

# **VALLEY CENTER FIRE PROTECTION DISTRICT**



**BOARD OF DIRECTORS' REGULAR MEETING  
VCMWD Board Room**

**Thursday – April 17, 2025 at 6:00 p.m.**

**Valley Center Fire Protection District Board of Directors**  
**REGULAR MEETING AGENDA**  
**April 17, 2025 / 6:00 p.m.**

Valley Center Municipal Water District Board Room  
29300 Valley Center Rd Valley Center, CA 92082

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

*Any member of the Public may speak on any matter that is not on the Agenda. However, under State law, no decisions or actions can be taken and any such matters will be referred to the next meeting.*

**5. PROCLAMATIONS AND PRESENTATIONS**

None

**6. CONSENT CALENDAR**

*All items listed on the Consent Calendar listed as Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Calendar from the Board Agenda for discussion.*

- A. Approve Board Meeting Minutes on the Regular Meeting March 20, 2025 and Finance Committee Meeting on March 25, 2025.

**Standing Item – Review and Approve**

- B. Proposal to adopt Resolution NO 2025-05 (Indian Creek), Resolution 2025-06 (Canal Rd) and Resolution 2025-07 (Santee Ln) on Intention to Annex Territory to CFD 2008-1.

**Review and Approve**

**7. STAFF REPORTS**

- A. Fire Chief's Report
- B. Operations Division Report
- C. Fire Station Project Monthly Update
- D. Administrative Services & Community Risk Reduction Division Report
- E. Valley Center Firefighters Association Report

**8. OLD BUSINESS**

None

**9. NEW BUSINESS**

- A. FRMS Official Board of Directors Election Ballot 2025 - An election is to be held to fill three expiring positions and two partial terms on the FRMS Board of Directors. Select up to 5 (five) candidates.
- B. First Reading of the FY 2025-26 Budget

**10. TREASURER'S REPORT**

Review of Fiscal Recap for March 2025 Treasurer's Report

## **11. CLOSED SESSION**

A. Conference with Legal Counsel (LCW) – Existing Litigation (§ 54956.9) Name of Case: Joseph Basinski vs. Valley Center Fire Protection District (Case Number: 37-2023-00037377-CU-OE-CTL)

- 54957.7. Announcement prior to Closed Session:

(a) Prior to holding any closed session, the legislative body of the local agency shall disclose, in an open meeting, the item or items to be discussed in the closed session. The disclosure may take the form of a reference to the item or items as they are listed by number or letter on the agenda. In the closed session, the legislative body may consider only those matters covered in its statement. Nothing in this section shall require or authorize a disclosure of information prohibited by state or federal law.

(b) After any closed session, the legislative body shall reconvene into open session prior to adjournment and shall make any disclosures required by Section 54957.1 of action taken in the closed session.

(c) The announcements required to be made in open session pursuant to this section may be made at the location announced in the agenda for the closed session, as long as the public is allowed to be present at that location for the purpose of hearing the announcements.

## **12. ANNOUNCEMENT OF CLOSED SESSION ACTIONS**

## **13. BOARD OF DIRECTORS COMMENTS**

## **14. ADJOURNMENT**

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at (760) 751-7600, at least 48 hours before the meeting, if possible*

**NEXT REGULAR MEETING – May 15, 2025**

**CONSENT CALENDAR**

**BOARD OF DIRECTORS' PACKET**

**VALLEY CENTER FIRE PROTECTION DISTRICT**





**Minutes  
Of A Regular Meeting  
Of the Board of Directors of  
Valley Center Fire Protection District  
March 20, 2025 / 6:00 p.m.**

Valley Center Municipal Water District Board Room  
29300 Valley Center Rd  
Valley Center, CA 92082

1. Call to Order at 6:00 p.m.
2. Roll Call:  
Lin Werkheiser - Present  
Phil Bell – Present  
Steve Hutchison – Present  
Robb Rattray – Present  
Ron Duff – Absent
3. Pledge of Allegiance – led by Chief Duncan
4. Administration of Oath of Office – Director Bell administered the oath of office for appointed director Lin Werkheiser.
5. Public Comment  
None
6. Proclamations and Presentations  
None
7. Consent Calendar – The consent calendar, containing the minutes from the Regular Meeting February 20, 2025, after motion made and seconded, was unanimously approved by the Board members present.
8. Staff Reports
  - A. Fire Chief's Report – Chief Napier presented the month's activities
  - B. Operations Division Report – Chief Napier also gave the Operations Report
  - C. Fire Station Project Monthly Update – Chief Napier updated the Board on Fire Station 3 progress.
  - D. Administrative Services & Community Risk Reduction Division Report – Chief Loffredo presented his report, he also updated the Board on his activities and training.

E. Valley Center Firefighters Association Report – Firefighter Paramedic Austin Paredes was not in attendance, but he prepared a detailed report for the Board on the activities of the Local.

9. Old Business

- A. The Board confirmed and approved the Fire Chief's 5.5% merit increase with a unanimous roll call vote of the members present. 4 ayes by Directors Werkheiser, Rattray, Hutchison and Bell. Director Duff was absent.
- B. Chief Napier presented a staff report regarding VCFPD Capital Improvement and Emergency Equipment Projects. The report recommendation for seven projects had no timeline and was not prioritized. President Bell would like the Board to call a Special Meeting that would be a workshop to discuss and prioritize the list of the capital projects so that the Board will have a coherent strategy to present to our government representatives.

10. New Business

- A. The Board held a Public Hearing on an Annexation Petition into CFD 2008-1. After the hearing, upon motion duly made and seconded, Resolution NO. 2025-04 (Shady Creek) was approved unanimously by the Board.

11. Treasurers Report – The Treasurers Report was presented by Director Rattray. He noted that we are two-thirds through the fiscal year. There were some questions about line items that were discussed and answers given. After motion made and seconded, the Treasurers Report was approved unanimously by the members present.

12. Closed Session – A Closed Session was held to discuss with Legal Counsel – Existing Litigation (§ 54956.9) Name of Case: Joseph. Basinski vs. Valley Center Fire Protection District.

13. Announcement of Closed Session Actions – Attorney's report out of closed session, the Board met in closed session on Basinski vs Valley Center Fire Protection District litigation, the Board took no reportable action.

14. Board of Directors Comments

Director Werkheiser just wants a permit and a gold shovel.

Director Rattray wanted to let the guys know he and the Board appreciates them. Good luck with the permit.

Director Hutchison had no comment.

Director Bell thanked the Local for the report.

Adjournment – 7:46 p.m.

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Ronald Duff, Secretary

**NEXT REGULAR MEETING: March 20, 2025**



**Valley Center Fire Protection District Board of Directors  
FINANCE COMMITTEE MEETING MINUTES  
March 25, 2025 / 2:00 p.m.**

**Valley Center Community Hall  
28246 Lilac Rd - Valley Center, CA 92082**

1. Call to Order at 2:00 p.m.
  2. Roll Call:  
Members Present  
Chief Napier  
Chief Duncan  
Chief Loffredo  
Steve Hutchison  
Scotty Branson  
Robb Rattray – absent - arrived after the meeting adjourned, received a copy of the Budget and a briefing from Chief Napier.
  3. Pledge of Allegiance – led by Chief Duncan
  4. Public Comment  
None
  5. New Business  
A. The Finance Committee had their initial look at the 2025-2026 Budget. Chief Napier presented the budget draft and after discussion and clarification of budget numbers and line items, a motion was made and seconded to present the preliminary budget to the April meeting.
  6. Board of Directors Comments  
None
- Adjournment – 3:05 p.m.

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Ronald Duff, Secretary

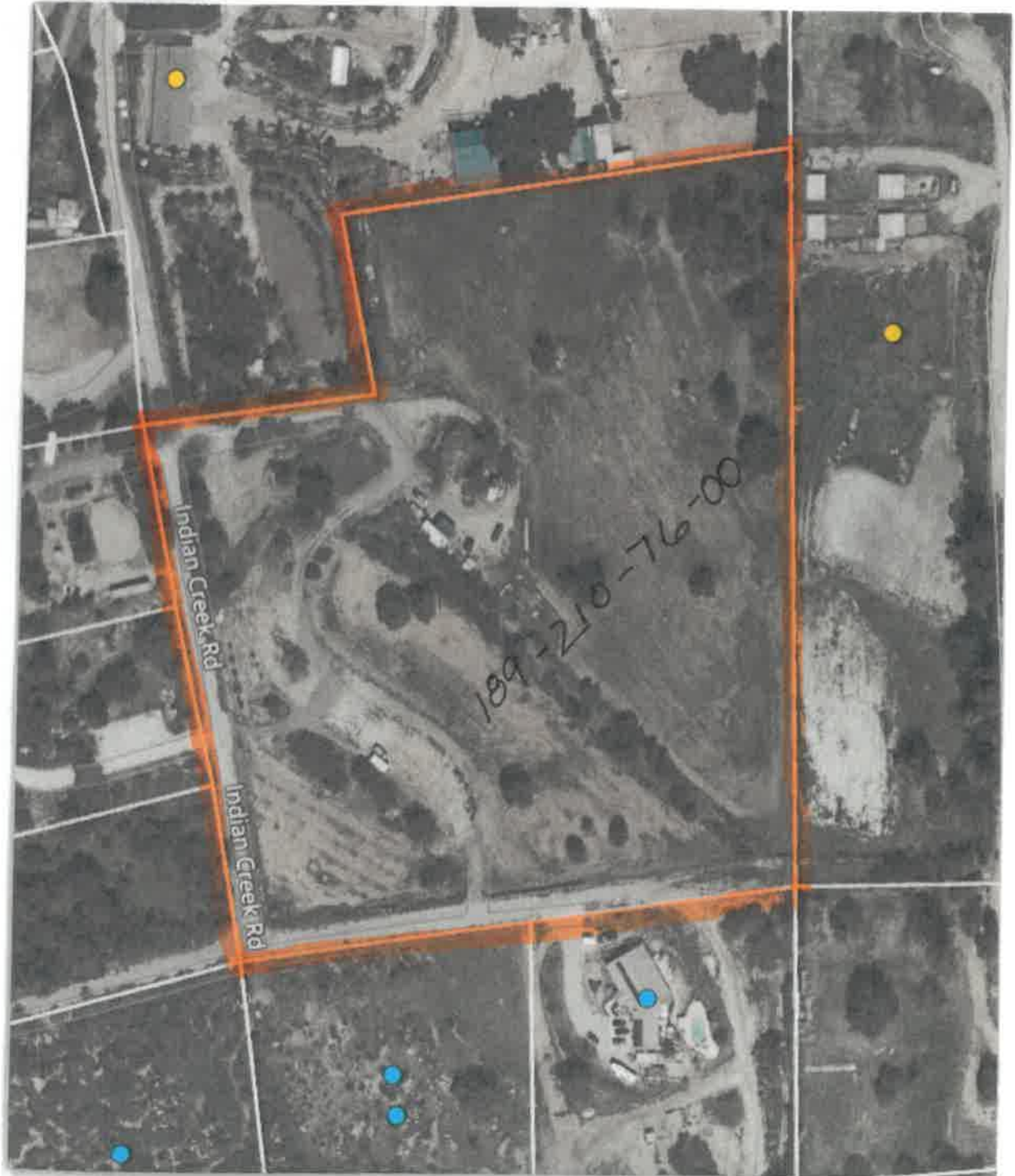
**NEXT REGULAR MEETING: April 17, 2025**

RESOLUTION 2025-05

CFD 2008-1 – ANNEXATION

INDIAN CREEK

189-210-76-00



**RESOLUTION NO. 2025-05  
A RESOLUTION OF INTENTION  
OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT  
TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2008-1  
AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES THEREIN**

WHEREAS, under the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at section 53311 of the California Government Code, the Board of Directors (the "Board") of the Valley Center Fire Protection District (the "District") has conducted proceedings to establish Community Facilities District No. 2008-1 (the "CFD"), and

WHEREAS, the Board is the legislative body for the CFD and is empowered with the authority to annex territory to the CFD and now desires to undertake proceedings to annex territory to the CFD, and

WHEREAS, a petition requesting institution proceedings to annex territory to Community Facilities District No.2008-1 District has been received from landowners owning not less than 10% of the proposed land to be annexed to the CFD, and

WHEREAS, the petition dated March 26, 2025 has been found to meet the requirements of Government Code section 53319, and

WHEREAS, this Board, having received indications of interest from the owner of the areas of land proposed to be annexed to the CFD, now desires to proceed with the annexation to the CFD in order to finance the balance of the costs of certain public services and facilities necessary or incident to development in the CSD.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Valley Center Fire Protection District as follows:

1. This Board hereby finds and determines that public convenience and necessity require that territory be added to the CFD be formed and that the Board is authorized to conduct proceedings for the annexation of territory to the CFD pursuant to the Act.
2. The name of the existing CFD is "Community Facilities District No. 2008-1."
3. The territory included in the existing CFD is as shown on the map thereof filed in Book 42 of Maps of Assessment and Community Facilities Districts at Page 27 in the office of the County Recorder, County of San Diego, State of California to which map reference is hereby made for further particulars. The territory now proposed to be annexed to the CFD is as shown on Annexation Map No.2 to the CFD on file with the Clerk of the Board, the boundaries of which territory are hereby preliminarily approved and which map is incorporated in full herein by reference. The Clerk of the Board is hereby directed to record, or cause to be recorded, said map showing the territory to be annexed to the CFD in the office of the County Recorder of the County of San Diego within fifteen days of the date of adoption of this Resolution.

