

# **VALLEY CENTER FIRE PROTECTION DISTRICT**



**BOARD OF DIRECTORS' REGULAR MEETING  
VCMWD Board Room**

**Thursday – April 20, 2023 at 6:00 p.m.**

**Valley Center Fire Protection District Board of Directors**  
**REGULAR MEETING AGENDA**  
**April 20, 2023 / 6:00 p.m.**

Valley Center Municipal Water District Board Room  
29300 Valley Center Rd Valley Center, CA 92082

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

*Any member of the Public may speak on any matter that is not on the Agenda. However, under State law, no decisions or actions can be taken and any such matters will be referred to the next meeting.*

**5. PROCLAMATIONS AND PRESENTATIONS**

None

**6. CONSENT CALENDAR**

*All items listed on the Consent Calendar listed as Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Calendar from the Board Agenda for discussion.*

- A. Approve Board Meeting Minutes on the Regular Meeting March 16, 2023

**Standing Item – Review and Approve**

- B. Proposal to adopt Resolution NO 2023-09 (Cool Water Ranch) on Intention to Annex Territory to CFD 2008-1

**Review and Approve**

- C. Proposal to adopt Resolution NO. 2023-12 Authorizing Participation In And Approving The Amended And Restated Joint Exercise Of Powers Agreement Of The Fire Risk Management Services Joint Powers Authority

**Review and Approve**

**7. STAFF REPORTS**

- A. Fire Chief's Report
- B. Operations Division Report
- C. Fire Station Project Monthly Update
- D. Community Risk Reduction Division Report
- E. Valley Center Firefighters Association Report

**8. OLD BUSINESS**

None

**9. NEW BUSINESS**

- A. Public Hearing on Petition for Annexation of Territory to CFD 2008-01 and related matters, proposal to adopt Resolution NO. 2023-10 (Millco Way) and Resolution NO.2023-11 (Littlefield Ln).
- B. Chief Davidson's Staff Report and first reading of Ordinance 62 Adopting Fees For Services By Reference To The California Health and Safety Code Sections §13916 and §13919, to update the District Fee Schedule.
- C. San Diego County Consolidated Redevelopment Oversight Board Election Ballot and Vote Certification

- D. Official Election Ballot For The Election Of Three Expiring Positions On The FASIS Board Of Directors
- E. Discussion and adoption of Updated Board Policies and Procedures
- F. First reading of the FY 23-24 Budget

**10. TREASURER'S REPORT**

Review of Fiscal Recap for March 2023

**11. CLOSED SESSION**

Personnel Matters

A. 54957.7. *Announcement prior to Closed Session:*

- (a) *Prior to holding any closed session, the legislative body of the local agency shall disclose, in an open meeting, the item or items to be discussed in the closed session. The disclosure may take the form of a reference to the item or items as they are listed by number or letter on the agenda. In the closed session, the legislative body may consider only those matters covered in its statement. Nothing in this section shall require or authorize a disclosure of information prohibited by state or federal law.*
- (b) *After any closed session, the legislative body shall reconvene into open session prior to adjournment and shall make any disclosures required by Section 54957.1 of action taken in the closed session.*
- (c) *The announcements required to be made in open session pursuant to this section may be made at the location announced in the agenda for the closed session, as long as the public is allowed to be present at that location for the purpose of hearing the announcements.*

**12. ANNOUNCEMENT OF CLOSED SESSION ACTIONS**

**13. BOARD OF DIRECTORS COMMENTS**

**14. ADJOURNMENT**

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at (760) 751-7600, at least 48 hours before the meeting, if possible*

**NEXT REGULAR MEETING – May 18, 2023**

**CONSENT CALENDAR**

**BOARD OF DIRECTORS' PACKET**  
**VALLEY CENTER FIRE PROTECTION DISTRICT**



**Minutes  
Of A Regular Meeting  
Of the Board of Directors of  
Valley Center Fire Protection District  
March 16, 2023 / 6:00 p.m.**

Valley Center Municipal Water District Board Room  
29300 Valley Center Rd.  
Valley Center, CA 92082

1. Call to Order at 6:01 p.m.
2. Roll Call:
  - Gina Roberts – Present
  - Phil Bell – Present
  - Steve Hutchison – Present
  - Robb Rattray - Present
  - Mike O'Connor – Absent - arrived at 6:11pm
3. Pledge of Allegiance – led by Chief Napier.
4. Public Comment – None
5. A motion was made and seconded, to add an immediate action item to the agenda in New Business, it was unanimously approved by the Board members present.
6. Consent Calendar – The consent calendar, containing the minutes from the Regular Meeting February 16, 2023 and Resolution NO 2023-06 (Millco Way) and Resolution NO 2003-07 (Littlefield Ln) on Intention to Annex Territory to CFD 2008-1, after motion made and seconded, was approved unanimously by the Board members present.
7. Staff Reports
  - A. Fire Chief's Report – Chief Napier presented the month's activities.
  - B. Operations Division Report – was also presented by Chief Napier.
  - C. Fire Station Project Monthly Update – Chief Napier presented the construction update, including information on the projected costs from VCMWD to get water to the Station 3 property.
  - D. Community Risk Reduction Division Report – Chief Davidson presented his report.
  - E. Valley Center Firefighters Association Report – Captain Joe Basinski gave the Board an update on the Association's activities. Almost \$3500 was collected in the Boot Drive for the Burn Institute. They are finishing the MOU asks prioritizing things they would like to bring to the Admin table. There is a lot going on with the 6% with phone calls, sending out letters and building allies. They are trying to eliminate roadblocks

that might be in the way. They are recruiting for the Maxine theater presentation, reaching out to surrounding locals inviting them to attend.

8. Old Business

A. There was a proposal to adopt Resolution NO. 2023-05 To: (1) Confer Authority On The Fire Chief To Execute And Submit All Documents, And Pay All Fees, Contemplated By A Design-Build Contract, And (2) Ratify All Documents Executed/Submitted, And All Fees Paid, By The Fire Chief As They Relate To A Design-Build Contract that was tabled at the February 16, 2023 meeting. A discussion was conducted by the Board members with clarification by counsel Matt Bertolucci, who made adjustments to the resolution. After motion made and seconded, updated Resolution NO 2023-05 was unanimously approved by the Board.

9. New Business

- A. The Board held a Public Hearing on an Annexation Petition into CFD 2008-1. After the hearing, upon motion duly made and seconded, Resolution NO. 2023-08 (Via La Mirada) was approved unanimously by the Board.
- B. There was a Board Discussion and input by the Board and Counsel to Support AB 557 to Extend Authorization of Emergency Remote Meetings. After motion made and seconded, the Board voted unanimously to authorize President Bell to send a letter in support of this bill.
- C. There was a proposal to select the new candidates for 2023 Special Districts Election Ballot and Vote Certification For Regular LAFCO Special District Member and Alternate Member. Before the vote the candidates present at the meeting for the Regular Special District Members, Ross Pike, Barry Willis and Jeff Griffith as the Alternate Candidate, each introduced themselves with short biographies and then answered questions from the Board. After the presentations and after a discussion and motion made and seconded, the Board unanimously voted for Barry Willis for Regular LAFCO member and Jeff Griffith for Alternate LAFCO member.
- D. Added agenda item: a proposal for the Nomination of Individual to Stand for Election to the FAIRA Governing Board in 2023. The Board, after motion made and seconded unanimously authorized the nomination of Criss Bainard, from San Miguel Fire Protection District to stand for election for the FAIRA Governing Board in 2023.

10. Treasurers Report –Director O’Connor presented the Treasurer’s Report. After a motion made and seconded, the Treasurer’s Report was unanimously approved by the Board.

11. Closed Session - 8:14pm - A Closed Session was held to discuss Personnel Matters

12. Announcement of Closed Session Actions – 8:37pm – Open Session - Director Bell announced after the closed session that no action was taken by the Board.

13. Board of Directors Comments

Director O’Connor commended the chief on the work he is doing with the 6% of the 1% and getting all the people together for the town hall meeting. He apologized for being late. He liked how Supervisor Desmond was honest in the meeting they attended. He noted that the unions need to get together and the feud needs to end. He is looking forward to the town hall meeting.

Director Roberts commented on the phenomenal work everyone is doing. Good way to push this place forward. She appreciates counsel, Matt Bertolucci, his explanations are good and to the point. She looks forward to Fire Station 3 actually happening. Director Rattray noted that this is the first meeting for him with all the directors present. He likes how they all do it, generally in lock step. He wants to assimilate all the information he can. He gives kudos to admin staff for putting up with him on Wednesdays and helping him understand little stuff and big stuff. He appreciates the meeting he had with Director Bell and would like to get to know the rest of the Board members, too.

Director Hutchison congratulated our moneymaker (Chief Davidson). He has concerns about the construction on Lilac Rd, the stopped traffic and emergency vehicles being able to get through. He is dismayed to hear about the resistance of the unions, was hoping the firefighting brotherhood would overcome some of the resentment. Glad we are making progress and hopefully get the 3 votes we need from the Board of Supervisors.

Director Bell is frustrated with the opposition by Cal Fire to our request for 6% of the 1%. He appreciates LAFCO support and is hoping Rincon Tribal Chairman Mazzetti will come and show his support to the Board of Supervisors.

Adjournment – 8:48 p.m.

