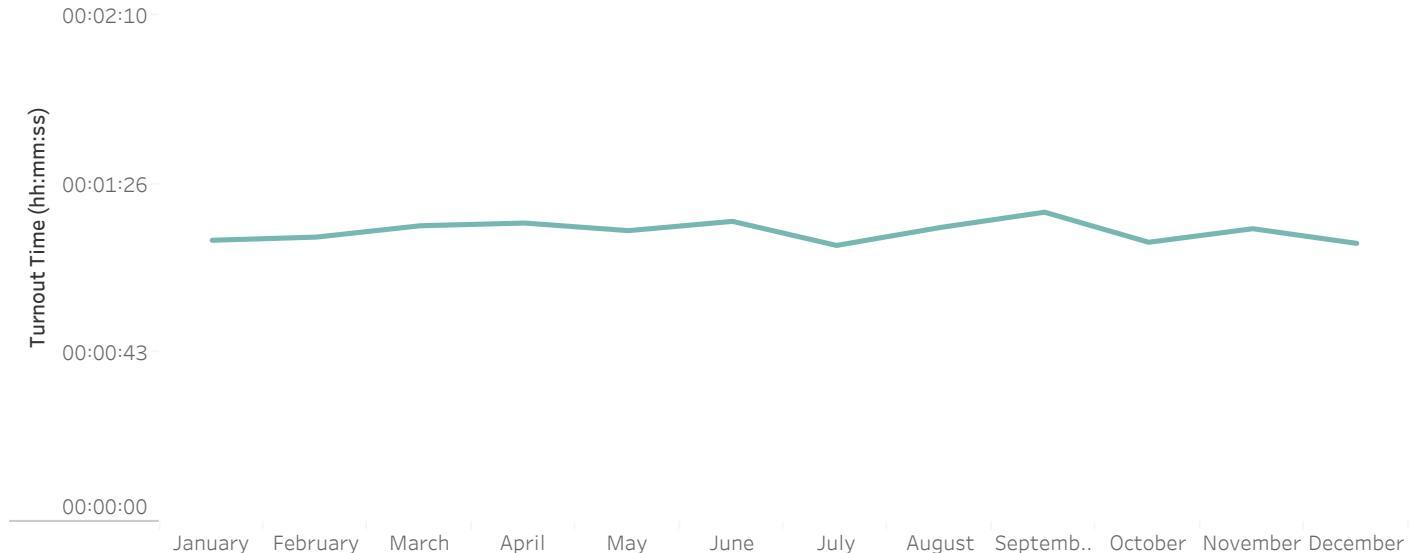
90th Percentile Turnout Time

00:02:14

Measure ■ 90th Percentile Turnout Time

■ Avg. Percentile Turnout Time

### Turnout Time by Month



### Ambulance/Engine Turnout Time Distribution



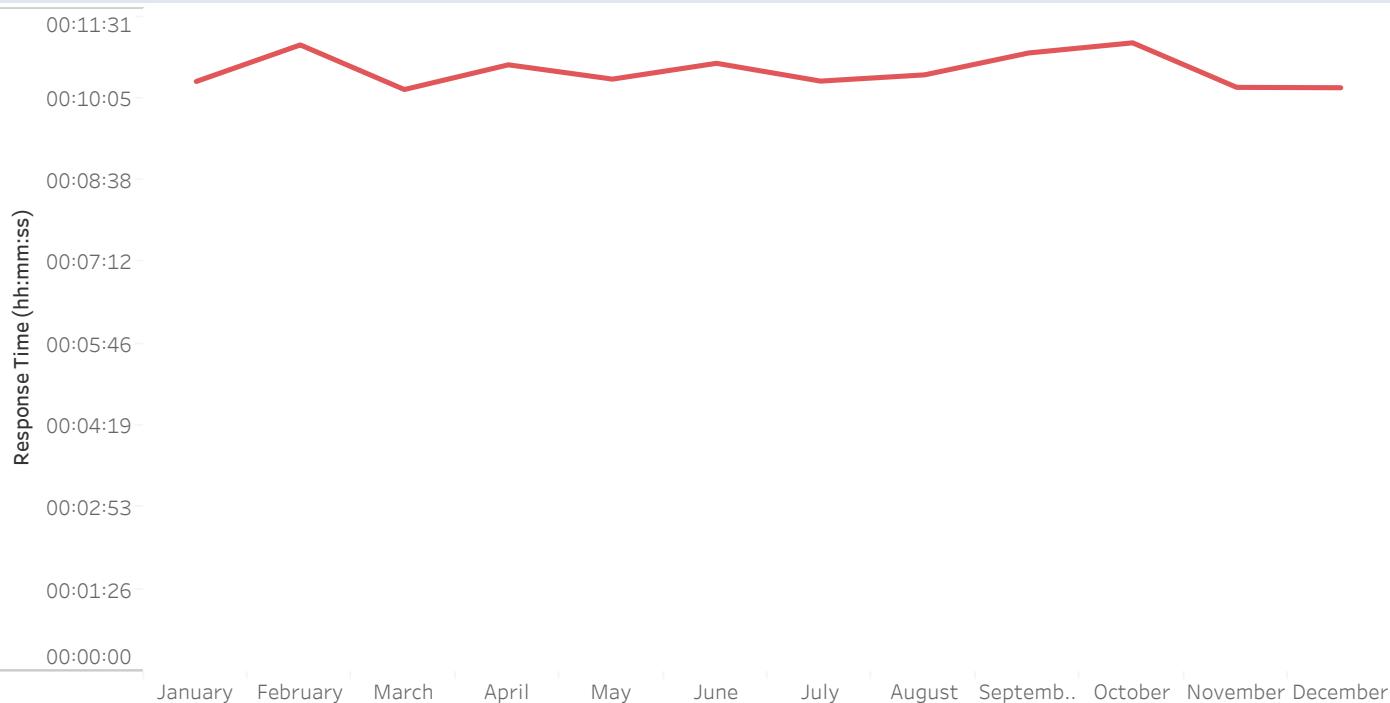
## 2025 Response Times

Avg. Response Time	90th Percentile Response Time	Avg. Response Time (First)	90th Percentile Response Time (First)
00:10:25	00:15:28	00:09:35	00:13:57

Measure █ 90th Percentile Response Time

█ Avg. Response Time

### Response Time by Month



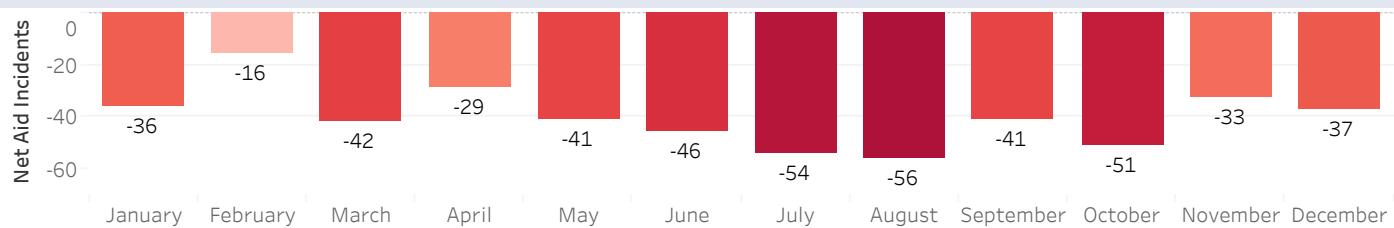
### Ambulance/Engine Response Time Distribution