4. The types of services financed by the CFD and pursuant to the Act consist of those services (the "Services") described in Exhibit A to Resolution 2008-09, adopted by the Board on May 29, 2008 (the "Resolution of Formation"). It is presently intended that the Services will be shared, without preference or priority, by the existing territory in the CFD and the territory proposed to be annexed to the CFD.

5. Except to the extent that the funds are otherwise available to the CFD to pay for the Services, a special tax sufficient to pay the costs thereof is intended to be levied annually within the CFD and collected in the same manner and at the same time as ordinary *ad valorem* property taxes. The proposed rate and method of apportionment of the special tax among the parcels of real property within the CFD, as now in existence and following the annexation proposed herein, in sufficient detail to allow each landowner within the territory proposed to be annexed to the CFD to estimate the maximum amount such owner will have to pay are described in detail in Exhibit A attached to the Resolution of Formation, which by this reference is incorporated herein.

6. The Board shall hold a public hearing (the "Hearing") on the annexation of territory to the CFD and the proposed Rate and Method of Apportionment at 6 p.m., or as soon thereafter as practicable, on May 15, 2025, at the Valley Center Municipal Water District, at 29300 Valley Center Road, Valley Center, California. At the hearing, the Board will consider and finally determine whether the public interest, convenience and necessity require the annexation of territory to the CFD. Should the Board determine to annex territory to the CFD, a special election will be held to authorize the levy of the special tax in accordance with the procedures contained in Government Code section 53326. If held, the proposed voting procedure at the election is expected to be a landowner vote with each landowner of record as of the close of the Hearing having one vote for each acre of land or portion thereof owned within the territory to be annexed to the CFD. Ballots for the special election may be distributed by mail or by personal service. At the time and place set forth above for the Hearing, any interested person, including all persons owning lands or registered to vote within the proposed CFD, may appear and be heard.

7. The District may accept advances of funds or work-in-kind from any source, including, but not limited to, private persons or private entities, for any authorized purpose, including, but not limited to, paying any cost incurred by the District in the annexation of territory to the CFD. The District may enter into an agreement with the person or entity advancing the funds or work-in-kind, to repay all or a portion of the funds advanced, or to reimburse the person or entity for the value, or cost, whichever is less, of the work-in-kind, as determined by this Board, with or without interest.

8. The District Secretary is hereby directed to cause notice of the public hearing to be given by publication one time in a newspaper published in the area of the CFD. The publication shall be completed at least seven days before the date of the public hearing in Section 6. The Secretary shall also cause notice of the hearing to be given to each property owner within the CFD by first class mail, postage prepaid, to each such owner's addresses as it appears on the most recent tax records of the District or as otherwise known to the Secretary to be correct. Such mailed notice shall be completed not less than fifteen days before the date of the public hearing. Each of the notices shall be substantially in the form specified in section 53322 of the Act, with the form summarizing the provisions hereof hereby specifically approved.

9. Except as may otherwise be provided by law or by the rate and method of apportionment of the special tax for the CFD, all lands owned by any public entity, including the United States, the State of California and/or the District, or any departments or political subdivisions thereof, shall be omitted from the levy of the Special Tax to be made to cover the costs and expenses of the

Services and the CFD. In the event that a portion of the property within the CFD shall become for any reason exempt, wholly or in part, from the levy of the special tax, this Board will, on behalf of the CFD, increase the levy to the extent necessary upon the remaining property within the CFD that is not exempt in order to yield the required revenues to pay for the Services and other annual expenses of the CFD, if any, subject to the provisions of the rate and method of apportionment of the special tax.

10. The officers, employees and agents of the District are hereby authorized and directed to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution.

PASSED AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District on the 17th day of April, 2025 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

\_\_\_\_\_  
President, Board of Directors

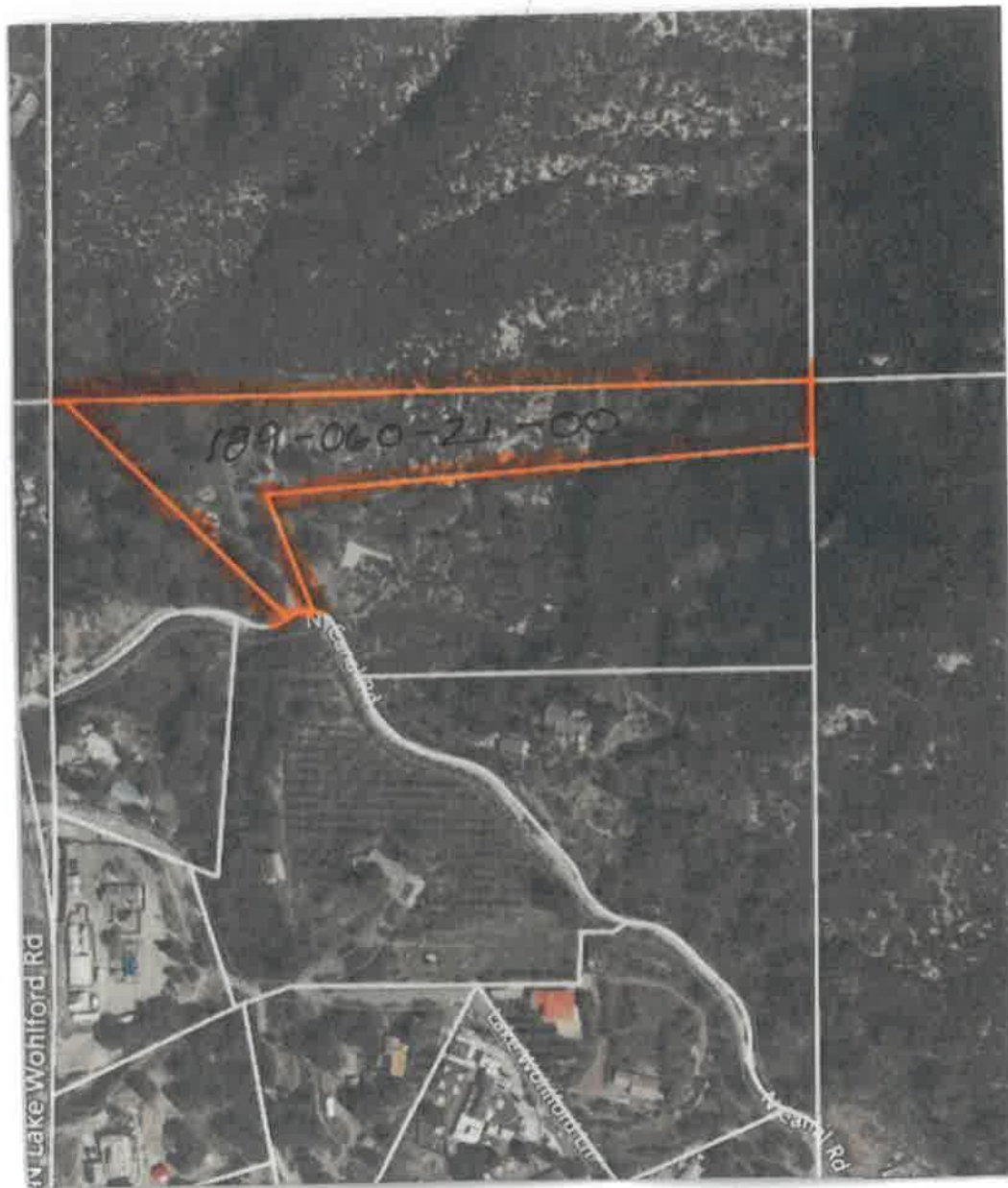
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Secretary, Board of Directors

RESOLUTION 2025-06

CFD 2008-1 – ANNEXATION

CANAL RD

189-060-21-00





**RESOLUTION NO. 2025-06  
A RESOLUTION OF INTENTION  
OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT  
TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2008-1  
AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES THEREIN**

WHEREAS, under the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at section 53311 of the California Government Code, the Board of Directors (the "Board") of the Valley Center Fire Protection District (the "District") has conducted proceedings to establish Community Facilities District No. 2008-1 (the "CFD"), and

WHEREAS, the Board is the legislative body for the CFD and is empowered with the authority to annex territory to the CFD and now desires to undertake proceedings to annex territory to the CFD, and

WHEREAS, a petition requesting institution proceedings to annex territory to Community Facilities District No.2008-1 District has been received from landowners owning not less than 10% of the proposed land to be annexed to the CFD, and

WHEREAS, the petition dated March 27, 2025 has been found to meet the requirements of Government Code section 53319, and

WHEREAS, this Board, having received indications of interest from the owner of the areas of land proposed to be annexed to the CFD, now desires to proceed with the annexation to the CFD in order to finance the balance of the costs of certain public services and facilities necessary or incident to development in the CSD.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Valley Center Fire Protection District as follows:

1. This Board hereby finds and determines that public convenience and necessity require that territory be added to the CFD be formed and that the Board is authorized to conduct proceedings for the annexation of territory to the CFD pursuant to the Act.
2. The name of the existing CFD is "Community Facilities District No. 2008-1."
3. The territory included in the existing CFD is as shown on the map thereof filed in Book 42 of Maps of Assessment and Community Facilities Districts at Page 27 in the office of the County Recorder, County of San Diego, State of California to which map reference is hereby made for further particulars. The territory now proposed to be annexed to the CFD is as shown on Annexation Map No.2 to the CFD on file with the Clerk of the Board, the boundaries of which territory are hereby preliminarily approved and which map is incorporated in full herein by reference. The Clerk of the Board is hereby directed to record, or cause to be recorded, said map showing the territory to be annexed to the CFD in the office of the County Recorder of the County of San Diego within fifteen days of the date of adoption of this Resolution.

4. The types of services financed by the CFD and pursuant to the Act consist of those services (the "Services") described in Exhibit A to Resolution 2008-09, adopted by the Board on May 29, 2008 (the "Resolution of Formation"). It is presently intended that the Services will be shared, without preference or priority, by the existing territory in the CFD and the territory proposed to be annexed to the CFD.

5. Except to the extent that the funds are otherwise available to the CFD to pay for the Services, a special tax sufficient to pay the costs thereof is intended to be levied annually within the CFD and collected in the same manner and at the same time as ordinary *ad valorem* property taxes. The proposed rate and method of apportionment of the special tax among the parcels of real property within the CFD, as now in existence and following the annexation proposed herein, in sufficient detail to allow each landowner within the territory proposed to be annexed to the CFD to estimate the maximum amount such owner will have to pay are described in detail in Exhibit A attached to the Resolution of Formation, which by this reference is incorporated herein.

6. The Board shall hold a public hearing (the "Hearing") on the annexation of territory to the CFD and the proposed Rate and Method of Apportionment at 6 p.m., or as soon thereafter as practicable, on May 15, 2025, at the Valley Center Municipal Water District, at 29300 Valley Center Road, Valley Center, California. At the hearing, the Board will consider and finally determine whether the public interest, convenience and necessity require the annexation of territory to the CFD. Should the Board determine to annex territory to the CFD, a special election will be held to authorize the levy of the special tax in accordance with the procedures contained in Government Code section 53326. If held, the proposed voting procedure at the election is expected to be a landowner vote with each landowner of record as of the close of the Hearing having one vote for each acre of land or portion thereof owned within the territory to be annexed to the CFD. Ballots for the special election may be distributed by mail or by personal service. At the time and place set forth above for the Hearing, any interested person, including all persons owning lands or registered to vote within the proposed CFD, may appear and be heard.