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Regina Roberts, Secretary

**NEXT REGULAR MEETING: April 20, 2023**

RESOLUTION 2023-09  
CFD 2008-1 – ANNEXATION  
COOL WATER RANCH LN  
189-271-30-00



**RESOLUTION NO. 2023-09  
A RESOLUTION OF INTENTION  
OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT  
TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2008-1  
AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES THEREIN**

WHEREAS, under the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at section 53311 of the California Government Code, the Board of Directors (the "Board") of the Valley Center Fire Protection District (the "District") has conducted proceedings to establish Community Facilities District No. 2008-1 (the "CFD"), and

WHEREAS, the Board is the legislative body for the CFD and is empowered with the authority to annex territory to the CFD and now desires to undertake proceedings to annex territory to the CFD, and

WHEREAS, a petition requesting institution proceedings to annex territory to Community Facilities District No.2008-1 District has been received from landowners owning not less than 10% of the proposed land to be annexed to the CFD, and

WHEREAS, the petition dated March 13, 2023 has been found to meet the requirements of Government Code section 53319, and

WHEREAS, this Board, having received indications of interest from the owner of the areas of land proposed to be annexed to the CFD, now desires to proceed with the annexation to the CFD in order to finance the balance of the costs of certain public services and facilities necessary or incident to development in the CSD.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Valley Center Fire Protection District as follows:

1. This Board hereby finds and determines that public convenience and necessity require that territory be added to the CFD be formed and that the Board is authorized to conduct proceedings for the annexation of territory to the CFD pursuant to the Act.
2. The name of the existing CFD is "Community Facilities District No. 2008-1."
3. The territory included in the existing CFD is as shown on the map thereof filed in Book 42 of Maps of Assessment and Community Facilities Districts at Page 27 in the office of the County Recorder, County of San Diego, State of California to which map reference is hereby made for further particulars. The territory now proposed to be annexed to the CFD is as shown on Annexation Map No.2 to the CFD on file with the Clerk of the Board, the boundaries of which territory are hereby preliminarily approved and which map is incorporated in full herein by reference. The Clerk of the Board is hereby directed to record, or cause to be recorded, said map showing the territory to be annexed to the CFD in the office of the County Recorder of the County of San Diego within fifteen days of the date of adoption of this Resolution.

4. The types of services financed by the CFD and pursuant to the Act consist of those services (the "Services") described in Exhibit A to Resolution 2008-09, adopted by the Board on May 29, 2008 (the "Resolution of Formation"). It is presently intended that the Services will be shared, without preference or priority, by the existing territory in the CFD and the territory proposed to be annexed to the CFD.

5. Except to the extent that the funds are otherwise available to the CFD to pay for the Services, a special tax sufficient to pay the costs thereof is intended to be levied annually within the CFD and collected in the same manner and at the same time as ordinary *ad valorem* property taxes. The proposed rate and method of apportionment of the special tax among the parcels of real property within the CFD, as now in existence and following the annexation proposed herein, in sufficient detail to allow each landowner within the territory proposed to be annexed to the CFD to estimate the maximum amount such owner will have to pay are described in detail in Exhibit A attached to the Resolution of Formation, which by this reference is incorporated herein.

6. The Board shall hold a public hearing (the "Hearing") on the annexation of territory to the CFD and the proposed Rate and Method of Apportionment at 6 p.m. or as soon thereafter as practicable, on April 20, 2023, at the Valley Center Municipal Water District, at 29300 Valley Center Road, Valley Center, California. At the hearing, the Board will consider and finally determine whether the public interest, convenience and necessity require the annexation of territory to the CFD. Should the Board determine to annex territory to the CFD, a special election will be held to authorize the levy of the special tax in accordance with the procedures contained in Government Code section 53326. If held, the proposed voting procedure at the election is expected to be a landowner vote with each landowner of record as of the close of the Hearing having one vote for each acre of land or portion thereof owned within the territory to be annexed to the CFD. Ballots for the special election may be distributed by mail or by personal service. At the time and place set forth above for the Hearing, any interested person, including all persons owning lands or registered to vote within the proposed CFD, may appear and be heard.

7. The District may accept advances of funds or work-in-kind from any source, including, but not limited to, private persons or private entities, for any authorized purpose, including, but not limited to, paying any cost incurred by the District in the annexation of territory to the CFD. The District may enter into an agreement with the person or entity advancing the funds or work-in-kind, to repay all or a portion of the funds advanced, or to reimburse the person or entity for the value, or cost, whichever is less, of the work-in-kind, as determined by this Board, with or without interest.

8. The District Secretary is hereby directed to cause notice of the public hearing to be given by publication one time in a newspaper published in the area of the CFD. The publication shall be completed at least seven days before the date of the public hearing in Section 6. The Secretary shall also cause notice of the hearing to be given to each property owner within the CFD by first class mail, postage prepaid, to each such owner's addresses as it appears on the most recent tax records of the District or as otherwise known to the Secretary to be correct. Such mailed notice shall be completed not less than fifteen days before the date of the public hearing. Each of the notices shall be substantially in the form specified in section 53322 of the Act, with the form summarizing the provisions hereof hereby specifically approved.

9. Except as may otherwise be provided by law or by the rate and method of apportionment of the special tax for the CFD, all lands owned by any public entity, including the United States, the State of California and/or the District, or any departments or political subdivisions thereof, shall be omitted from the levy of the Special Tax to be made to cover the costs and expenses of the

Services and the CFD. In the event that a portion of the property within the CFD shall become for any reason exempt, wholly or in part, from the levy of the special tax, this Board will, on behalf of the CFD, increase the levy to the extent necessary upon the remaining property within the CFD that is not exempt in order to yield the required revenues to pay for the Services and other annual expenses of the CFD, if any, subject to the provisions of the rate and method of apportionment of the special tax.

10. The officers, employees and agents of the District are hereby authorized and directed to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution.

PASSED AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District on the 20<sup>th</sup> day of April, 2023 by the following vote:

Ayes:  
Noes:  
Absent:  
Abstain:

ATTEST:

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Secretary, Board of Directors

DRAFT

**Resolution 2023-12**  
**RESOLUTION OF THE VALLEY CENTER FIRE PROTECTION DISTRICT**  
**AUTHORIZING PARTICIPATION IN AND**  
**APPROVING THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT OF**  
**THE FIRE RISK MANAGEMENT SERVICES JOINT POWERS AUTHORITY**

**WHEREAS**, the Fire Agencies Self Insurance System (FASIS) was formed in 1984 for the purpose of jointly funding losses and providing risk management services to reduce such losses by and among California fire protection and community services districts; and

**WHEREAS**, the FDAC Employment Benefits Authority (FDAC EBA) was formed in 2005 to establish, operate, manage, and administer health and welfare benefit programs for the benefit of the existing and retired officers, employees and members of the legislative body of the California public agencies who are members of FDAC EBA; and

**WHEREAS**, following the exploration and in-depth analysis of a strategic partnership, the Board of Directors of FASIS and FDAC EBA directed the merger of the two programs, effective July 1, 2023, to provide comprehensive and cost-effective coverage programs through a responsive risk pool for fire service agencies; and

**WHEREAS**, FASIS and FDAC EBA have agreed that FASIS will change its name to Fire Risk Management Services (FRMS) and adopt an amended and restated joint exercise of powers agreement, and that FDAC EBA will assign its rights and liabilities to FRMS and adopt the same agreement as its own; and

**WHEREAS**, the amended and restated agreement allows FRMS to operate the programs previously operated by both FDAC EBA and FASIS, and admit members that would have been eligible to join either FDAC EBA or FASIS in the past; and

**WHEREAS**, Valley Center Fire Protection District is a member of FASIS, and the Board of Directors of Valley Center Fire Protection District finds it in the best interest of Valley Center Fire Protection District to continue participating in and obtaining coverage and risk management services from FASIS, which is changing its name to FRMS; and

**WHEREAS**, FRMS (formerly FASIS) requires the Valley Center Fire Protection District to pass a resolution expressing the desire and commitment of Valley Center Fire Protection District to approve the amended and restated joint exercise of powers agreement of FRMS and continue participation in FRMS, which requires a new three-year minimum participation period.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of Valley Center Fire Protection District approves the Amended and Restated Joint Exercise of Powers Agreement for FRMS, as presented; and

**BE IT FURTHER RESOLVED** that the Board of Directors authorizes the Fire Chief to sign the Amended and Restated Joint Exercise of Powers Agreement that shall enable the Valley Center Fire Protection District to continue participating in the joint self-insurance and risk management programs provided by FRMS.

THIS RESOLUTION DULY PASSED this 20th day of April, 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Secretary, Board of Directors

DRAFT

**STAFF REPORTS**

**BOARD OF DIRECTORS' PACKET**

**VALLEY CENTER FIRE PROTECTION DISTRICT**



# VALLEY CENTER FIRE PROTECTION DISTRICT

28234 Lilac Road, Valley Center, CA 92082  
(760) 751-7600 Fax (760) 749-3892  
Website: [vcfpd.org](http://vcfpd.org)



April 20, 2023

## Fire Chief's Report Valley Center Fire Protection District Board

1. The Valley Center Fire Department had another busy month with Emergency Incidents, Station Tours, School Demos, Business Inspections, Community Meetings, Training, Apparatus and Facilities Projects.
2. ALS Program: BLS Instructor Certifications
3. Operational Area Update: Ventilation Training
4. Local and Regional Training: Valley Center New Hire Academy
5. Cal Fire Valley Center Battalion: Station 71 will staff with 1 type 3 engine with 3/0 staffing through the winter months and perform burn permit inspections.
6. Law Enforcement / Fire /Tribal Interagency Operations: New SDSO Station Lieutenant: Aaron Meleen. Tribal Operations: Class A/B Foam Project.
7. Fire Station 3 Development: County Plan Check Review: The first round of comments out for review and resubmittal: 04/14/2023
8. Town Hall Meeting: March 22, 2023 at the Maxine went very well.

