

VALLEY CENTER FIRE PROTECTION DISTRICT



**BOARD OF DIRECTORS' REGULAR MEETING
VCMWD Board Room**

Thursday – April 18, 2024 at 6:00 p.m.

Valley Center Fire Protection District Board of Directors
REGULAR MEETING AGENDA
April 18, 2024 / 6:00 p.m.

Valley Center Municipal Water District Board Room
29300 Valley Center Rd Valley Center, CA 92082

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Any member of the Public may speak on any matter that is not on the Agenda. However, under State law, no decisions or actions can be taken and any such matters will be referred to the next meeting.

5. PROCLAMATIONS AND PRESENTATIONS

Introduction of Interested Parties for Vacant Board Seat for District 5, with Q&A

6. CONSENT CALENDAR

All items listed on the Consent Calendar listed as Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Calendar from the Board Agenda for discussion.

A. Approve Board Meeting Minutes on the Regular Meeting March 21, 2024

Standing Item – Review and Approve

7. STAFF REPORTS

- A. Fire Chief's Report
- B. Operations Division Report
- C. Fire Station Project Monthly Update
- D. Administrative Services & Community Risk Reduction Division Report
- E. Valley Center Firefighters Association Report

8. OLD BUSINESS

None

9. NEW BUSINESS

- A. Public Hearing on Petition for Annexation of Territory to CFD 2008-01 and related matters, proposal to adopt Resolution NO 2024-11 (Pala Loma).
- B. Vote to Accept Neighborhood Reinvestment Grant - \$25,000
- C. Review and Discussion of Candidates for Board Vacancy with Vote
- D. First Reading of the FY 2024-25 Budget
- E. Staff Report for Station 3 and Fire Station Project Financing

10. TREASURER'S REPORT

Review of Fiscal Recap for March 2024.

11. CLOSED SESSION

None

12. ANNOUNCEMENT OF CLOSED SESSION ACTIONS

None

13. BOARD OF DIRECTORS COMMENTS

14. ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at (760) 751-7600, at least 48 hours before the meeting, if possible

NEXT REGULAR MEETING – May 16, 2024

PROCLAMATIONS AND PRESENTATIONS

BOARD OF DIRECTORS' PACKET

VALLEY CENTER FIRE PROTECTION DISTRICT



Amy Mayerchik <amy@vcfpd.org>

Fwd: From John Yeager RE: Board Vacancy

1 message

Joe Napier <napier@vcfpd.org>

Sun, Mar 3, 2024 at 12:14 PM

To: Amy Mayerchik <amy@vcfpd.org>, Jim Davidson <jdavidson@vcfpd.org>, Scott Duncan <sduncan@vcfpd.org>

----- Forwarded message -----

From: **John Yeager** <jyeager@yordycap.com>

Date: Sun, Mar 3, 2024, 9:51 AM

Subject: From John Yeager RE: Board Vacancy

To: Joe Napier <napier@vcfpd.org>

Board Members,

I would like to be considered to fill in the vacancy that resulted from the resignation of Regina Roberts.

My wife Linda and I have lived in Valley Center for over 20 years, or through two wildfires in fire time.

We have operated a mortgage business in Valley Center since we built our home and moved here.

We have both been active volunteers in the community from the start.

Here is a brief summary of my service to the community:

10 years as a board member of the Valley Center Chamber of Commerce.

1 year as President of the Chamber.

15 years as a board member of the Valley Center Community Aid Group.

Currently the Treasurer of the Community Aid Group.

2014 Valley Center Citizen of the Year.

2018 VCFPD Community Service Award

Please call me with any questions.

Thanks!

John



John Yeager

Mortgage Consultant

12230 El Camino Real, Ste 100 | San Diego, CA 92130

C: 858-536-8913 | jyeager@yordycap.com

LIN WERKHEISER, AIC, FCLS
Director of Special Investigations
Command Investigations

Mr. Werkheiser has over 34 years of experience in Insurance Claims handling and SIU investigations in multiple lines of insurance as a Claims Representative, Special Investigation Unit (SIU) Investigator, SIU Supervisor, SIU General Adjuster and SIU Manager.

He also serves as the contract Director of Special Investigations for multiple insurance carrier and TPA clients and consults on the SIU functions for several other carriers in the US and Canada.

He has extensive claims/SIU and SIU compliance experience in the alternative risk market including captives, RRG's, self-insureds and MGA/fronting company programs. He has handled or supervised claim and SIU investigations in multiple lines of insurance in over 40 states in the US and 4 Canadian Provinces.

He has provided SIU training to multiple organizations across the US. He was the founding member of the NM Chapter of IASIU and served on the Board of Directors of chapters based in PA, CO, NM and AZ. He is a member of IASIU, the Anti-Fraud Alliance, CLM and the International Association of Auto Theft Investigators. He serves as Command's representative at the Coalition Against Insurance Fraud.

Emergency Services History

Shawnee Ski Area, Marshals Creek, PA Ski Patroller 1976 - 1986
Lionville Fire Department, Exton, PA Junior Firefighter 1977 – 1978
Downingtown Fire Department Station 46, Downingtown, PA Firefighter 1978 - 1982
Downingtown Police Department, Downingtown, PA PT Patrol Officer 1980 - 1981
Chester County DES, West Chester, PA Dispatcher 1979 – 1982
Radnor Township Police, Wayne PA Dispatcher 1982 to 1984
Radnor Township Fire Department, Wayne PA Paid EMT 1983 – 1984
Stroudsburg Borough Police, Stroudsburg, PA Patrolman 1985 – 1986
Bushkill Emergency Corps, Marshalls Creek, PA EMT/Crew Chief 1985 – 1988
Camelback Ski Corp, Tannersville, PA Ski Patroller Paid/Volunteer 1986 – 1996
Ocean City Rescue Squad, Ocean City, NJ Driver/Rescue Tech 1989 – 1991
Chews Landing Fire Department, Blackwood, NJ Firefighter 1994 – 1996
Sunrise Ski Park, Greer, AZ Ski Patroller 2017 – 2018
Camp 10 Ski Area, Rhinelander, WI Ski Patroller 2018 – 2020
McMillan Fire Department, Marshfield, WI Firefighter 2019 – 2020
Mt Ashland Ski Area, Ashland, OR Ski Patroller 2020 – 2023
Big Bear Mountain Resorts, Big Bear Lake, CA Ski Patroller- Current

AFFILIATIONS

Member- International Association of Auto Theft Investigators
Member- International Association of Special Investigation Units
Member- Anti-Fraud Alliance

EDUCATION

Associate in Claims, Insurance Institute of America – 1993
Fraud Claim Law Specialist, American Educational Institute – 1996
USF&G Insurance National Special Investigations Academy – 1994
State of Pennsylvania- Basic & Advanced Firefighting

CONSENT CALENDAR

BOARD OF DIRECTORS' PACKET

VALLEY CENTER FIRE PROTECTION DISTRICT



**Minutes
Of A Regular Meeting
Of the Board of Directors of
Valley Center Fire Protection District
March 21, 2024 / 6:00 p.m.**

Valley Center Municipal Water District Board Room
29300 Valley Center Rd
Valley Center, CA 92082

1. Call to Order at 6:02 p.m.
2. Roll Call:
Robb Rattray – Present
Steve Hutchison – Present
Phil Bell – Present
Mike O'Connor – Absent
3. Pledge of Allegiance – led by Chief Duncan
4. Public Comment – David Ross from the Valley Roadrunner noticed the car of a CalFire chief at Station 1 and wondered whether there was peace among the nations. President Bell replied that discussions are ongoing.
5. Proclamations and Presentations – The interested parties for the vacant Board position, Ron Duff, John Yeager, Lin Werkheiser and Mark Latulippe, each introduced themselves to the Board and interviews were conducted with each of the candidates.
6. Consent Calendar – The consent calendar, containing the minutes from the Regular Meeting February 15, 2024 and Resolution 2024-10 (Pala Loma) on Intention to Annex Territory to CFD 2008-1, after motion made and seconded, was unanimously approved by the Directors present.
7. Staff Reports
 - A. Fire Chief's Report – Chief Napier presented the month's activities
 - B. Operations Division Report – was also presented by Chief Napier.
 - C. Fire Station Project Monthly Update – presented by Chief Napier.
 - D. Administrative Services & Community Risk Reduction Division Report – Chief Davidson presented his report and a report on the activities of the CERT group.
 - E. Valley Center Firefighters Association Report – Chief Napier reported that the firefighters participated in the Burn Institute Boot Drive and the Irish Stew Cook-off.
8. Old Business
None

9. New Business

- A. After review and discussion of the candidates for the Board vacancy, the Board agreed unanimously to appoint Mr. Ron Duff to the vacant position in District 2.
- B. After a discussion, the Board appointed Director Rattray to assume the Treasurers position for the remainder of the year. Director O'Connor's resignation will take effect May 1. Director Bell encouraged the candidates to come back to the April meeting if they are still interested in the vacancy we will have in District 5.
- C. The Review of Terms of Updated Design Build Contract with Erickson-Hall was not ready to be presented to the Board.

10. Treasurers Report – Chief Davidson answered questions regarding the changes to the Treasurer's Report. After motion made and seconded, the Treasurer's Report was unanimously approved by the Board members present

11. Closed Session – 7:30 pm - A Closed Session was held to discuss Litigation Matters.

12. Open Session – 7:42 pm – Director Bell announced that during the Closed Session, the Board was updated on the Litigation we are currently involved in and that no action was taken.

13. Board of Directors Comments

Director Rattray thanked the Board for the confidence in appointing him treasurer, he does like numbers and budgets. Thank you to the chiefs for their hard work and leadership.

Director Hutchison handed out plaudits for the Terra-Gen discussion at the Planning Group meeting. He thought that Chief Napier and Chief Davidson did a great job of fielding questions from the District's perspective and swayed some of the concerns.

Director Bell thanked Dr. Rattray for being a strong presence on the Board. He asked Director Rattray to help bring Mr. Duff up to speed on what he has learned and what his concerns were since coming on the Board.

Adjournment – 7:48 p.m.

Phil Bell, President

NEXT REGULAR MEETING: April 18, 2024

STAFF REPORTS

BOARD OF DIRECTORS' PACKET

VALLEY CENTER FIRE PROTECTION DISTRICT



VALLEY CENTER FIRE PROTECTION DISTRICT

28234 Lilac Road, Valley Center, CA 92082
(760) 751-7600 Fax (760) 749-3892
Website: vcfpd.org



April 18, 2024

Fire Chief's Report Valley Center Fire Protection District Board

1. The Valley Center Fire Department had slower than usual month with 161 Emergency Incidents.
2. ALS Program: Equipment and Medication Inventories
3. Operational Area Update: RT 130 Wildland Fire Course, County Wildland Drill Preparations
4. Local and Regional Training: North Zone Captain's Exam
5. Cal Fire Valley Center Battalion: Station 71 is at augmented winter staffing levels: 1, Type 3 with 3/0 staffing and 1 Ambulance staffed by AMR employees.
6. Law Enforcement / Fire /Tribal Interagency Operations: Genasys Protect (Zonehaven) Training Completed. Changed the Roll-out: May 31, 2024
7. Fire Station Projects: Station 3 construction: Erikson Hall has completed the GMP and a finance plan is completed based on the final numbers.

Valley Center Fire Station 1
28234 Lilac Road
Valley Center, CA 92082

Valley Center Fire Station 2
28205 N. Lake Wohlford Road
Valley Center, CA 92082

VCFPD OPERATIONAL REPORT: March, 2024

Monthly Incident Data:

	VCFPD Station 1 E161	VCFPD Station 2 E162	VCFPD Station 2 OES E370	VCFPD Station 2 RS162	VCFPD Admin Command	VCFPD Admin Prevention	Auto Aid Received	Auto Aid Given	Total Incidents	Turnout Time	Travel Time	Response Time
	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total VCFPD Incidents	90 th Percentile	90 th Percentile
JAN	106	46	0	65	5	0	71	28	185	0:2:20	0:10:41	0:12:47
FEB	88	35	0	59	6	0	34	24	156	0:2:25	0:12:09	0:14:05
MAR	65	51	0	80	5	1	69	33	161	0:2:24	0:12:26	0:13:57
APR												
MAY												
JUN												
JUL												
AUG												
SEP												
OCT												
NOV												
DEC												
March 2023	110	58	0	72	5	2	42	39	192	0:2:16	0:10:58	0:12:25
2023 Year End Total	1268	598	4	872	87	22	545	415	2236	0:2:34	0:13:53	0:15:19
2024 Year to Date	194	81	0	124	11	0	105	52	341	0:2:25	0:12:00	0:13:57
2024 YTD % Change												
Concurrent Incidents	Total Incidents	Two Concurrent Incidents	Three Concurrent Incidents	Four Concurrent Incidents	Five Concurrent Incidents	Two Concurrent Incidents	Three Concurrent Incidents	Four Concurrent Incidents	Five Concurrent Incidents			
2024 Monthly Total	161	33	9	1	0	21.29%	5.81%	0.65%	0%			
Ambulance Responses Monthly	Medic 11/211	Medic 256/70	Medic 71	Medic 151	Rincon Fire Rescue Ambulance 181,182	North Zone Rescue Ambulance 132,114,143	Mercy Air	Total Unit Responses	Total Unit Transports	90 th Percentile Turnout	90 th Percentile Travel	90 th Percentile Response
Ambulance Transports	3	3	56	0	7	2	0	96	66	TBD	TBD	TBD

Firefighters in the program: 33

- Firefighter Driver Operators: 1
- Firefighter Paramedics: 15
- Firefighter EMTs: 19
- Fire Explorers: 10

Apparatus and Equipment:

Station 1:

- | | |
|--|--|
| <ul style="list-style-type: none"> • E-161 - In Shop • C-1601 - In Service • C-1602 - In Service • C-1603 – In Service | <ul style="list-style-type: none"> CP-1616 - In Service E169 – In Service C-1604 – In Reserve BR161 – In Service/Cross Staffed |
|--|--|

Station 2:

Valley Center Fire Station 1
28234 Lilac Road
Valley Center, CA 92082

Valley Center Fire Station 2
28205 N. Lake Wohlford Road
Valley Center, CA 92082

- E-162 – In Service
- S-162 – In Service

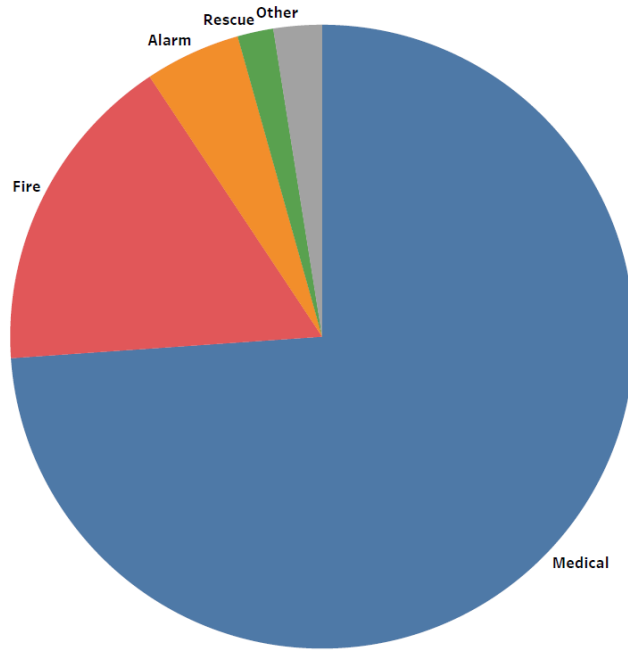
E-168 – In Reserve
 OES E370 – In Service/Cross Staffed

Assigned Incidents for VALLEY CENTER FPD
 March 2024

Agency
 VALLEY CENTER FPD

Month
 March 2024

Medical	119 incidents / 73.91%
Fire	27 incidents / 16.77%
Alarm	8 incidents / 4.97%
Rescue	3 incidents / 1.86%
Other	4 incidents / 2.48%
Grand Total	161 incidents / 100.00%



Problem Category

Medical
Fire
Alarm
Rescue
Other

Special Training and Future Community Events:

- Planning Group Evacuation Sub-Committee Quarterly Meeting: May 23, 2024 at 6:30pm
- Every 15 Minutes at VCHS: April 24 and April 25, 2024
- CPR for VCHS Senior Class: May 20 and May 21
- Valley Center Rodeo: Memorial Day Weekend: May 24, 25 and 26
- Western Days Parade and Festival: May 31 and June 1, 2024

Legislative / Political Updates:

San Diego County VMT Mitigation Program

Grants/Awards FY22-24:

- AFG Prevention Grant Application FY2021: Awarded \$63,000: Migrant Outreach Program
- Safer Grant Application FY2023: In Application Review by FEMA
- AFG Grant Application FY2023: In Application Review by FEMA

Valley Center Fire Station 1
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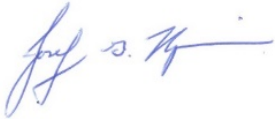
- Neighborhood Reinvestment Grant: Awarded \$25,000

Significant Incidents/Station Activities:

- Rescue Traffic Collision: 15349 Vesper Road
- Rescue Traffic Collision: Via Piedra and Lilac
- Lightning Strike Tree Fire: 14957 Cool Valley Road
- Working Structure Fire: 13882 Blue Sage Lane

Trauma Intervention Program (TIP):

- 0 TIP responses for the month of March, 2024 to Valley Center. Tip served 0 clients in Valley Center by responding directly to the scene or hospital as requested by our Fire Captains and the Sheriff's Department.



Josef G. Napier
Fire Chief, Valley Center Fire Protection District

MEMORANDUM

DATE: April 10, 2024
TO: Joe Napier, Fire Chief, Valley Center Fire Protection District
FROM: Robin Biglione, Biglione Construction Management
SUBJECT: Update on Erickson-Hall Design-Build Agreement Progress

Temporary Fire Station No. 3

The in person Building resubmittal to the County occurred February 1. County Zoning signed off on the permit on February 23. Final Building sign off will occur after the approval of the Improvement Plans and the hydrology and water quality technical reports. The Improvement Plans were submitted electronically to the County on February 23. Additional revisions to the technical reports were required and are underway. The technical reports will be submitted to County staff for review as soon as they are complete.

The improvement plans were also submitted to the Water District for final review. The Water District requested minor revisions to the plans. Those revisions are underway and should be completed by next week. The Water District also provided invoices for the water meters.

The Temporary Fire Station No. 3 project bid period began January 17. Bids were submitted February 13. The proposed GMP was first submitted to Biglione CM on March 6. A meeting on March 7 and several subsequent discussions between Erickson-Hall and Biglione CM, resulted in the GMP information that was presented and discussed at the meeting with the Fire District team on March 13.

The GMP presented at the March 13 meeting was significantly higher than the previous estimate and information regarding the reasons for the increase in cost were presented in my March memorandum. A few potential value engineering options were presented at the meeting. Erickson-Hall is doing some additional work to determine whether the options are feasible, given geotechnical and Code requirements.

The Fire District staff requested that Erickson-Hall obtain pricing for painting and flooring for the interior of the trailers being relocated from Rancho Santa Fe Fire Protection District. The pricing has been obtained and will be reviewed as soon as Erickson-Hall incorporates the painting and flooring costs and any feasible value engineering into the GMP. The GMP for Fire Station No. 3 will go to the Fire District Board when the County permits are ready to issue.

Fire Station No. 1 and 2

The plans for Fire Station Nos. 1 and 2 have been approved by the County. The permit has not been obtained because the APCD required a hazardous materials survey for Fire Station No. 2, prior to providing their sign off. The survey was completed and identified the presence of lead glazed ceramic tile. The APCD sign off will be delayed until a demolition subcontractor is on board to provide the required notice. At that time the APCD can sign off on the permit and the County can issue the permit.

Next Steps

1. Complete revisions to technical reports and submit to the County
2. Complete revisions to water design and submit to the Water District
3. Obtain final permit from County
4. Present First Amendment to Erickson-Hall contract (for construction of Temporary Fire Station No. 3) to Fire District Board of Directors



VALLEY CENTER FIRE PROTECTION DISTRICT

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Administrative Services and Community Risk Reduction Division Board Report for March 2024

Section 1.0 - Administrative Services Report

Unrestricted Fund Balances

This section describes the state of the property tax bank accounts at the county, and our accounts at Cal-Trust. These accounts are the basis for our general operating funds, and can be used as needed without restriction. Accrual based, meaning these are the bank balances minus any outstanding payments like uncashed checks. This is a snapshot of the accounts on 3/30/2024.

*Accounts marked with * are held at the County, all others are with our bank.*

Description	Balance as of 3/30/2024
Property Tax/Standby Fee/CFD 2001-1*	\$860,322.15
CFD 2008-01 Tax Account*	\$678,746.71
General Operating	\$255,510.74
Payroll	\$123,324.62
Training	\$44,484.52
Explorer	\$27,011.45
Fire Foundation	\$7,290.16
Total	\$1,996,690.35

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March Expenses

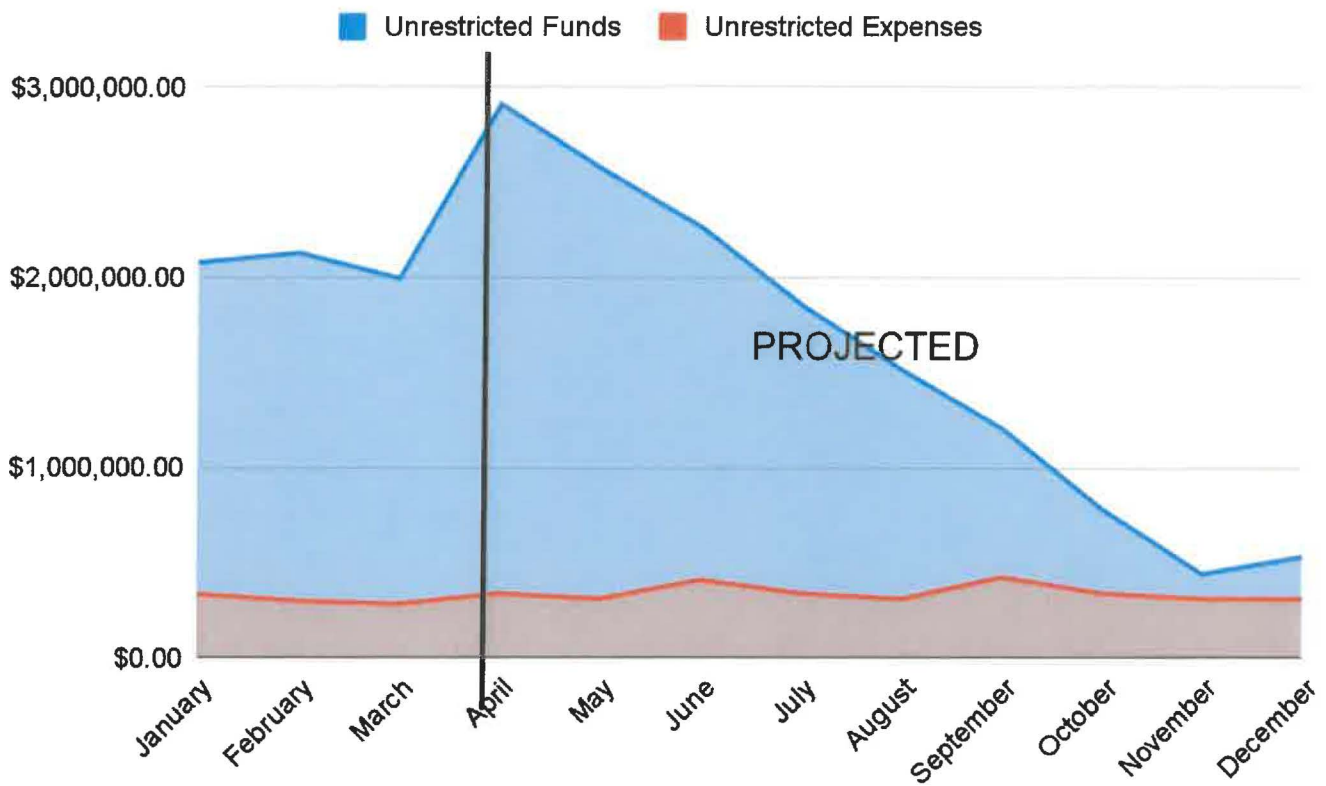
Description	Amount
Payroll (There were two pay periods)	\$199,353.254
Expenses	\$73,377.34
Total	\$272,730.59

Expected Expenses in April

This section outlines the expected big expenses in the coming months that will be paid out of unrestricted funds.

- Payroll in March was about \$200K, April has three pay periods. This amount varies with overtime.
- Expenses in April are expected to be about \$80k.
- Quarterly payroll taxes expected in May (~\$29,000.00).
- Litigation Expenses are running approx \$2000/month

In the chart below, January and February are actuals, **March through December are projections based on previous years revenue and expenses.**



Valley Center Fire Station 1
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Restricted fund balances

This section is the restricted fund balances. These funds are restricted in their usage, and cannot be used for general expenses. In the case of mitigation funds, they can only be used for apparatus, equipment and facilities upgrades (not maintenance). Grant monies can only be used within the requirements of the grants.

Account	Balance as of 3/31/2024
Fire Mitigation*	\$447,554.54
Grant Account	\$83,485.15
Total	\$531,039.69

Expected Expenses in Restricted funds

This section outlines the expected big expenses in the coming months that will be paid out of mitigation or grant restricted funds.

- Paid \$12364.02 to Erickson-Hall (EHCC) for Invoice #21 and Plan Submission fees (Grant Account).
- Payment for Type 1 Lease/Purchase due in May (Mitigation): \$97,500.00
- Payment for SCBA equipment for BR161 and E370 is still coming up. (Mitigation): Approx \$73,000.00
- \$10,000 for 2.5" hose replacement, probably in April

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Section 2 - Fire Marshal's Report

Recent Events

- Blue Sage Lane - Barn Fire
- TerraGen Annual training
- Park Circle - Seasons (on old road) is completed. Infill remaining.
- CERT
- Migrant Outreach Grant

The Business of Prevention in February

Description	Qty
3.1.1 Commercial Plans (Building or sprinkler plans and resubmittals)	1
3.1.5 Special Hazard Installations	1
3.1.6 Fire Alarm System (Includes one inspection)	1
CFD Annexation - 1 APN	1
4.3 Business License Inspection/Reinspection (Engine Company Inspection)	1
AB-38 Defensible Space inspection	1
2.1.1 New Residential or Remodel Plan Review (Any type, includes inspections)	1
2.1.3 Residential Fire Sprinklers NFPA 13-D or NFPA 13-R (includes 2 inspections)	1
2.3.2 Accessory Dwelling Unit Plan Review (Includes 2 Inspections)	4
2.3.3 Barns and Outbuildings under 500 sq ft and Open Walled under 1000 sq ft	1
2.3.4 Barns and Outbuildings (500 sq ft and over and under 4,000 sq ft)	2
Motor-Vehicle Fuel Dispensing Station	1
1.3.7 Hydrant Placement (Per Hydrant)	1

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VC CERT April 2024 Status Report

- **CERT Basic Academy Training**
 - Planning for May 11, May 18 CERT Basic Academy under way
 - Venue confirmed: **Church of Latter Day Saints**
 - Coordination continuing with Chief Davidson, [Bill Leininger](#), Elfego Covarrubias, Rodney Ewing for instruction and live exercises
 - 11 confirmed for class
 - Walkthrough and final detail planning April 25,2024
- **MHA/WEP General**
 - Amy Mayerchik has been invaluable in providing guidance and direction. Her knowledge of our community has enabled us to save on venues and redirect unused rental costs into the guests instead of the venue
 - Second \$10,000 WEP grant installment received
 - Required staff/vendor background checks/live scans completed
 - VC CERT participated in WEP First Sustainability Training class on 3/12. Goal of training is to provide grant recipients with tools to identify, apply and receive ongoing grant funding for projects.
 - Deadline for use of current WEP grant funds is 5/31/2024
- **Family Fun Festival**
 - **Venue Confirmed:** St. Stephens - 4/13/2024 - 11:30 3:30
 - **Caterer confirmed:** Cocina Tex/Mex
 - **Menu:** Ribs, chicken, BBQ beans, corn on the cob, salad, dinner rolls
 - **79 guests (39 adults/40 children) plus 10 volunteers** confirmed for event
 - Chief Napier will send an engine to the site in support of event
 - **Activities include:** Capture the flag, freeze tag, red light/green light, hula hoops, jump rope, 3-legged races, dodgeball, frisbee, craft table, play doh, pages to color, bubbles/bubble maker)
- **Senior Luncheon**
 - **Venue Confirmed:** Ridgeview Church 5/7/2024
 - **Caterer confirmed:** Julie Stroh
 - Planning committee meetings ongoing
 - **Goal** is for 50 guests

- **Brush clearance**

- Mike Walsh and Team Rubicon completed major brush clearance for resident on 3/30. Cost of chipper covered by WEP grant.
- Multiple requests in queue for brush clearance. Scheduling is based on availability of Team Rubicon resources.