7. The District may accept advances of funds or work-in-kind from any source, including, but not limited to, private persons or private entities, for any authorized purpose, including, but not limited to, paying any cost incurred by the District in the annexation of territory to the CFD. The District may enter into an agreement with the person or entity advancing the funds or work-in-kind, to repay all or a portion of the funds advanced, or to reimburse the person or entity for the value, or cost, whichever is less, of the work-in-kind, as determined by this Board, with or without interest.

8. The District Secretary is hereby directed to cause notice of the public hearing to be given by publication one time in a newspaper published in the area of the CFD. The publication shall be completed at least seven days before the date of the public hearing in Section 6. The Secretary shall also cause notice of the hearing to be given to each property owner within the CFD by first class mail, postage prepaid, to each such owner's addresses as it appears on the most recent tax records of the District or as otherwise known to the Secretary to be correct. Such mailed notice shall be completed not less than fifteen days before the date of the public hearing. Each of the notices shall be substantially in the form specified in section 53322 of the Act, with the form summarizing the provisions hereof hereby specifically approved.

9. Except as may otherwise be provided by law or by the rate and method of apportionment of the special tax for the CFD, all lands owned by any public entity, including the United States, the State of California and/or the District, or any departments or political subdivisions thereof, shall be omitted from the levy of the Special Tax to be made to cover the costs and expenses of the

Services and the CFD. In the event that a portion of the property within the CFD shall become for any reason exempt, wholly or in part, from the levy of the special tax, this Board will, on behalf of the CFD, increase the levy to the extent necessary upon the remaining property within the CFD that is not exempt in order to yield the required revenues to pay for the Services and other annual expenses of the CFD, if any, subject to the provisions of the rate and method of apportionment of the special tax.

10. The officers, employees and agents of the District are hereby authorized and directed to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution.

PASSED AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District on the 17th day of April, 2025 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Secretary, Board of Directors

RESOLUTION 2025-07

CFD 2008-1 – ANNEXATION

SANTEE LN

189-081-21-00



**RESOLUTION NO. 2025-07  
A RESOLUTION OF INTENTION  
OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT  
TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2008-1  
AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES THEREIN**

WHEREAS, under the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at section 53311 of the California Government Code, the Board of Directors (the "Board") of the Valley Center Fire Protection District (the "District") has conducted proceedings to establish Community Facilities District No. 2008-1 (the "CFD"), and

WHEREAS, the Board is the legislative body for the CFD and is empowered with the authority to annex territory to the CFD and now desires to undertake proceedings to annex territory to the CFD, and

WHEREAS, a petition requesting institution proceedings to annex territory to Community Facilities District No.2008-1 District has been received from landowners owning not less than 10% of the proposed land to be annexed to the CFD, and

WHEREAS, the petition dated April 10, 2025 has been found to meet the requirements of Government Code section 53319, and

WHEREAS, this Board, having received indications of interest from the owner of the areas of land proposed to be annexed to the CFD, now desires to proceed with the annexation to the CFD in order to finance the balance of the costs of certain public services and facilities necessary or incident to development in the CSD.

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2. The name of the existing CFD is "Community Facilities District No. 2008-1."
3. The territory included in the existing CFD is as shown on the map thereof filed in Book 42 of Maps of Assessment and Community Facilities Districts at Page 27 in the office of the County Recorder, County of San Diego, State of California to which map reference is hereby made for further particulars. The territory now proposed to be annexed to the CFD is as shown on Annexation Map No.2 to the CFD on file with the Clerk of the Board, the boundaries of which territory are hereby preliminarily approved and which map is incorporated in full herein by reference. The Clerk of the Board is hereby directed to record, or cause to be recorded, said map showing the territory to be annexed to the CFD in the office of the County Recorder of the County of San Diego within fifteen days of the date of adoption of this Resolution.

4. The types of services financed by the CFD and pursuant to the Act consist of those services (the "Services") described in Exhibit A to Resolution 2008-09, adopted by the Board on May 29, 2008 (the "Resolution of Formation"). It is presently intended that the Services will be shared, without preference or priority, by the existing territory in the CFD and the territory proposed to be annexed to the CFD.

5. Except to the extent that the funds are otherwise available to the CFD to pay for the Services, a special tax sufficient to pay the costs thereof is intended to be levied annually within the CFD and collected in the same manner and at the same time as ordinary *ad valorem* property taxes. The proposed rate and method of apportionment of the special tax among the parcels of real property within the CFD, as now in existence and following the annexation proposed herein, in sufficient detail to allow each landowner within the territory proposed to be annexed to the CFD to estimate the maximum amount such owner will have to pay are described in detail in Exhibit A attached to the Resolution of Formation, which by this reference is incorporated herein.

6. The Board shall hold a public hearing (the "Hearing") on the annexation of territory to the CFD and the proposed Rate and Method of Apportionment at 6 p.m., or as soon thereafter as practicable, on May 15, 2025, at the Valley Center Municipal Water District, at 29300 Valley Center Road, Valley Center, California. At the hearing, the Board will consider and finally determine whether the public interest, convenience and necessity require the annexation of territory to the CFD. Should the Board determine to annex territory to the CFD, a special election will be held to authorize the levy of the special tax in accordance with the procedures contained in Government Code section 53326. If held, the proposed voting procedure at the election is expected to be a landowner vote with each landowner of record as of the close of the Hearing having one vote for each acre of land or portion thereof owned within the territory to be annexed to the CFD. Ballots for the special election may be distributed by mail or by personal service. At the time and place set forth above for the Hearing, any interested person, including all persons owning lands or registered to vote within the proposed CFD, may appear and be heard.

7. The District may accept advances of funds or work-in-kind from any source, including, but not limited to, private persons or private entities, for any authorized purpose, including, but not limited to, paying any cost incurred by the District in the annexation of territory to the CFD. The District may enter into an agreement with the person or entity advancing the funds or work-in-kind, to repay all or a portion of the funds advanced, or to reimburse the person or entity for the value, or cost, whichever is less, of the work-in-kind, as determined by this Board, with or without interest.

8. The District Secretary is hereby directed to cause notice of the public hearing to be given by publication one time in a newspaper published in the area of the CFD. The publication shall be completed at least seven days before the date of the public hearing in Section 6. The Secretary shall also cause notice of the hearing to be given to each property owner within the CFD by first class mail, postage prepaid, to each such owner's addresses as it appears on the most recent tax records of the District or as otherwise known to the Secretary to be correct. Such mailed notice shall be completed not less than fifteen days before the date of the public hearing. Each of the notices shall be substantially in the form specified in section 53322 of the Act, with the form summarizing the provisions hereof hereby specifically approved.

9. Except as may otherwise be provided by law or by the rate and method of apportionment of the special tax for the CFD, all lands owned by any public entity, including the United States, the State of California and/or the District, or any departments or political subdivisions thereof, shall be omitted from the levy of the Special Tax to be made to cover the costs and expenses of the

Services and the CFD. In the event that a portion of the property within the CFD shall become for any reason exempt, wholly or in part, from the levy of the special tax, this Board will, on behalf of the CFD, increase the levy to the extent necessary upon the remaining property within the CFD that is not exempt in order to yield the required revenues to pay for the Services and other annual expenses of the CFD, if any, subject to the provisions of the rate and method of apportionment of the special tax.

10. The officers, employees and agents of the District are hereby authorized and directed to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution.

PASSED AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District on the 17th day of April, 2025 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Secretary, Board of Directors

**STAFF REPORTS**

**BOARD OF DIRECTORS' PACKET**

**VALLEY CENTER FIRE PROTECTION DISTRICT**





# VALLEY CENTER FIRE PROTECTION DISTRICT

28234 Lilac Road, Valley Center, CA 92082  
(760) 751-7600 Fax (760) 749-3892  
Website: [vcfpd.org](http://vcfpd.org)



April 17, 2025

## Fire Chief's Report Valley Center Fire Protection District Board

1. The Valley Center Fire Department had a really busy month with 169 Emergency Incidents, Fires, Training, Stampede Rodeo and Western days planning, Public Education and Business, Home Safety / Vegetation Management Inspections, Chamber Sundowner.
2. ALS Program: Exposure Control Plan Overview
3. Operational Area Update: May Day Drill: Advanced Rescue Night Drill
4. Local and Regional Training: Command ICS Sets and Reps
5. Cal Fire Valley Center Battalion: Station 71 is a full staffing: 2, Type 3 with 3/0 staffing and 1 Ambulance staffed by AMR employees.
6. Law Enforcement / Fire / Tribal Interagency Operations: New Sheriff's Lieutenant, Mike Tingley.
7. Fire Station Projects: Station 3 construction: Fire Department and Water Department Sign-off
8. Engine 163 being outfitted with new equipment at Fire Station 1. Waiting for Nozzles on back-order

Valley Center Fire Station 1  
28234 Lilac Road  
Valley Center, CA 92082

Valley Center Fire Station 2  
28205 N. Lake Wohlford Road  
Valley Center, CA 92082

## VCFPD OPERATIONAL REPORT: March, 2025

### Monthly Incident Data:

	VCFPD Station 1 E161 BR161	VCFPD Station 2 E162	VCFPD Station 2 OES E370	VCFPD Station 2 S162	VCFPD Admin Command	VCFPD Admin Prevention	Auto Aid Received	Auto Aid Given	Total Incidents	Turnout Time	Travel Time	Response Time
	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total VCFPD Incidents	90 <sup>th</sup> Percentile	90 <sup>th</sup> Percentile	90 <sup>th</sup> Percentile
JAN	114	72	1	71	12	7	63	47	211	0:02:04	0:12:36	0:13:19
FEB	116	67	2	59	6	4	88	58	194	0:2:04	0:14:14	0:16:01
MAR	99	54	0	62	4	2	58	29	169	0:2:06	0:13:33	0:15:14
APR												
MAY												
JUN												
JUL												
AUG												
SEP												
OCT												
NOV												
DEC												
February 2024												
2024 Year End Total	1184	578	3	818	78	18	820	424	2218	0:02:24	0:13:59	0:15:09
2025 Year to Date	329	193	3	192	22	13	209	134	574	0:02:06	0:14:06	0:15:52
2025 YTD % Change										-13%	1%	5%
Concurrent Incidents	Total Incidents	Two Concurrent Incidents	Three Concurrent Incidents	Four Concurrent Incidents	Five Concurrent Incidents	Two Concurrent Incidents	Three Concurrent Incidents	Four Concurrent Incidents	Five Concurrent Incidents			
2025 Monthly Total	169	36	15	1	0	21.82%	9.09%	0.61%	0.00%			
2025 Ambulance Responses Monthly	Medic 11	Medic 70	Medic 71	Medic 211	Rincon Fire Rescue Ambulance 181,182	North Zone Rescue Ambulance	Air Ambulance	Total Unit Responses	Total Unit Transports	90th Percentile Turnout	90th Percentile Travel	90th Percentile Response
Ambulance Transports	7	6	46	7	10	1	0	137	77	0:2:37	0:11:12	0:18:13

### Firefighters in the program: 35

- Firefighter Driver Operators: 3
- Firefighter Paramedics: 16
- Firefighter EMTs: 19
- Fire Explorers: 6

### Apparatus and Equipment:

#### **Station 1:**

- E-161 - In Service
- C-1601 - In Service
- C-1602 - In Service
- C-1603 - In Service

CP-1616 - In Service  
E169 – In Shop (Comms)  
C-1604 – In Reserve  
BR161 – In Service/Cross Staffed