Valley Center Fire Station 1  
28234 Lilac Road  
Valley Center, CA 92082

Valley Center Fire Station 2  
28205 N. Lake Wohlford Road  
Valley Center, CA 92082

## VCFPD OPERATIONAL REPORT: March, 2023

### **Monthly Incident Data:**

	VCFPD Station 1 E161	VCFPD Station 2 E162	VCFPD Station 2 OES WT	VCFPD Station 2 RS162	VCFPD Admin Command	VCFPD Admin Prevention	Auto Aid Received	Auto Aid Given	Total Incidents	Turnout Time	Travel Time	Response Time
	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total VCFPD Incidents	90 <sup>th</sup> Percentile	90 <sup>th</sup> Percentile	90 <sup>th</sup> Percentile
JAN	136	57	0	96	13	3	42	40	222	0:2:15	0:10:29	0:12:43
FEB	86	44	0	64	6	2	33	29	162	0:2:12	0:10:16	0:11:58
MAR	110	58	0	72	5	2	42	39	192	0:2:16	0:10:58	0:12:25
APR												
MAY												
JUN												
JUL												
AUG												
SEP												
OCT												
NOV												
DEC												
Last Month Incidents	86	44	0	64	6	2	33	29	162	0:2:12	0:10:16	0:11:58
2022 Year End Total	1323	664	10	927	116	31	560	364	2293	0:2:22	0:13:53	0:15:19
2023 Year to Date	332	159	0	232	24	7	117	108	576	0:2:16	0:10:52	0:12:39
2023 YTD % Change												
Concurrent Incidents	Total Incidents	Two Concurrent Incidents	Three Concurrent Incidents	Four Concurrent Incidents	Five Concurrent Incidents	Two Concurrent Incidents	Three Concurrent Incidents	Four Concurrent Incidents	Five Concurrent Incidents			
2023 Monthly Total	192	80	21	4	2	41.67%	10.94%	2.08%	1.04%			
2023 Ambulance Responses Monthly	Mercy Medic 11	Mercy Medic 70	Mercy Medic 71	Mercy Medic 75	Rincon Fire Rescue Ambulance 181	North County Fire Medic 114	Mercy Air	Total Unit Responses	Total Unit Transports	90 <sup>th</sup> Percentile Turnout	90 <sup>th</sup> Percentile Travel	90 <sup>th</sup> Percentile Response
Ambulance Transports	5	7	54	2	2	1	0	150	71	0:4:04	0:15:02	0:17:21

### **Firefighters in the program: 34**

- Firefighter Driver Operators: 1
- Firefighter Paramedics: 12
- Firefighter EMTs: 22
- Fire Explorers: 10

### **Apparatus and Equipment:**

#### **Station 1:**

- E-161 – In Service
  - C-1601 - In Service
  - C-1602 - In Service
  - P-1650 - In Service
- CP-1616 - In Service  
E169 – In Reserve  
C-1603 – In Reserve

#### **Station 2:**

- E-162 – OOS Radiator and Transmission
  - S-162 – In Service
- E-168 – In Service  
OES WT62 - In Service

Valley Center Fire Station 1  
28234 Lilac Road  
Valley Center, CA 92082

Valley Center Fire Station 2  
28205 N. Lake Wohlford Road  
Valley Center, CA 92082

**Special Training and Future Community Events:**

- Fire House Sundowner and Community Dinner: April 27, 2023 Fire Station 2
- Planning Group Evacuation Sub-Committee Meeting: April 27, 2023 in person 6:30pm
- Valley Center Fire Safe Council: Chipping Days: April 29, May 27 and June 24, 2023
- Valley Center Stampede Rodeo: Canceled
- Guns and Hoses Chili Cook-Off: June 2, 2023 at the Valley Center Western Days Festival
- Valley Center Western Days Festival and Parade: June 2 and 3, 2023

**Legislative / Political Updates:**

CDSA and FDAC 6% of the 1% Presentations: TBA

**Grants/Awards FY-21-23:**

- AFG Prevention Grant Application FY2021: Awarded: Migrant Outreach Program
- Safer Grant Application FY2022: In Process
- Health and Safety Grant FY2022: Opens in May
- AFG Grant Application FY2022: In Process

**Significant Incidents/Station Activities:**

- Rescue TC Over the Side Rescue: Lake Wohlford Road at Oakvale
- Rescue TC: Valley Center Road at Vesper Road
- Vehicle Into a Structure: Lake Wohlford
- Vehicle vs Pedestrian: 31322 Cole Grade Road

**Trauma Intervention Program (TIP):**

- 2 TIP responses for the month of March, 2023 to Valley Center. TIP is responding directly to the scene or hospital as requested by our Fire Captains and the Sheriff's Department.



Josef G. Napier  
Fire Chief, Valley Center Fire Protection District

## MEMORANDUM

DATE: April 12, 2023  
TO: Joe Napier, Fire Chief, Valley Center Fire Protection District  
FROM: Robin Biglione, Biglione Construction Management  
SUBJECT: Update on Erickson-Hall Design-Build Agreement Progress

The status of the plan submittals is addressed under each project.

### Temporary Fire Station No. 3

Building Plans were accepted by the County on February 6, 2023. The County granted a request for expedited building plan check and anticipates their plan check will be completed on April 14, 2023.

The team has been working on all of the items required to be completed prior to issuance of a building permit, including sign off and payment of fees to the School District and the Water District. School District fees have been paid and the School District has signed the clearance letter. The Water District and the design team recently determined that a one-inch domestic meter was required for the temporary fire station and that a 3-inch service could be extended from the main in Cole Grade Road to provide service for future development on the site and avoid the need to excavate in the street. Payment of fees to the Water District is the next step and then they will sign the clearance letter.

The plans for the septic system have been approved by the County Health Department. The plans for electric service have been approved by SDG&E.

### Fire Station No. 1

The Building Plans were accepted by the County on February 6, 2023. The Building Plans were officially submitted to the County on February 16, 2023. The County granted a request for expedited building plan check and anticipates their plan check will be completed on April 21, 2023.

### Fire Station No. 2

The Building Plans were accepted by the County on February 6, 2023. The Building Plans were officially submitted to the County on February 14, 2023. The County granted a request for expedited building plan check and anticipates their plan check will be completed on April 28, 2023.

## Next Steps

1. Continue working on the Conditions of Approval provided by County staff when the building plans were accepted. They are extensive and will require a significant amount of paperwork. Erickson-Hall is working on it to avoid last minute issues.
2. Pay all required fees to ensure permits are ready to be issued when plan check is complete.
3. Respond to plan check comments from the County as soon as possible after they are received.



# Community Risk Reduction Division - Fire Marshal's Report

March 2023

Significant Events since last report:

- Significant Rainfall in the District
- FEMA Grant for Migrant Outreach Program (\$63k)
- BESS Training (thank you, TerraGen)
- Tornado Warning (No Damage)
- Earthquake (No damage)

## Business of Prevention in March 2023

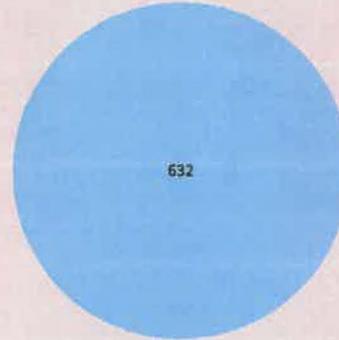
Item Name	Qty
CFD Annexation - 1 APN	1
4.16 Other Services Not Listed (Per Hour)	3
4.4 Business License Inspection/Reinspection (Fire Marshal Inspection)	1
AB-38 Defensible Space inspection	4
2.1.1 New Residential or Remodel Plan Review (Any type, includes inspections)	16
2.1.3 Residential Fire Sprinklers NFPA 13-D or NFPA 13-R (Includes 2 inspections)	15
2.3.1 Room Addition or < 50% Remodel w/o Sprinklers Plan Review	1
2.3.2 Accessory Dwelling Unit Plan Review (Includes 2 inspections)	1
2.3.4 Barns and Outbuildings (500 sq ft and over and under 4,000 sq ft)	1
2.3.6 Minor Grading Plan	1
1.1.4 Release of Map Covenants	1

# Park Circle / Orchard Run Development Status Report

04/11/2023

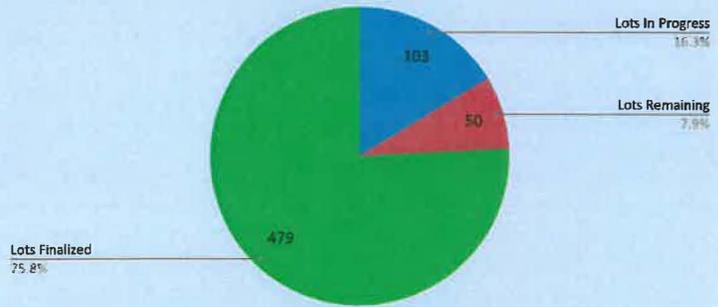
Total Lots in Project	632
Lots Sold to Developers	632
Lots Unsold	0
Lots In Progress	103
Lots Remaining	50
Lots Finalized	479
Mitigation Total	\$1,043,672.30
Mitigation Remaining	\$113,043.74
Mitigation Complete	\$930,628.56
Plan Check Total	\$376,040.00
Plan Check Remaining	\$29,750.00
Plan Check Complete	\$346,290.00

Park Circle/Orchard Run Lots



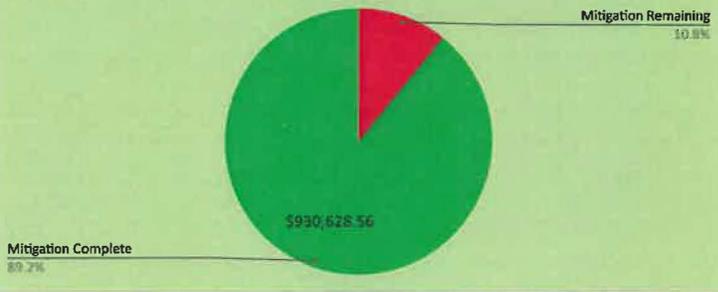
Inspections Remaining	
Hydrostatic Remaining:	147
Finals Remaining:	153
Total inspections remaining:	300