- **Senior Housekeeping**

- **Vendor confirmed:** LaEspy Cleaning Services
- Initial cleaning completed for two residents
- Twice monthly cleanings scheduled through end of grant period for two residents.
- Response to LaEspy Cleaning Services has been consistently positive.

NEW BUSINESS

BOARD OF DIRECTORS' PACKET

VALLEY CENTER FIRE PROTECTION DISTRICT

RESOLUTION 2024-11

CFD 2008-1 – PUBLIC HEARING

PALA LOMA

128-101-21-00





VALLEY CENTER FIRE PROTECTION DISTRICT

Administrative Office & Fire Prevention Bureau

28234 Lilac Road

Valley Center, CA 92082

Tel: 760-751-7600

Fax: 760-749-3892

RESOLUTION NO. 2024-11

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT

WHEREAS, the annexation of described territory to the Community Facilities District 2008-01 (the "CFD") was submitted to a vote by the landowner of the real property located within the jurisdictional boundaries of the CFD on March 25 2024; and

WHEREAS, six (6) votes (1 vote per acre) were cast by a proper mail ballot in favor of the levy of special taxes within the described territory of the CFD; and

WHEREAS, a sufficient-number of votes were cast in favor of levying special taxes within the CFD;

NOW, THEREFORE, BE IT RESOLVED that:

The results of the election as sufficient to levy special taxes within the CFD are hereby certified.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District, at a scheduled Regular Board Meeting thereof, this 18th day of April, 2024 by a unanimous vote.

President
Board of Directors

Fire Station #1
28234 Lilac Road
Valley Center, CA 92082

Fire Station #2
28205 N. Lake Wohlford Road
Valley Center, CA 92082

County office use only

P – 1001838
O – 15670
E – 53664
T – 007
A – 100123
Supplier # – 1121719

**NEIGHBORHOOD REINVESTMENT PROGRAM
GRANT AGREEMENT BETWEEN
THE COUNTY OF SAN DIEGO
AND Valley Center Fire Protection District**

This Grant Agreement is entered into between the County of San Diego, a political subdivision of the State of California (County), and Valley Center Fire Protection District, a Non-Profit California Corporation (Grantee), on 03/18/2024 with an effective date of 03/27/2024.

WHEREAS, the County wishes to reinvest taxpayer funds in the community to benefit the public by providing grant funds to community-based organizations that assist in meeting the social, cultural and recreational needs of County residents; and

WHEREAS, the Board of Supervisors may allocate grant funding for purchases, programs or events that will occur either subsequent to the Board's action to approve the grant or that have occurred prior to the Board's approval date; and

WHEREAS, on 03/27/2024 (MAR-24), the Board of Supervisors allocated the grant funding set forth in this Agreement for the purpose described in this Agreement.

NOW, THEREFORE, in consideration of the mutual promises contained herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Amount of Grant.** The County agrees to pay to Grantee an amount of **\$25,000.00**. Under no circumstances is County obligated to pay Grantee more than this amount. County shall pay Grantee after County receives a signed copy of this Agreement from Grantee.
2. **Purpose of Grant.** Grantee shall use the grant funds provided by County under this Agreement solely for the following purpose: **The Valley Center Fire Protection District has been serving the community for over 40 years. They provide service to over 23,000 residents and respond to over 2200 all-risk incidents each year. Funds will help to assist with the purchase of design cost and infrastructure construction cost for the new Fire Station 3 located at 30100 Cole Grade Road, Valley Center, CA 92082.**
3. **Term of Agreement.** The term of this Agreement shall be for 13 months starting on the effective date as specified above.
4. **Deadline for Use of Grant Funds and Documentation of Expenditures.**
 - (a) **Grantee shall spend all grant funds provided by the County for the purposes specified in Paragraph 2 within 12 months of the effective date of this Agreement as specified above.**
 - (b) Grantee shall complete the Documentation of Grant Expenditures form provided by the County's administrator, setting forth Grantee's total actual expenditures of the grant funds provided under this Agreement. Grantee shall submit this completed form and the related documentation including, but not limited to, invoices/receipts, credit card statements, check stubs, check copies, copy of canceled checks, copy of bank statements, etc. to the County's administrator promptly after spending the grant funds, but in no event after the end of the Term of Agreement specified above. If the parties agree to extend the Term of Agreement, Grantee shall submit this expenditure documentation by the end of the extended Term. If County's administrator requests additional information regarding Grantee's expenditure of the grant funds, Grantee shall promptly submit the requested information to County's administrator.
 - (c) If after reviewing Grantee's expenditure documentation, the County's administrator:

- (i) determines that the Grantee failed to spend all of the grant funds;
- (ii) disallows any expenditure by Grantee; or
- (iii) determines that the grant funds provided exceed Grantee's total actual expenditures authorized under this Agreement;

Grantee shall refund to the County the amount specified by the County's administrator. Grantee shall make this refund within seven (7) business days after receiving a written request for refund from the County's administrator. In its sole discretion, the County may offset the refund amount from any payment due to or to become due to Grantee under this Agreement or any other agreement with the County.

- (d) **If Grantee fails to provide the required documentation of expenditures as required in Subparagraph (b) above, the County's administrator may request Grantee to refund to the County all or any portion of the grant funds provided under this Agreement.** Within seven (7) business days of receipt of a written request for a refund, Grantee shall refund to the County the amount specified by the County's administrator. Grantee's failure to comply with this refund requirement shall constitute a material breach of this Agreement.
- (e) Unless authorized by the Board, expenditures incurred by the Grantee prior to the effective date of this Agreement for the purpose specified in Paragraph 2 are not eligible expenditures under Subparagraph (b) above.
- (f) If Grantee fails to use all grant funds as specified in Paragraph 2 above before the deadline specified in Subparagraph (a) above, Grantee may request an extension of the Term. Grantee shall make any such request in writing at least two weeks before the deadline specified in Subparagraph (a) above. Grantee and the County's administrator may agree in writing to extend the Term of Agreement to allow Grantee additional time to spend the grant funds for the purpose specified in Paragraph 2.

5. Restrictions on Use of Grant Funds.

- (a) Grant funds shall not be used for any purposes prohibited by laws governing the use of public funds, including but not limited to, religious, political campaigning, or purely private purposes or activities.
- (b) Any Grantee that provides or participates in any activity for which public funds may not be used, such as religious activities, shall inform the County of this activity prior to accepting any grant funds. Grantee shall ensure that no grant funds awarded pursuant to the Agreement are used to support in any manner said activity.
- (c) Grantee shall not spend any part of the grant amount on fund raising activities.
- (d) Grantee shall not spend any part of the grant amount on food or beverages; except, that Grantee acting as a food bank or other similar organization may provide food and beverages to needy individuals or families if this was the purpose of the grant as specified by Paragraph 2.
- (e) Grantee may not include in its Documentation of Grant Expenditures report under this Agreement any expenditures for which Grantee has received or is or will be claiming funding from any other source. Grantee's failure to comply with this requirement shall constitute a material breach of this Agreement.
- (f) Grantee shall not donate any portion of this Grant to a third party.
- (g) Grantee shall not assign or transfer any interest in this Agreement (whether by assignment or novation), without the prior written consent of the County.

(h) By executing this Agreement, Grantee certifies that it qualifies for the receipt of grant funds under Board Policy B-72 and will at all times abide by the terms of the Policy, except to the extent waived by the Board at the time of grant award.

6. **Administrator of Agreement.** The Office of Economic Development and Government Affairs under the Deputy Chief Administrative Officer/Chief Financial Officer, shall administer this Agreement on behalf of the County, and **Josef G. Napier, Fire Chief** at (760) 751-7600 shall administer it on behalf of Grantee.

7. **Notice.** All communications from Grantee to the County shall be sent to the Office of Economic Development and Government Affairs as listed below. Any notice or notices or other documentation required or permitted to be given pursuant to this Agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, postage prepaid, return receipt requested, to the following addresses:

County: Deputy Chief Administrative Officer/Chief Financial Officer
Office of Economic Development and Government Affairs
County of San Diego
1600 Pacific Highway Room 152
San Diego, CA 92101

Grantee: Valley Center Fire Protection District
28234 Lilac Road
Valley Center, CA 92082

8. **Audit and Inspection of Records.** At any time during normal business hours and as often as the County may deem necessary, the Grantee shall make available to the County for examination all of its records with respect to all matters covered by this Agreement and will permit the County to audit, examine and make excerpts or transcripts from such records, and make audits of all invoices, materials, payrolls, records of personnel and other data relating to all matters covered by this Agreement. Unless otherwise specified by the County, said records shall be made available for examination within San Diego County. Grantee shall maintain such records in an accessible location and condition for a period of not less than four (4) years following Grantee's submission of the Documentation of Grant Expenditures report under this Agreement unless County agrees in writing to an earlier disposition. The State of California or any Federal agency having an interest in the subject of this Agreement shall have the same rights conferred upon County by this Agreement.

9. **Termination of Agreement for Cause.** If Grantee fails to perform its obligations according to this Agreement, the County may send Grantee a written notice of default that specifies the nature of the default. Grantee shall cure the default within fifteen (15) business days following receipt of the notice of default. If Grantee fails to cure the default within that time, the County may terminate this Agreement by giving Grantee written notice of immediate termination. Upon termination, Grantee shall promptly provide County's administrator with Documentation of Grant Expenditures setting forth Grantee's total actual expenditures for the purpose of the grant as of the effective date of termination. Grantee shall promptly refund to County all funds County paid to Grantee under this Agreement that exceed Grantee's total actual expenditures made in conformance with this Agreement, as determined by County's administrator, as of the effective date of termination. The County may also seek any and all legal and equitable remedies against Grantee for breaching this Agreement.

10. **Termination for Convenience of County.** County may terminate this Agreement at any time by giving written notice to Grantee of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. On or before the date of termination, Grantee shall provide County's administrator with Documentation of Grant Expenditures setting forth Grantee's total actual expenditures for the purpose of the grant as of the effective date of termination. Grantee shall promptly

refund to County all funds County paid to Grantee under this Agreement that exceed Grantee's total actual expenditures for the purpose of the grant, as determined by County's administrator, as of the effective date of termination.

11. **Termination for Convenience of Grantee.** Grantee may terminate this Agreement at any time by giving written notice to County's administrator of such termination and specifying the effective date thereof at least 60 days before the effective date of such termination. On or before the date of termination, Grantee shall provide County's administrator with Documentation of Grant Expenditures setting forth Grantee's total actual expenditures for the purpose of the grant as of the effective date of termination. Grantee shall promptly refund to County all funds County paid to Grantee under this Agreement that exceed Grantee's total actual expenditure for the purpose of the grant, as determined by County's administrator, as of the effective date of termination.
12. **Interest of Grantee.** Grantee covenants that Grantee presently has no interest, including, but not limited to, other projects or independent contracts, and shall not acquire any such interest, direct or indirect, which would conflict in any manner or degree with Grantee's completing the purpose of the grant as specified in Paragraph 2. Grantee further covenants that in the performance of this Agreement, no person having any such interest shall be employed or retained by Grantee.
13. **Publication, Reproduction and Use of Material.** No material produced, in whole or in part, under this Agreement shall be subject to copyright in the United States or in any other Country. The County shall have unrestricted authority to publish, disclose, distribute, and otherwise use, in whole or in part, any reports, data or other materials prepared under this Agreement.
14. **Insurance.** Grantee shall maintain insurance against claims or injuries to person or damages to property that may arise from or in connection with the use of the grant funds by Grantee, its agents, representatives, employees, volunteers or subcontractors. The cost of such insurance shall be borne by Grantee and coverage limits shall be a minimum of \$1,000,000 General Liability per occurrence/\$1,000,000 aggregate for operations, products and completed operations for bodily injury, personal injury and property damage; \$500,000 Automobile Liability per accident for bodily injury and property damage; and Workers' Compensation and Employers Liability Insurance as required by the California Labor Code. County shall retain the right at any time to review the coverage and amount of insurance required.
15. **Independent Capacity.** In the performance of this Agreement, Grantee and its officers, agents, employees and volunteers shall act in an independent capacity and not as officers, employees, agents or volunteers of the County. This Agreement does not create an employment relationship between Grantee and the County.
16. **Equal Opportunity.** Grantee will not discriminate against any employee, or against any applicant for such employment because of age, race, color, religion, physical handicap, ancestry, sex, or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
17. **Defense and Indemnity.** To the fullest extent permitted by law, County shall not be liable for, and Grantee shall defend and indemnify County and its officers, agents, employees and volunteers (collectively, "County Parties") against any and all claims, deductibles, self-insured retention's, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorneys' fees and court costs (collectively, "Claims"), which arise out of or are in any way connected to County's provision of grant funds and/or Grantee's use of grant funds under this Agreement arising either directly or indirectly from any act, error, omission or negligence of Grantee or its officers, employees, volunteers, agents, contractors, licensees or servants, including without limitation, Claims caused by the sole passive negligent act or the concurrent negligent act, error or omission, whether active or passive, of County Parties. Grantee shall have no obligation, however, to defend or indemnify County Parties from a Claim


WHEREFORE, the parties execute this Agreement on the date first written above.