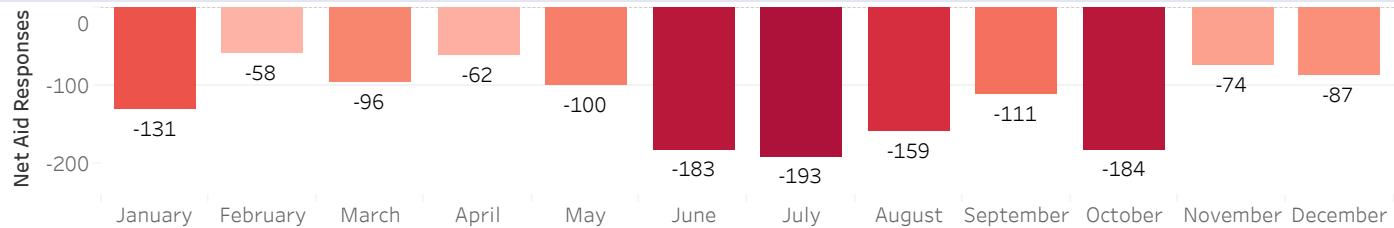
# 2025 Aid Summary

Aid Given				Aid Received			
Receiving Jurisdiction	Incidents	Responses	Unit Usage	Aiding Jurisdiction	Incidents	Responses	Unit Usage
CAL FIRE	11	15	00:03:53:02	CAL FIRE	262	558	14:17:53:43
ESCONDIDO FD	73	82	01:01:45:53	ESCONDIDO FD	69	90	01:11:44:47
NORTH COUNTY FPD	1	1	00:00:04:03	HEARTLAND	76	82	04:16:53:42
PALA FD	8	11	00:02:33:33	NORTH COUNTY FPD	40	76	00:19:27:01
RINCON FD	10	14	00:02:44:40	OCEANSIDE FD	12	12	00:01:44:06
SAN DIEGO FD	1	1	00:00:05:26	PALA FD	56	66	01:09:02:43
SAN MARCOS FD	3	3	02:15:24:48	PAUMA FD	31	33	00:21:42:52
SAN PASQUAL RESV FD	270	360	06:00:42:50	RANCHO SANTA FE FPD	7	9	00:06:59:33
VISTA FD	1	1	00:00:02:56	RINCON FD	417	472	16:18:53:10
Grand Total	378	488	10:03:17:11	SAN DIEGO FD	5	5	00:05:10:02
				SAN MARCOS FD	74	75	00:05:27:38
				SAN PASQUAL RESV FD	368	440	09:15:26:46
				VISTA FD	6	8	00:02:19:16
				Grand Total	1,423	1,926	51:08:45:19

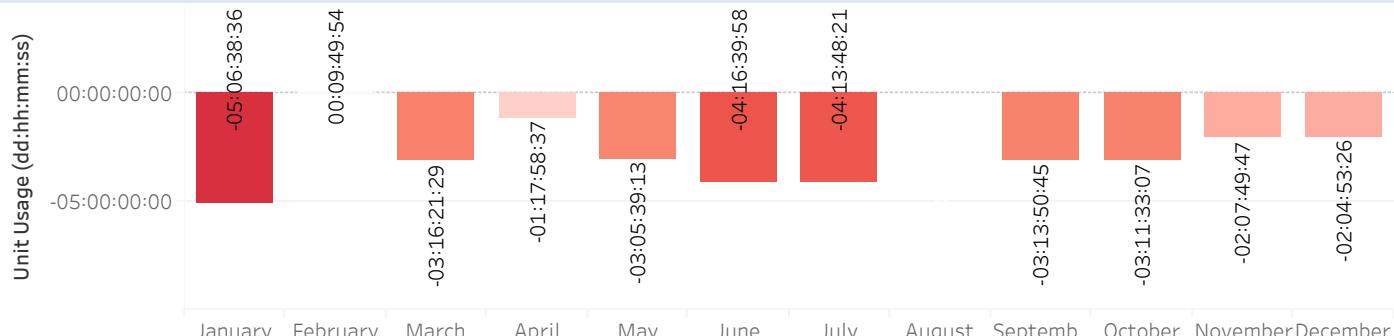
## Net Aid Incidents



## Net Aid Responses



## Net Aid Usage



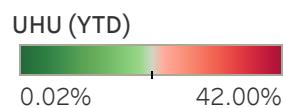
Positive: More aid given than received; Negative: More aid received than given

## UHU (Monthly)

	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	UHU (Monthly)
BR161	0.17%			0.00%	0.04%	0.04%		0.01%	0.13%	0.01%	0.17%		0.00% - 9.39%
C1601	0.02%	0.01%	0.16%		0.61%	0.07%	0.72%	0.02%	0.68%	0.19%			
C1602	0.14%	0.55%	0.14%	0.10%	0.03%	0.07%	0.36%	0.31%	0.06%	0.06%	0.03%	0.04%	
C1603	0.64%	0.42%	0.44%	0.02%	0.69%	0.43%	0.63%	0.32%	0.71%	0.72%	0.03%	0.05%	
CP1616				0.10%			0.17%						
E161	8.18%	9.00%	8.42%	7.15%	6.41%	7.70%	7.63%	6.92%	6.62%	6.64%	4.35%	5.08%	
E162	3.27%	3.29%	1.34%	0.90%	1.18%	3.23%	2.02%	2.93%	3.20%	2.64%	1.98%	2.79%	
E163											2.52%	2.19%	
OES370	0.79%	9.39%	1.74%	2.08%	2.60%	0.02%			0.23%	0.39%	1.34%	0.07%	
S162	4.45%	3.84%	4.27%	4.04%	4.82%	4.51%	2.81%	2.72%	3.80%	3.56%	3.19%	5.05%	

## UHU (Yearly)

	UHU (YTD)
BR161	0.05%
C1601	0.21%
C1602	0.16%
C1603	0.43%
CP1616	0.02%
E161	7.00%
E162	2.39%
E163	0.39%
OES370	1.50%
S162	3.92%



UHU calculated as of:

1/6/2026 09:12:07

# 2025 Transport Summary

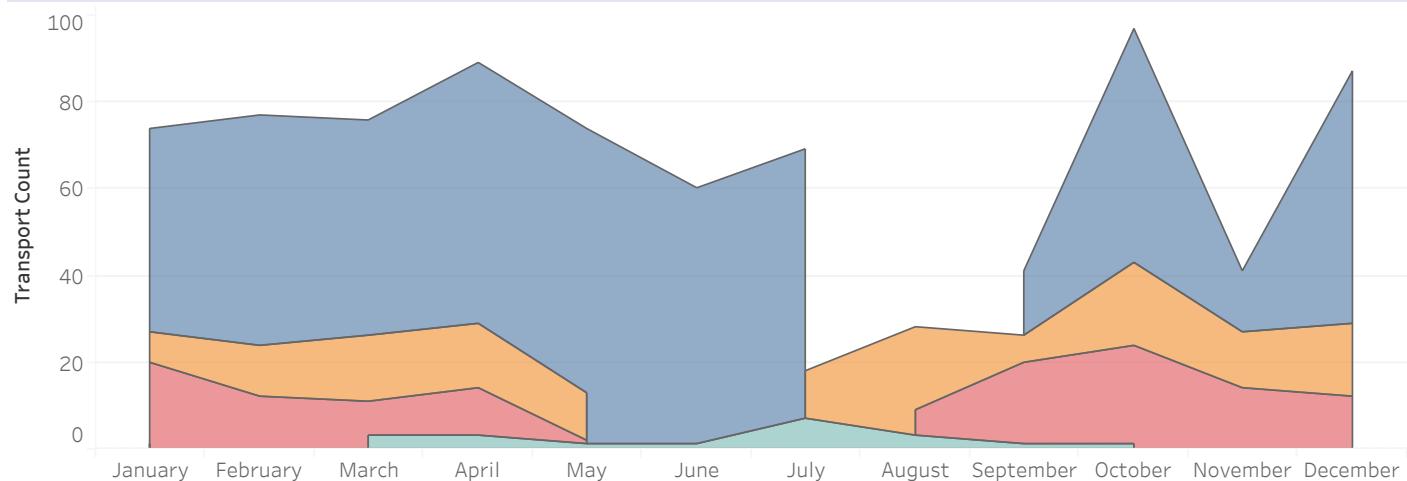
## Transport Count by Unit

Unit Name	Transport Count
M11	145
M70	125
M71	522
MAIRS	21
Grand Total	813

## Transport Count by Destination

Transport Destination	Count
PALOMAR MEDICAL CENTER ESCONDIDO	649
KAISER SAN MARCOS MEDICAL CENTER	68
TEMECULA VALLEY HOSPITAL	23
CHILDRENS HOSPITAL	21
SCRIPPS HOSPITAL LA JOLLA	11
TRI CITY MEDICAL CENTER (TCMC)	9
CHILDRENS HOSPITAL. (RADYS)	7
[NO DESTINATION LISTED]	4
POMERADO HOSPITAL	4
AIR AMB LZ	3
SHARP MEMORIAL HOSPITAL	3
UCSD HILLCREST	2
UCSD THORNTON	2
CHILDREN'S PRIMARY CARE MEDICAL GROUP	1
CHILDRENS HOSPITAL (RADYS)	1
INLAND VALLEY HOSPITAL	1
KAISER SAN DIEGO MEDICAL CENTER	1
MCP NAVAL HOSPITAL	1
RADY'S CHILDREN	1
SCRIPPS ENCINTAS HOSPITAL	1
Grand Total	813

## Monthly Transports by Unit



### Unit Name

■ M71

■ M11

■ M70

■ MAIRS



December 18, 2025

Valley Center Fire Protection District  
Attn: Joe Napier, Fire Chief  
Valley Center, CA 92082

Re: EHCC Project #4211  
Valley Center Temporary Fire Station No. 3  
30100 Cole Grade Rd.,  
Valley Center, CA 92082

Dear Chief Napier;

For the project record we wanted to memorialize that the Valley Center Temporary Fire Station No. 3 is substantially complete as of November 26, 2025 and the Fire Department has occupied and can utilize the project for its intended use.

We note the following:

- 1) The Fire Department and Design Team have inspected the work and generated a punchlist. As of December 16<sup>th</sup>, all the punchlist items have been completed.
- 2) The following final sign offs for permits PDS2025-COMACC-000044, PDS2025-COMACC-000045 and PDS-2025-COMPRI-000016 have been granted: Final Underground Electrical, Fire Sprinkler Hydro Test, House Gas, Mobile Home Setup/Ringout, Foundation/Steel/Holdowns/AB's, Underground Plumbing, Yard Gas, Sewer /Septic Connect, Temporary Power/TSPB and Final Flagpole Inspection.
- 3) All systems included in the work are operational as designed.
- 4) EHCC and our subcontractors have provided training on operation and maintenance of all systems including the emergency generator.

Erickson-Hall Construction Co. will remain appropriately engaged on the project until the final County approval of the offsite work is obtained. The closeout documentation, operation & maintenance manuals, warranties and as-built drawings are being compiled and will be transmitted to the Valley Center Fire Protection District within 30 calendar days.

As of November 26, 2025 we consider the Valley Center Temporary Fire Station No. 3 building located at 30100 Cole Grade Road to be VCFPD property and all required property insurances, from this date forward, should be provided by the VCFPD.

Sincerely,



Nathan Complin  
Project Executive



# VALLEY CENTER FIRE PROTECTION DISTRICT

28234 Lilac Road, Valley Center, CA 92082  
(760) 751-7600 Fax (760) 749-3892  
Website: [vcfpd.org](http://vcfpd.org)



## Administrative Services and Community Risk Reduction Division

### Board Report - December 31, 2025

#### Section 1.0 - Administrative Services Report

##### Unrestricted Fund Balances

This section describes the state of the property tax bank accounts at the county, and our accounts at Cal-Trust. These accounts are the basis for our general operating funds, and can be used as needed without restriction. Accrual based, meaning these are the bank balances minus any outstanding payments like uncashed checks. This is a snapshot of the accounts thru December 31, 2025, 2025.

Accounts marked with \* are held at the County, all others are with our bank

<u>DESCRIPTION</u>	<u>Balance as of Dec. 31, 2025</u>
<u>*Property Tax</u>	\$ 1,422,569.98
<u>CFD 2008-01 Tax Account*</u>	\$ 158,556.98
<u>General Operating</u>	\$ 267,518.09
<u>Payroll</u>	\$ 23,574.67
<u>Training</u>	\$ 30,108.06
<u>Explorer</u>	\$ 29,761.45
<u>Fire Foundation</u>	\$ 9,690.16
<u><b>TOTAL</b></u>	<u><b>\$ 1,941,779.39</b></u>

Valley Center Fire Station 1  
28234 Lilac Road  
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Valley Center Fire Station 2  
28205 N. Lake Wohlford Rd.  
Valley Center, CA 92082

Valley Center Fire Station 3  
30100 Cole Grade Rd.  
Valley Center, CA 92082

***December 31, 2025 Expenses***

<b><i>Description</i></b>	<b><i>Amount</i></b>
<i>Payroll</i>	<i>\$ 275,000.00</i>
<i>Expenses</i>	<i>\$ 133,027.31</i>
<i>Total</i>	<i>\$ 408,027.31</i>

***December 2025 Additional Expenses***

Stryker Sales-CPR Machines Maintenance 1st pmt of a 3 year service contract	\$6,582.36
Ca Special District Membership	\$9,005.00
Lexipol-Annual Fire Policy Manual Renew	\$6,232.23
North Cty. EVS (Service Engines)	\$19,005.97
AT&T (July to Nov. Fiber Optics Charges)	\$6,688.72

***January 2026 Additional Anticipated Expenses***

No Cty Dispatch - 3rd install	\$36,388.00
FRMS - Workers Comp - 3rd install	\$43,909.00

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### **Restricted Fund Balances**

This section is the restricted fund balances. These funds are restricted in their usage, and cannot be used for general expenses. In the case of mitigation funds, they can only be used for apparatus, equipment and facilities upgrades (not maintenance). Grant monies can only be used within the requirements of the grants.

<b>Account</b>	<b>Balance as of 12-31-25</b>
Fire Mitigation*	\$360,783.19
Grant Account	\$103,197.55
<b>Total</b>	<b>\$463,980.74</b>

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# Community Risk Reduction Monthly Update

The 2025 California Fire Code will be adopted by the San Diego County Board of Supervisors this month. All changes and updates have been discussed in previous meetings. There may be mid-cycle amendments which the Bureau will keep the Board apprised of. Locally, we are still waiting for clear direction on the opaque issues of affordable housing standards, BESS facilities, as well as ADU conversions to single family dwellings. The Board will be kept up to date as direction becomes available (or not).

The Fire Prevention Bureau continued to wind down last month. Monthly sales reflect an emphasis on holiday spending as opposed to construction and related.

Streamline business inspections have increased in the month of December with January continuing the increased workload.

Educational opportunities were abundant this past year. There have been no changes in curriculum indicated by the State Fire Marshal's Office. The office will continue to seek opportunities for growth as well as continuation of previous educational tracks started in the year of 2025.

The 2025 Christmas party was a tremendous success. I would like to thank Chief Napier for his hard work in coordinating the event and Shawii Kitchen for all their hard work preparing a stress-free meal.



## December 2025 Gross Sales by Category

This report summarizes the gross sales performance across the top categories for the period of December 1, 2025, through December 31, 2025.