Park Circle/Orchard Run Lots in Development

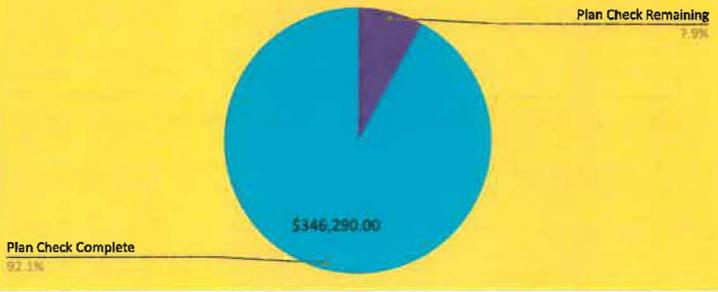


Plan Reviews and Inspections			
Month	Plan Chk	Hydro	Final
December 2020	11	3	0
January 2021	3	4	3
February 2021	16	0	0
March 2021	45	5	0
April 2021	0	9	3
May 2021	60	2	8
June 2021	19	14	6
July 2021	21	30	0
August 2021	63	18	25
September 2021	21	23	12
October 2021	36	32	4
November 2021	0	39	26
December 2021	68	29	32
January 2022	14	33	8
February 2022	21	27	35
March 2022	49	24	60
April 2022	36	22	21
May 2022	17	42	19
June 2022	7	19	25
July 2022	24	33	19
August 2022	21	19	50
September 2022	15	35	23
October 2022	0	2	22
November 2022	4	16	21
December 2022	0	10	27
January 2023	5	6	7
February 2023	0	5	7
March 2023	0	0	16
April 2023	0	4	0
May 2023	0	0	0
June 2023	0	0	0
July 2023	0	0	0
August 2023	0	0	0
September 2023	0	0	0
Totals	576	505	479

Park Circle/Orchard Run Mitigation Totals



Park Circle/Orchard Run Plan Check Fees



## Park Circle Development - Trailside (Beazer)

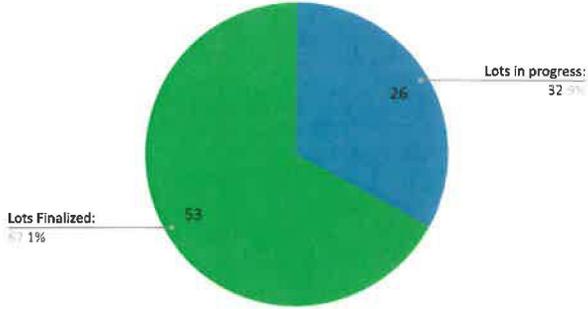
Mirar De Valle / VC Road

Date: 04/11/2023	
Total Lots:	79
Lots in progress:	26
Lots Remaining	0
Lots Finalized:	53
Mitigation Total:	\$127,892.32
Mitigation Remaining:	\$0.00
Mitigation Complete:	\$127,892.32
Plan Check Total:	\$47,005.00
Plan Check Remaining:	\$0.00
Plan Check Complete:	\$47,005.00

Inspections Remaining	
Hydros Remaining:	21
Finals Remaining:	26
Total:	47

Plan Reviews and Inspections			
Month	Plan Chk	Hydro	Final
December 2020	0	0	0
January 2021	0	0	0
February 2021	0	0	0
March 2021	0	0	0
April 2021	0	0	0
May 2021	0	0	0
June 2021	0	0	0
July 2021	0	0	0
August 2021	0	0	0
September 2021	0	0	0
October 2021	5	0	0
November 2021	0	5	0
December 2021	10	0	0
January 2022	14	0	0
February 2022	0	10	0
March 2022	10	0	5
April 2022	20	8	0
May 2022	0	0	10
June 2022	0	6	0
July 2022	0	0	8
August 2022	0	4	0
September 2022	15	10	0
October 2022	0	0	10
November 2022	0	0	0
December 2022	0	10	10
January 2023	5	0	0
February 2023	0	5	0
March 2023	0	0	10
April 2023	0	0	0
May 2023	0	0	0
June 2023	0	0	0
July 2023	0	0	0
August 2023	0	0	0
September 2023	0	0	0
<b>Totals</b>	<b>79</b>	<b>58</b>	<b>53</b>

Beazer - Trailside Lots



Beazer Trailside Mitigation Totals



Beazer Trailside Plan Check Fees



# Orchard Run Development - Sundance (KB Homes)

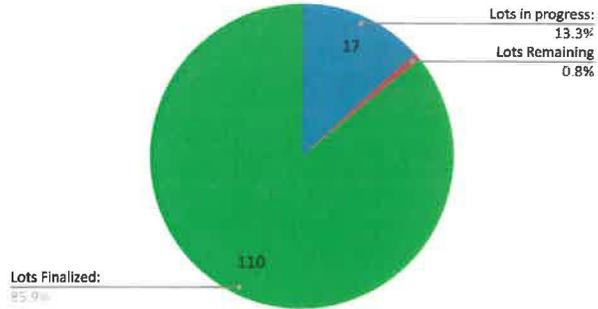
Mirar De Valle

Date: 04/11/2023	
Total Lots:	128
Lots in progress:	17
Lots Remaining:	1
Lots Finalized:	110
Mitigation Total:	\$218,544.00
Mitigation Remaining:	\$1,597.32
Mitigation Complete:	\$216,946.68
Plan Check Total:	\$76,160.00
Plan Check Remaining:	\$595.00
Plan Check Complete:	\$75,565.00

Inspections Remaining	
Hydros Remaining:	9
Finals Remaining:	18
Total:	27

Plan Reviews and Inspections			
Month	Plan Chk	Hydro	Final
December 2020	0	0	0
January 2021	3	0	0
February 2021	0	0	0
March 2021	0	0	0
April 2021	0	3	0
May 2021	32	0	3
June 2021	19	0	0
July 2021	15	14	0
August 2021	0	1	14
September 2021	0	4	7
October 2021	15	13	0
November 2021	0	0	10
December 2021	17	0	7
January 2022	0	15	0
February 2022	0	4	9
March 2022	26	0	10
April 2022	0	7	0
May 2022	0	16	0
June 2022	0	6	10
July 2022	0	17	11
August 2022	0	10	12
September 2022	0	9	5
October 2022	0	0	0
November 2022	0	0	10
December 2022	0	0	2
January 2023	0	0	0
February 2023	0	0	0
March 2023	0	0	0
April 2023	0	0	0
May 2023	0	0	0
June 2023	0	0	0
July 2023	0	0	0
August 2023	0	0	0
September 2023	0	0	0
Totals	127	119	110

KB Lots



KB Mitigation Totals



KB Plan Check Fees

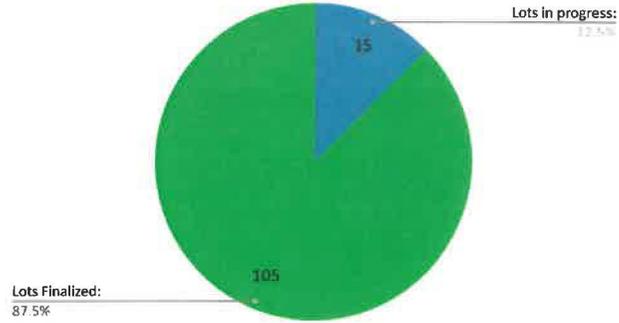


## Park Circle Development - Kyra (Meritage)

Lilac Rd / Betsworth

Date: 04/11/2023	
Total Lots:	120
Lots in progress:	15
Lots Remaining	0
Lots Finalized:	105
Mitigation Total:	\$203,004.06
Mitigation Remaining:	\$0.00
Mitigation Complete:	\$203,004.06
Plan Check Total:	\$71,400.00
Plan Check Remaining:	\$0.00
Plan Check Complete:	\$71,400.00

Meritage (Kyra) Lots



Inspections Remaining	
Hydos Remaining:	28
Finals Remaining:	15
<b>Total:</b>	<b>43</b>

Meritage (Kyra) Mitigation Totals



Plan Reviews and Inspections			
Month	Plan Chk	Hydro	Final
December 2020	0	0	0
January 2021	0	0	0
February 2021	0	0	0
March 2021	0	0	0
April 2021	0	0	0
May 2021	2	0	0
June 2021	0	0	0
July 2021	0	0	0
August 2021	30	0	0
September 2021	0	2	0
October 2021	0	0	0
November 2021	0	15	0
December 2021	22	10	0
January 2022	0	5	2
February 2022	14	0	10
March 2022	0	0	20
April 2022	0	2	0
May 2022	0	10	0
June 2022	7	4	0
July 2022	24	12	0
August 2022	21	2	14
September 2022	0	9	14
October 2022	0	2	8
November 2022	0	13	7
December 2022	0	0	11
January 2023	0	6	7
February 2023	0	0	6
March 2023	0	0	6
April 2023	0	0	0
May 2023	0	0	0
June 2023	0	0	0
July 2023	0	0	0
August 2023	0	0	0
September 2023	0	0	0
Totals	120	92	105

Meritage (Kyra) Plan Check Fees



# Orchard Run Development - Seasons (Richmond-American Homes)

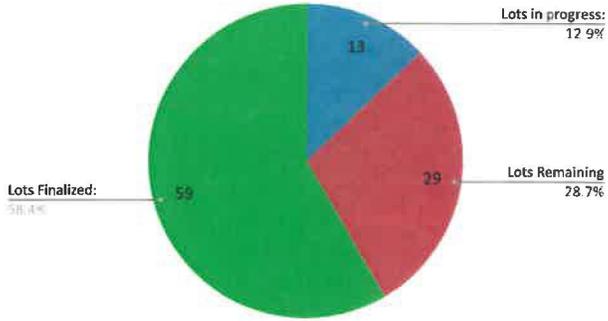
Mirar De Valle

Date: 04/11/2023	
Total Lots:	101
Lots in progress:	13
Lots Remaining	29
Lots Finalized:	59
Mitigation Total:	\$192,459.66
Mitigation Remaining:	\$54,655.14
Mitigation Complete:	\$137,804.52
Plan Check Total:	\$60,095.00
Plan Check Remaining:	\$17,255.00
Plan Check Complete:	\$42,840.00