COUNTY OF SAN DIEGO

GRANTEE

By: _____
Deputy Chief Administrative Officer/Chief
Financial Officer
or Designated Representative

Caroline Smith, Director
Office of Economic Development
and Government Affairs

By:  _____ Date 03/18/2024
Authorized signatory

Josef G. Napier, Fire Chief

Print Name and Title

[Note: Person signing on behalf of Grantee must be authorized by Grantee's Board of Directors to sign this Agreement and must be same person Grantee listed in its funding application as being authorized to sign.]

Return This Agreement

if it is determined by a court of competent jurisdiction that such Claim was caused by the sole active negligent act or willful misconduct of County Parties.

18. **Governing Law.** This Agreement shall be construed and interpreted according to the laws of the State of California.
19. **Complete Agreement.** This Agreement constitutes the entire agreement between Grantee and County regarding the subject matter contained herein. All other representations, oral or written, are superseded by this Agreement. Neither party is relying on any representation outside of this Agreement. This Agreement may be changed only by written amendment signed by both parties.
20. **Waiver.** The failure of either party to enforce any term, covenant or condition of this Agreement shall not be construed as a waiver of that party's right to subsequently enforce this, or any other term, covenant or condition of this Agreement. No waiver shall be deemed effective unless the waiver is expressly stated in writing and signed by the party waiving the right or benefit.
21. **Consultation with Counsel.** Each party has had the opportunity to consult with independent legal counsel of its own choosing before executing this Agreement and has executed this Agreement without fraud, duress, or undue influence of any kind.
22. **Interpretation.** The provisions of this Agreement shall be liberally construed to effectuate its purpose. The language of all parts of this Agreement shall be construed simply according to its plain meaning and shall not be construed for or against either party.
23. **Corporation Qualified to Do Business in California.** If Grantee is a California corporation, Grantee warrants that it is a corporation in good standing and is currently authorized to do business in California.
24. **Terms and Conditions Survive Expiration of Term of Agreement.** Unless otherwise specified herein, all terms and conditions of this Agreement shall survive the expiration of the Term of Agreement specified in Paragraph 3 above or the termination of this Agreement under Paragraphs 6, 7, or 8 above.
25. **Remedies.** The rights and remedies in this Agreement are in addition to, and not a limitation on, all other rights and remedies available at law or in equity, and exercise of one right or remedy shall not be deemed a waiver of any other right or remedy.
26. **Recognition.** If Grantee chooses to give written recognition of this grant, Grantee shall recognize the County of San Diego and not one or more individual County Supervisors.
27. **Prevailing Wage.** To the extent this grant funds construction, alteration, demolition, installation, repair, refuse and ready mix concrete hauling, or maintenance work and the amount of the grant exceeds \$1,000, the project funded by the grant shall be deemed a "public work" for State prevailing wage purposes. It is not the intent of this Agreement to impose an obligation to pay prevailing wages on work otherwise exempt from the applicable prevailing wage laws. Grantee shall be solely responsible for ensuring applicable prevailing wages are paid when owed.

Projects subject to the payment of State prevailing wages are subject to compliance monitoring and enforcement by the Department of Industrial Relations. Grantee shall be responsible for ensuring all required job site postings and all certified payroll and other reporting applicable to it as an awarding body are completed in accordance with the State's prevailing wage regulations. Information regarding the State's prevailing wage requirements can be obtained from the Director, Department of Industrial Relations at www.dir.ca.gov, Labor Code § 1720, et seq., and 8 Cal. Code of Regs. § 16000, et seq.

28. **Counterparts and Electronic Signatures.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Agreement may be executed with an electronic or digital signature in accordance with applicable State laws and such signature shall be deemed an original.

VALLEY CENTER FIRE PROTECTION DISTRICT - FY 2024-2025 DRAFT as of 4-3-24						FY2024 Budget Meeting Notes	2023 budget meeting notes	FY 2022 Notes
Budget Entry Type	FY 2023-2024 Budget	Expected increase over FY2024 budget or projected actuals.	FY 2023-2024 Actuals YTD (7/1/23-3/31/24)	FY 2024-2025 Proposed				
OPERATIONAL REVENUE								
30130 . CFD2008-1 Interest	Operating Revenue	\$3,954.44	3.00%		\$4,073.07			
40000 . Benefit Fees/Standby (315001)	Operating Revenue	\$1,976,722.24	3.00%	\$1,954,044.00	\$2,036,023.90	Actuals are from "oracle" account 47850 which includes Benefit/Standby, property taxes AND CFD 2000-1 revenue together	7% bump from 2022 From 4/12 apportionment report. FY20:\$1,673,387.82 FY21:\$1,680,943, FY22: \$1,716,438	
40100 . Taxes. Property (315000)	Operating Revenue	\$815,560.58	1.25%		\$825,755.09	See 40100 for actuals	3% bump over 2022 FY20: \$594,292.13 FY21: \$580,801 FY22: \$644,000	
40150 . Misc Revenue	Operating Revenue		0.00%		\$0.00			
40200 . CFD-2000-1 (315002)	Operating Revenue	\$341,911.50	3.00%		\$352,168.84	See 40100 for actuals	2% bump over 2022 FY20: \$305,121.84 FY21: \$300,304 FY22: \$318,277	
40300 . CFD-2008-01 (315003)	Operating Revenue	\$435,072.27	4.00%	\$378,427.00	\$452,475.16	Actuals are from Oracle account 47853	4% bump over 2022. JAD FY20: \$110,500.00 FY21:\$151,289 FY 22:383,066	
40400 . General Fund Interest	Operating Revenue	\$6,500.00	3.00%		\$6,695.00			
40500 . Mercy Transport Fees	Operating Revenue	\$0.00	0.00%		\$0.00	Deprecated for 2023		No longer receiving money for this line item
40600 . First Responder Fees	Operating Revenue	\$40,000.00	0.00%	\$0.00	\$40,000.00		Our target needs to be \$10,000 per quarter recovered as \$40,000 JGD	Status of billing for these fees in house - this will impact budget number
40700 . Community Development Fees	Operating Revenue	\$48,000.00		\$73,494.64	\$65,000.00	Actuals are from Square. Expect development fees to drop somewhat. Square also includes the False Alarm income	From Square - 7/1/22 to 3/23/23 - 93,592.71 Figure on 50 houses, 100 AB-38 inspections, and 50 ADUs total, using the new fee schedule	
40800 . Fire Prevention Inspection Fees	Operating Revenue	\$0.00				Deprecated		This GL is no longer used as it is captured in 40700 above
40900 . CFAA Reimbursement	Operating Revenue	\$0.00	3.00%		\$0.00			Inmaterial revenue (20% admin fee - ONLY when there is a fire)
41000 . Fixed Asset Disposal	Operating Revenue		0.00%		\$0.00			
42000 . Incident Cost Recovery-Fire USA	Operating Revenue	\$18,000.00	3.00%	\$7,572.50	\$18,540.00	Low participation by crews, 9 payments received	This should include Fire Alarm activation fees. JGN	
43000 . Training Reimb-Target & Palomar	Operating Revenue	\$30,000.00	0.00%		\$30,000.00			
49000 - NCD JPA Capital Equipment Reimbursement	Operating Revenue	\$18,000.00	3.00%		\$18,540.00		We have \$29768 in northcomm replacement reserve	
49001 . SAFER Grant	Operating Revenue	\$0.00			\$0.00		I've marked the safer grant as ZERO, and have not placed the station 3 personnel in the operations payroll costs. If we open station 3 with a full crew in FY23, we will need to revisit	
41100 SDG&E Lease	Operating Revenue	\$30,000.00			\$30,000.00		Lease income from back 5 acres	
70001.2 - RCS Nextgen 2021 reimbursement	Operating Revenue							
OPERATIONAL REVENUE \$3,763,721.03								
OPERATIONAL EXPENSES: TRAINING								
50000 . Explorer Post	Operating Expense	\$5,000.00	3.00%		\$5,150.00			Explorers have Chili Cook-off annually - should be a Grant item
50100 . EMT & Paramedic License Renewal	Operating Expense	\$4,680.00	4.00%		\$4,867.20			
50200 . Tuition and Reference Materials expenses	Operating Expense	\$8,764.00	4.00%		\$9,114.56			Includes palomar tuition and reference books
50500 . Training & Expenses							Just a header.	
50501 . Training Expenses - Operating expense funded	Operating Expense	\$18,000.00	3.00%		\$18,540.00			
OPERATIONAL EXPENSES: ADMINISTRATIVE SERVICES								
51000.1. Administrative Support Expenses	Operating Expense	\$140,000.00	5.00%		\$147,000.00		Add a couple of computers for station 3 - \$3k	Includes: Service awards, bank fees, IT equipment, Office supplies, Broadband/telephone, internet, Google suite, copier lease, printing costs, crew scheduling software, dues and subscriptions, Target (vector) solutions, first arriving (\$1000/year), PC upgrades (\$6k)
51001 . Contingencies & Misc.	Operating Expense	\$13,000.00	30.00%		\$16,900.00			Any additional contingency costs for all areas, includes fire line meals
51002 . Recruitment and on boarding expenses	Operating Expense	\$6,000.00						Advertising, FF Recruit & Physicals (excluding uniforms)
51006 . Election/Annexation Service	Operating Expense	\$2,000.00					No election this year	Election services for new Directors on our fire board. Election fees
81010 . Reserve (NEW)	Operating Expense				\$200,000.00	Money set aside each year to create financial reserves		
OPERATIONAL EXPENSES: CONTRACT SERVICES								
51101 . Professional and contract services	Operating Expense	\$90,000.00	3.00%		\$152,700.00	Add \$60k for litigation	White/Bright retainer to reduce costs? Did any station 3 costs go into this? Like the CEQA? any property stuff? If so we can move to mitigation and capitalize it. Includes \$3k bump for LandVision Can we dump Lynx and move to Interra?	Lexipol, Land Vision, Acctg Audit, Legal, HR, RGM, Pest Control, palomar health for resp supervisory program (Includes \$18k for new strat plan) Add grant support from CPF. Minus \$10k extra for audit and \$25k for contract book keeper that pushed us over last year
51105 . Insurance	Operating Expense	\$47,930.40	14.00%		\$54,640.66	Assume 14% increase	Bump by 14% over 2022 actual	FAIRA Gen Liability, fasis
51107 . Trauma Intervention Program	Operating Expense	\$3,450.00	3.00%		\$3,553.50		Invoice for 2022-23 received Oct 1, 2022 for \$3450 unless they raise it	From TIP Invoice: On-scene, 24 hour volunteer response services 3,450.00 Fiscal Year 2022-2023
51109 . Burn Inst/Youth Fire Prevent	Operating Expense	\$642.00	3.00%		\$661.26			per susan day email to Chief, may 3
51110 - MDC Equip Replacement-HP Lease	Operating Expense	\$0.00	3.00%		\$0.00		Won't lease anymore. If replacement, it will come from northcomm capital equip replacement	