#### **Station 2:**

- E-162 – In Shop (Annual Service)
- S-162 – In Service

E-168 – In Shop (PM)  
OES E370 – In Service for E162

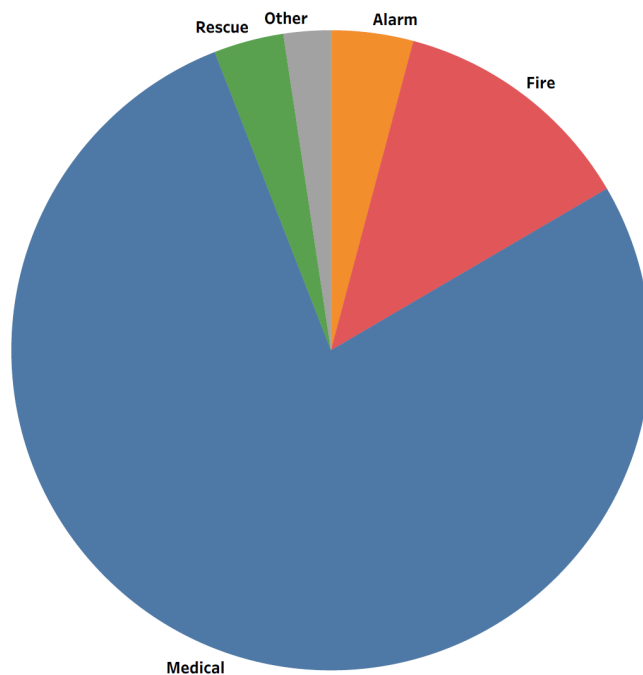
Valley Center Fire Station 1  
28234 Lilac Road  
Valley Center, CA 92082

Valley Center Fire Station 2  
28205 N. Lake Wohlford Road  
Valley Center, CA 92082

Assigned Incidents for VALLEY CENTER FPD  
March 2025

Agency  
VALLEY CENTER FPD

Month  
March 2025 to March 2025



Alarm	7 incidents / 4.14%
Fire	21 incidents / 12.43%
Medical	131 incidents / 77.51%
Rescue	6 incidents / 3.55%
Other	4 incidents / 2.37%
Grand Total	169 incidents / 100.00%

Problem Category

- Alarm
- Fire
- Medical
- Rescue
- Other

**Special Training and Future Community Events:**

- Planning Group Evacuation Sub-Committee Quarterly Meeting: April 24, 2025 Library
- Valley Center Stampede Rodeo and Festival: May 23 and 24: Star Valley Park
- Western Days Chili Cook-off, Parade and Festival: Thursday, May 29<sup>th</sup> Salute to Law Enforcement, Friday, May 30<sup>th</sup> Guns and Hoses Chili Cook-off, Saturday, May 31<sup>st</sup>, Parade

**Legislative / Political Updates:**

None at this time

**Grants/Awards FY22-24:**

- AFG Grant Application FY2024 in review
- Safer Grant Application FY2024 in application process

Valley Center Fire Station 1  
28234 Lilac Road  
Valley Center, CA 92082

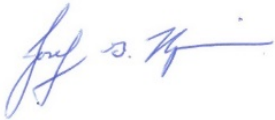
Valley Center Fire Station 2  
28205 N. Lake Wohlford Road  
Valley Center, CA 92082

**Significant Incidents/Station Activities:**

- Fatal Rescue Traffic Collision: Lilac Road and Betsworth Road
- Working Structure Fire: 27861 Valley Center Road
- Vehicle into a Structure: Valley Center Road and Woods Valley Road Intersection
- Rescue Traffic Collision: 29928 Lilac Road

**Trauma Intervention Program (TIP):**

- 2 TIP response for the month of March, 2025 to Valley Center. Tip is still responding directly to the scene or ER for critical incidents at the request of our Fire Captains and Sheriff Deputies.



Josef G. Napier  
Fire Chief, Valley Center Fire Protection District

## **MEMORANDUM**

DATE: April 10, 2025  
TO: Joe Napier, Fire Chief, Valley Center Fire Protection District  
FROM: Robin Biglione, Biglione Construction Management  
SUBJECT: Update on Erickson-Hall Design-Build Agreement Progress

### **Temporary Fire Station No. 3**

County Building Permit approval is pending approval of the Street Improvement Plans. A significant amount of time, and design team effort, has been spent on preparing and revising two separate stormwater reports (one for on-site and the other for off-site), and making revisions to the street improvement plans, requested by the County, based on stormwater issues. The on-site stormwater report was approved by the County on November 6. After numerous additional meetings, and exchange of calculations, and design revisions, the off-site stormwater report was approved by the County on February 10.

The County approved the cost estimate for the street improvements. The cost estimate is the basis of the bond amount the Fire District is required to post to obtain a permit to construct the street improvements. The County has requested original stormwater documents and plans signed and stamped by the project Civil Engineer. The final plans also require signatures from the Water District and the Fire District.

At the same time as the street improvement approval process was being finalized, Erickson-Hall completed a bid clarification, including PBK's updated architectural plans, and Buccola Engineering's updated on-site plans. The bid clarification, which also included an updated schedule, was issued on February 25. Bid responses were received on March 10, and Erickson-Hall compiled the draft GMP, which was reviewed by Biglione Construction Management (BCM). After initial review and negotiations by BCM, the GMP was reviewed with Fire District staff.

Due to staffing changes at the Water District, additional changes to the improvement plans were requested, in addition to an easement adjacent to Cole Grade Road for the water equipment. Approval of the improvement plans by the Water District is scheduled to be approved on April 14, and the easement document was prepared and signed by Chief Napier.

During the next month, the project team anticipates: 1) approval of the street improvement plans by the Water District and the County; and, 2) consideration of the Erickson-Hall contract amendment by the Fire District Board.

### **Fire Station Nos. 1 and 2**

As soon as construction of Fire Station No. 3 is underway, bidding and GMP compilation needs to be completed for Fire Station Nos. 1 and 2. If all of the work that has been designed cannot be financed at this time, scope reductions will be discussed.



# VALLEY CENTER FIRE PROTECTION DISTRICT

28234 Lilac Road, Valley Center, CA 92082  
(760) 751-7600 Fax (760) 749-3892  
Website: [vcfpd.org](http://vcfpd.org)



## Administrative Services and Community Risk Reduction Division

### Board Report - March 2025

#### Section 1.0 - Administrative Services Report

##### Unrestricted Fund Balances

This section describes the state of the property tax bank accounts at the county, and our accounts at Cal-Trust. These accounts are the basis for our general operating funds, and can be used as needed without restriction. Accrual based, meaning these are the bank balances minus any outstanding payments like uncashed checks. This is a snapshot of the accounts thru March 31, 2025.

*Accounts marked with \* are held at the County, all others are with our bank*

<u>DESCRIPTION</u>	<u>Balance as of 03-31-25</u>
<u>*Property Tax</u>	<u>\$1,185,817.30</u>
<u>CFD 2008-01 Tax Account*</u>	<u>\$ 555,394.83</u>
<u>General Operating</u>	<u>\$ 30,379.42</u>
<u>Payroll</u>	<u>\$ 12,657.84</u>
<u>Training</u>	<u>\$ 30,824.76</u>
<u>Explorer</u>	<u>\$ 28,761.45</u>
<u>Fire Foundation</u>	<u>\$ 7,290.16</u>
<u>TOTAL</u>	<u>\$1,851,125.76</u>

Valley Center Fire Station 1  
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Valley Center Fire Station 2  
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### ***March 2025 Expenses***

<b><u>Description</u></b>	<b><u>Amount</u></b>
<i>Payroll</i>	<i>\$205,000.00</i>
<i>Expenses</i>	<i>\$ 58,725.65</i>
<i>Total</i>	<i>\$263,725.65</i>

### **April 2025 Additional Expenses**

FRMS - Workers Compensation - 4th quarter	\$42,048.00
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### **May 2025 Additional Expenses**

No County Dispatch - Final 15%	\$21,873.45
Pinnacle Pmt - Type 1 Engine - Station 3	\$97,417.16

Valley Center Fire Station 1  
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Valley Center Fire Station 2  
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### **Restricted Fund Balances**

This section is the restricted fund balances. These funds are restricted in their usage, and cannot be used for general expenses. In the case of mitigation funds, they can only be used for apparatus, equipment and facilities upgrades (not maintenance). Grant monies can only be used within the requirements of the grants.

<b>Account</b>	<b>Balance as of 03-31-2025</b>
Fire Mitigation*	\$643,961.71
Grant Account	\$ 117,137.26
<b>Total</b>	<b>\$761,098.97</b>

### **Expected Expenses in Restricted funds**

This section outlines the expected big expenses in the coming months that will be paid out of mitigation or grant restricted funds.

*Valley Center Fire Station 1  
28234 Lilac Road  
Valley Center, CA 92082*

*Valley Center Fire Station 2  
28205 N. Lake Wohlford Rd.  
Valley Center, CA 92082*





#### ADMINISTRATIVE SERVICES AND COMMUNITY RISK REDUCTION

- Gross sales for the Division for March \$6118.30
- Streamline Inspection software installed and active
- Valley Center Road structure fire - Under Investigation
- Native Oaks underground service installed and inspected
- ARCO underground installed and inspected. Construction continues.
- North County Engineers/Surveyors meeting - San Marcos
- Irish Stew cook-off - St Stephens Catholic Church
- Statutes and Regulations - Los Angeles City Fire Department
- San Diego County Fire Marshal Meeting

Mar 1, 2025–Mar 31, 2025



# Item Sales Report

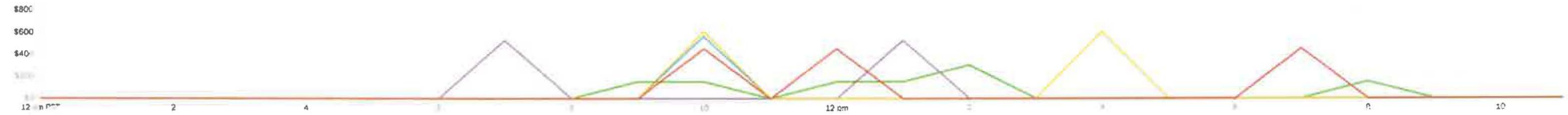
Item	GTIN	SKU	Category	Unit	Items Sold	Units Sold	Gross Sales
2.1.1 New Residential or remodel Plan Review (Any type under 4000 sq ft, includes Inspections)			2. Residential New Construction	ea	2	2	\$490.00
Regular				ea	2	2	\$490.00
2.1.3 Residential Fire Sprinklers NFPA 13-D or NFPA 13-R ( under 4000 sq ft Includes 2 inspections)			2. Residential New Construction	ea	3	3	\$1,350.00
Regular				ea	3	3	\$1,350.00
2.2.1 New Residential or remodel Plan Review (Any type 4000 sq ft and above, includes inspections)			2. Residential New Construction	ea	2	2	\$1,050.00
Regular				ea	2	2	\$1,050.00
Total				ea	19	19	\$6,118.30

Item	GTIN	SKU	Category	Unit	Items Sold	Units Sold	Gross Sales
2.2.3 Residential Fire Sprinklers NFPA 13-D or NFPA 13-R (4000 sq ft and above Includes 2 inspections)			2. Residential New Construction	ea	1	1	\$560.00
Regular				ea	1	1	\$560.00
2.3.10 CFD 2008-01 Recording Fee (1 APN)			2. Residential New Construction	ea	2	2	\$1,208.30
Regular				ea	2	2	\$1,208.30
2.3.2 Accessory Dwelling Unit Plan Review (Includes 2 inspections)			2. Residential New Construction	ea	2	2	\$410.00
Regular				ea	2	2	\$410.00
4.1.21 AB-38 Defensible Space Inspection			4.1 Miscellaneous Fees	ea	7	7	\$1,050.00
Regular				ea	7	7	\$1,050.00
<b>Total</b>				<b>ea</b>	<b>19</b>	<b>19</b>	<b>\$6,118.30</b>

Mar 1, 2025–Mar 31, 2025

Top 5 Items: Gross Sales

2.1.3 Residential Fire Sprinklers NFPA 13-D or NFPA 13-R ( under 4000 sq ft Includes 2 inspections) \$1,350.00 2.3.10 CFD 2008-01 Recording Fee (1 APN) \$1,208.30 4.1.21 AB-38 Defensible Space Inspection \$1,050.00 2.2.1 New Residential or remodel Plan Review (Any type 4000 sq ft and above, includes inspections) \$1,050.00 2.2.3 Residential Fire Sprinklers NFPA 13-D or NFPA 13-R (4000 sq ft and above Includes 2 inspections) \$560.00