Category	Items Sold	Gross Sales
Residential New Construction	4	\$1,453.15
Commercial New Construction	1	\$317.00
Miscellaneous Fees	2	\$300.00
Uncategorized	1	\$160.00
<b>Total</b>	<b>8</b>	<b>\$2,230.15</b>

## Total sales

**\$2,230.15****Summary**

All day (12:00 AM-11:59 PM PT)

▼ <b>Gross sales</b>	<b>\$2,230.15</b>
8 transactions	
Items	\$2,230.15
8 transactions	
Service charges	<b>\$0.00</b>
Returns	\$0.00
▼ <b>Discounts &amp; comps</b>	<b>\$0.00</b>
Net sales	<b>\$2,230.15</b>
8 transactions	
▼ <b>Deferred sales</b>	<b>\$0.00</b>
Taxes	\$0.00
Tips	\$0.00
Total sales	<b>\$2,230.15</b>
8 transactions	
▼ <b>Total payments collected</b>	<b>\$2,230.15</b>
8 transactions	
Card	\$1,410.00
Check	\$820.15
▼ Fees	<b>(\$48.33)</b>
Square payment processing fees	<b>(\$48.33)</b>
<b>Net total</b>	<b>\$2,181.82</b>

**NEW BUSINESS**

**BOARD OF DIRECTORS' PACKET**

**VALLEY CENTER FIRE PROTECTION DISTRICT**

RESOLUTION 2026-01

CFD 2008-1 – PUBLIC HEARING

AIRFLIGHT

APN: 129-292-49-00





## VALLEY CENTER FIRE PROTECTION DISTRICT

Administrative Office & Fire Prevention Bureau

28234 Lilac Road

Valley Center, CA 92082

Tel: 760-751-7600

Fax: 760-749-3892

### RESOLUTION NO. 2026-01

#### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT

**WHEREAS**, the annexation of described territory to the Community Facilities District 2008-01 (the "CFD") was submitted to a vote by the landowner of the real property located within the jurisdictional boundaries of the CFD on December 22, 2025; and

**WHEREAS**, four (4) votes (1 vote per acre) were cast by a proper mail ballot in favor of the levy of special taxes within the described territory of the CFD; and

**WHEREAS**, a sufficient-number of votes were cast in favor of levying special taxes within the CFD;

**NOW, THEREFORE, BE IT RESOLVED** that:

The results of the election as sufficient to levy special taxes within the CFD are hereby certified.

**PASSED, APPROVED, AND ADOPTED** by the Board of Directors of the Valley Center Fire Protection District, at a scheduled Regular Board Meeting thereof, this 15<sup>th</sup> day of January, 2026 by a unanimous vote.

Secretary  
Board of Directors

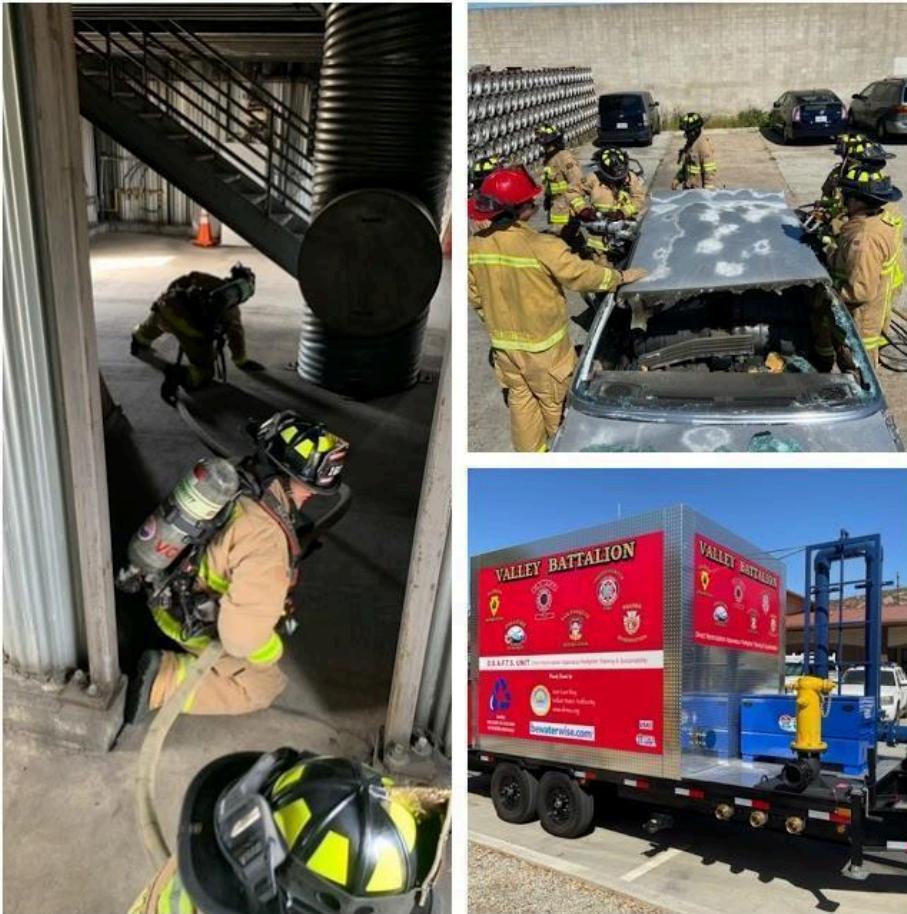
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# Valley Center Fire 2026 Training Plan



- Annual Training
- Valley Battalion Training
- Zone Training
- Performance Objective Standards
- Monthly Training Compliance (20 hrs)

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# **Valley Center Fire Department**

## **Training Staff**

### **Training Committee Members**

Scott Duncan, Division Chief  
Chris Palmer, Captain  
Ashlei O'Hair, FF/PM

### **Paramedic Advisory Committee**

Scott Duncan, Operations Chief/Chair  
Scott Panici, FF/PM  
Leo Gonzalez, FF/PM  
Chris Palmer, Captain  
Matt Green, Engineer  
Ashton Wright, FF/PM

### **SubJAC Committee**

Joe Napier, Fire Chief  
Scott Duncan, Operations Chief  
Justin Loffredo, Division Chief  
Scott Panici, 5187 President  
Doug Chalmers, 5187 VP  
Adam Pattison, 5187 Treasurer  
Ashlei O'Hair, 5187 Secretary

### **Apparatus Committee**

Scott Duncan  
Matt Green  
Joel Ramirez  
Chris McCann  
Joe Menton

## **Valley Center Fire Department Training Goals**

Post all training activities for each month on the Google calendar under “Operations Calendar”

Provide a detailed monthly Training schedule that will be placed in Google Calendar, and sent via Email to all members of the VCFPD.

Maintain a Department Training Working Group and conduct 2-4 meetings per year.

Maintain a Department Training Group to assist with instruction, evaluation and special assignments. (SME)

Assist all suppression personnel with completing a minimum of 20 hours of training per month.

Provide adequate E.M.S. Continuing Education hours to maintain EMT and Paramedic certifications. 24 hours per year minimum.

Provide training, support and evaluation to all Probationary Personnel.

Strive to comply with Federal, State and Local training mandates.

Actively participate in multi-agency/North Zone training opportunities.

Continue to improve, participate, and support Valley Battalion/ Multi Agency Drills.

Continue to prepare and evaluate proficiency standards (Performance Objective Standards, POS) throughout the year with Training Division led multi-company drills.

Provide subject matter expert instructors for all Zone and or Valley Battalion drills.

Provide training to maintain Blue Card Certifications for members and Valley Battalion through 24 hr labs and Sets and Reps.

Provide support to all members requesting or requiring training.

Utilize UASI funds to send members to higher level training/education.