VALLEY CENTER FIRE PROTECTION DISTRICT - FY 2024-2025 DRAFT as of 4-3-24						FY2024 Budget Meeting Notes	2023 budget meeting notes	FY 2022 Notes
Budget Entry Type	FY 2023-2024 Budget	Expected increase over FY2024 budget or projected actuals.	FY 2023-2024 Actuals YTD (7/1/23-3/31/24)	FY 2024-2025 Proposed				
OPERATIONAL EXPENSES: COMMUNITY RISK REDUCTION								
51200.1 . CRRD Operational Expenses	Operating Expense	\$7,500.00	3.00%		\$7,725.00			Public education, Safety products, hydrant maintenance, CERT, outreach programs, and POST recertification costs
51200.2 - FEMA FP&S Grant - Migrant Outreach	Grant Expense	\$36,000.00					Prepare - Expect to spend about \$36k	
OPERATIONAL EXPENSES: FIRE FACILITIES								
FIRE STATION #1								
51301 . #1 Facility Maint/Repairs/replacement	Operating Expense	\$25,000.00	3.00%		\$25,750.00		Reduce to \$25,000.JGN	Includes modular buildings at st 1, this includes appliance repair/replacement, building repairs, septic, garage doors, etc. Anything nailed down, or is a 'durable' good. Replace 2 public chairs and 3 rolling chairs in st 1 (Capitalize station repairs/deferred maint? no)
51302 . #1 Utilities	Operating Expense	\$3,100.00	3.00%		\$3,193.00	Actuals may be higher	Add Direct TV for both stations. We can probably reduce this more. Water is \$200 per month for ST1 (Direct TV is \$2700/2 (spread over 2 stations = \$675/station) JD	Electric, gas, water, but not phone/or internet. Estimate FY22 usage of electricity to be 45% of FY21 for both station 1 and station 2. Station 1 electricity was ~\$12k in FY 21 Add Direct TV for all stations to this (\$2700/year total, split with the association)
51303 . #1 Consumables	Operating Expense	\$3,600.00					Check to make sure consumables are being pulled from the right bucket	TP, supplies other than station repairs (Updated numbers from Sandy)
FIRE STATION #2								
51310 . #2 Facility Maint/Repairs	Operating Expense	\$16,000.00					no lazy boys	Lazy-Boys: Buy 3 now, buy 2 next year - Office chairs \$850
51312 . #2 Utilities	Operating Expense	\$3,700.00	3.00%		\$3,811.00	Actuals may be higher	Add Direct TV for both stations. We can probably reduce this more. Water is \$250 per month for ST2 (Direct TV is \$2700/2 (spread over 2 stations = \$675/station) JD	Station 2 electric was \$7200 for FY21
51313 . #2 Consumables	Operating Expense	\$3,600.00						
FIRE STATION #3								
51320 . #3 Facility Maint/Repairs	Operating Expense	\$2,500.00	3.00%		\$2,575.00		Note: startup items that are not covered under capital mitigation go here. We will need a decent number when we ask for \$ from mit	
51322 . #3 Utilities	Operating Expense	\$6,000.00	3.00%		\$6,180.00		Assuming 1/3 year occupancy	Estimate, assuming 1/2 year of occupancy without solar
51323 . #3 Consumables	Operating Expense	\$1,800.00						Estimate, assuming 1/2 year of occupancy
OPERATIONAL EXPENSES: OPERATIONS / FIRE APPARATUS								
51400 . Operations expenses	Operating Expense	\$120,000.00	20.00%		\$144,000.00	Trim based on actuals plus	Probably trimmable a little? - trimmed a little (JAD)	Includes apparatus repairs, maintenance and all tools and supplies in station and on apparatus except what falls under the programs, does not include PPE or uniforms. includes tires, brakes, etc. Add \$4k for 4-gas monitors (critical, 2 recip saws (\$1000)
51402 . Fuel	Operating Expense	\$60,400.00	5.00%		\$63,420.00	Fuel costs are fairly stable	\$7.5/gas/\$9/diesel	Includes DEF, and small engine fuels and additives
OPERATIONAL EXPENSES: OPERATIONS PROGRAMS								
51511 Hose/Nozzles/fittings/ladders	Operating Expense	\$8,000.00			\$8,000.00		Where did new hose payment come from? Sit down with Dianne and re-categorize the expenses	I suggest putting everything to 51400 - too hard to track this way as the Purchase Orders from employees are NOT using these GL codes
51512 Tools/minor equip/small engines	Operating Expense	\$16,000.00			\$16,000.00		Expected to spend this year to upgrade some equipment	I suggest putting everything to 51400 - too hard to track this way as the Purchase Orders from employees are NOT using these GL codes
51513 BAs, fit testing, flow testing, compressor maintenance, air sampling	Operating Expense	\$16,000.00			\$16,000.00		Includes budget requests 1 and 2 from Marquez, for SCBA masks and hydro static testing	I suggest putting everything to 51400 - too hard to track this way as the Purchase Orders from employees are NOT using these GL codes
51514 Rescue systems/equipment	Operating Expense	\$2,500.00			\$2,500.00		Includes budget request #4 from Fego, for pulleys and a storage bag	I suggest putting everything to 51400 - too hard to track this way as the Purchase Orders from employees are NOT using these GL codes
51514.1 Rescue Equipment Grant (Was 51503 equipment grant)	Operating Expense	\$0.00						Was categorized here in 2022-2023; however, should be a grant
51515 PPE/Uniforms		\$0.00						Was categorized here in 2022-2023; however, should be a grant
51515.2 PPE non-Grant	Operating Expense	\$18,000.00			\$18,000.00		\$20k after shsgp and mitigation	Includes budget request #3 from Robinson for PPE. Could this be a fire foundation grant item?
OPERATIONAL EXPENSES: COMMUNICATIONS								
51600 . North County Dispatch	Operating Expense	\$171,638.00			\$171,638.00	Need new numbers from NCDJPA	Base assessment:152875, MDC Maint and repair:4947, Medical Director: 5952, Tablet Command: 1450, Tableau: 504 GIS services:6000 (JAD 5/9/23)	Base assessment \$142,000 + \$6293 medical + \$6000 GIS
51601 . RCS Communication Fees	Operating Expense	\$14,022.00	0.00%		\$14,022.00		Including 6 additional 800 radios	997.50/month (\$28.50 per radio) knock fees

VALLEY CENTER FIRE PROTECTION DISTRICT - FY 2024-2025 DRAFT as of 4-3-24		Budget Entry Type	FY 2023-2024 Budget	Expected Increase over FY2024 budget or projected actuals.	FY 2023-2024 Actuals YTD (7/1/2323-3/31/24)	FY 2024-2025 Proposed	FY2024 Budget Meeting Notes	2023 budget meeting notes	FY 2022 Notes
OPERATIONAL EXPENSES: PARAMEDIC EMERGENCY SUPPLIES									
51700 . Medical Equipment & Supplies	Operating Expense	\$18,000.00	3.00%		\$18,540.00		Need to budget for at least 3 new ipads. JAD One for scott and two as replacements. Includes new trauma bags, budget request #5: Reduced to \$18,000 and Shift to Capital or Foundation:JGN	Includes: Cardiac Monitor Calibration/Repairs, medications, durable medical supplies. Include 5 ipads at \$3040. Check if these actuals are correct, and can we purchase ipads today? Two ipads purchased in 2021, so only 3 allocated here	
OPERATIONAL EXPENSES: PAYROLL-ADMINISTRATIVE									
60000 . Admin Payroll	Operating Expense	\$ 398,436.38			\$418,764.82		Imported from comp calc worksheet	Payroll less medical \$50,834	
OPERATIONAL EXPENSES: PAYROLL-OPERATIONAL PERSONNEL									
61000 . Operational Payroll	Operating Expense	\$1,760,517.93			\$1,885,999.29		Imported from comp calc worksheet. Does not include 4.5 employees for 1/2 year of station 3	Payroll less medical of \$143,695	
66000 . PAYROLL EXPENSES									
66008 . Taxes, FICA, SUTA, Unemployment	Operating Expense	\$245,939.01			\$261,176.13			Imported from compensation spreadsheet	
66002 . FASIS Workers Comp Emp Asst	Operating Expense	\$202,399.57			\$214,939.21		8.6% from FASIS (\$200,666 against payroll of \$2,312,505)	Imported from compensation spreadsheet	
66003 . Payroll Service	Operating Expense	\$6,000.00	3.00%		\$6,180.00			Updated price from Sandy on 5/5/2022	
66004 . Accident/Life&AD&D/STD insurance (New) & Medical	Operating Expense	\$200,501.67			\$200,140.88			New insurance offerings from pickering (from Cost Spreadsheet) : Life/AD&D/Accident/Short Term Disability \$5972.67 Est Medical Pd \$194,529	
CAPITAL PROJECTS									
70020 . Fire Station 3 Debt Service (NEW)	Operating Expense				\$242,105.33		From CSDA Finance Corp Quote dated March 25,2024		
70010.2 - Fire Hose - Op Expense	Operating Expense	\$0.00						All Capital Projects should be "classified" in Grants as we don't have the operational budget to afford these items in standard Operating Revenue.	
70007 - Fire Station Electrical Resiliency Program - complete		\$0.00						All Capital Projects should be "classified" in Grants as we don't have the operational budget to afford these items in standard Operating Revenue.	
70008 - MDC Replacement program - Complete		\$11,400.00			\$11,400.00		From Northcomm "Other Services Rebills", MDC Capital Replacement	All Capital Projects should be "classified" in Grants as we don't have the operational budget to afford these items in standard Operating Revenue.	
70012 - Cardiac Monitor Replacement		\$0.00						All Capital Projects should be "classified" in Grants as we don't have the operational budget to afford these items in standard Operating Revenue.	
70012.1 - Cardiac Monitor Replacement - General fund expense	Operating Expense	\$0.00						All Capital Projects should be "classified" in Grants as we don't have the operational budget to afford these items in standard Operating Revenue.	
Operating Revenue		\$3,763,721.03			\$3,879,271.07				
Operating Expense		\$3,718,020.95			\$4,375,186.83				
Operating Surplus		\$45,700.07			-\$495,915.76				

VALLEY CENTER FIRE PROTECTION DISTRICT - FY 2024-2025 DRAFT as of 4-3-24						FY2024 Budget Meeting Notes	2023 budget meeting notes	FY 2022 Notes
Budget Entry Type	FY 2023-2024 Budget	Expected increase over FY2024 budget or projected actuals.	FY 2023-2024 Actuals YTD (7/1/23-3/31/24)	FY 2024-2025 Proposed				
MITIGATION REVENUE								
30100 . Mitigation Fees Capital Expected Expenditures	Fire Mitigation revenue	\$812,523.54		\$150,523.54	Expected Mitigation revenue. \$440000 in account 4/1/2024. \$97500 and \$73000 already expected to spend		\$738k is county mitigation account as of January, \$124k is estimate of park circle mitigation funds for FY2021	
30120 . Mitigation Interest	Fire Mitigation revenue							
MITIGATION EXPENSES								
70001 - RCS NextGen Network Infrastructure	Capital Exp. (Mitigation)	\$10,290.00		\$10,290.00			\$24.50 per radio per month (857.50 /month) - Review past payments, reimburse from mitigation (See below)	
70001.1 - RCS Nextgen 2021 reimbursement from mitigation	Fire Mitigation revenue	\$10,290.00		\$10,290.00			These two lines are the reimbursement of operating expense from mitigation for the nextgen infrastructure upgrades of FY2021	
70009.2 - Type 3 engine - Mitigation funds	Capital Exp. (Mitigation)	\$72,000.00		\$0.00		Upgrade Darley Pump, Comms and Chassis: \$30,000		
70004.5 - Fire Station Developments Costs - Fire Mitigation	Capital Exp. (Mitigation)	\$350,000.00		\$0.00		Just station 3		
70005.1 - New Station Consulting	Capital Exp. (Mitigation)	\$90,000.00		\$0.00		Need estimate for robin	Biglone construction managing	
70010.1 - Fire Hose - Mitigation funds	Capital Exp. (Mitigation)	\$10,000.00		\$10,000.00		Wildland hose From Fire Etc.		
70011 - VHF Radio replacement	Capital Exp. (Mitigation)	\$0.00		\$0.00		VHF Mobile radios (Finished FY2022-23)	VHF radios from mitigation funds (american radio quote)	
70012.3 - Cardiac Monitor Replacement - Mitigation Funds	Capital Exp. (Mitigation)	\$0.00		\$0.00		Finished in FY 2022-23	1/2 of \$108k from mitigation. Napier staff report Jan 2022. This number is lower due to cost of monitors being less than quoted.	
70003.2 - PPE 6 sets	Capital Exp. (Mitigation)	\$20,000.00		\$20,000.00		6 sets of PPE		
70009.5 - Type 1 payments	Capital Exp. (Mitigation)	\$97,500.00		\$97,500.00		Type 1 engine payments - constant for 7 years	Fire Engine	
70005.2 - Fire Station Expansion	Capital Exp. (Mitigation)	\$150,000.00		\$0.00		Station 1 and 2 upgrades		
70003.3 - New TIC (replacement for E161)	Capital Exp. (Mitigation)	\$7,758.54		\$7,758.54		New Thermal imaging Camera		
70003.4 - Airbag system for E161	Capital Exp. (Mitigation)	\$4,975.00		\$4,975.00		Air Bag System for E161		
MDC->iPad Program	Capital Exp. (Mitigation)	\$0.00		\$0.00		One iPad/TC with mounts for C1602 (Pilot) - pull from Northcomm		
VHF Mobile Radio Installs	Capital Exp. (Mitigation)	\$0.00		\$0.00		Installation of VHF Mobiles (done in FY 2022)		
Mitigation Balance FY 2023 (Capital Expenses)		\$812,523.54		\$150,523.54				

VALLEY CENTER FIRE PROTECTION DISTRICT - FY 2024-2025 DRAFT as of 4-3-24		Budget Entry Type	FY 2023-2024 Budget	Expected increase over FY2024 budget or projected actuals.	FY 2023-2024 Actuals YTD (7/1/23-3/31/24)	FY 2024-2025 Proposed	FY2024 Budget Meeting Notes	2023 budget meeting notes	FY 2022 Notes
GRANT REVENUE		TYPE	Projected						
45000 - Fire Explorer Post Donations	Grant Revenue		\$5,000.00			\$5,000.00			Expected to be about the same in FY22
46000.1 - Applied UASI Grant income - 2019	Grant Revenue					\$0.00		Done	
46000.2 - Applied UASI Grant income - 2020	Grant Revenue					\$0.00		Done	
46000.3 - Applied UASI Grant income - 2021	Grant Revenue					\$0.00			
46000.4 - Applied UASI Grant income - 2022	Grant Revenue		\$42,100.00			\$0.00		2022 uasi to be spent after Sept 2023 on CFED, RS1, fresno, etc	
46000.5 - Applied UASI Grant Income - 2023	Grant Revenue					\$0.00			
47000 - Applied SHSGP Grant Income	Grant Revenue		\$11,000.00			\$11,000.00			
48000 - Applied Grant Income-Other	Grant Revenue		\$30,000.00			\$30,000.00			Other, non-federal grants, not NRGF
44000 - Fire Foundation Fund						\$0.00			
46000 - Applied UASI Grant Income	Grant Revenue		\$42,100.00			\$42,100.00			Each of the below refer to a specific grant year. This entry is the rolled up sum of all the years
49002 - San Diego COVID-19 ARPA Grant (3/11/2021)	Grant Revenue		\$179,000.00			\$0.00		Fire Station HVAC Systems and Kitchen Remodels;JGN	ARPA Grant for infrastructure
49003 - San Diego COVID-19 ARPA Grant (12/22/2021)	Grant Revenue		\$0.00			\$0.00		100% Spent;JGN	ARPA Grant for cardiac monitors
49004 - Waldron Award	Grant Revenue		\$1,060,000.00			\$0.00		Fire Station 3 and BME Type 3;JGN	
49005 - VC Fire Foundation Grant	Grant Revenue		\$576,000.00			\$550,000.00			Fire Foundation Grant for FS3. Is this a promise from the fire foundation?
49006 - Neighborhood Reinvestment Grant Program	Grant Revenue		\$100,000.00			\$100,000.00			NRGF - Is this a new grant for 2022 or remaining funds from the 2021 grant? If it is remaining, there is ~58k left
49007 - San Diego County fire foundation grants	Grant Revenue		\$0.00			\$0.00			Need to find out status of this grant? Is this a new grant for 22 or leftover from 21
49008 - CPF Grant - wellness	Grant Revenue		\$0.00			\$0.00		100% spent;JGN	Need to find out status of this grant? Is this a new grant for 22 or leftover from 21
49009 - FEMA FP&S Grant - Migrant Outreach	Grant Revenue		\$63,000.00			\$0.00		New grant recieved in 2022, for migrant outreach videos	
GRANT EXPENSES		TYPE	Projected						
50502.1 - Applied UASI Grant income - 2019	Grant Expense					\$0.00			These grants mirror the training expenses for the indicated years
50502.2 - Applied UASI Grant income - 2020	Grant Expense					\$0.00			
50502.3 - Applied UASI Grant income - 2021	Grant Expense					\$0.00			
50502.4 - Applied UASI Grant income - 2022	Grant Expense		\$42,100.00			\$42,100.00			
50502.5 - Applied UASI Grant Income - 2023	Grant Expense					\$0.00			
51101.1 Professional and contract services - grant funded	Grant Expense		\$5,000.00			\$5,000.00			Cordico funded from wellness grant
51515.1 PPE Grant (Was 51502 SHSGP Grant PPE)	Grant Expense		\$11,000.00			\$11,000.00			Expected grant income
51514.1 Rescue Equipment Grant (Was 51503 equipment grant)	Operating Expense		\$0.00			\$0.00			Was categorized in OPERATING EXP in prior FY - should be a grant
70000 - Engine 163 & Equipment	Grant Expense					\$0.00			This entire expense is moved to FY23. \$200k for equipment, total of \$792561.74 to be financed. First payment in FY 2023
70009.1 - Type 3 engine - Waldron Award	Grant Expense		\$380,000.00			\$0.00			
70004.1 - Fire Station Development Costs - Waldron Award	Grant Expense		\$178,000.00			\$0.00			\$502k out of \$680k went in fy21 for design portion of the contract, and workout gear
70004.2 - Fire Station Development Costs - COVID-19 ARPA Funds	Grant Expense		\$179,000.00			\$0.00			
70004.3 - Fire Station Development Costs - Fire Foundation Award	Grant Expense		\$576,000.00			\$0.00			
70004.4 - Fire Station Development Costs - Neighborhood reinvestment grant	Grant Expense		\$100,000.00			\$0.00		Fire station Expansion	
70012.2 - Cardiac Monitor Replacement - COVID-19 ARPA Funds	Grant Expense		\$0.00			\$0.00			
70013 - Workout gear - CPF wellness grant	Grant Expense		\$0.00			\$0.00			may be purchasable in FY21
65001 - SAFER grant FS 3 Payroll			\$0.00			\$0.00			target for year 1, station 3 starting in FY 23. 100% for all three years. This year, just expense 1/2 year of 3 captains, 3 engineers, and 3 FFs. \$2544286.50 for all three years, this is 1/2 of one years worth
70009 - Type Three Engine						\$0.00			\$380k from Marie Waldron \$, \$44201.61 from mitigation Total:421611 per invoiceoct 3, 2021 from BME
70004 - Fire Station Development Costs	Grant Expense					\$550,000.00			Build phase of erikson hall contract (estimate)
50502 - Training Expenses - UASI Grant Funded						\$0.00			was just uasi. Need sub categories for all grants and years of uasi
Grant Revenue			\$2,108,200.00			\$738,100.00			
Grant Expense			\$1,507,100.00			\$608,100.00			
Grant Surplus			\$601,100.00			\$130,000.00			