Item	GTIN	SKU	Category	Unit	Items Sold	Units Sold	Gross Sales
2.1.1 New Residential or remodel Plan...			2. Residential New Construction	ea	2	2	\$490.00
Regular				ea	2	2	\$490.00
2.1.3 Residential Fire Sprinklers NFPA...			2. Residential New Construction	ea	3	3	\$1,350.00
Regular				ea	3	3	\$1,350.00
2.2.1 New Residential or remodel Plan...			2. Residential New Construction	ea	2	2	\$1,050.00
Regular				ea	2	2	\$1,050.00
2.2.3 Residential Fire Sprinklers NFPA...			2. Residential New Construction	ea	1	1	\$560.00
Regular				ea	1	1	\$560.00
2.3.10 CFD 2008-01 Recording Fee (...)			2. Residential New Construction	ea	2	2	\$1,208.30
Regular				ea	2	2	\$1,208.30
2.3.2 Accessory Dwelling Unit Plan Re...			2. Residential New Construction	ea	2	2	\$410.00
Regular				ea	2	2	\$410.00
4.1.21 AB-38 Defensible Space Inspe...			4.1 Miscellaneous Fees	ea	7	7	\$1,050.00
Regular				ea	7	7	\$1,050.00
Total				ea	19	19	\$6,118.30



**Valley Center Fire Fighters Local #5187**  
28234 Lilac Road  
Valley Center, CA 92082  
Website: [valleycenterfirefighters.org](http://valleycenterfirefighters.org)



**Date:** April 9, 2025

**To:** Valley Center Fire Protection District Board of Directors

**From:** Austin Paredes, Executive President L5187

**Cc:** Doug Chalmers, Executive Vice President L5187; Adam Pattison, Executive Secretary/Treasurer L5187

**RE:** Valley Center Fire Fighters Association L5187 Report for April 2025

Dear Valley Center Fire Protection District Board of Directors,

On behalf of the Valley Center Fire Fighters' Association L5187, I am pleased to share this report detailing our activities and updates for April 2025. Our membership continues to work diligently to serve our community and strengthen our organization, and we appreciate the ongoing support of the Valley Center Fire Protection District (VCFPD) Board of Directors as we navigate both successes and challenges.

### **Key Activities and Updates**

#### **1. Negotiations Team Progress**

The Negotiations Committee, consisting of Daniel Marquez, Christian D'Agostino, and Ashlei O'Hair, is making steady progress. We extend our gratitude to VCFPD management for their cooperation, as two productive meetings have already taken place. These discussions have fostered a collaborative atmosphere, and we are optimistic about reaching outcomes that benefit our firefighters and the department as a whole. The team's efforts reflect our commitment to advancing the interests of our membership while maintaining a strong partnership with management.

#### **2. Filling Key Association Positions**

We are actively seeking candidates to fill the Secretary and Member-at-Large positions at our regularly scheduled meeting in May 2025. Our goal is to improve member involvement by encouraging greater participation in leadership roles. These positions are vital to the smooth operation of our Association, and we believe filling them will enhance engagement and representation among our ranks.

#### **3. Red Mountain Classic Golf Tournament Participation**

Two of our members, Christian D'Agostino and Jesse Sharpe, were sponsored by the VCFFA to participate in the Red Mountain Classic Golf Tournament held at the Native Oaks Golf Course in Valley Center. This event supports the Cal Fire Benevolent Foundation, which provides assistance to firefighters and their families in times of need. Their involvement highlights our dedication to supporting broader firefighter welfare.

*Service – Integrity – Honor – Courage*



**Valley Center Fire Fighters Local #5187**  
28234 Lilac Road  
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while strengthening ties within our firefighting community. We are proud to contribute to this worthy cause.

#### **4. Challenges with Member Issues**

Despite our progress, we are facing challenges with member issues that are slowing the momentum our local is striving to build. These concerns, while not uncommon in any organization, are requiring significant time and resources to address. We are working internally to resolve these matters efficiently, but they have impacted our ability to move forward as quickly as we'd like. We remain committed to overcoming these hurdles and maintaining focus on our broader goals.

### **Looking Ahead**

The Valley Center Fire Fighters' Association L5187 values its partnership with the VCFPD Board of Directors and looks forward to continued collaboration. By addressing internal challenges and building on our successes—such as the productive negotiations and community engagement efforts—we aim to keep our department moving in a positive direction. We are dedicated to serving Valley Center with excellence and fostering a unified, involved membership that reflects the strength of our profession.

Thank you for your continued leadership and support. Please feel free to reach out with any questions or to discuss how we can further align our efforts for the benefit of our department and community.

Respectfully submitted,

*Austin A. Paredes*

Austin Paredes

Executive President, Valley Center Fire Fighters Association L5187

(760) 518-7346

[austinparedes51@gmail.com](mailto:austinparedes51@gmail.com)

**NEW BUSINESS**

**BOARD OF DIRECTORS' PACKET**

**VALLEY CENTER FIRE PROTECTION DISTRICT**

# FRMS Board of Directors Ballot 2025

## BALLOT

**BALLOT - Select up to FIVE candidates to serve on the FRMS Board of Directors. The three Board members with the highest number of votes will serve a three-year term of July 1, 2025 to June 30, 2028. The two Board members with the next-highest votes will fill the two-year partial terms from July 1, 2025 to June 30, 2027. \***

- ☐ Steve Akre, Sonoma Valley Fire District (incumbent)
- ☐ Jim Comisky, South Lake County Fire District (incumbent)
- ☐ Steve Kovacs, Murphys Fire Protection District (incumbent)
- ☐ Tommy Hellyer, Tiburon Fire Protection District
- ☐ Katherine Medeiros, South Placer Fire Protection District
- ☐ Mark Pomi, Kentfield Fire Protection District
- ☐ Justin Yelinek, Amador Fire Protection District

### **CANDIDATE SUMMARY OF EXPERIENCE**

**Candidate:** Steve Akre, Fire Chief

**District Name:** Sonoma Valley Fire District

**Summary of Experience:** Chief Steve Akre currently serves as the Board President of FRMS, as Fire Chief of Sonoma Valley Fire District, as President of the Sonoma County Fire Chiefs Association and the REDCOM Board (Fire and EMS Dispatch JPA), and as the Northern Division Director of the CalChiefs E-Board. He continues to be actively involved in all aspects of improving Fire and Emergency services at both a local and regional level. Chief Akre hopes to continue to be a part of the collaborative work of FRMS to ensure the best worker's compensation and employee benefits programs in the most cost-effective way possible. In Chief Akre's time on the Board, FRMS has also taken many important steps to address firefighter health and wellness, including behavioral health initiatives; made significant progress by re-investing reserves into a more cost-effective second tier of coverage; and has expanded opportunities for annual physicals.

**Candidate:** Jim Comisky, Director

**District Name:** South Lake County Fire District

**Summary of Experience:** Chief Comisky (retired) has been involved in the Fire Service since 1978, serving from Firefighter to Assistant Fire Chief and from small rural agencies, to the US Air Force, and several moderately sized departments. In addition to those years of service, he has been a Fire Board member for the South Lake County Fire Protection District for nearly 15 years. Additionally he is the immediate Past President for Fire Districts Association of California and served as President for four years, and as a Zone Director for FDAC for 10 years. He places Firefighter



Wellness as the top priority. Proactive annual physicals and mental health are key.

**Candidate:** Tommy Hellyer, Fire Chief

**District Name:** Tiburon Fire District

**Summary of Experience:** Chief Hellyer would be a great addition to the FRMS Board. He has tremendous experience in operations, training, has served as Assistant Chief for the past nine months and was recently promoted to Fire Chief on March 1st. He is passionate about firefighter health and safety, behavioral health, and managing Injury and Illness Prevention Programs. Thank you for your strong consideration of Chief Hellyer.

**Candidate:** Steve Kovacs, Fire Chief

**District Name:** Murphys Fire Protection District

**Summary of Experience:** Steve Kovacs has over 44 years of emergency service experience, including 15 years as a Fire Chief. He started in 1981 with the Ebbetts Pass Fire District, serving for 31 years and reaching the rank of Battalion Chief. In 1990, he concurrently joined the Murphys Fire Protection District as a volunteer. In 2005, he was promoted to Fire Chief and for 12 years. In 2017, he became the Fire Chief of the Scotts Valley Fire District in Santa Cruz County until retirement in of 2020. Chief Kovacs has an extensive background in leading people, both volunteer and career. He has led and served on many Boards and Committees, including two terms as President of the Fire District's Association of California, President of FDAC Employee Benefit Authority, FIRESCOPE, FRMS, Santa Cruz Fire Agency Insurance Group, State Board of Fire Services and the CFAA Committee. He is also a member of CalChiefs, IAFC, and was recently inducted into the California Fire Chief's Association, Fire Chief's Hall of Fame for 2023.

**Candidate:** Katherine Medeiros, Business Manager

**District Name:** South Placer Fire Protection District

**Summary of Experience:** Ms. Medeiros currently serves as the Business Manager of South Placer Fire District. She is well-versed in areas that fall under the purview of FRMS. She is detail-oriented, a team player, and maintains an understanding of the everchanging laws, regulations, and ordinances affecting workers' compensation. Her knowledge and experience will make her an asset to not just the Board but all of the JPA members. Ms. Medeiros is responsible for risk management in her District, along with all benefits management and is knowledgeable regarding Board meetings and Brown Act requirements.

**Candidate:** Mark Pomi, Fire Chief

**District Name:** Kentfield Fire Protection District

**Summary of Experience:** Chief Pomi is the Fire Chief of the Kentfield Fire Protection District. He has held numerous Board positions over the course of 30+ years in the Fire Service. He is an advocate of agencies joining forces to better serve themselves in markets like pooled insurance. FRMS has had a long history of supporting California Fire Districts by providing better access to Worker's Comp coverage and controlling costs. Chief Pomi has an ability to break down organizational or historical barriers, while strengthening relationships built on trust and integrity. He believes the Fire Risk Management Service organization should continue to have engaging leadership to ensure its members are receiving the benefits of the amazing work completed in the past.

**Candidate:** Justin Yelinek, Battalion Chief

**District Name:** Amador Fire Protection District

**Summary of Experience:** Justin Yelinek is a Battalion Chief at the Amador Fire Protection District. Chief Yelinek would bring professionalism, transparency and knowledge/experience in both EMS and Fire Suppression. His history of hard work in the fire service and track record of accomplishments makes him a qualified candidate. Chief Yelinek previously served on the EBA Board.