# **Valley Center Fire Department**

## **Training Objectives**

Set clear training expectations for the classroom and manipulative settings

The main objective of this training plan is to ensure adequate skills retention for all suppression members of the Valley Center Fire Protection District.

The secondary objective is to ensure the training plan meets or exceeds California OSHA requirements for ongoing training for emergency responders.

This plan meets and exceeds the requirements under CCR 1910.120 for Hazardous Materials ongoing training.

This plan meets and exceeds the requirements for CFR 1910.146 for Confined Space Training refresher through demonstration of skills on trench rescue.

Wildland refresher training exceeds CCR 3410 (g) by conducting the RT-130, demonstration of competency with the fire shelter, and manipulative hose lays specific to wildland firefighting.

SCBA statutory requirements CCR 3409 & 5144 (h) are met by fit testing and skills demonstration as well as usage on multi company drills.

Paramedic and EMT skills and continuing education requirements are exceeded and are in accordance with CCR 100144. Blood borne and exposures specifically through the district's Injury and Illness prevention plan and CCR 5193(e) (5) as well as contracted services through Palomar Medical Health.

This training plan covers ISO requirements for 240 hrs. of annual training per firefighter per year. At the same time, it covers the requirements for 20 hrs. per month of training.

- This plan Meets ISO requirements for:
  - One live fire training exercise per year
  - One multi company drill every quarter (3hr duration)
  - 12 hrs. per year of Company Officer Training
  - 12 hrs. of driver training behind the wheel

- This plan accounts for an average 14 of the 24 hour requirements per month. Company Officers are responsible for the remaining hours to meet the ISO requirements.

## **Valley Center Fire Department Training**

### **Admin Status**

Status can be used when more than one company is at a central location and the Captain prefers one unit as the priority response unit over another. (1 min 15 second delay)

### **Training Status**

This is the preferred status if units need to have a delay while training. This status puts a 5-minute delay on the unit. The unit is still available for a response and will only receive calls when they are the closest unit.

### **Drill Status**

The department will generally allow one engine and one ambulance to be on Drill Status for training. The unit is unavailable for all responses and is placed on a 4 hr delay. This status should be used when one engine and/or Squad162 leave the district for training at the same time. Drill status shall be used sparingly and used only when Chief approval has occurred. (ex. multiple lines down, out of the district, technical rescue drill)

### **Fire School**

Fire School at Camp Pendleton will last up to two weeks. The first week will include any/all agencies including Cal Fire and U.S. Forest Service personnel. The second week is reserved for North Zone agencies only. We plan to participate during the second week, and participate in Engine Company Operations. Certain PTB positions and other specific training opportunities will also take place during this fire school. The dates and times to be determined at a later date.

### **Vector Solutions**

Vector Solutions Training has been expanded. Fitness now includes a drop down menu that allows you to document specific physical fitness. Assignments on Target Solutions will be due by the end of each month assigned. In addition, all training reports (Record Completions) shall be documented in the Target Solutions system. All monthly training reports will be generated from this system. Included each month with the monthly report will be a completion report. This report is sent through channels to your assigned Battalion Chief, and then sent to training.

# Employee Responsibilities

All personnel shall be prepared and on time for scheduled training activities.

- Classroom/drill ground etiquette
  - Department Cell phone Policy applies during all training exercises
  - Class/Manipulative
  - Members will engage and interact with the instructor

Appropriate levels of personal protective equipment (PPE) shall be worn during manipulative training exercises per department policy.

All training activities should be logged into Vector Solutions by the last shift of each month.

Suppression personnel shall accomplish all training noted on the training schedule. If you miss scheduled training due to leave or trades, make sure and schedule make up class as directed by your Captain.

Personnel shall notify their Captain and the Operations Chief if unable to attend mandated training or accomplish the 20 hours per month minimum requirement.

Provide feedback to the Training Chief on any and all areas that can be improved. The Valley Center Fire Department training goal is to provide a quality product that incorporates team work, trust and discipline.

- RT-130 (Mandatory)
- HAZMAT training (Mandatory)
- Respiratory Fit Test and Respiratory Fitness Questionnaire (Mandatory)
- Vector Solutions: A minimum of 1 class per month is scheduled. This training helps us to comply with state and federal mandates (CCR, CFR, Title 8, OSHA, ISO).  
Assignments shall be completed on or before the end of the month. (Mandatory)
- Confined Space Drill/Trench Rescue w/entry (Mandatory)
- Swiftwater/Static Water Rescue
- Elements of Supervision and Management- Supervisors only
- Valley Battalion Drills (Multi company)

# 2026 Monthly Training Activities

## January – February

### January

H-C/D	Subject	Dates	Location	Responsibility
2C	CE- Zoll Monitor	1/7, 1/9 & 1/10	Library	Captain Palmer
2c	Skin Cancer Screening	1/17, 1/18 and 2/1	Vista	Duncan
1C	SDG&E Pre-Course Work	Complete ASAP	Vector Solutions	Captain
1C	VHF Day A Shift	1/2/2026	Local	Local Agency
2D	Apparatus Operator Training- Type 3 draft/ pump	Jan 14, 15, 29	Local	Captain
1C	Lexipol Policy Review	Flexible	In quarters	Captain
1D	Driver training	Flexible	FMZ	Captain
2C	Blue Card sets and reps	NA		Blue Card Student
10D	PT	Mandatory each shift	Crew's discretion	
1D	PPE/Uniform Inspections	Completed by end of Month	Local	Captain to Manage
2D	Safety Drill			

### February

H-C/D	Subject	Dates	Location	Responsibility
2C	CE-Topic to be determined	10, 11 &13	Library	EMS
4D	SDG&E/HazMat North Zone Drill	2/2, 2/3, 2/6, 2/9, 2/12 & 2/19	TBD	Training
1C	Safety Drill-	End of Month	Vector	Captain
1C	VHF Day B Shift	2/15/2026	Local	Local Agency
1D	Driver Training	Flexible	FMZ	Capt.
1C	EOM/SOG review	Flexible		Napier
2C	Blue Card CE online	TBD		Capt.
10D	PT	Assigned Shifts	Local	Capt.


## 2026 Monthly Training Activities

### March - April

#### March

H-C/D	Subject	Dates	Location	Responsibility
2C	CE-	24, 25, &27	Library	EMS
1C	Safety Drill-	End of Month	Vector	Captain
1C	VHF Day C Shift	3/14/2026	Local	Local Agency
1D	Driver training	Flexible	FMZ	Capt.
T8	NZ Engineers Exam	TBD	TBD	Training
1C	EOM/SOG review			Napier
	Fresno Symposium	TBD	Fresno	Training
2C	Blue Card Sets and Reps	TBD		Cadre
10D	PT	Assigned Shifts	Local	Capt.