Valley Center Fire Protection District



Staff Report

Prepared by: Josef G. Napier
Fire Chief, VCFPD



Special Meeting Date: 04/18/2024

Approved by: Pending Board Action

Agenda: Action Item
Location: General Board Meeting

SUBJECT: Temporary Fire Station 3 and Fire Station Construction Projects

RECOMMENDATION:

It is the recommendation of the Valley Center Fire Protection District Fire Chief to engage into a Lease Purchase Agreement between the District and the Municipal Finance Corporation 2945 Townsgate Road, Suite 200 Westlake Village, CA 91361 for \$3,000,000.00 over a 20-year term with the ability to pay down the loan and restructure in year 7. The funds will be utilized to build the infrastructure for a permanent Fire Station 3 and install a temporary Fire Station 3 on Cole Grade Road. Any remaining funds would be combined to existing funds to provide facilities renovations, upgrades and deferred maintenance on Fire Station 1 and 2.

PRIOR BOARD ACTION:

On March 15, 2017, a Standards of Cover Report and Deployment Study was presented and adopted by the Valley Center Fire Protection District Board of Directors. In that Study, it was identified that a third Fire Station should be located at Cole Grade Road and Cole Grade Lane, equipped with a Type 1 Apparatus and staffed with a Captain, Engineer and Firefighter-Paramedic to provide better Fire Protection and ALS EMS Services to the community.

On August 27, 2021 the District purchased the property for \$330,000 utilizing District mitigation funds to place Fire Station 3 on Cole Grade Road and Cole Grade Lane. On August 19, 2021 by Resolution 2021-14, the District committed \$350,000 from District mitigation funds to construct Temporary Fire Station 3 and provide Fire Facility Upgrades to Fire Station 1 and 2. On September 16, 2021, Assembly Member Marie Waldron presented a California State budget allocation award to the Valley Center Fire Protection District of \$1,060,000.00 which was deposited into the general operating fund. A portion of the total award for the Temporary Fire Station 3 and Fire Facility Upgrades was set at \$680,000 which will be drafted from the general operating fund. To date, grants received from Supervisor Desmond's Office and the District's allocation of COVID 19 ARPA funds for Temporary Fire Station 3 and Fire Facility Upgrades are committed at \$279,200 and the Valley Center Fire Foundation has committed \$576,000 to construct Temporary Fire Station 3 and provide Fire Facility Upgrades to Fire Station 1 and 2.

On April 22, 2022 the District engaged in a Design Contract Agreement with Erikson-Hall Construction to design and secure the permits for Temporary Fire Station 3 and the Infrastructure for permanent Fire Station 3. Erickson-Hall was also contracted to design and secure permits for the renovation and deferred maintenance projects for Fire Station 1 and 2. To date the total design and permit costs have exceeded \$560,000.00, leaving some funds from the Waldron Grant, ARPA funds, Mitigation funds and SDG&E Lease funds to have in contingency for the prioritized Fire Station 1 and 2 renovations and deferred maintenance.

STATEMENT ON THE SUBJECT:

It is the recommendation of Fire Chief Napier that the Valley Center Fire Protection District Board of Directors should authorize the Lease Purchase Agreement between the District and the Municipal Finance Corporation 2945 Townsgate Road, Suite 200 Westlake Village, CA 91361 for \$3,000,000.00 over a 20-year term with the ability to pay down the loan and restructure in year 7. (See Exhibits A and B)

FISCAL IMPACT:

The total contracted fiscal impact for Erickson-Hall to construct the permanent infrastructure, move, place and prepare temporary Fire Station 3 to be ready for move-in is a guaranteed maximum price (GMP) of \$2,650,000.00. Any excess funds from the GMP contract would be used to complete the necessary renovation projects by priority for Fire Station 1 and 2. These funds would be combined in association with mitigation funds, ARPA funds and Valley Center Fire Foundation funds.

CONCLUSION:

The approval of this proposed Lease Purchase Agreement between the District and the Municipal Finance Corporation 2945 Townsgate Road, Suite 200 Westlake Village, CA 91361 for \$3,000,000.00 will result in the long awaited operational third fire station which will provide the enhanced Fire Protection and ALS EMS services needed to an underserved response area and increased reliability to our community. It will also provide us with the ability to provide by priority our current Fire Stations with the much-needed facilities upgrades and deferred maintenance updates to improve our ability to serve the community at the highest possible level and improve the quality of life of our Firefighters in the Stations through modern innovations.



PREPARED BY CSDA FINANCE CORPORATION

DATE: April 10, 2024

PROPOSED LEASE PURCHASE FOR: Valley Center Fire Protection District

RE: New Fire Station and Renovations

NOTE: TERMS ARE BASED UPON LEASE BEING BANK QUALIFIED

Purchase Option amount is exclusive of the rental payment due on same date.

Interest rate quote is valid for an acceptance within 5 days and lease

funding within 60 days.

Documentation Fee: \$30,000

Payments: Annually in arrears

20 Years

4.95%

PMT #	Due Date	Rent Payment	To Principal	To Interest	Purchase Option
1		\$242,105.33	\$92,120.33	149,985.00	
2		242,105.33	96,680.29	145,425.04	
3		242,105.33	101,465.96	140,639.37	
4		242,105.33	106,488.53	135,616.80	
5		242,105.33	111,759.71	130,345.62	
6		242,105.33	117,291.81	124,813.52	
7		242,105.33	123,097.76	119,007.57	2,349,528.48
8		242,105.33	129,191.10	112,914.23	2,194,942.60
9		242,105.33	135,586.06	106,519.27	2,036,481.63
10		242,105.33	142,297.57	99,807.76	1,874,020.88
11		242,105.33	149,341.30	92,764.03	1,724,679.58
12		242,105.33	156,733.69	85,371.64	1,567,945.89
13		242,105.33	164,492.01	77,613.32	1,403,453.88
14		242,105.33	172,634.36	69,470.97	1,230,819.52
15		242,105.33	181,179.76	60,925.57	1,049,639.76
16		242,105.33	190,148.16	51,957.17	859,491.60
17		242,105.33	199,560.50	42,544.83	659,931.10
18		242,105.33	209,438.74	32,666.59	450,492.36
19		242,105.33	219,805.96	22,299.37	230,686.40
20		242,105.33	230,686.40	11,418.93	0.00

TOTALS: \$4,842,106.60 \$3,030,000.00 \$1,812,106.60

Approved and agreed to:

Valley Center Fire Protection District

By: _____

Title: _____

Date: _____

PREPARED BY CSDA FINANCE CORPORATION DATE: April 10, 2024
 PROPOSED LEASE PURCHASE FOR: Valley Center Fire Protection District
 RE: New Fire Station and Renovations
 NOTE: TERMS ARE BASED UPON LEASE BEING BANK QUALIFIED
 Purchase Option amount is exclusive of the rental payment due on same date.
 Interest rate quote is valid for an acceptance within 5 days and lease
 funding within 60 days.

Documentation Fee: \$30,000
 Payments: Annually in arrears 20 Years 4.95%

PMT #	Due Date	Rent Payment	To Principal	To Interest	Purchase Option
1		\$239,708.25	\$91,208.25	148,500.00	
2		239,708.25	95,723.06	143,985.19	
3		239,708.25	100,461.35	139,246.90	
4		239,708.25	105,434.19	134,274.06	
5		239,708.25	110,653.18	129,055.07	
6		239,708.25	116,130.51	123,577.74	
7		239,708.25	121,878.97	117,829.28	2,326,265.80
8		239,708.25	127,911.98	111,796.27	2,173,210.48
9		239,708.25	134,243.62	105,464.63	2,016,318.44
10		239,708.25	140,888.68	98,819.57	1,855,466.21
11		239,708.25	147,862.67	91,845.58	1,707,603.54
12		239,708.25	155,181.87	84,526.38	1,552,421.67
13		239,708.25	162,863.38	76,844.87	1,389,558.29
14		239,708.25	170,925.11	68,783.14	1,218,633.18
15		239,708.25	179,385.91	60,322.34	1,039,247.27
16		239,708.25	188,265.51	51,442.74	850,981.76
17		239,708.25	197,584.65	42,123.60	653,397.11
18		239,708.25	207,365.09	32,343.16	446,032.02
19		239,708.25	217,629.67	22,078.58	228,402.35
20		239,708.25	228,402.35	11,305.90	0.00

TOTALS: \$4,794,165.00 \$3,000,000.00 \$1,794,165.00

Approved and agreed to:
 Valley Center Fire Protection District

By: _____
 Title: _____
 Date: _____

TREASURER'S REPORT

BOARD OF DIRECTORS' PACKET

VALLEY CENTER FIRE PROTECTION DISTRICT

Valley Center Fire Protection District
Profit & Loss
March 2024

	Mar 24
Ordinary Income/Expense	
Income	
OPERATING REVENUE	
41100 · SDG&E Lease	5,000.00
40150 · Misc Revenue	2,059.74
40700 · Community Development Fees	4,187.77
42000 · Incident Cost Recovery-Fire USA	3,716.80
43000 · Training Reimb-Target & Palomar	1,701.00
Total OPERATING REVENUE	16,665.31
Total Income	16,665.31
Gross Profit	16,665.31
Expense	
OPERATIONS PROGRAMS	
51513 · BA's/Fit & Flow Test/Compressor	531.50
Total OPERATIONS PROGRAMS	531.50
TRAINING	
50501 · Training Exp - Oper Exp Funded	2,100.00
50200 · Tuition & Reference Materials	1,727.34
Total TRAINING	3,827.34
OVERHEAD / ADMINISTRATIVE SERV	
51000.1 · Administrative Support Expenses	5,357.14
51001 · Contingencies & Misc.	547.00
51004 · IT Equipment & Software	11.07
51006 · Election/Annexation Service	10.00
Total OVERHEAD / ADMINISTRATIVE SERV	5,925.21
CONTRACT SERVICES	
51100 · Broadband Services & Telephone	929.43
51101 · Professional & Contract Svcs	1,581.70
Total CONTRACT SERVICES	2,511.13
COMMUNITY RISK REDUCTION	
51203 · POST Recertification Materials	15.00
Total COMMUNITY RISK REDUCTION	15.00
FIRE FACILITIES	
FIRE STATION #1	
51301 · #1 Facility Maint/Repairs	1,223.03
51302 · #1 Utilities	256.78
Total FIRE STATION #1	1,479.81
FIRE STATION #2	
51313 · #2 Consumables	167.69
51312 · #2 Utilities	192.97
Total FIRE STATION #2	360.66
Total FIRE FACILITIES	1,840.47
FIRE APPARATUS	
51400 · Operations Expense	10,623.71
51402 · Fuel	401.18
Total FIRE APPARATUS	11,024.89
COMMUNICATIONS	
51601 · RCS Communication Fees	1,915.00
Total COMMUNICATIONS	1,915.00