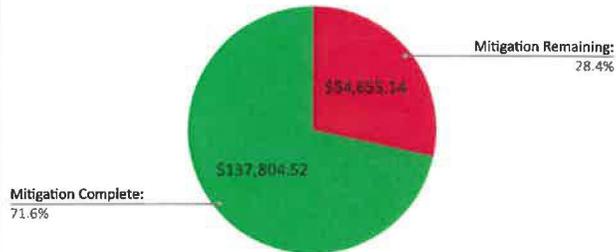
Inspections Remaining	
Hydos Remaining:	41
Finals Remaining:	42
Total:	83

Plan Reviews and Inspections			
Month	Plan Chk	Hydro	Final
December 2020	0	0	0
January 2021	0	0	0
February 2021	0	0	0
March 2021	0	0	0
April 2021	0	0	0
May 2021	3	0	0
June 2021	0	0	0
July 2021	6	0	0
August 2021	0	0	3
September 2021	16	3	0
October 2021	0	0	0
November 2021	0	3	3
December 2021	13	0	0
January 2022	0	4	0
February 2022	0	4	4
March 2022	13	8	4
April 2022	0	5	4
May 2022	17	10	3
June 2022	0	2	5
July 2022	0	4	0
August 2022	0	3	16
September 2022	0	7	4
October 2022	0	0	4
November 2022	4	3	4
December 2022	0	0	4
January 2023	0	0	0
February 2023	0	0	1
March 2023	0	0	0
April 2023	0	4	0
May 2023	0	0	0
June 2023	0	0	0
July 2023	0	0	0
August 2023	0	0	0
September 2023	0	0	0
<b>Totals</b>	<b>72</b>	<b>60</b>	<b>59</b>

Richmond American Lots



Richmond American Mitigation Totals



Richmond American Plan Check Fees



# Orchard Run Development - Wildflower Multifamily (Infill Development)

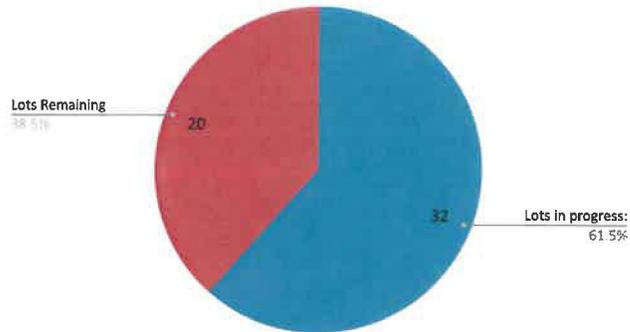
Mirar De Valle

Date: 04/11/2023	
Total Lots:	52
Lots in progress:	32
Lots Remaining:	20
Lots Finalized:	0
Mitigation Total:	\$56,791.28
Mitigation Remaining:	\$56,791.28
Mitigation Complete:	\$0.00
Plan Check Total:	\$30,940.00
Plan Check Remaining:	\$11,900.00
Plan Check Complete:	\$19,040.00

Inspections Remaining	
Hydros Remaining:	48
Finals Remaining:	52
Total:	100

Plan Reviews and Inspections			
Month	Plan Chk	Hydro	Final
December 2020	0	0	0
January 2021	0	0	0
February 2021	0	0	0
March 2021	0	0	0
April 2021	0	0	0
May 2021	0	0	0
June 2021	0	0	0
July 2021	0	0	0
August 2021	0	0	0
September 2021	0	0	0
October 2021	16	4	0
November 2021	0	4	0
December 2021	0	4	0
January 2022	0	4	0
February 2022	0	4	0
March 2022	0	4	0
April 2022	16	0	0
May 2022	0	0	0
June 2022	0	0	0
July 2022	0	0	0
August 2022	0	0	0
September 2022	0	0	0
October 2022	0	0	0
November 2022	0	0	0
December 2022	0	0	0
January 2023	0	0	0
February 2023	0	0	0
March 2023	0	0	0
April 2023	0	0	0
May 2023	0	0	0
June 2023	0	0	0
July 2023	0	0	0
August 2023	0	0	0
September 2023	0	0	0
<b>Totals</b>	<b>32</b>	<b>24</b>	<b>0</b>

Infill Lots



Infill Mitigation Totals



Infill Plan Check Fees



**NEW BUSINESS**

**BOARD OF DIRECTORS' PACKET**

**VALLEY CENTER FIRE PROTECTION DISTRICT**

RESOLUTION 2023-10

CFD 2008-1 – PUBLIC HEARING

MILLCO WAY

188-171-32-00





## VALLEY CENTER FIRE PROTECTION DISTRICT

Administrative Office & Fire Prevention Bureau

28234 Lilac Road

Valley Center, CA 92082

Tel: 760-751-7600

Fax: 760-749-3892

### RESOLUTION NO. 2023-10

#### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT

**WHEREAS**, the annexation of described territory to the Community Facilities District 2008-01 (the "CFD") was submitted to a vote by the landowner of the real property located within the jurisdictional boundaries of the CFD on February 9, 2023; and

**WHEREAS**, three (3) votes (1 vote per acre) were cast by a proper mail ballot in favor of the levy of special taxes within the described territory of the CFD; and

**WHEREAS**, a sufficient-number of votes were cast in favor of levying special taxes within the CFD;

**NOW, THEREFORE, BE IT RESOLVED** that:

The results of the election as sufficient to levy special taxes within the CFD are hereby certified.

**PASSED, APPROVED, AND ADOPTED** by the Board of Directors of the Valley Center Fire Protection District, at a scheduled Regular Board Meeting thereof, this 20<sup>th</sup> day of April, 2023 by a unanimous vote.

\_\_\_\_\_  
Secretary  
Board of Directors

Fire Station #1  
28234 Lilac Road  
Valley Center, CA 92082

Fire Station #2  
28205 N. Lake Wohlford Road  
Valley Center, CA 92082

RESOLUTION 2023-11

CFD 2008-1 – PUBLIC HEARING

LITTLEFIELD LN

189-230-27-00





## VALLEY CENTER FIRE PROTECTION DISTRICT

Administrative Office & Fire Prevention Bureau

28234 Lilac Road

Valley Center, CA 92082

Tel: 760-751-7600

Fax: 760-749-3892

### RESOLUTION NO. 2023-11

#### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT

**WHEREAS**, the annexation of described territory to the Community Facilities District 2008-01 (the "CFD") was submitted to a vote by the landowner of the real property located within the jurisdictional boundaries of the CFD on February 16, 2023; and

**WHEREAS**, three (3) votes (1 vote per acre) were cast by a proper mail ballot in favor of the levy of special taxes within the described territory of the CFD; and

**WHEREAS**, a sufficient-number of votes were cast in favor of levying special taxes within the CFD;

**NOW, THEREFORE, BE IT RESOLVED** that:

The results of the election as sufficient to levy special taxes within the CFD are hereby certified.

**PASSED, APPROVED, AND ADOPTED** by the Board of Directors of the Valley Center Fire Protection District, at a scheduled Regular Board Meeting thereof, this 20<sup>th</sup> day of April, 2023 by a unanimous vote.

---

Secretary  
Board of Directors

Fire Station #1  
28234 Lilac Road  
Valley Center, CA 92082

Fire Station #2  
28205 N. Lake Wohlford Road  
Valley Center, CA 92082



# Valley Center Fire Protection District



## Staff Report

Prepared by: J. Davidson  
Title: Fire Marshal / Battalion Chief

Meeting Date: April 21, 2023

Approved by:

Agenda: Action Item  
Location: Regular Board Meeting

**SUBJECT: ADOPTION OF UPDATED FEES FOR SERVICES**

**RECOMMENDATION:**

Staff recommends adoption of Ordinance #62 (**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT ADOPTING FEES FOR SERVICES BY REFERENCE TO THE CALIFORNIA HEALTH AND SAFETY CODE SECTIONS §13916 AND §13919**), to update the District Fee Schedule.

**PRIOR BOARD ACTION:**

The board last adopted an updated fee schedule in September 2020.

**STATEMENT ON THE SUBJECT:**

Health and Safety Code Sections §13917 - §13919 provide that the District Board shall adopt an ordinance establishing a schedule of fees. No fee shall exceed the costs reasonably borne by the District in providing the service or enforcing the regulation for which the fee is charged. The VCFPD District Fee schedule has not been changed since September 2020. The new Fee Schedule Ordinance incorporates the increases in costs of Fire Prevention activities and contract services that support those activities, the addition of First Responder fees, Incident Fire Recovery fees, and Nuisance Call fees, as well as an annual adjustment based upon the Consumer Price Index (CPI-U), non-seasonally adjusted percentage change for the previous 12 months. Costs are calculated based on personnel salaries; estimates of time needed to perform specific tasks; costs of contract services such as IT and Cloud Storage; travel time; and costs of information services such as internet access, telephones and email. Costs for State Mandated Inspections and Permits have increased to reflect the changes in Consumer Price Index for the past 3 years. The state mandated inspection fees have changed to mirror changes in the 2022 California Fire Code. Comparison of the new Fee Schedule to the fees charged by other districts within San Diego County shows that VCFPD is comparable to or lower than the other special districts, and is significantly lower than the fees charged by San Diego County Fire Protection District.