#### April

H-C/D	Subject	Dates	Location	Responsibility
2C	CE-	13,15 &16	Library	EMS
1C	Safety Drill-	Flexible	Vector	Captain
1C	VHF Day A Shift	4/8/2026	Local	Local Agency
T8	NZ Captains Exam	TBD	TBD	NZTO
8D	RT 130 Manipulative	Flexible	Local	Training/ Captains
1D	Driver training	Flexible	FMZ	Captain
1C	EOM/SOG review			Training
2C	Blue Card 24 hr lab (If Needed)	April 14, 16, 24	SP	Cadre
3D	RT-130 Pre-course Vector Solutions	To be completed before manipulative skills are tested.	Local	Captain
4D	Hose Testing	Flexible	Station	Captains

# 2026 Monthly Training Activities

## May – June

### May

H-C/D	Subject	Dates	Location	Responsibility
2C	CE-	5, 6 & 8	Library	EMS
4D	North Zone Drill- Hose		RSF	NZTO
1C	Safety Drill-	End Of Month	Vector	Captain
1C	VHF Day B Shift	5/5/2026	Local	Local Agency
1C	EOM/SOG review	Flexible	In quarter	Capt.
1D	Driver training	Flexible	FMZ	Captain's
2C	Blue Card 24 hr lab			Duncan
10D	PT	Mandatory each shift	Crew's discretion	Capt.
	CFED Conference	5/17-5/21,2026	Palm Springs	Training/ EMS
8D	County Wildland Drill	TBD		
1C	Mental Health Standdown	Flexible	Station	Captains

### June

H-C/D	Subject	Dates	Location	Responsibility
2C	CE- Protocol Update	8, 9 & 11	Library	EMS
1C	Safety Drill-	End of Month	Vector	Captain
1C	VHF Day C Shift	6/18/2026	Local	Local Agency
1C	EOM/SOG review	Flexible	In quarter	Capt.
1D	Driver training	Flexible	FMZ	Capt.
2C	Blue Card sets and reps	TBD		Duncan
10D	PT	Mandatory each shift	Crew's discretion	Capt.
8D	MCP Fire School	TBD	MCP	Training
3D	Performance Objective Standards		Local	Training

3C	Wildland sets and reps	TBD		
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## 2026 Monthly Training Activities

July – August

### July

H-C/D	Subject	Dates	Location	Responsibility
2C	CE-	20, 21 & 23	Library	EMS
1C	Safety Drill-	End of Month	Vector	Captain
1C	VHF Day A Shift	7/13/2026	Local	Local Agency
1C	EOM/SOG review	Flexible	In quarter	Capt.
1D	Driver Training	Flexible	FMZ	Captain's
2C	Blue Card	TBD		
10D	PT	Mandatory each shift	Crew's discretion	Capt.

### August

H-C/D	Subject	Dates	Location	Responsibility
2C	CE-	17, 18 & 20	Library	EMS
1C	Safety Drill- Compressed Gas Safety	Flexible	In quarters	Capt.
1C	VHF Day B Shift	8/2/2026	Local	Local Agency
1C	EOM/SOG review	Flexible	In quarter	Capt.
1D	Driver training	Flexible	FMZ	Captain's
2C	Blue Card	TBD		
10D	PT	Mandatory each shift	Crew's discretion	Capt.
2D	Performance Objective Standards		Local	Training

# 2026 Monthly Training Activities

September - October

## September

H-C/D	Subject	Dates	Location	Responsibility
2C	CE-	14, 15 & 17	Library	EMS
1C	Safety Drill- High Tension Cable Barriers (15 DS)	End of Month	Vector	Captain
1C	VHF Day C Shift	9/22/2026	Local	Local Agency
1C	EOM/SOG review	Flexible	In quarter	Capt.
1D	Driver training	Flexible	FMZ	Captain's
2C	Blue Card Sets and Reps	TBD		Traininig
10D	PT	Mandatory each shift	Crew's discretion	Capt.
3D	NZ Drill- Trench	Sept 9,10,16,24,26	SMC	NZTOs
2C	Harassment and Workplace Violence Odd Years	Vector		

## October

H-C/D	Subject	Dates	Location	Responsibility
2C	CE- CPR/ ACLS Recert	Contact Klatt	Library	EMS
1C	Safety Drill-	End of Month	Vector	Captain
1C	VHF Day A Shift	10/17/2026	Local	Local Agency
2C	NZ Confined Space Pre-course work	Target Solutions	In Quarters	Capt.
	Great American Shakeout	Oct 17	All Schools	Captains
1C	EOM/SOG review	Flexible	In quarter	Capt.
1D	Driver training	Flexible	FMZ	Captain's
2C	Blue Card CE	TBD		
10D	PT	Mandatory each shift	Crew's discretion	Capt.

# 2026 Monthly Training Activities

November - December

## November

H-C/D	Subject	Dates	Location	Responsibility
2C	CE- Vector	End of Month	NA	EMS
1C	Safety Drill	End of Month	Vector	Captain
1C	VHF Day B Shift	11/6/2026	Local	Local Agency
3D	NZ Confined Space Drill	9/1, 9/4, 9/8, 9/11, 9/15 & 9/18	TBD	NZTOs
1C	EOM/SOG review	Flexible	In quarter	Capt.
1D	Driver training	Flexible	FMZ	Captain's
2C	Blue Card CE	TBD		
10D	PT	Mandatory each shift	Crew's discretion	Capt.

## December

H-C/D	Subject	Dates	Location	Responsibility
2C	CE- Vector	End of Month	NA	EMS
1C	Safety Drill	End of Month	Vector	Captain
1C	VHF Day C Shift	12/3/2026	Local	Local Agency
1C	EOM/SOG review	Flexible	In quarter	Capt.
1D	Driver training	Flexible	FMZ	Captain's
2C	Blue Card CE	TBD		
10D	PT	Mandatory each shift	Crew's discretion	Capt.

## 2026 Schedule

### Zone Drills

Month	Activity	Dates	Location
January	Open		
February	NZ Drill-		
March	NZ Engineers Exam	TBD	TBD
April	NZ Captains Exam	TBD	TBD
May	NZ Drill-		
June	Open (CMP Fire School)	TBD	
July	Open		
August	Open		
September	NZ Drill- Trench		
October	Open		
November	NZ Confined Space Drill		
December	Open		

As a general rule the rotation will be as follows

AM	A	A	B	B	C	C
0900-1200						
	E181	E171	E181	E171	E181	E171
	S162	E191	S162	E191	S162	S162
	E163		E163		E163	
PM	E161	E162	E161	E162	E161	E162
1330-1630	E151	T181	E151	T181	E151	T181
	T171	RA181	T171	RA181	T171	RA181

All units on DRILL STATUS

## **2026 Schedule**

### **Valley Battalion Drills**

Month	Activity	Dates	Location	Lead
January	Open			
February	Open			
March				
April	Open			
May	Open			
June	Open			
July				
August	Open			
September	Open			
October				
November	Open			
December	Open			

Border Drop Monthly Training is coordinated training with Valley Battalion Departments.

## **Captain's Meetings**

Valley Center Fire Department will schedule Captains Meetings as necessary in 2026. These meetings are designed to enhance department communications and to provide Captains with training opportunities.

Month	Agenda
January 8th	Captains
April 10th	Captains/ Engineers
July 10th	Captains
October 9th	Captains/ Engineers

## All Hands Meeting

Month	Agenda
Feb 4th	0830-1300 lunch to be provided mandatory for all personnel

## VCF Training Committee Meetings

The department training committee will meet during the months noted below (Quarterly)

Quarter	Specific Topics	Date	Location
May	Training	May 7th 0900	VC1
October	Training- Build 2026 Training Guide	Oct 7th 1330	

## SubJAC Meeting

Month	Agenda
Feb 19th 0900	Funding

## 2026 EMS/CE Training

During 2026, the Valley Center Fire Department and PMC (4) will provide adequate EMS continuing education training opportunities to maintain an EMT or Paramedic certification. Other EMS related training and testing will be provided as needed. EMS CE will also be provided at various training activities throughout the year.