Valley Center Fire Protection District

Profit & Loss

March 2024

	Mar 24
PARAMEDIC EMERGENCY SUPPLIES	
51700 · Medical Equipment & Supplies	55.13
Total PARAMEDIC EMERGENCY SUPPLIES	55.13
PAYROLL-ADMINISTRATIVE	
60000 · Division Chief-Operations/Train	9,024.70
60200 · Battalion Chief-Fire Marshal	9,024.70
60300 · Administrative Captain	8,885.55
60400 · Administrative Asst-Office Mgr.	4,456.00
60500 · Bookkeeper	3,600.00
60600 · Fire Chief	9,667.90
Total PAYROLL-ADMINISTRATIVE	44,658.85
PAYROLL - OPERATIONAL PERSONNEL	
61000 · Fire Engineers	43,661.00
63000 · Firefighter-Paramedics	60,512.25
64000 · Fire Captains	60,292.37
Total PAYROLL - OPERATIONAL PERSONNEL	164,465.62
PAYROLL EXPENSES	
66008 · Employer Taxes-FICA,SUTA,FUTA	15,696.61
66003 · Payroll Service	413.84
66004 · Health Benefit Costs	13,014.81
Total PAYROLL EXPENSES	29,125.26
CAPITAL PROJECTS	0.00
Total Expense	265,895.40
Net Ordinary Income	-249,230.09
Net Income	-249,230.09

Valley Center Fire Protection District
Balance Sheet
As of March 31, 2024

	Mar 31, 24
ASSETS	
Current Assets	
Checking/Savings	
11011 · Petty Cash	47.17
1101 · General Operating #4811	239,980.93
1102 · Payroll Acct #2271	121,073.30
11013 · Fire Foundation #8451	7,290.16
11014 · Explorer #8469	27,655.45
11015 · Training #7024	41,484.52
11016 · Grant Acct #7073	83,485.15
11021 · VCFPD Oracle Gen Fund - #47850	766,468.72
11022 · VCFPD Mitigation Fund - #47855	444,640.58
11023 · CFD 2008-01 - #47853	665,872.60
Total Checking/Savings	2,397,998.58
Other Current Assets	
1310000 · Deposit	4,124.30
12000 · Undeposited Funds	2,581.00
Total Other Current Assets	6,705.30
Total Current Assets	2,404,703.88
Fixed Assets	
1502100 · Engines and Vehicles	2,510,620.15
1500014 · Bldg Improvements	1,362,213.78
1501000 · Const in Progress	212,952.00
1503100 · Furniture & Equipment	1,921,937.35
15902 · General Fixed Asset - Depreciat	-4,556,603.08
16000 · Land	481,600.00
Total Fixed Assets	1,932,720.20
Other Assets	
18001 · Accu Amorization-Right of Use	-5,435.03
18000 · Right-of-use - Finance Lease	16,909.00
Total Other Assets	11,473.97
TOTAL ASSETS	4,348,898.05
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	40,169.17
Total Accounts Payable	40,169.17
Credit Cards	
9349 · 9349-VCFPD	2,251.29
Total Credit Cards	2,251.29
Other Current Liabilities	
20002 · Lease liability - due w/in 1 yr	4,386.75
20015 · Citibank	50.00
24000 · Payroll Liabilities	
24700 · PTO & Sick Time Accrual Payable	46,660.61
23200 · Wages Payable	28,281.80
24100 · FF Assoc Dues& Cond Fee Payable	-185.40
24200 · Child Support Payable	-1,038.45
24300 · Cafe Health Payable	61,320.78
24400 · ACF Local Payable	185.40
24500 · 457 Payable	-5,507.80
24600 · Payroll Taxes Payable	-1,548.11
Total 24000 · Payroll Liabilities	128,168.83

Valley Center Fire Protection District
Balance Sheet
As of March 31, 2024

	Mar 31, 24
Total Other Current Liabilities	132,605.58
Total Current Liabilities	175,026.04
Total Liabilities	175,026.04
Equity	
39000 · Investment in Gen Fixed Asset	1,939,807.42
30000 · Opening Balance Equity	2,234,798.00
32000 · Retained Earnings	646,324.15
Net Income	-647,057.56
Total Equity	4,173,872.01
TOTAL LIABILITIES & EQUITY	4,348,898.05

Valley Center Fire Protection District Profit & Loss Budget vs. Actual July 2022 through March 2024

	Jul '22 - Mar 24	Budget
Ordinary Income/Expense		
Income		
GRANT REVENUE		
49009 · FEMA FP&S Grant - Outreach	21,000.00	63,000.00
46000 · Applied UASI Grant Income	0.00	42,100.00
44000 · Fire Foundation Fund	9,871.00	
48000 · Applied Grant Income-Other	43,840.32	60,000.00
49008 · CPF - Wellness Grant	0.00	13,640.00
49007 · SD County Fire Foundation Grant	0.00	25,000.00
49006 · Neighborhood Reinvestment Grant	116,388.00	200,000.00
49005 · VC Fire Foundation Grant	0.00	1,152,000.00
49004 · Waldron Grant	0.00	2,120,000.00
49003 · SD COVID-19 ARPA Grant (12/21)	0.00	67,412.00
49002 · SD COVID-19 ARPA Grant (03/21)	0.00	358,000.00
49001 · SAFER Grant	0.00	424,047.75
45000 · Fire Explorer Post Donations	14,800.00	15,000.00
47000 · Applied SHSGP Grant Income	-14,135.00	25,150.00
46000.1 · Applied UASI Grant - 2019	8,135.22	
46000.3 · Applied UASI Grant - 2021	2,561.52	
46000.4 · Applied UASI Grant - 2022	6,175.05	75,468.00
Total GRANT REVENUE	208,636.11	4,640,817.75
NON-OPERATING REVENUE		
30100 · Mitigation Fees Capital Expendi	332,990.20	1,674,830.76
30120 · Mitigation Interest	29,457.40	5,150.00
Total NON-OPERATING REVENUE	362,447.60	1,679,980.76
OPERATING REVENUE		
41100 · SDG&E Lease	35,000.00	30,000.00
30130 · CFD2008-1 Interest	27,440.34	6,094.42
40150 · Misc Revenue	21,835.47	
49000 · NCD JPA Capital Equipment Reimb	0.00	38,000.00
40000 · Benefit Fees/Standby (315001)	2,992,595.54	3,693,160.29
40100 · Taxes, Property (315000)	1,254,709.82	1,459,560.58
40200 · CFD-2000-1 (315002)	521,101.28	660,188.98
40300 · CFD-2008-01 (315003)	724,014.02	818,138.84
40400 · General Fund Interest	35,478.47	11,185.27
40500 · Mercy Transport Fees	31,054.43	44,179.28
40600 · First Responder Fees	0.00	40,000.00
40700 · Community Development Fees	178,324.13	138,000.00
40800 · Fire Prevention Inspection Fees	0.00	8,000.00
40900 · CFAA Reimbursement		
40901 · Payroll & Admin	4,413.66	
40900 · CFAA Reimbursement - Other	25,332.39	
Total 40900 · CFAA Reimbursement	29,746.05	
42000 · Incident Cost Recovery-Fire USA	23,241.12	38,600.00
43000 · Training Reimb-Target & Palomar	60,242.97	52,889.00
Total OPERATING REVENUE	5,934,783.64	7,037,996.66
Total Income	6,505,867.35	13,358,795.17
Gross Profit	6,505,867.35	13,358,795.17
Expense		
49009.1 · 49009.1	21,000.00	
66900 · Reconciliation Discrepancies	-37.17	
OPERATIONS PROGRAMS		
51515.2 · PPE Non-Grant	27,940.39	50,032.00
51515.1 · PPE Grant	7,358.04	25,150.00
51514.1 · Rescue Equip Grant	0.00	10,815.00
51514 · Rescue Sys/Equipment	0.00	2,500.00
51513 · BA's/Fit & Flow Test/Compressor	10,223.72	23,760.00
51512 · Tools/Minor Equip/Small Engines	482.32	42,866.00

Valley Center Fire Protection District
Profit & Loss Budget vs. Actual
 July 2022 through March 2024

	Jul '22 - Mar 24	Budget
51511 · Hose/Nozzles/Fittings/Ladders	5,647.83	17,010.00
Total OPERATIONS PROGRAMS	51,652.30	172,133.00
8610000 · Bad Debt/ Fraud / Bounced check	194.74	
TRAINING		
50502.4 · Applied UASI Grant - 2022	0.00	75,468.00
50502.3 · Applied UASI Grant - 2021	2,296.00	
50502 · Training Exp-UASI Grant Funded	3,123.58	
50501 · Training Exp - Oper Exp Funded	26,092.47	42,000.00
50000 · Explorer Post	1,571.33	9,902.91
50100 · EMT & Paramedic License Renewal	7,200.50	9,360.00
50200 · Tuition & Reference Materials	7,546.47	19,528.00
50500 · Training & Expenses	1,179.92	0.00
Total TRAINING	49,010.27	156,258.91
OVERHEAD / ADMINISTRATIVE SERV		
51000.1 · Administrative Support Expenses	220,407.50	291,189.41
51000 · Service Awards & Commendations	0.00	0.00
51001 · Contingencies & Misc.	4,743.58	26,000.00
51002 · Recruitment and On Boarding Exp	15,074.75	14,000.00
51003 · Bank Fees / Interest Expense	485.00	
51004 · IT Equipment & Software	248.66	
51005 · Office & Computer Supplies	244.44	
51006 · Election/Annexation Service	6,832.15	12,000.00
Total OVERHEAD / ADMINISTRATIVE SERV	248,036.08	343,189.41
CONTRACT SERVICES		
51101.1 · Prof. & Contract Svcs - Grant	953.70	10,000.00
51100 · Broadband Services & Telephone	2,788.14	
51101 · Professional & Contract Svcs	185,457.35	159,538.17
51102 · Equipment Rental/Copier Lease	669.27	
51105 · Insurance	126,680.50	84,419.38
51107 · Trauma Intervention Program	3,450.00	5,790.00
51109 · Burn Inst/Youth Fire Prevent	642.00	1,284.00
51110 · MDC Equip Replacement-HP Lease	8,590.26	6,000.00
CONTRACT SERVICES - Other	1,027.50	
Total CONTRACT SERVICES	330,258.72	267,031.55
COMMUNITY RISK REDUCTION		
51200.2 · FEMA FP&S Grant - Outreach	0.00	36,000.00
51200.1 · CRRD Operational Expenses	11,932.18	13,937.50
51203 · POST Recertification Materials	45.00	
Total COMMUNITY RISK REDUCTION	11,977.18	49,937.50
FIRE FACILITIES		
FIRE STATION #1		
51303 · #1 Consumables	2,594.36	7,200.00
51301 · #1 Facility Maint/Repairs	41,429.06	59,795.32
51302 · #1 Utilities	12,194.83	20,617.45
Total FIRE STATION #1	56,218.25	87,612.77
FIRE STATION #2		
51313 · #2 Consumables	3,892.20	7,200.00
51310 · #2 Facility Maint/Repairs	21,039.99	34,850.00
51312 · #2 Utilities	18,545.03	19,222.45
Total FIRE STATION #2	43,477.22	61,272.45
FIRE STATION #3		
51323 · #3 Consumables	275.44	3,600.00
51320 · #3 Facility Maint/Repairs	0.00	2,500.00
51322 · #3 Utilities	800.00	14,000.00

Valley Center Fire Protection District Profit & Loss Budget vs. Actual July 2022 through March 2024

	Jul '22 - Mar 24	Budget
Total FIRE STATION #3	1,075.44	20,100.00
Total FIRE FACILITIES	100,770.91	168,985.22
FIRE APPARATUS		
51400 · Operations Expense	198,191.39	286,772.74
51401 · Apparatus Shop Tools/Rpr Supp	12.91	
51402 · Fuel	85,825.86	140,900.00
Total FIRE APPARATUS	284,030.16	427,672.74
OPERATIONS		
51504 · Station Uniforms	567.84	
Total OPERATIONS	567.84	
COMMUNICATIONS		
51600 · North County Dispatch	321,932.62	325,931.00
51601 · RCS Communication Fees	23,322.50	25,992.00
Total COMMUNICATIONS	345,255.12	351,923.00
PARAMEDIC EMERGENCY SUPPLIES		
51700 · Medical Equipment & Supplies	24,458.24	34,000.00
Total PARAMEDIC EMERGENCY SUPPLIES	24,458.24	34,000.00
PAYROLL-ADMINISTRATIVE		
60000 · Division Chief-Operations/Train	196,502.95	0.00
60200 · Battalion Chief-Fire Marshal	192,868.26	
60300 · Administrative Captain	183,411.39	
60400 · Administrative Asst-Office Mgr.	101,758.21	
60500 · Bookkeeper	48,945.50	
60600 · Fire Chief	217,282.95	
PAYROLL-ADMINISTRATIVE - Other	156.73	813,883.62
Total PAYROLL-ADMINISTRATIVE	940,925.99	813,883.62
PAYROLL - OPERATIONAL PERSONNEL		
61000 · Fire Engineers	890,171.51	0.00
63000 · Firefighter-Paramedics	1,203,138.84	
64000 · Fire Captains	1,216,422.09	
65000 · CFAA Costs	4,681.39	
PAYROLL - OPERATIONAL PERSONNEL - Other	0.00	4,048,226.12
Total PAYROLL - OPERATIONAL PERSONNEL	3,314,413.83	4,048,226.12
PAYROLL EXPENSES		
66008 · Employer Taxes-FICA,SUTA,FUTA	318,102.76	528,732.25
66002 · FASIS Workers Comp Emp Asst	144,948.60	296,897.90
66003 · Payroll Service	9,651.22	12,000.00
66004 · Health Benefit Costs	73,921.68	206,626.51
PAYROLL EXPENSES - Other	-1,805.18	
Total PAYROLL EXPENSES	544,819.08	1,044,256.66
CAPITAL PROJECTS		
70005.2 · Fire Station Expansion - Mit Fu	0.00	150,000.00
70003.4 · Airbag System E161 - Mitig Fund	0.00	4,975.00
70003.3 · New TIC replcmnt for E161 - Mit	0.00	7,758.54
70003.2 · PPE 6 Sets - Mitigation Fund	2,138.85	20,000.00
70009.5 · Type 1 Engine	0.00	97,500.00
70014 · CPR Machines	87,810.65	
70013 · Workout Gear-CPF Wellness Grant	0.00	8,750.00
70012.3 · Cardiac Monitor - Mit Funds	0.00	51,111.02
70012.2 · Cardiac Monitor - COVID-19 ARPA	0.00	33,706.00
70012 · Cardiac Monitor Replacement	6,164.54	
70011 · VHF Radio Replacement	153,539.67	81,400.00
70010.2 · Fire Hose - Op Expense	0.00	2,000.00
70010.1 · Fire Hose - Mitigation Funds	8,204.20	20,000.00