VALLEY CENTER FIRE PROTECTION DISTRICT FY 2025-2026 Finance Committee Approved Draft 03.25.2025						
	Budget Entry Type	Approved FY 2024-2025	Acutuals 07.01.2024 to 03.25.2025	Projected FY 2025-2026		
<b>OPERATIONAL REVENUE</b>	<b>Type</b>			<b>6% Tax Apportionment</b>		
30130 . CFD2008-1 Interest	Operating Revenue	\$8,636.06	\$7,731.06	\$8,895.00		
40000 . Benefit Fees/Standby (315001)	Operating Revenue	\$2,085,441.96	\$1,203,658.99	\$2,148,005.00		
40100 . Taxes, Property (315000)	Operating Revenue	\$831,871.80	\$724,546.74	\$2,495,616.00		
40150 . Misc Revenue	Operating Revenue	\$9,000.00	\$5.00	\$9,500.00		
40200 . CFD-2000-1 (315002)	Operating Revenue	\$348,749.73	\$118,390.77	\$355,725.00		
40300 . CFD-2008-01 (315003)	Operating Revenue	\$691,564.03	\$285,662.65	\$719,227.00		
40400 . General Fund Interest	Operating Revenue	\$6,695.00	\$16,767.59	\$7,030.00		
40600 . First Responder Fees	Operating Revenue	\$40,000.00		\$40,000.00		
40700 . Community Development Fees	Operating Revenue	\$70,000.00	\$45,640.71	\$72,000.00		
40800 . Fire Prevention Inspection Fees	Operating Revenue	\$0.00	\$0.00	\$5,000.00		
40900 . CFAA Reimbursement	Operating Revenue	\$0.00	\$165,284.21	\$0.00		
41000 . Fixed Asset Disposal	Operating Revenue	\$0.00		\$2,500.00		
42000 . Incident Cost Recovery-Fire USA	Operating Revenue	\$18,540.00	\$1,933.80	\$20,000.00		
43000 . Training Reimb-Target & Palomar	Operating Revenue	\$30,000.00	\$1,134.00	\$2,500.00		
49000 . NCD JPA Capital Equipment Reimbursement	Operating Revenue	\$63,540.00	\$0.00	\$0.00		
49001 . SAFER Grant	Operating Revenue	\$0.00	\$0.00	\$0.00		
41100 . SDG&E Lease	Operating Revenue	\$60,000.00	\$45,000.00	\$30,000.00		
70001.2 - RCS NextgeN 2021 reimbursement	Operating Revenue					
<b>OPERATIONAL REVENUE</b>		<b>\$4,264,038.57</b>		<b>\$5,979,538.00</b>		
<b>OPERATIONAL EXPENSES: TRAINING</b>						
50000 . Explorer Post	Operating Expense	\$5,150.00	\$120.00	\$5,500.00		
50100 . EMT & Paramedic License Renewal	Operating Expense	\$4,867.20	\$2,311.00	\$5,000.00		
50200 . Tuition and Reference Materials expenses	Operating Expense	\$9,114.56	\$7,600.57	\$12,000.00		
50501 . Training Expenses - Operating expense funded	Operating Expense	\$18,540.00	\$1,686.02	\$20,000.00		
<b>OPERATIONAL EXPENSES: ADMINISTRATIVE SERVICES</b>						
51000.1. Administrative Support Expenses	Operating Expense	\$144,200.00	\$148,947.29	\$180,250.00		
51001 . Contingencies & Misc.	Operating Expense	\$13,650.00	\$8,082.70	\$15,000.00		
51002 . Recruitment and on boarding expenses	Operating Expense	\$6,300.00	\$5,907.50	\$10,000.00		
51006 . Election/Annexation Service	Operating Expense	\$15,000.00	\$1,651.65	\$15,000.00		
51010 - Strategic Reserve	Operating Expense	\$100,000.00		\$100,000.00		
<b>OPERATIONAL EXPENSES: CONTRACT SERVICES</b>						
51101 . Professional and contract services	Operating Expense	\$92,700.00	\$6,960.00	\$138,700.00		
51105 . Insurance (FAIRA General Liability)	Operating Expense	\$66,319.71	\$55,251.40	\$66,319.00		
51107 . Trauma Intervention Program	Operating Expense	\$3,450.00	\$0.00	\$3,450.00		
51109 . Burn Inst/Youth Fire Prevent	Operating Expense	\$642.00	\$0.00	\$700.00		

<b>OPERATIONAL EXPENSES: COMMUNITY RISK REDUCTION</b>						
51200.1 . CRRD Operational Expenses	Operating Expense	\$7,500.00	\$6,809.77	\$7,500.00		
<b>OPERATIONAL EXPENSES: FIRE FACILITIES</b>						
<b>FIRE STATION #1</b>						
51301 . #1 Facility Maint/Repairs/replacement	Operating Expense	\$25,000.00	\$27,658.59	\$8,000.00		
51302 . #1 Utilities	Operating Expense	\$3,193.00	\$8,175.49	\$8,500.00		
51303 . #1 Consumables	Operating Expense	\$1,500.00	\$1,284.79	\$1,500.00		
<b>FIRE STATION #2</b>						
51310 . #2 Facility Maint/Repairs	Operating Expense	\$8,000.00	\$4,577.91	\$8,000.00		
51312 . #2 Utilities	Operating Expense	\$3,811.00	\$8,734.37	\$8,500.00		
51313 . #2 Consumables	Operating Expense	\$2,000.00	\$975.23	\$2,000.00		
<b>FIRE STATION #3</b>						
51320 . #3 Facility Maint/Repairs	Operating Expense	\$2,575.00	\$3,218.60	\$15,000.00		
51322 . #3 Utilities	Operating Expense	\$6,180.00	\$0.00	\$8,500.00		
51323 . #3 Consumables	Operating Expense	\$0.00	\$0.00	\$5,000.00		
<b>OPERATIONAL EXPENSES: OPERATIONS / FIRE APPARATUS</b>						
51400 . Operations expenses	Operating Expense	\$126,000.00	\$75,000.00	\$150,000.00		
51402 . Fuel	Operating Expense	\$66,440.00	\$33,914.34	\$90,000.00		
<b>OPERATIONAL EXPENSES: OPERATIONS PROGRAMS</b>						
51511 Hose/Nozzles/fittings/ladders	Operating Expense	\$8,000.00	\$0.00	\$15,000.00		
51512 Tools/minor equip/small engines	Operating Expense	\$16,000.00	\$302.82	\$21,000.00		
51513 BAs, fit testing, flow testing, compressor maintenance, air sampling	Operating Expense	\$12,000.00	\$11,576.78	\$18,000.00		
51514 Rescue systems/equipment	Operating Expense	\$2,500.00	\$852.53	\$5,000.00		
51515.1 - Uniforms			\$4,604.30	\$10,000.00		
515156 - PPE	Operating Expense	\$18,000.00	\$30,947.87	\$54,000.00		
<b>OPERATIONAL EXPENSES: COMMUNICATIONS</b>						
51600 . North County Dispatch	Operating Expense	\$161,211.00	\$144,037.37	\$160,000.00		
51601 . RCS Communication Fees	Operating Expense	\$14,022.00	\$18,352.72	\$22,000.00		
<b>OPERATIONAL EXPENSES: PARAMEDIC EMERGENCY SUPPLIES</b>						
51700 . Medical Equipment & Supplies	Operating Expense	\$18,540.00	\$18,344.64	\$27,810.00		
<b>OPERATIONAL EXPENSES: PAYROLL-ADMINISTRATIVE</b>						
60000 . Admin Payroll	Operating Expense	\$486,046.35	\$88,681.00	\$603,567.20		
<b>OPERATIONAL EXPENSES: PAYROLL-OPERATIONAL PERSONNEL</b>						
61000 . Operational Payroll	Operating Expense	\$1,992,998.97	\$429,698.00	\$2,869,234.40		
<b>66000 . PAYROLL EXPENSES</b>						
66008 . Taxes, FICA, SUTA, Unemployment	Operating Expense	\$259,060.24	\$156,710.00	\$318,644.00		
66002 . FRMS (Formerly FASIS) Workers Comp insurance and Emp Asst	Operating Expense	\$237,708.45	\$150,192.00	\$237,708.45		

66003 . Payroll Service	Operating Expense	\$6,180.00	\$4,741.00	\$7,462.00		
66004 . Accident/Life&AD&D/STD Insurance & Medical costs	Operating Expense	\$90,204.38	\$93,385.25	\$100,126.38		
66005 . Valley Center Fire Protection District 401a Retirement Fund	Operating Expense	\$0.00	\$0.00	\$86,077.03		
<b>CAPITAL PROJECTS</b>						
70020.1 - Fire Station 3 Debt Service (operating) (NEW)	Operating Expense	\$80,701.78		\$241,272.00		
70010.2 - Fire Hose - Op Expense	Operating Expense		\$0.00	\$12,000.00		
70008 - MDC Replacement program - New		\$50,000.00	\$30,172.55	\$0.00		
70012 - Cardiac Monitor Replacement		\$0.00	\$0.00			
70012.1 - Cardiac Monitor Replacement - General fund expense	Operating Expense	\$0.00	\$0.00			
70009.5 - Pinnacle Public Finance - Engine	Operating Expense		due 5/20/25	\$97,417.16		
70009.6 - Station #2 - Engine Replacement - type 1	Operating Expense		Chief Duncan - Bid			
<b>Operating Revenue</b>		<b>\$4,264,038.57</b>		<b>\$5,979,538.00</b>		
<b>Operating Expense</b>		<b>\$4,185,305.63</b>		<b>\$5,790,737.62</b>		
<b>Operating Surplus</b>		<b>\$78,732.94</b>		<b>\$188,800.38</b>		
<b>MITIGATION REVENUE</b>	<b>TYPE</b>					
30100 . Mitigation Fees Capital Expected Expenditures	Fire Mitigation revenue	\$407,054.54	\$111,082.86			
30120 . Mitigation Interest	Fire Mitigation revenue		\$10,124.97			
<b>MITIGATION EXPENSES</b>	<b>TYPE</b>					
70001 - RCS NextGen Network Infrastructure	Capital Exp. (Mitigation)	\$10,290.00				
70001.1 - RCS Nextgen 2021 reimbursement from mitigation	Fire Mitigation revenue	\$10,290.00				
70009.2 - Type 3 engine - Mitigation funds	Capital Exp. (Mitigation)	\$0.00	\$380.47			
70004.5 - Fire Station Developments Costs - Fire Mitigation	Capital Exp. (Mitigation)	\$0.00				
70005.1 - New Station Consulting	Capital Exp. (Mitigation)	\$0.00				
70010.1 - Fire Hose - Mitigation funds	Capital Exp. (Mitigation)	\$10,000.00	\$7,670.00			
70011 - VHF Radio replacement	Capital Exp. (Mitigation)	\$0.00				
70012.3 - Cardiac Monitor Replacement - Mitigation Funds	Capital Exp. (Mitigation)	\$0.00				
70003.2 - PPE 6 sets	Capital Exp. (Mitigation)	\$20,000.00				
70009.5 - Type 1 payments	Capital Exp. (Mitigation)	\$97,500.00	due 5/20/25			
70005.2 - Fire Station Expansion	Capital Exp. (Mitigation)	\$0.00				
70003.3 - New TIC (replacement for E161)	Capital Exp. (Mitigation)	\$7,758.54				
70003.4 - Airbag system for E161	Capital Exp. (Mitigation)	\$4,975.00				
MDC->iPad Program	Capital Exp. (Mitigation)	\$12,764.12				
VHF Mobile Radio Installs	Capital Exp. (Mitigation)	\$0.00				
70020.1 - Fire Station 3 Debt Service (Mitigation) (NEW)	Capital Exp. (Mitigation)	\$161,403.55				
<b>Mitigation Balance FY 2024 (Capital Expenses)</b>		<b>\$92,653.33</b>				
<b>GRANT REVENUE</b>	<b>TYPE</b>					
45000 . Fire Explorer Post Donations	Grant Revenue	\$5,000.00	\$1,750.00			
46000.1 - Applied UASI Grant income - 2019	Grant Revenue	\$0.00				
46000.2 - Applied UASI Grant income - 2020	Grant Revenue	\$0.00				
46000.3 - Applied UASI Grant income - 2021	Grant Revenue	\$0.00				
46000.4 - Applied UASI Grant income - 2022	Grant Revenue	\$0.00				
46000.5 - Applied UASI Grant Income - 2023	Grant Revenue	\$0.00				

47000 . Applied SHSGP Grant Income	Grant Revenue	\$11,000.00				
48000 . Applied Grant Income-Other	Grant Revenue	\$30,000.00	\$12,338.00			
44000 . Fire Foundation Fund		\$0.00				
46000 . Applied UASI Grant Income	Grant Revenue	\$42,100.00				
49002 - San Diego COVID-19 ARPA Grant (3/11/2021)	Grant Revenue	\$0.00	\$29,577.37			
49003 - San Diego COVID-19 ARPA Grant (12/22/2021)	Grant Revenue	\$0.00				
49004 - Waldron Award	Grant Revenue	\$0.00				
49006 - Neighborhood Reinvestment Grant Program	Grant Revenue	\$100,000.00	\$25,000.00			
49007 - San Diego County fire foundation grants	Grant Revenue	\$0.00				
49008 - CPF Grant - wellness	Grant Revenue	\$0.00				
49009 - FEMA FP&S Grant - Migrant Outreach	Grant Revenue	\$0.00	\$1,330.97			
<b>GRANT EXPENSES</b>	<b>TYPE</b>					
50502.1 - Applied UASI Grant income - 2019	Grant Expense	\$0.00				
50502.2 - Applied UASI Grant income - 2020	Grant Expense	\$0.00				
50502.3 - Applied UASI Grant income - 2021	Grant Expense	\$0.00				
50502.4 - Applied UASI Grant income - 2022	Grant Expense	\$42,100.00				
50502.5 - Applied UASI Grant Income - 2023	Grant Expense	\$0.00				
51101.1 Professional and contract services - grant funded	Grant Expense	\$5,000.00	\$6,960.00			
51515.1 PPE Grant (Was 51502 SHSGP Grant PPE)	Grant Expense	\$11,000.00	\$4,604.38			
51514.1 Rescue Equipment Grant (Was 51503 equipment grant)	Operating Expense	\$0.00				
70000 . Engine 163 & Equipment	Grant Expense	\$0.00	\$97,417.76			
70009.1 - Type 3 engine - Waldron Award	Grant Expense	\$0.00				
70004.1 - Fire Station Development Costs - Waldron Award	Grant Expense	\$0.00	\$13,610.00			
70004.2 - Fire Station Development Costs - COVID-19 ARPA Funds	Grant Expense	\$0.00				
70004.3 - Fire Station Development Costs - Fire Foundation Award	Grant Expense	\$0.00				
70004.4 - Fire Station Development Costs - Neighborhood reinvestment grant	Grant Expense	\$0.00				
70012.2 - Cardiac Monitor Replacement - COVID-19 ARPA Funds	Grant Expense	\$0.00				
70013 - Workout gear - CPF wellness grant	Grant Expense	\$0.00				
65001 - SAFER grant FS 3 Payroll		\$0.00				
70009.1	Grant Expense					
70009.2			\$380.47			
70009 . Type Three Engine		\$0.00	\$233,334.07			
70004 - Fire Station Development Costs	Grant Expense	\$550,000.00				
70004.1	Grant Expense					
50502 . Training Expenses - UASI Grant Funded		\$0.00				
<b>Grant Revenue</b>		<b>\$188,100.00</b>				
<b>Grant Expense</b>		<b>\$58,100.00</b>				
<b>Grant Surplus</b>		<b>\$130,000.00</b>				