**FISCAL IMPACT:**

This update will bring revenue for the Community Risk Reduction Division more in line with current costs. The increase in revenue is unpredictable, due to the variation in the number of plan reviews expected in FY 2023. Likely, overall CCRD revenue will decrease for FY 2023 due to the completion of the Park Circle/Orchard Run developments.

**CONCLUSION:**

The costs associated with Fire Prevention increase every year. This action is needed to maintain the Community Risk Reduction Division's mandate under the Health and Safety Code.

## ORDINANCE 62

### AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT ADOPTING FEES FOR SERVICES BY REFERENCE TO THE CALIFORNIA HEALTH AND SAFETY CODE SECTIONS §13916 AND §13919

**WHEREAS**, the costs of providing fire protection and life safety services continues to increase; and

**WHEREAS**, the Valley Center Fire Protection District ("District") is funded by taxes levied on real property located within the geographic boundaries of the District; and

**WHEREAS**, numerous services offered by the District directly benefit discreet members of the general public for which fees may properly be imposed; and

**WHEREAS**, pursuant to Health and Safety Code Section §13916 (b), and Government Code Section §6066, the District has given notice of its intent to establish and impose such Fees/Charges as may be adopted by ordinance; and

**WHEREAS**, Health and Safety Code Sections §13917 - §13919 provides that the schedule of fees established by such an ordinance may be authorized pursuant to such sections; and

**WHEREAS**, the Valley Center Fire Protection District Fee Schedule has not changed since September 2020; and

**NOW THEREFORE** the Board of Directors ("Board") of the District ordains as follows:

#### **SECTION 1. Authorization and Purpose**

This Ordinance is adopted pursuant to Health and Safety Code Section §13916 et seq. The purpose of the Ordinance is to recover for the District costs of providing enforcement of locally adopted life safety regulations and local enforcement of state-regulated occupancy requirements, mandated programs and other fees for services. Except as otherwise provided, the definitions of the Fire Protection District Law of 1987 (Health and Safety Code Sections §13800 et seq., the "Act") are incorporated by this reference. This Ordinance shall be interpreted in a manner consistent with the Act. The fees and charges imposed by this Ordinance are for the purpose of meeting certain operating expenses, including employee wage rate and benefits, contracting for services with specialized firms or individuals, and we find the fees to be reasonably related to the actual expenses incurred by the District for the services and expenses described in the Section.

## **SECTION 2. Applicability**

This Ordinance shall indicate each fee and the amount to be charged by the District, as permitted by Health and Safety Code Section §13916. As authorized by Health and Safety Code Section §13918, public agencies that are not covered by a mutual aid agreement shall be charged accordingly, unless the District waives the involved fees pursuant to Section 3 of this Ordinance. By adopting such Ordinance, the District is enacting user fees to defray costs associated with enforcement of state required occupancies, mandated programs, annual fire safety inspections, development plan review, permits for certain activities, District facility usage, patient transporting and general services functions as permitted by this Ordinance.

## **SECTION 3. Waiver of Fees**

As permitted by Health and Safety Code Section §13919, the District Board may waive charges/fees established by this Ordinance and may delegate its authority to the Fire Chief or his/her designee as set forth if determined that charges/fees would not be in the public interest, i.e. reciprocal services provided by other public agencies, employee welfare, and personal hardship.

## **SECTION 4. Specified Fee**

Unless waived pursuant to Section 3, every public agency and/or party involved shall pay a specified fee pursuant to this Ordinance which specifies the services provided. The fees for services shall be set by the District Board and shall not exceed the reasonable amount necessary to recover the costs of providing the specified service as allowed by law.

## **SECTION 5. Service Charge**

Unless waived pursuant to Ordinance Section 3, every public agency and/or party involved shall be responsible for a Service Charge which, for these services, shall include a Service Rate and an Equipment Rate, if applicable, pursuant to the rates established in the Ordinance Section 9 under General Fees. The "Service Rate" shall be the fee set forth pursuant to Ordinance Section 9. The "Equipment Rate" is the rate at which the District will require repayment for use of any District utilized property as set forth in Ordinance Section 9.

## **SECTION 6. No Waiver of Other Means of Cost Recovery**

This Ordinance does not preclude the District from pursuing any additional means of cost recovery. Such means include, but are not limited to, actions pursuant to Health and Safety Code Section §13009 (for negligent actions which cause the use of services or facilities of the District) and actions against parties whose willful, grossly negligent, or criminal conduct causes the use of District services or facilities.

## **SECTION 7. Severability**

If provisions of this Ordinance are declared invalid or unenforceable by a court of competent jurisdiction, that holding shall not affect the validity or enforceability of the remaining fees or provisions and the Board declares that it would have adopted each article, section and part of this Ordinance, irrespective of the validity of any other article, section or part.

## **SECTION 8. Repeal of Previous Resolutions**

This ordinance replaces all previous fee schedule ordinances and resolutions passed by the Valley Center Fire Protection District Board of Directors

## **SECTION 9. Schedule of Fees**

All plan check fees, construction inspection fees and/or fire inspections, permits, First Responder fees, Incident Fire Recovery fees, and Nuisance Call fees required by the California Fire Code, Valley Center Fire Protection District Ordinance, or California Office of the State Fire Marshal shall be subject to the adopted user fees, attached as Attachment A.

**SECTION 10. Effective Date**

The Secretary to the Board of Directors will certify to the adoption of this Ordinance and cause the same to be published in the manner required by law. This Ordinance will take effect July 1, 2023 after its final passage at a public hearing. First Reading at a regular meeting of the Board of Directors of the Valley Center Fire Protection District of the County of San Diego, California, on the 20th day of April, 2023. A public hearing and final adoption on the 18th day of May 2023 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

\_\_\_\_\_  
Phil Bell, President

\_\_\_\_\_  
Regina Roberts, Secretary

# **Attachment A**

# **Fee Schedule**



Valley Center Fire Protection District  
 Fee Schedule FY 2023-2024  
 Effective July 1, 2023



Description	Fee
<b>1. Subdivision / Development</b>	
<b>1.1 Subdivision 1-4 Parcels or Units</b>	
1.1.1 Service Letter for Tentative Parcel Map (TPM)/Minor Subdivision	\$260.00
1.1.2 Subdivision letter renewal	\$260.00
1.1.3 Final Map/Mylar Review	\$150.00
1.1.4 Release of Map Covenants	\$190.00
1.1.5 Major Use Permit (MUP) or Site Plan (STP)	\$300.00
1.1.6 Site Plan Review - Single Occ	\$300.00
1.1.7 Site Plan Review - Commercial/Multi Family	\$525.00
<b>1.2 Subdivision 5 or More Parcels or Units</b>	
1.2.1 Service Letter for Tentative Parcel Map (TPM)/Minor Subdivision	\$1,160.00
1.2.2 Subdivision letter renewal	\$600.00
1.2.3 Final Map/Mylar Review	\$485.00
1.2.4 Release of Map Covenants	\$525.00
1.2.5 Major Use Permit (MUP) or Site Plan (STP)	\$635.00
1.2.6 Site Plan Review - Single Occ	\$635.00
1.2.7 Site Plan Review - Commercial/Multi Family	\$1,870.00
<b>1.3 Subdivision / Development Misc</b>	
1.3.1 Cellular Sites	\$300.00
1.3.2 Fire Protection Plans or Enviromental Review	\$485.00
1.3.3 Administrative (AD), Variance (VAR), Vacation Review (VAC), or Zoning (ZAP)	\$300.00
1.3.4 Code Appeal	\$935.00
1.3.5 Residential Photo Voltaic (PV) solar system	\$190.00
1.3.6 Community Gate Plan / Inspection	\$300.00
1.3.7 Hydrant Placement (Per Hydrant)	\$260.00
1.3.8 Tentative Maps	\$260.00
1.3.9 Tract Maps	\$375.00
1.3.10 Replacement/Revised Maps	\$150.00
1.3.11 Site Inspections	\$190.00
<b>2. Residential New Construction</b>	
<b>2.1 Residential up to 4000 Square Feet</b>	
2.1.1 New Residential or remodel Plan Review(Any type, includes Inspections)	\$245.00
2.1.2 New Residential inspection only	\$245.00
2.1.3 Residential Fire Sprinklers NFPA 13-D or NFPA 13-R (Includes 2 inspections)	\$450.00
<b>2.2 Residential over 4000 Square Feet</b>	
2.2.1 New Residential or remodel Plan Review (Any type, includes inspections)	\$525.00
2.2.2 New Residential inspection only	\$410.00
2.2.3 Residential Fire Sprinklers NFPA 13-D or NFPA 13-R (Includes 2 inspections)	\$560.00
<b>2.3 Residential Misc</b>	
2.3.1 Room Addition or < 50% w/o sprinklers plan review	\$410.00
2.3.2 Accessory Dwelling Unit Plan Review (Includes 2 inspections)	\$205.00
2.3.3 Barns & Outbuildings under 500 Sq Ft	\$150.00
2.3.4 Barns & Outbuildings (500 Sq Ft and over and under 4,000 Sq Ft)	\$300.00
2.3.5 Barns & Outbuildings (4,000 Sq Ft and over)	\$410.00
2.3.6 Minor Grading Plan (Including resubmittal)	\$190.00
2.3.7 Major Grading Plan (Including resubmittal)	\$355.00
2.3.8 Grading Inspection	\$190.00
2.3.9 Property Report	\$130.00