Month	Dates	Provider	Subject
January	NA		Vector
February	11,12,20		Incident Review
March	11,13,20		Exposure Control Plan Review
April	8,15,17		
May	13,15,29		
June	16,18,26		Protocol Updates
July	15,16,24		Heat Emergencies

August	12,13,21		Advanced Airway Skills
September	8,17,18		
October	7,14,16		CPR/ACLS
November	NA		Target Solutions
December	NA		Target Solutions

## Miscellaneous Training

Month	Subject	Responsibility
January		
February		
March	Wellness Testing Fresno Training Symposium	TO
April	County Wildland Drill CalJac Conference	TO
May	CFED West	TO
June	ECP Revision/ Training Fire School CMP	DICO TO
July		
August		
September	Annual Fit Testing Rincon Stair Climb	TO
October	Flu Shots Fire Prev Week	TO/ EMS
November		
December	Christmas Events	--

## Annual Compliance

Month	Subject	Responsibility
January	PPE Cleaning/Inspection Uniform Inspection	Ops Chief Crew Captain
February	Performance Measures SQ162 Annual inspection	Training Sharpe
March	Wellness Testing NZ Engineer Exam Fresno Training Budget Process E162 Annual Inspection Ladder Testing Exposure Control Plan Revision	Training Training Training Fire Administration Sharpe Sharpe DICO
April	County Wildland Drill NZ Captain Exam OES 370 Hose Testing	Training Ops Chief Sharpe Sharpe
May	OSHA Health Questionnaire Blue Card CFED RT-130 Mental Health Standdown	Ops Chief Training Training Training Training
June	OES Resolution Performance Measures APCD Protocol Update	Ops Chief Training Davidson EMS
July	Annual Fit Testing PPE Cleaning/Inspection	Marquez Robinson
August	E161 Annual Inspection	Sharpe
September	Annual Fit Testing E169 Annual Inspection ACLS/ CPR/ PALS	Marquez Sharpe Training/ EMS
October	Flu Shots UASI Training Requests Performance Measures E168 Annual Inspection Great American Shakeout	Ops Chief Ops Chief Training Sharpe Ops Chief
November	Explorer Re-charter Blue Card Harassment (Vector Solutions odd years)	Training Training

	Workplace violence (Vector Solutions odd years)	
December	Generator Outage Report Hazardous Waste Annual Christmas Party	Mayerchik Ops Chief Napier

## Annual Policy Training Reviews

Month	Subject Area	Location	Responsibility
January	100 Fire Service Auth, 101 Chief Executive Officer, 102 Oath of Office, 103 Policy Manual	Stations	Captains
February	200 Organizational Structure, 201 Emergency Action plan, 202 District Directives, 203 Training Policy, 204 CA Fair Political Practice Committee	Stations	Captains
March	205 Liability Claims, 206 Electronic Email, 207 Admin Communications, 208 Minimum Staffing Policies,	Stations	Captains
April	209 Post Incident Analysis, 210 Annual Planning Calendar, 211 Solicitation of Funds, 212 Purchasing and Contracting Policy	Stations	Captains
May	213 Credit Card Usage, 217 ADA, 300, Incident Management, 301 Emergency Response	Stations	
June	303 RIC, 306 Response Time Standards, 324 Disposition of Valuables, 326 Performance of Duties	Stations	
July	331 Volunteer Program, 333 Grocery Shopping, 334 Active Shooter, Duty Firearms	Stations	
August	402 permits, 403 Fire Investigations, 404 Code Enforcement, 408 HazMat Disclosures	Stations	
September	500 Elec Prehospital Reports, 501 Medical Supplies, 505 Controlled Substance Accountability, 600 Fire Equipment Driver/ DO	Stations	
October	601 AED Program, 602 Bloodborne Pathogen Training, 603 CPR Training, 604 Emer Action Plan	Stations	
November	605 Hazard Communication Plan, 606 HazMat Training, 607 Noise Conservation, 608 Heat Illness Prevention	Stations	
December	609 HIPAA, 611 NIMS, 612 repetitive Motion Injury, 613 Respiratory Protection Plan	Stations	

## **Target Solutions Training**

### **All Suppression Personnel**

<b>Month</b>	<b>Subject Area</b>	<b>Location</b>	<b>Responsibility</b>
January	Natural Disasters	Stations	Individual
February	NFPA 1001 Fire Detection Alarms/ Sprinklers	Stations	Individual
March	NFPA 1021 Fire Inspections	Stations	Individual
April	OSHA Record Keeping	Stations	Individual
May	OSHA Log 300	Stations	Individual
June	Radiation Safety	Stations	Individual
July	Hydraulic Fluid Safety	Stations	Individual
August	Compressed Gas Safety	Stations	Individual
September	High Tension Cable Barrier Safety	Stations	Individual
October	Normalization of Deviance	Stations	Individual
November	Positive Pressure Attack	Stations	Individual
December	Health/ Wellness	Stations	Individual

## **Target Solutions Training**

### **All Captains and Battalion Chiefs**

<b>Month</b>	<b>Subject Area</b>	<b>Location</b>	<b>Responsibility</b>
February	NFPA 1021 Assuming the Role of Company Officer	Stations	Captains
May	NFPA 1021 Company Training	Stations	Captains
August	NFPA 1021 FF Safety and Health	Stations	Captains
November	NFPA 1021 Incident Response Safety	Stations	Captains

**TREASURER'S REPORT**

**BOARD OF DIRECTORS' PACKET**

**VALLEY CENTER FIRE PROTECTION DISTRICT**

# Valley Center Fire Protection District

## Balance Sheet

As of December 31, 2025

DEC 2025

### ASSETS

#### Current Assets

##### Bank Accounts

1101 General Operating #4811	267,518.09
11011 Petty Cash	53.17
11013 Fire Foundation #8451	9,690.16
11014 Explorer #8469	29,761.45
11015 Training #7024	30,108.06
11016 Grant Acct #7073	103,197.55
1102 Payroll Acct #2271	23,574.67
11021 VCFPD Oracle Gen Fund - #47850	1,422,569.98
11022 VCFPD Mitigation Fund - #47855	338,783.19
11023 CFD 2008-01 - #47853	158,556.98
11026 Argent Loan Escrow	2,303,939.09

#### Total Bank Accounts

**\$4,687,752.39**

#### Accounts Receivable

11000 Accounts Receivable	0.00
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#### Total Accounts Receivable

**\$0.00**

#### Other Current Assets

11024 FMV General Fund	0.00
11025 FMV Mitigation Fund	0.00
11200A Account Receivable Mitigation	0.00
11200B Accounts Receivable General	0.00
11200D Account Receivable Grant Fund	0.00
11200E Account Receivable Cost Rec	0.00
11200H Accounts Receivable CFD08	0.00
11200I Interest receivable	0.00
11200M Mitigation interest receivable	0.00
11300 Prepaids	0.00
12000 Undeposited Funds	0.00
1310000 Deposit	3,248.60

#### Total Other Current Assets

**\$3,248.60**

#### Total Current Assets

**\$4,691,000.99**

#### Fixed Assets

15000 Furniture and Equipment	0.00
1500014 Bldg Improvements	1,663,773.78
15001 Building Improvement - Prior	0.00
1501000 Const in Progress	1,267,271.84
15020 Building Improvement #1 Proj 1	0.00
1502100 Engines and Vehicles	3,352,595.60
15022 Building Improvement #1 Plymov	0.00
1503100 Furniture & Equipment	1,987,649.24
15100 Building Improvement #2	0.00
15120 Building Imprvoement #2 Proj 1	0.00