**TREASURER'S REPORT**

**BOARD OF DIRECTORS' PACKET**

**VALLEY CENTER FIRE PROTECTION DISTRICT**

# Valley Center Fire Protection District

## Budget vs. Actuals: FY 24/25 Fiscal Expense Report

July 2024 - March 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Income				
GRANT REVENUE				
45000 Fire Explorer Post Donations	1,480.00	5,000.00	3,520.00	29.60 %
46000 Applied UASI Grant Income		42,100.00	42,100.00	
46000.4 Applied UASI Grant - 2022		0.00	0.00	
47000 Applied SHSGP Grant Income	-11,000.00	11,000.00	22,000.00	-100.00 %
48000 Applied Grant Income-Other	12,338.00	30,000.00	17,662.00	41.13 %
49002 SD COVID-19 ARPA Grant (03/21)	29,577.37	0.00	-29,577.37	
49004 Waldron Grant		0.00	0.00	
49005 VC Fire Foundation Grant		550,000.00	550,000.00	
49006 Neighborhood Reinvestment Grant	25,000.00	100,000.00	75,000.00	25.00 %
49009 FEMA FP&S Grant - Outreach	1,330.97	0.00	-1,330.97	
<b>Total GRANT REVENUE</b>	<b>58,726.34</b>	<b>738,100.00</b>	<b>679,373.66</b>	<b>7.96 %</b>
NON-OPERATING REVENUE				
30100 Mitigation Fees Capital Expendi	111,082.86	0.00	-111,082.86	
<b>Total NON-OPERATING REVENUE</b>	<b>111,082.86</b>	<b>0.00</b>	<b>-111,082.86</b>	
OPERATING REVENUE				
30130 CFD2008-1 Interest	8,610.17	8,636.06	25.89	99.70 %
40000 Benefit Fees/Standby (315001)	1,290,444.78	2,085,441.96	794,997.18	61.88 %
40100 Taxes, Property (315000)	724,541.74	831,871.80	107,330.06	87.10 %
40200 CFD-2000-1 (315002)	126,390.77	348,749.73	222,358.96	36.24 %
40300 CFD-2008-01 (315003)	293,239.31	691,564.03	398,324.72	42.40 %
40400 General Fund Interest	18,678.67	6,695.00	-11,983.67	278.99 %
40600 First Responder Fees		40,000.00	40,000.00	
40700 Community Development Fees	50,228.16	70,000.00	19,771.84	71.75 %
41100 SDG&E Lease	45,000.00	30,000.00	-15,000.00	150.00 %
42000 Incident Cost Recovery-Fire USA	1,932.80	18,540.00	16,607.20	10.43 %
43000 Training Reimb-Target & Palomar	1,134.00	30,000.00	28,866.00	3.78 %
49000 NCD JPA Capital Equipment Reimb		63,540.00	63,540.00	
<b>Total OPERATING REVENUE</b>	<b>2,560,200.40</b>	<b>4,225,038.58</b>	<b>1,664,838.18</b>	<b>60.60 %</b>
<b>Total Income</b>	<b>\$2,730,009.60</b>	<b>\$4,963,138.58</b>	<b>\$2,233,128.98</b>	<b>55.01 %</b>
<b>GROSS PROFIT</b>	<b>\$2,730,009.60</b>	<b>\$4,963,138.58</b>	<b>\$2,233,128.98</b>	<b>55.01 %</b>
Expenses				
CAPITAL PROJECTS				
70001 RCS NextGen Network Infrastruct		10,290.00	10,290.00	
70001.1 RCS Nextgen '21 - Mitigation		10,290.00	10,290.00	
70003.2 PPE 6 Sets - Mitigation Fund		20,000.00	20,000.00	
70003.3 New TIC replcmnt for E161 - Mit		7,758.54	7,758.54	
70003.4 Airbag System E161 - Mitig Fund		4,975.00	4,975.00	
70004.1 Fire Station Dev - Waldron Gran	13,610.00	0.00	-13,610.00	
70004.2 Fire Station Dev-COVID-19 ARPA		0.00	0.00	
70004.3 Fire Station Dev - Fire Found.		0.00	0.00	
70004.5 Fire Station Dev - Fire Mitig		0.00	0.00	



	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
70005.1 New Station Consulting - Mitig		0.00	0.00	
70005.2 Fire Station Expansion - Mit Fu		50,000.00	50,000.00	
70008 MDC Replacement Program	-30,172.55	50,000.00	80,172.55	-60.35 %
70009 Type 3 Engine	233,334.07	0.00	-233,334.07	
70009.1 Type 3 Engine - Waldron Grant		360,276.40	360,276.40	
70009.2 Type 3 Engine - Mitigation Fund	380.47	152,987.83	152,607.36	0.25 %
70009.5 Type 1 Engine		97,500.00	97,500.00	
70010.1 Fire Hose - Mitigation Funds	7,670.00	10,000.00	2,330.00	76.70 %
<b>Total CAPITAL PROJECTS</b>	<b>224,821.99</b>	<b>774,077.77</b>	<b>549,255.78</b>	<b>29.04 %</b>
COMMUNICATIONS				
51600 North County Dispatch	144,037.37	161,211.00	17,173.63	89.35 %
51601 RCS Communication Fees	18,352.72	14,022.00	-4,330.72	130.89 %
<b>Total COMMUNICATIONS</b>	<b>162,390.09</b>	<b>175,233.00</b>	<b>12,842.91</b>	<b>92.67 %</b>
COMMUNITY RISK REDUCTION				
51200.1 CRRD Operational Expenses	6,809.77	7,500.00	690.23	90.80 %
51200.2 FEMA FP&S Grant - Outreach		27,000.00	27,000.00	
<b>Total COMMUNITY RISK REDUCTION</b>	<b>6,809.77</b>	<b>34,500.00</b>	<b>27,690.23</b>	<b>19.74 %</b>
CONTRACT SERVICES				
51101 Professional & Contract Svcs	69,551.87	92,700.00	23,148.13	75.03 %
51101.1 Prof. & Contract Svcs - Grant	8,120.00	5,000.00	-3,120.00	162.40 %
51105 Insurance	55,251.40	66,319.00	11,067.60	83.31 %
51107 Trauma Intervention Program		3,450.00	3,450.00	
51109 Burn Inst/Youth Fire Prevent		642.00	642.00	
<b>Total CONTRACT SERVICES</b>	<b>132,923.27</b>	<b>168,111.00</b>	<b>35,187.73</b>	<b>79.07 %</b>
FIRE APPARATUS				
51400 Operations Expense	69,999.57	126,000.00	56,000.43	55.56 %
51402 Fuel	38,271.64	66,440.00	28,168.36	57.60 %
<b>Total FIRE APPARATUS</b>	<b>108,271.21</b>	<b>192,440.00</b>	<b>84,168.79</b>	<b>56.26 %</b>
FIRE FACILITIES				
FIRE STATION #1				
51301 #1 Facility Maint/Repairs	42,456.52	25,000.00	-17,456.52	169.83 %
51302 #1 Utilities	8,236.95	3,193.00	-5,043.95	257.97 %
51303 #1 Consumables	1,497.86	1,500.00	2.14	99.86 %
<b>Total FIRE STATION #1</b>	<b>52,191.33</b>	<b>29,693.00</b>	<b>-22,498.33</b>	<b>175.77 %</b>
FIRE STATION #2				
51310 #2 Facility Maint/Repairs	4,577.91	8,000.00	3,422.09	57.22 %
51312 #2 Utilities	8,734.37	3,811.00	-4,923.37	229.19 %
51313 #2 Consumables	1,236.96	2,000.00	763.04	61.85 %
<b>Total FIRE STATION #2</b>	<b>14,549.24</b>	<b>13,811.00</b>	<b>-738.24</b>	<b>105.35 %</b>
FIRE STATION #3				
51320 #3 Facility Maint/Repairs	3,679.60	2,575.00	-1,104.60	142.90 %
51322 #3 Utilities		6,180.00	6,180.00	
51323 #3 Consumables		0.00	0.00	
<b>Total FIRE STATION #3</b>	<b>3,679.60</b>	<b>8,755.00</b>	<b>5,075.40</b>	<b>42.03 %</b>
<b>Total FIRE FACILITIES</b>	<b>70,420.17</b>	<b>52,259.00</b>	<b>-18,161.17</b>	<b>134.75 %</b>
OPERATIONS PROGRAMS				
51511 Hose/Nozzles/Fittings/Ladders		8,000.00	8,000.00	
51512 Tools/Minor Equip/Small Engines	197.04	16,000.00	15,802.96	1.23 %