**Valley Center Fire Protection District  
Fee Schedule FY 2023-2024  
Effective July 1, 2023**



Description	Fee
<b>3. Commercial New Construction</b>	
<b>3.1 Commercial under 25,000 Square Feet</b>	
3.1.1 Commercial Plans (Building or sprinkler plans and resubmittals)	\$1,195.00
3.1.2 Commercial Fire Sprinklers Inspection (each building or underground)	\$525.00
3.1.3 Commercial Sprinkler Tenant Improvement	\$300.00
3.1.4 Special Fire Protection Installations	\$300.00
3.1.5 Special Hazard Installations	\$410.00
3.1.6 Fire Alarm System (Includes one inspection)	\$525.00
<b>3.2 Commercial 25,000 Square Feet and over</b>	
3.2.1 Commercial Plans (Building or sprinkler plans and resubmittals)	\$2,320.00
3.2.2 Commercial Fire Sprinklers Inspection (each building or underground)	\$750.00
3.2.3 Commercial Sprinkler Tenant Improvement	\$635.00
3.2.4 Special Fire Protection Installations	\$635.00
3.2.5 Special Hazard Installations	\$635.00
3.2.6 Fire Alarm System (Includes one inspection)	\$525.00
<b>3.3 Commercial Miscellaneous</b>	
3.3.1 Fire Protection Plan Review (Letter form)	\$260.00
3.3.2 Fire Protection Plan Review (Full Report)	\$935.00
3.3.3 Site Improvement Plans	\$1,235.00
3.3.4 Minor Grading Plan (Including resubmittal)	\$300.00
3.3.5 Major Grading Plan (Including resubmittal)	\$975.00
3.3.6 Grading Inspection	\$245.00
3.3.7 Commercial Solar Plan Review	\$300.00
3.3.8 Sprinkler System Modification (Less than 15 heads)	\$245.00
3.3.9 Sprinkler System Modification (15-30 heads, More than 30 charged as NEW)	\$410.00
<b>4.1 Miscellaneous Fees</b>	
4.1.1 Special Events	\$190.00
4.1.2 Knox Key Installation Check	\$105.00
4.1.3 Business License Inspection / Reinspection (Engine Company Inspection)	\$105.00
4.1.4 Business License Inspection / Reinspection (Fire Marshal Inspection)	\$130.00
4.1.5 Non-compliance Business re-inspection	\$190.00
4.1.6 Non-compliance weed abatement re-inspection	\$245.00
4.1.7 Forced weed abatement administrative fee	\$525.00
4.1.8 Special Use Permit (Minor)	\$190.00
4.1.9 Special Use Permit (Major)	\$410.00
4.1.10 Small Family Daycare (1-8 Children)	\$190.00
4.1.11 Family Daycare (9-14 Children)	\$190.00
4.1.12 Residential Care Facility (Greater than 6 persons)	\$300.00
4.1.13 Overtime Plan Review/Inspection (Per Hour)	\$225.00
4.1.14 Service Availability Letter	\$150.00
4.1.15 Plan Scanning (Per Page)	\$5.00
4.1.16 Other Services not listed (Per Hour)	\$150.00
4.1.17 Non-payment/Late fee (After 3rd billing or 90 days)	\$50.00
4.1.18 Plans left over 30 days	\$25.00
4.1.19 Returned check fee (Minimum \$25 two times the amount of the check, whichever is greater)	\$25.00
4.1.20 Stamp Transfer	\$50.00
4.1.21 AB-38 Defensible Space Inspection	\$150.00



**Valley Center Fire Protection District  
Fee Schedule FY 2023-2024  
Effective July 1, 2023**



Description	Fee
<b>4.2 Miscellaneous Incident Cost Recovery Fees</b>	
4.2.1 Mitigation Fee - Motor Vehicle Accident (Level 1)	\$584.00
4.2.2 Mitigation Fee - Motor Vehicle Accident (Level 2)	\$667.00
4.2.3 Mitigation Fee - Vehicle Fire (all sizes)	\$813.00
4.2.4 Mitigation Fee (add-on services) Extrication	\$1,757.00
4.2.5 Mitigation Fee (add-on services) Landing Zone	\$537.00
4.2.6 Mitigation Fee - HAZMAT (Level 1)	\$943.00
4.2.7 Mitigation Fee - HAZMAT (Level 2)	\$3,369.00
4.2.8 Mitigation Fee - HAZMAT (Level 3)	\$7,953.00
4.2.9 Mitigation Fee - HAZMAT Team Hourly Rate	\$381.00
4.2.10 Mitigation Fee - Fire - Per Hour Engine Company (all types other than vehicle accident)	\$538.00
4.2.11 Mitigation Fee - Fire - Per Hour Truck Company (all types other than vehicle accident)	\$637.00
4.2.12 Mitigation Fee - Water Incident - Level 1	\$538.00
4.2.13 Mitigation Fee - Water Incident - Level 2	\$1,077.00
4.2.14 Mitigation Fee - Water Incident - Level 3	\$2,665.00
4.2.15 Mitigation Fee - All Water Incident Personnel, Per Person, Per Hour	\$66.00
4.2.16 Mitigation Fee - Back Country or Special Rescue - Per Vehicle	\$538.00
4.2.17 Mitigation Fee - Back Country or Special Rescue Personnel - Per Person Per Hour	\$66.00
4.2.18 Mitigation Fee - Chief Response Per Hour	\$337.00
4.2.19 Mitigation Fee - Additional Time On Scene per Hour - Engine Company (all levels of service)	\$538.00
4.2.20 Mitigation Fee - Additional Time On Scene per Hour - Truck Company (all levels of service)	\$673.00
4.2.21 Mitigation Fee - Additional Time On Scene per Hour - Misc. Equipment (all levels of service)	\$404.00
4.2.22 First Responder Fee	\$292.00
4.2.23 Nuisance Call (1 Engine Company, per hour or part thereof, 1 hour min)	\$584.00
4.2.24 Nuisance Call (1 Chief, per hour or part thereof, 1 hour minimum)	\$337.00
4.2.25 Commercial Ordinary Hazard False Alarm	\$500.00
4.2.26 Commercial High Hazard False Alarm	\$1,000.00
<b>5. Penalties for life hazard violations</b>	
5.1 CFC 104.11.2 Obstructing Fire Department Operation	\$1,000.00
5.2 CFC 110.4 Fire Code Violations (Including Life Safety)	\$1,000.00
5.3 CFC 1003 Means of Egress	\$1,000.00
5.4 CFC 1010.1.2 Door Swing	\$250.00
5.5 CFC 1010.1.3 Door Opening Force	\$250.00
5.6 CFC 1010.1.9 Door Operations	\$250.00
5.7 CFC 5003.3 Illegal Release of Hazardous Material	\$1,000.00
5.8 CFC 5003.3.1 Failure To Notify Fire Code Official of Unauthorized Discharge	\$1,000.00
5.9 CFC 5003.3.1.1 Failure To Keep Accurate Records of Unauthorized Discharge	\$1,000.00
5.10 CFC 5003.3.1.2 Failure to prepare for the Unauthorized Discharge	\$1,000.00
5.11 CFC 105.6 Failure to Obtain Required Operational Permit	\$500.00
5.12 CFC 105.7 Failure to Obtain Required Construction Permit	\$500.00
5.13 CFC 111.1.1 Unsafe Building Violation	\$500.00
5.14 CFC 503.4 Obstruction of Fire Apparatus Access Roads	\$250.00
5.15 CFC 503.6 Security Gate Access (Knox switch, FD lock, Entrapment sensor)	\$250.00
5.16 CFC 507.5.4 Obstruction of Fire Protection Water Supply	\$250.00
5.17 CFC 112.4 Failure to comply with Stop Work Order	\$500.00

Note: Upon inspection, Life Hazard violations shall be abated immediately. If they are not abated immediately, these penalties may be applied and a stop-work or cease-and-desist order may be issued. Second offense fines shall be double the first offense and may be applied each subsequent day that the violation is in effect.



Valley Center Fire Protection District  
 Fee Schedule FY 2023-2024  
 Effective July 1, 2023



Description	Fee
<b>6. State Mandated Inspection/Operational Permit Fees</b>	
105.5.52.1 Christmas Tree Lots	\$95.00
105.5.52.2 Green Waste Operation	\$275.00
105.6.1 Aerosol Products	\$190.00
105.6.2 Amusement Buildings	\$95.00
105.6.3 Aviation Facilities	\$95.00
105.6.4 Carnivals and Fairs	\$95.00
105.6.5 Cellulose Nitrate Film Storage/handling/Use	\$95.00
105.6.6 Combustible Dust Producing Operations	\$140.00
105.6.7 Combustible Fibers	\$140.00
105.6.8 Compressed Gases	\$115.00
105.6.9 Covered and Open Mall Buildings	\$465.00
105.6.10 Cryogenic Fluids	\$140.00
105.6.11 Cutting and Welding Operations	\$95.00
105.6.12 Dry Cleaning Operations	\$95.00
105.6.13 Exhibits and Trade Shows	\$95.00
105.6.14 Explosives or Blasting Agents	\$190.00
105.6.15 Fire Hydrant and Valve Use	\$95.00
105.6.16 Flammable or Combustible Liquids	
Change in Content of Above or Underground Tank	\$95.00
Class I Liquid More than 5 Gal inside or 10 Gal outside	\$95.00
Class II/IIIA Liquid More than 25 Gal inside or 60 Gal outside	\$95.00
Class IIIB Liquids in tanks for fueling Motor Vehicles	\$190.00
Remove Above Ground Tanks	\$190.00
Remove Class I/II Liq. Underground Tank	\$370.00
Tank Vehicles, Equipment, Plants	\$140.00
Mobile Hydrogen Fuel Dispensing	\$370.00
105.6.17 Floor Finishing >350 Sq Ft with Class I or II liquids	\$95.00
105.6.18 Fruit and Crop Ripening using Ethylene Gas	\$95.00
105.6.19 Fumigation and Insecticidal Fogging	No Charge
105.6.20 Hazardous Material (Store, transport, dispense, use or handle)	\$370.00
105.6.21 Hazardous Production Materials (Store, Handle or Use)	\$370.00
105.6.22 High Piled Combustible Storage	
0 to 50,000 Square Feet	\$190.00
50,001 and greater Square Feet	\$595.00