	DEC 2025
15122 Building Improvement #2 Plymov	0.00
15201 Command Vehicle	0.00
15300 Office Equipment - Inventory	0.00
15301 Fire Vehicle	0.00
15302 Vehicle Truck	0.00
15400 Safety Equipment	0.00
15401 Extractor	0.00
15500 Eng & Equip - New Engine	0.00
15501 Remodel	0.00
15600 Medical Equipment (jackets)	0.00
15601 Medical Equipment SCBA Proj	0.00
15700 Communications Equipment	0.00
15701 Equipment - Generators	0.00
15900 Cardiac Monitors	0.00
15902 General Fixed Asset - Depreciat	-5,164,160.30
16000 Land	481,600.00
<b>Total Fixed Assets</b>	<b>\$3,588,730.16</b>
Other Assets	
18000 Right-of-use - Finance Lease	0.00
18001 Accu Amoritization-Right of Use	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$8,279,731.15</b>
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	-336,440.32
<b>Total Accounts Payable</b>	<b>\$ -336,440.32</b>
Credit Cards	
8180 8180 CitiBank	6,371.72
9349 9349-VCFPD	12,988.81
<b>Total Credit Cards</b>	<b>\$19,360.53</b>
Other Current Liabilities	
20001 Lease Liability	0.00
20002 Lease liability - due w/in 1 yr	0.00
20020 Calif Bank and Trust	0.00
23200 Wages Payable	0.00
24000 Payroll Liabilities	
24100 FF Assoc Dues& Cond Fee Payable	-333.91
24200 Child Support Payable	-830.76
24300 Cafe Health Payable	35,102.90
24400 ACF Local Payable	185.40
24500 457 Payable	-500.00
24600 Payroll Taxes Payable	181.59
24700 PTO & Sick Time Accrual Payable	0.00
24800 Garnishments - Tax	0.00
<b>Total 24000 Payroll Liabilities</b>	<b>33,805.22</b>
24801 Deferred revenue	0.00
Sales Tax	-82.41

	DEC 2025
<b>Total Other Current Liabilities</b>	<b>\$33,722.81</b>
<b>Total Current Liabilities</b>	<b>\$ -283,356.98</b>
Long-Term Liabilities	
25001 Financing agreement (Spartan Pumper)	356,634.91
70020.1 capital projects Station 3 Loan	2,937,819.67
<b>Total Long-Term Liabilities</b>	<b>\$3,294,454.58</b>
<b>Total Liabilities</b>	<b>\$3,011,097.60</b>
Equity	
30000 Opening Balance Equity	1,618,327.35
32000 Retained Earnings	2,559,757.11
39000 Investment in Gen Fixed Asset	1,939,807.42
39100 Restricted Grants and Contribut	0.00
51010 Strategic Reserves	-250,000.00
Net Income	-599,258.33
<b>Total Equity</b>	<b>\$5,268,633.55</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$8,279,731.15</b>

# Valley Center Fire Protection District

## Profit and Loss

December 2025

	TOTAL
<b>Income</b>	
NON-OPERATING REVENUE	
30120 Mitigation Interest	1,347.32
<b>Total NON-OPERATING REVENUE</b>	<b>1,347.32</b>
OPERATING REVENUE	
30130 CFD2008-1 Interest	2,758.02
40000 Benefit Fees/Standby (315001)	430,334.53
40100 Taxes, Property (315000)	582,217.03
40200 CFD-2000-1 (315002)	9,061.92
40300 CFD-2008-01 (315003)	18,123.85
40400 General Fund Interest	2,992.71
40700 Community Development Fees	1,433.30
40800 Fire Prevention Inspection Fees	289.50
41100 SDG&E Lease	5,000.00
42000 Incident Cost Recovery-Fire USA	650.40
43000 Training Reimb-Target & Palomar	528.00
<b>Total OPERATING REVENUE</b>	<b>1,053,389.26</b>
<b>Total Income</b>	<b>\$1,054,736.58</b>
<b>GROSS PROFIT</b>	<b>\$1,054,736.58</b>
<b>Expenses</b>	
50501 TRAINING	129.24
51000.1 Administrative Support Expenses	4,700.64
51000.2 51000.2 Admin. Support Expenses	2,555.03
CAPITAL PROJECTS	
70004.5 Fire Station Dev - Fire Mitig	379.99
70005.2 Fire Station Expansion - Mitigation	12,889.06
<b>Total CAPITAL PROJECTS</b>	<b>13,269.05</b>
COMMUNICATIONS	
51601 RCS Comunication Fees	2,340.00
<b>Total COMMUNICATIONS</b>	<b>2,340.00</b>
CONTRACT SERVICES	
51101 Professional & Contract Svcs	22,944.49
51101.1 Prof. & Contract Svcs - Grant	1,665.00
<b>Total CONTRACT SERVICES</b>	<b>24,609.49</b>
FIRE APPARATUS	
51400 Operations Expense	3,694.31
51402 Fuel	4,305.24
<b>Total FIRE APPARATUS</b>	<b>7,999.55</b>
FIRE FACILITIES	
FIRE STATION #1	
51301 #1 Facility Maint/Repairs	2,244.64
51302 #1 Utilities	480.78
51303 #1 Consumables	36.19

	TOTAL
<b>Total FIRE STATION #1</b>	<b>2,761.61</b>
FIRE STATION #2	
51310 #2 Facility Maint/Repairs	491.76
51312 #2 Utilities	1,311.93
51313 #2 Consumables	62.19
<b>Total FIRE STATION #2</b>	<b>1,865.88</b>
FIRE STATION #3	
51320 #3 Facility Maint/Repairs	5,533.23
51322 #3 Utilities	610.78
51323 #3 Consumables	26.68
<b>Total FIRE STATION #3</b>	<b>6,170.69</b>
<b>Total FIRE FACILITIES</b>	<b>10,798.18</b>
OPERATIONS PROGRAMS	
51512 Tools/Minor Equip/Small Engines	109.82
51515.2 PPE Non-Grant	7,837.90
<b>Total OPERATIONS PROGRAMS</b>	<b>7,947.72</b>
OVERHEAD / ADMINISTRATIVE SERV	
51001 Contingencies & Misc.	1.06
51003 Bank Fees / Interest Expense	19.67
51006 Election/Annexation Service	415.55
<b>Total OVERHEAD / ADMINISTRATIVE SERV</b>	<b>436.28</b>
PARAMEDIC EMERGENCY SUPPLIES	
51700 Medical Equipment & Supplies	4,896.65
<b>Total PARAMEDIC EMERGENCY SUPPLIES</b>	<b>4,896.65</b>
PAYROLL - OPERATIONAL PERSONNEL	
61000 Fire Engineers	50,267.45
63000 Firefighter-Paramedics	88,508.33
64000 Fire Captains	83,446.31
<b>Total PAYROLL - OPERATIONAL PERSONNEL</b>	<b>222,222.09</b>
PAYROLL EXPENSES	
66003 Payroll Service	485.35
66004 Health Benefit Costs	13,943.48
66008 Employer Taxes-FICA,SUTA,FUTA	19,778.63
<b>Total PAYROLL EXPENSES</b>	<b>34,207.46</b>
PAYROLL-ADMINISTRATIVE	
60000 Division Chief-Operations/Train	9,760.00
60200 Battalion Chief-Fire Marshal	9,760.00
60400 Administrative Asst-Office Mgr.	3,245.20
60500 Bookkeeper	4,172.40
60600 Fire Chief	10,900.80
<b>Total PAYROLL-ADMINISTRATIVE</b>	<b>37,838.40</b>
TRAINING	
50100 EMT & Paramedic License Renewal	1,208.44
50200 Tuition & Reference Materials	3,426.46
<b>Total TRAINING</b>	<b>4,634.90</b>
<b>Total Expenses</b>	<b>\$378,584.68</b>
NET OPERATING INCOME	<b>\$676,151.90</b>
Other Income	

	TOTAL
40150 Misc Revenue	3,650.00
43002 Interest revenue on loan	380.91
<b>Total Other Income</b>	<b>\$4,030.91</b>
Other Expenses	
70020.3 Station #3 -Set up Expenses	2,371.73
<b>Total Other Expenses</b>	<b>\$2,371.73</b>
<b>NET OTHER INCOME</b>	<b>\$1,659.18</b>
<b>NET INCOME</b>	<b>\$677,811.08</b>