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
51513 BA's/Fit & Flow Test/Compressor	11,576.78	12,000.00	423.22	96.47 %
51514 Rescue Sys/Equipment	1,152.49	2,500.00	1,347.51	46.10 %
51515.1 PPE Grant	4,604.38	11,000.00	6,395.62	41.86 %
51515.2 PPE Non-Grant	31,538.94	18,000.00	-13,538.94	175.22 %
<b>Total OPERATIONS PROGRAMS</b>	<b>49,069.63</b>	<b>67,500.00</b>	<b>18,430.37</b>	<b>72.70 %</b>
OVERHEAD / ADMINISTRATIVE SERV				
51000.1 Administrative Support Expenses	67,808.80	144,200.00	76,391.20	47.02 %
51001 Contingencies & Misc.	8,365.17	13,650.00	5,284.83	61.28 %
51002 Recruitment and On Boarding Exp	5,937.50	6,300.00	362.50	94.25 %
51006 Election/Annexation Service	1,651.65	15,000.00	13,348.35	11.01 %
<b>Total OVERHEAD / ADMINISTRATIVE SERV</b>	<b>83,763.12</b>	<b>179,150.00</b>	<b>95,386.88</b>	<b>46.76 %</b>
PARAMEDIC EMERGENCY SUPPLIES				
51700 Medical Equipment & Supplies	18,469.14	18,540.00	70.86	99.62 %
<b>Total PARAMEDIC EMERGENCY SUPPLIES</b>	<b>18,469.14</b>	<b>18,540.00</b>	<b>70.86</b>	<b>99.62 %</b>
PAYROLL - OPERATIONAL PERSONNEL				
	-1,152.53	0.00	1,152.53	
61000 Fire Engineers	432,962.00	512,100.00	79,138.00	84.55 %
63000 Firefighter-Paramedics	623,748.46	739,050.00	115,301.54	84.40 %
64000 Fire Captains	573,331.64	782,065.00	208,733.36	73.31 %
<b>Total PAYROLL - OPERATIONAL PERSONNEL</b>	<b>1,628,889.57</b>	<b>2,033,215.00</b>	<b>404,325.43</b>	<b>80.11 %</b>
PAYROLL EXPENSES				
66002 FASIS Workers Comp Emp Asst	155,664.00	237,708.45	82,044.45	65.49 %
66003 Payroll Service	4,740.66	6,180.00	1,439.34	76.71 %
66004 Health Benefit Costs	94,231.25	90,204.38	-4,026.87	104.46 %
66008 Employer Taxes-FICA,SUTA,FUTA	156,719.93	259,060.24	102,340.31	60.50 %
<b>Total PAYROLL EXPENSES</b>	<b>411,355.84</b>	<b>593,153.07</b>	<b>181,797.23</b>	<b>69.35 %</b>
PAYROLL-ADMINISTRATIVE				
	-1,845.00	0.00	1,845.00	
60000 Division Chief-Operations/Train	88,680.35	121,194.00	32,513.65	73.17 %
60200 Battalion Chief-Fire Marshal	98,002.99	121,194.00	23,191.01	80.86 %
60300 Administrative Captain	81,732.42	107,473.60	25,741.18	76.05 %
60400 Administrative Asst-Office Mgr.	45,617.10	61,048.78	15,431.68	74.72 %
60500 Bookkeeper	39,722.00	46,800.00	7,078.00	84.88 %
60600 Fire Chief	100,525.55	130,260.00	29,734.45	77.17 %
<b>Total PAYROLL-ADMINISTRATIVE</b>	<b>452,435.41</b>	<b>587,970.38</b>	<b>135,534.97</b>	<b>76.95 %</b>
TRAINING				
50000 Explorer Post	120.00	5,150.00	5,030.00	2.33 %
50100 EMT & Paramedic License Renewal	2,311.00	4,867.20	2,556.20	47.48 %
50200 Tuition & Reference Materials	7,600.57	9,114.56	1,513.99	83.39 %
50501 Training Exp - Oper Exp Funded	4,386.02	18,540.00	14,153.98	23.66 %
50502.4 Applied UASI Grant - 2022		42,100.00	42,100.00	
<b>Total TRAINING</b>	<b>14,417.59</b>	<b>79,771.76</b>	<b>65,354.17</b>	<b>18.07 %</b>
<b>Total Expenses</b>	<b>\$3,364,036.80</b>	<b>\$4,955,920.98</b>	<b>\$1,591,884.18</b>	<b>67.88 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -634,027.20</b>	<b>\$7,217.60</b>	<b>\$641,244.80</b>	<b>-8,784.46 %</b>
<b>NET INCOME</b>	<b>\$ -634,027.20</b>	<b>\$7,217.60</b>	<b>\$641,244.80</b>	<b>-8,784.46 %</b>

**Note**

\*UNDER TOTALS across top of report is the ACTUAL column. It is for expenses thus far for the fiscal year - We are one month in arrears for report purposes.

# Valley Center Fire Protection District

## Balance Sheet

As of March 31, 2025

		MAR 2025
<b>ASSETS</b>		
Current Assets		<b>\$2,747,510.56</b>
Fixed Assets		
15000 Furniture and Equipment		0.00
1500014 Bldg Improvements		1,663,773.78
15001 Building Improvement - Prior		0.00
1501000 Const in Progress		590,566.71
15020 Building Improvement #1 Proj 1		0.00
1502100 Engines and Vehicles		3,352,595.60
15022 Building Improvement #1 Plymov		0.00
1503100 Furniture & Equipment		1,987,649.24
15100 Building Improvement #2		0.00
15120 Building Imprvoement #2 Proj 1		0.00
15122 Building Improvement #2 Plymov		0.00
15201 Command Vehicle		0.00
15300 Office Equipment - Inventory		0.00
15301 Fire Vehicle		0.00
15302 Vehicle Truck		0.00
15400 Safety Equipment		0.00
15401 Extractor		0.00
15500 Eng & Equip - New Engine		0.00
15501 Remodel		0.00
15600 Medical Equipment (jackets)		0.00
15601 Medical Equipment SCBA Proj		0.00
15700 Communications Equipment		0.00
15701 Equipment - Generators		0.00
15900 Cardiac Monitors		0.00
15902 General Fixed Asset - Depreciat		-4,837,872.67
16000 Land		481,600.00
<b>Total Fixed Assets</b>		<b>\$3,238,312.66</b>
Other Assets		
18000 Right-of-use - Finance Lease		16,909.00
18001 Accu Amoritization-Right of Use		-16,909.00
<b>Total Other Assets</b>		<b>\$0.00</b>
<b>TOTAL ASSETS</b>		<b>\$5,985,823.22</b>
<b>LIABILITIES AND EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
20000 Accounts Payable		31,916.42
<b>Total Accounts Payable</b>		<b>\$31,916.42</b>
Credit Cards		
8180 8180 CitiBank		5,324.01
9349 9349-VCFPD		2,771.62

<b>Total Credit Cards</b>	<b>\$8,095.63</b>
Other Current Liabilities	
20001 Lease Liability	0.00
20002 Lease liability - due w/in 1 yr	0.00
20020 Calif Bank and Trust	0.00
24000 Payroll Liabilities	
23200 Wages Payable	34,411.56
24100 FF Assoc Dues& Cond Fee Payable	-165.40
24200 Child Support Payable	-623.07
24300 Cafe Health Payable	195,335.83
24400 ACF Local Payable	185.40
24500 457 Payable	-500.00
24600 Payroll Taxes Payable	-13,003.12
24700 PTO & Sick Time Accrual Payable	72,878.38
24800 Garnishments - Tax	0.00
<b>Total 24000 Payroll Liabilities</b>	<b>288,519.58</b>
24801 Deferred revenue	423,920.00
Sales Tax	-1,001.80
<b>Total Other Current Liabilities</b>	<b>\$711,437.78</b>
<b>Total Current Liabilities</b>	<b>\$751,449.83</b>
Long-Term Liabilities	
25001 Financing agreement	516,713.83
<b>Total Long-Term Liabilities</b>	<b>\$516,713.83</b>
<b>Total Liabilities</b>	<b>\$1,268,163.66</b>
Equity	
30000 Opening Balance Equity	1,368,327.35
32000 Retained Earnings	1,669,224.15
39000 Investment in Gen Fixed Asset	1,939,807.42
39100 Restricted Grants and Contribut	0.00
Net Income	-259,699.36
<b>Total Equity</b>	<b>\$4,717,659.56</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$5,985,823.22</b>

# Valley Center Fire Protection District

## Profit and Loss

March 2025

	MAR 2025	TOTAL
Income		
GRANT REVENUE	0	\$0
49006 Neighborhood Reinvestment Grant	25,000	\$25,000
<b>Total GRANT REVENUE</b>	<b>25,000</b>	<b>\$25,000</b>
OPERATING REVENUE	0	\$0
30130 CFD2008-1 Interest	879	\$879
40000 Benefit Fees/Standby (315001)	86,786	\$86,786
40200 CFD-2000-1 (315002)	8,000	\$8,000
40300 CFD-2008-01 (315003)	7,577	\$7,577
40400 General Fund Interest	1,911	\$1,911
40700 Community Development Fees	4,997	\$4,997
41000 Fixed Asset Disposal	6	\$6
41100 SDG&E Lease	5,000	\$5,000
<b>Total OPERATING REVENUE</b>	<b>115,156</b>	<b>\$115,156</b>
<b>Total Income</b>	<b>\$140,156</b>	<b>\$140,156</b>
GROSS PROFIT	<b>\$140,156</b>	<b>\$140,156</b>
Expenses		
51000.1 OVERHEAD / ADMINISTRATIVE SERV	1,921	\$1,921
CAPITAL PROJECTS	0	\$0
70009 Type 3 Engine	309	\$309
<b>Total CAPITAL PROJECTS</b>	<b>309</b>	<b>\$309</b>
COMMUNICATIONS	0	\$0
51601 RCS Communication Fees	2,219	\$2,219
<b>Total COMMUNICATIONS</b>	<b>2,219</b>	<b>\$2,219</b>
CONTRACT SERVICES	0	\$0
51101 Professional & Contract Svcs	1,120	\$1,120
51101.1 Prof. & Contract Svcs - Grant	1,160	\$1,160
<b>Total CONTRACT SERVICES</b>	<b>2,280</b>	<b>\$2,280</b>
FIRE APPARATUS	0	\$0
51400 Operations Expense	300	\$300
51402 Fuel	4,112	\$4,112
<b>Total FIRE APPARATUS</b>	<b>4,413</b>	<b>\$4,413</b>
FIRE FACILITIES	0	\$0
FIRE STATION #1	0	\$0
51301 #1 Facility Maint/Repairs	20,280	\$20,280
51302 #1 Utilities	392	\$392
51303 #1 Consumables	213	\$213
<b>Total FIRE STATION #1</b>	<b>20,885</b>	<b>\$20,885</b>
FIRE STATION #2	0	\$0
51310 #2 Facility Maint/Repairs	23	\$23
51312 #2 Utilities	225	\$225
51313 #2 Consumables	262	\$262
<b>Total FIRE STATION #2</b>	<b>510</b>	<b>\$510</b>

	MAR 2025	TOTAL
FIRE STATION #2 Utilities	107	\$107
FIRE STATION #3	0	\$0
51320 #3 Facility Maint/Repairs	500	\$500
<b>Total FIRE STATION #3</b>	<b>500</b>	<b>\$500</b>
<b>Total FIRE FACILITIES</b>	<b>22,001</b>	<b>\$22,001</b>
OPERATIONS PROGRAMS	0	\$0
51512 Tools/Minor Equip/Small Engines	87	\$87
51514 Rescue Sys/Equipment	300	\$300
51515.2 PPE Non-Grant	591	\$591
<b>Total OPERATIONS PROGRAMS</b>	<b>978</b>	<b>\$978</b>
OVERHEAD / ADMINISTRATIVE SERV	0	\$0
51000.1 Administrative Support Expenses	784	\$784
Administrative Support Expenses	528	\$528
<b>Total 51000.1 Administrative Support Expenses</b>	<b>1,312</b>	<b>\$1,312</b>
51001 Contingencies & Misc.	-292	\$ -292
51003 Bank Fees / Interest Expense	15	\$15
51006 Election/Annexation Service	277	\$277
<b>Total OVERHEAD / ADMINISTRATIVE SERV</b>	<b>1,312</b>	<b>\$1,312</b>
PARAMEDIC EMERGENCY SUPPLIES	0	\$0
51700 Medical Equipment & Supplies	125	\$125
<b>Total PARAMEDIC EMERGENCY SUPPLIES</b>	<b>125</b>	<b>\$125</b>
PAYROLL - OPERATIONAL PERSONNEL	0	\$0
61000 Fire Engineers	46,165	\$46,165
63000 Firefighter-Paramedics	60,481	\$60,481
64000 Fire Captains	56,122	\$56,122
<b>Total PAYROLL - OPERATIONAL PERSONNEL</b>	<b>162,767</b>	<b>\$162,767</b>
PAYROLL EXPENSES	0	\$0
66002 FASIS Workers Comp Emp Asst	35,784	\$35,784
66003 Payroll Service	473	\$473
66004 Health Benefit Costs	8,880	\$8,880
66008 Employer Taxes-FICA,SUTA,FUTA	15,686	\$15,686
<b>Total PAYROLL EXPENSES</b>	<b>60,822</b>	<b>\$60,822</b>
PAYROLL-ADMINISTRATIVE	0	\$0
60000 Division Chief-Operations/Train	9,352	\$9,352
60200 Battalion Chief-Fire Marshal	9,352	\$9,352
60300 Administrative Captain	8,538	\$8,538
60400 Administrative Asst-Office Mgr.	4,772	\$4,772
60500 Bookkeeper	4,300	\$4,300
60600 Fire Chief	10,522	\$10,522
<b>Total PAYROLL-ADMINISTRATIVE</b>	<b>46,836</b>	<b>\$46,836</b>
TRAINING	0	\$0
50501 Training Exp - Oper Exp Funded	2,923	\$2,923
<b>Total TRAINING</b>	<b>2,923</b>	<b>\$2,923</b>
<b>Total Expenses</b>	<b>\$308,907</b>	<b>\$308,907</b>
NET OPERATING INCOME	<b>\$ -168,751</b>	<b>\$ -168,751</b>
Other Income		
40500-1 Bank Interest	893	\$893
<b>Total Other Income</b>	<b>\$893</b>	<b>\$893</b>

	MAR 2025	TOTAL
NET OTHER INCOME	\$893	\$893
NET INCOME	\$ -167,858	\$ -167,858