Valley Center Fire Protection District Profit & Loss Budget vs. Actual July 2022 through March 2024

	Jul '22 - Mar 24	Budget
70004.5 · Fire Station Dev - Fire Mitig	41,567.79	700,000.00
70004.4 · Fire Station Dev - Neighborhood	0.00	157,986.10
70004.3 · Fire Station Dev - Fire Found.	0.00	1,152,000.00
70004.2 · Fire Station Dev-COVID-19 ARPA	0.00	358,000.00
70004.1 · Fire Station Dev - Waldron Gran	573,953.08	356,000.00
70009.2 · Type 3 Engine - Mitigation Fund	152,987.83	113,611.00
70009.1 · Type 3 Engine - Waldron Grant	360,276.40	760,000.00
70009 · Type 3 Engine	0.00	0.00
70001.2 · RCS Nextgen '21 Reimbursement	0.00	10,290.00
70001.1 · RCS Nextgen '21 - Mitigation	0.00	20,580.00
70000 · Engine 163 & Equipment	297,417.16	0.00
70001 · RCS NextGen Network Infrastruct	16,292.50	20,580.00
70004 · Fire Station Development Costs	-193,064.39	
70005.1 · New Station Consulting - Mitig	0.00	180,000.00
70007 · Fire Station Electrical Resilia	88,608.00	
70008 · MDC Replacement Program	0.00	11,400.00
CAPITAL PROJECTS - Other	0.00	
Total CAPITAL PROJECTS	1,595,896.28	4,317,647.66
Total Expense	7,863,229.57	12,195,145.39
Net Ordinary Income	-1,357,362.22	1,163,649.78
Other Income/Expense		
Other Expense		
80000 · Suspense	0.00	
Total Other Expense	0.00	
Net Other Income	0.00	0.00
Net Income	-1,357,362.22	1,163,649.78

Valley Center Fire Protection District
Profit & Loss Budget vs. Actual
 July 2022 through March 2024

	\$ Over Budget	% of Budget
Ordinary Income/Expense		
Income		
GRANT REVENUE		
49009 · FEMA FP&S Grant - Outreach	-42,000.00	33.3%
46000 · Applied UASI Grant Income	-42,100.00	0.0%
44000 · Fire Foundation Fund		
48000 · Applied Grant Income-Other	-16,159.68	73.1%
49008 · CPF - Wellness Grant	-13,640.00	0.0%
49007 · SD County Fire Foundation Grant	-25,000.00	0.0%
49006 · Neighborhood Reinvestment Grant	-83,612.00	58.2%
49005 · VC Fire Foundation Grant	-1,152,000.00	0.0%
49004 · Waldron Grant	-2,120,000.00	0.0%
49003 · SD COVID-19 ARPA Grant (12/21)	-67,412.00	0.0%
49002 · SD COVID-19 ARPA Grant (03/21)	-358,000.00	0.0%
49001 · SAFER Grant	-424,047.75	0.0%
45000 · Fire Explorer Post Donations	-200.00	98.7%
47000 · Applied SHSGP Grant Income	-39,285.00	-56.2%
46000.1 · Applied UASI Grant - 2019		
46000.3 · Applied UASI Grant - 2021		
46000.4 · Applied UASI Grant - 2022	-69,292.95	8.2%
Total GRANT REVENUE	-4,432,181.64	4.5%
NON-OPERATING REVENUE		
30100 · Mitigation Fees Capital Expendi	-1,341,840.56	19.9%
30120 · Mitigation Interest	24,307.40	572.0%
Total NON-OPERATING REVENUE	-1,317,533.16	21.6%
OPERATING REVENUE		
41100 · SDG&E Lease	5,000.00	116.7%
30130 · CFD2008-1 Interest	21,345.92	450.3%
40150 · Misc Revenue		
49000 · NCD JPA Capital Equipment Reimb	-38,000.00	0.0%
40000 · Benefit Fees/Standby (315001)	-700,564.75	81.0%
40100 · Taxes, Property (315000)	-204,850.76	86.0%
40200 · CFD-2000-1 (315002)	-139,087.70	78.9%
40300 · CFD-2008-01 (315003)	-94,124.82	88.5%
40400 · General Fund Interest	24,293.20	317.2%
40500 · Mercy Transport Fees	-13,124.85	70.3%
40600 · First Responder Fees	-40,000.00	0.0%
40700 · Community Development Fees	40,324.13	129.2%
40800 · Fire Prevention Inspection Fees	-8,000.00	0.0%
40900 · CFAA Reimbursement		
40901 · Payroll & Admin		
40900 · CFAA Reimbursement - Other		
Total 40900 · CFAA Reimbursement		
42000 · Incident Cost Recovery-Fire USA	-15,358.88	60.2%
43000 · Training Reimb-Target & Palomar	7,353.97	113.9%
Total OPERATING REVENUE	-1,103,213.02	84.3%
Total Income	-6,852,927.82	48.7%
Gross Profit	-6,852,927.82	48.7%
Expense		
49009.1 · 49009.1		
66900 · Reconciliation Discrepancies		
OPERATIONS PROGRAMS		
51515.2 · PPE Non-Grant	-22,091.61	55.8%
51515.1 · PPE Grant	-17,791.96	29.3%
51514.1 · Rescue Equip Grant	-10,815.00	0.0%
51514 · Rescue Sys/Equipment	-2,500.00	0.0%
51513 · BA's/Fit & Flow Test/Compressor	-13,536.28	43.0%
51512 · Tools/Minor Equip/Small Engines	-42,383.68	1.1%

**Valley Center Fire Protection District
Profit & Loss Budget vs. Actual
July 2022 through March 2024**

	\$ Over Budget	% of Budget
51511 · Hose/Nozzles/Fittings/Ladders	-11,362.17	33.2%
Total OPERATIONS PROGRAMS	-120,480.70	30.0%
8610000 · Bad Debt/ Fraud / Bounced check TRAINING		
50502.4 · Applied UASI Grant - 2022	-75,468.00	0.0%
50502.3 · Applied UASI Grant - 2021		
50502 · Training Exp-UASI Grant Funded		
50501 · Training Exp - Oper Exp Funded	-15,907.53	62.1%
50000 · Explorer Post	-8,331.58	15.9%
50100 · EMT & Paramedic License Renewal	-2,159.50	76.9%
50200 · Tuition & Reference Materials	-11,981.53	38.6%
50500 · Training & Expenses	1,179.92	100.0%
Total TRAINING	-107,248.64	31.4%
OVERHEAD / ADMINISTRATIVE SERV		
51000.1 · Administrative Support Expenses	-70,781.91	75.7%
51000 · Service Awards & Commendations	0.00	0.0%
51001 · Contingencies & Misc.	-21,256.42	18.2%
51002 · Recruitment and On Boarding Exp	1,074.75	107.7%
51003 · Bank Fees / Interest Expense		
51004 · IT Equipment & Software		
51005 · Office & Computer Supplies		
51006 · Election/Annexation Service	-5,167.85	56.9%
Total OVERHEAD / ADMINISTRATIVE SERV	-95,153.33	72.3%
CONTRACT SERVICES		
51101.1 · Prof. & Contract Svcs - Grant	-9,046.30	9.5%
51100 · Broadband Services & Telephone		
51101 · Professional & Contract Svcs	25,919.18	116.2%
51102 · Equipment Rental/Copier Lease		
51105 · Insurance	42,261.12	150.1%
51107 · Trauma Intervention Program	-2,340.00	59.6%
51109 · Burn Inst/Youth Fire Prevent	-642.00	50.0%
51110 · MDC Equip Replacement-HP Lease	2,590.26	143.2%
CONTRACT SERVICES - Other		
Total CONTRACT SERVICES	63,227.17	123.7%
COMMUNITY RISK REDUCTION		
51200.2 · FEMA FP&S Grant - Outreach	-36,000.00	0.0%
51200.1 · CRRD Operational Expenses	-2,005.32	85.6%
51203 · POST Recertification Materials		
Total COMMUNITY RISK REDUCTION	-37,960.32	24.0%
FIRE FACILITIES		
FIRE STATION #1		
51303 · #1 Consumables	-4,605.64	36.0%
51301 · #1 Facility Maint/Repairs	-18,366.26	69.3%
51302 · #1 Utilities	-8,422.62	59.1%
Total FIRE STATION #1	-31,394.52	64.2%
FIRE STATION #2		
51313 · #2 Consumables	-3,307.80	54.1%
51310 · #2 Facility Maint/Repairs	-13,810.01	60.4%
51312 · #2 Utilities	-677.42	96.5%
Total FIRE STATION #2	-17,795.23	71.0%
FIRE STATION #3		
51323 · #3 Consumables	-3,324.56	7.7%
51320 · #3 Facility Maint/Repairs	-2,500.00	0.0%
51322 · #3 Utilities	-13,200.00	5.7%

Valley Center Fire Protection District Profit & Loss Budget vs. Actual July 2022 through March 2024

	\$ Over Budget	% of Budget
Total FIRE STATION #3	-19,024.56	5.4%
Total FIRE FACILITIES	-68,214.31	59.6%
FIRE APPARATUS		
51400 · Operations Expense	-88,581.35	69.1%
51401 · Apparatus Shop Tools/Rpr Supp		
51402 · Fuel	-55,074.14	60.9%
Total FIRE APPARATUS	-143,642.58	66.4%
OPERATIONS		
51504 · Station Uniforms		
Total OPERATIONS		
COMMUNICATIONS		
51600 · North County Dispatch	-3,998.38	98.8%
51601 · RCS Communication Fees	-2,669.50	89.7%
Total COMMUNICATIONS	-6,667.88	98.1%
PARAMEDIC EMERGENCY SUPPLIES		
51700 · Medical Equipment & Supplies	-9,541.76	71.9%
Total PARAMEDIC EMERGENCY SUPPLIES	-9,541.76	71.9%
PAYROLL-ADMINISTRATIVE		
60000 · Division Chief-Operations/Train	196,502.95	100.0%
60200 · Battalion Chief-Fire Marshal		
60300 · Administrative Captain		
60400 · Administrative Asst-Office Mgr.		
60500 · Bookkeeper		
60600 · Fire Chief		
PAYROLL-ADMINISTRATIVE - Other	-813,726.89	0.0%
Total PAYROLL-ADMINISTRATIVE	127,042.37	115.6%
PAYROLL - OPERATIONAL PERSONNEL		
61000 · Fire Engineers	890,171.51	100.0%
63000 · Firefighter-Paramedics		
64000 · Fire Captains		
65000 · CFAA Costs		
PAYROLL - OPERATIONAL PERSONNEL - Other	-4,048,226.12	0.0%
Total PAYROLL - OPERATIONAL PERSONNEL	-733,812.29	81.9%
PAYROLL EXPENSES		
66008 · Employer Taxes-FICA,SUTA,FUTA	-210,629.49	60.2%
66002 · FASIS Workers Comp Emp Asst	-151,949.30	48.8%
66003 · Payroll Service	-2,348.78	80.4%
66004 · Health Benefit Costs	-132,704.83	35.8%
PAYROLL EXPENSES - Other		
Total PAYROLL EXPENSES	-499,437.58	52.2%
CAPITAL PROJECTS		
70005.2 · Fire Station Expansion - Mit Fu	-150,000.00	0.0%
70003.4 · Airbag System E161 - Mitig Fund	-4,975.00	0.0%
70003.3 · New TIC replcmnt for E161 - Mit	-7,758.54	0.0%
70003.2 · PPE 6 Sets - Mitigation Fund	-17,861.15	10.7%
70009.5 · Type 1 Engine	-97,500.00	0.0%
70014 · CPR Machines		
70013 · Workout Gear-CPF Wellness Grant	-8,750.00	0.0%
70012.3 · Cardiac Monitor - Mit Funds	-51,111.02	0.0%
70012.2 · Cardiac Monitor - COVID-19 ARPA	-33,706.00	0.0%
70012 · Cardiac Monitor Replacement		
70011 · VHF Radio Replacement	72,139.67	188.6%
70010.2 · Fire Hose - Op Expense	-2,000.00	0.0%
70010.1 · Fire Hose - Mitigation Funds	-11,795.80	41.0%

**Valley Center Fire Protection District
Profit & Loss Budget vs. Actual
July 2022 through March 2024**

	\$ Over Budget	% of Budget
70004.5 · Fire Station Dev - Fire Mitig	-658,432.21	5.9%
70004.4 · Fire Station Dev - Neighborhood	-157,986.10	0.0%
70004.3 · Fire Station Dev - Fire Found.	-1,152,000.00	0.0%
70004.2 · Fire Station Dev-COVID-19 ARPA	-358,000.00	0.0%
70004.1 · Fire Station Dev - Waldron Gran	217,953.08	161.2%
70009.2 · Type 3 Engine - Mitigation Fund	39,376.83	134.7%
70009.1 · Type 3 Engine - Waldron Grant	-399,723.60	47.4%
70009 · Type 3 Engine	0.00	0.0%
70001.2 · RCS Nextgen '21 Reimbursement	-10,290.00	0.0%
70001.1 · RCS Nextgen '21 - Mitigation	-20,580.00	0.0%
70000 · Engine 163 & Equipment	297,417.16	100.0%
70001 · RCS NextGen Network Infrastruct	-4,287.50	79.2%
70004 · Fire Station Development Costs		
70005.1 · New Station Consulting - Mitig	-180,000.00	0.0%
70007 · Fire Station Electrical Resilia		
70008 · MDC Replacement Program	-11,400.00	0.0%
CAPITAL PROJECTS - Other		
Total CAPITAL PROJECTS	-2,721,751.38	37.0%
Total Expense	-4,331,915.82	64.5%
Net Ordinary Income	-2,521,012.00	-116.6%
Other Income/Expense		
Other Expense		
80000 · Suspense		
Total Other Expense		
Net Other Income	0.00	0.0%
Net Income	-2,521,012.00	-116.6%