Valley Center Fire Protection District  
Fee Schedule FY 2023-2024  
Effective July 1, 2023  
Description



Description	Fee
105.6.23 Hot-Work Operations	\$95.00
105.6.24 Ovens - Industrial (Baking or Drying)	\$190.00
105.6.25 Lumber Yards and Wood Working Plants	\$275.00
105.6.26 Liquid/Gas Fueled Vehicle in Assembly Buildings	\$95.00
105.6.27 Liquefied Petroleum Gases storage and use (>500 Gal)	\$140.00
105.6.28 Magnesium Working (>10 LBs)	\$190.00
105.6.29 Miscellaneous Combustible Storage (>2500 Cubic Feet)	\$370.00
105.6.30 Mobile Food Preparation Vehicle (Smoke or Grease-laden Vapors)	\$95.00
105.6.31 Motor-Vehicle Fuel Dispensing facility	\$140.00
105.6.32 Open Burning (not Cal/Fire Regulated)	\$95.00
105.6.33 Open Flames and Torches (removing paint or operation in wildfire area)	\$95.00
105.6.34 Candles/Open Flames in an Assembly Area	\$95.00
105.6.35 Organic Coatings (>1 Gal produced per day)	\$190.00
105.6.36 Outdoor Assembly Event (>1000 persons)	\$370.00
105.6.37 Places of Assembly	
Assembly Group A-1 (Theaters, Concert halls)	\$465.00
Assembly Group A-2 (Restaurants, banquet halls, nightclubs, taverns, bars)	\$370.00
Assembly Group A-3 (Community Halls, Libraries, Gymnasiums, Places of Worship)	\$190.00
Assembly Group A-4 (Arenas, pools, tennis courts - Indoor)	\$190.00
Assembly Group A-4 (Bleachers, grandstands, stadiums - Outdoor)	\$370.00
105.6.38 Plant Extraction Systems	\$95.00
105.6.39 Private Hydrants (Removal from service, use or operation)	\$95.00
105.6.40 Pyrotechnic Special Effects Material (use and handling)	\$230.00
105.6.41 Pyroxylin Plastics (>25 LBs)	\$370.00
105.6.42 Refrigeration Equipment (chapter 6)	\$140.00
105.6.43 Repair Garages and Motor Fuel Dispensing facilities	\$140.00
105.6.44 Rooftop Heliports	\$95.00
105.6.45 Spraying or Dipping(Chapter 24)	\$140.00
105.6.46 Storage of scrap tires and tire byproducts	\$190.00
105.6.47 Temporary Membrane Structures and Tents (>400 sq ft)	\$95.00
105.6.48 Tire Rebuilding Plants	\$370.00
105.6.49 Waste Handling (Automotive wrecking yards, junk yards, waste material handling)	\$140.00
105.6.50 Wood Products (>200 Cu ft)	\$275.00
326.1 Storage of firewood (> 2 cords)	\$275.00



**San Diego County**  
**Local Agency Formation Commission**  
 Regional Service Planning | Subdivision of the State of California

**CALL FOR BALLOTS**

March 20, 2023

**TO:** Independent Special Districts in San Diego County

**FROM:** Tamaron Lockett, Commission Clerk  
 San Diego Local Agency Formation Commission

**SUBJECT:** **Call for Ballots |**  
**San Diego County Consolidated Redevelopment Oversight Board**

This notice serves as a call for ballots pursuant to California Government Code 56332(f) with respect to electing one special district representative among the two nominated candidates (attached resumes) to serve on the San Diego Consolidated Redevelopment Oversight Board. **All independent special districts** in San Diego County are eligible to cast one vote through their presiding officers or their alternates as designed by the governing bodies.

The official ballot is attached (Attachment A). Ballots must be signed by the presiding officers or their designees and returned to San Diego LAFCO no later than **Monday, May 1, 2023**. A ballot received without a signature will not be counted. Should LAFCO review a quorum of 29 ballots by the May 1<sup>st</sup> deadline the nominee with the most votes will be appointed. Ballots received after this date will be invalid. Should LAFCO not receive a quorum of ballots by the deadline an automatic 60-day extension to July 1<sup>st</sup> is required.

Ballots can be mailed to San Diego LAFCO Office at 2550 Fifth Avenue, Suite 725, San Diego CA 92103-6624 or via email to [tamaron.lockett@sdcountry.ca.gov](mailto:tamaron.lockett@sdcountry.ca.gov), include **“District Name”** and **“Redevelopment Oversight Board Ballot”** in the subject title, if necessary to meet the deadline, but the original form must be submitted.

Should you have any questions, please contact me at 619-321-3380.

**Attachments**

- 1) Candidates Resumes
- 2) Attachment A: Election Ballot and Vote Certification form

**Administration:**  
 Keene Simonds, Executive Officer  
 2550 Fifth Avenue, Suite 725  
 San Diego, California 92103  
 T 619-321-3380  
 E [lafco@sdcountry.ca.gov](mailto:lafco@sdcountry.ca.gov)  
[www.sdlafco.org](http://www.sdlafco.org)

**Chair Jim Desmond**  
 County of San Diego  
  
**Joel Anderson**  
 County of San Diego  
  
**Nora Vargas, Alt.**  
 County of San Diego

**Kristi Becker**  
 City of Solana Beach  
  
**Dane White**  
 City of Escondido  
  
**John McCann, Alt.**  
 City of Chula Vista

**Vice Chair Stephen Whitburn**  
 City of San Diego  
  
**Marni von Wilpert, Alt.**  
 City of San Diego

**Jo MacKenzie**  
 Vista Irrigation  
  
**Barry Willis**  
 Alpine Fire Protection  
  
**David A. Drake, Alt.**  
 Rincon del Diablo

**Andy Vanderlaan**  
 General Public  
  
**Harry Mathis, Alt.**  
 General Public

**ATTACHMENT A**

**SAN DIEGO COUNTY CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD ELECTION  
BALLOT and VOTE CERTIFICATION**

**VOTE FOR ONLY ONE**

**Timothy Robles** [ ]  
(Lakeside Fire Protection District)

**Patrick Sanchez** [ ]  
(Vista Irrigation District)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that I cast the votes of the \_\_\_\_\_  
(Name of Independent Special District)

for the San Diego County Consolidated Redevelopment Oversight Board Election as:

- [ ] the presiding officer, or
- [ ] the duly-appointed alternate board member.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Print Title)

\_\_\_\_\_  
(Date)

**Return Ballot and Vote Certification Form to:**  
**San Diego LAFCO**  
**Tamaron Lockett**  
**2550 Fifth Avenue, Suite 725**  
**San Diego, CA 92103-6624**  
**Email: [tamaron.lockett@sdcounty.ca.gov](mailto:tamaron.lockett@sdcounty.ca.gov)**

## **Patrick Sanchez**

*Vista Irrigation District  
Board of Directors*

### **NOMINEE:**

**Special District Representative  
to the San Diego County  
Consolidated Redevelopment Oversight Board**



#### Interests and Qualifications:

- I have worked closely with Regional Planning Agencies, including the San Diego Association of Governments, the Southern California Association of Governments, and the Orange County Council of Governments on various projects.
- I have worked diligently with all outside service extensions to consolidate service levels for cities and counties.
- I possess a clear understanding of my special district's interaction with other agencies to meet current and future community needs.
- I provided leadership with regard to improving agency oversight and transparency.
- With respect to Redevelopment Funding Consolidation, I have experience helping streamline government services.
- I serve as member of the Board of Directors of the Vista Irrigation District; our Board strives to develop partnerships and consortiums with other agencies to efficiently deliver services to our customers.
- My professional experience has provided me with in-depth knowledge of capital projects, recycled water systems, aging infrastructure and water and park bond act projects.
- I have worked closely with other governmental agencies to insure coordination of joint projects; I acted as agency liaison for the Orange County National Pollution Discharge Elimination System program, and prepared and administered extensive landscape and water conservation programs for parks, medians, and street tree projects.
- I have worked collegially with staff and other members of boards on developing community outreach, public policy, and public information programs.
- I have 34½ years of experience working for municipal and county agencies as a Director of Community and Public Services and Director of Parks and Recreation for various public agencies, including the cities of Santa Fe Springs, Oceanside, Tustin, Glendora and Yucaipa and the County of San Mateo.

**CANDIDATE STATEMENT**  
**COUNTY OF SAN DIEGO**  
**COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD**

TIMOTHY ROBLES

I believe that government should be serving its citizens to create a better standard of living. My career experience consists of being a Fire Captain/Paramedic with the City of San Diego Fire and Rescue Department (1998-present) and additionally having been elected twice (2018-present) as a Board Director for the Lakeside Fire Protection District.

I am honored that my fellow Lakeside Fire Protection District Board members have decided to nominate me for this opportunity. This nomination comes strongly from a fellow Lakeside Board member, Mark Baker, who recently vacated his seat on the San Diego Countywide Redevelopment Successor Agency Board. Having this Former Board Member at the same agency as me creates a unique opportunity for legacy information to be shared creating a seamless transition of a new member to the Redevelopment Successor Agency Board. I look forward to continuing looking out for the interest of Special Districts here in San Diego County that are affected by the continuing disillusionment of the Redevelopment Agencies throughout the County.

During my career I have been involved in many processes requiring diligent financial oversight and have been involved in other professional Boards and Commissions as you will see listed below.

**San Diego Fire and Rescue:**

- Development of a Fire Management Assistance Grant,
- FEMA Grant Reimbursements,
- San Diego Fire-Rescue Foundation (Secretary, 2006-present),
- Local 145 Union Board Member (2009 – 2015)

**Lakeside Fire District:**

- District's Budget Development Committee (2019-present),
- Employment contract and agreement District Representative Negotiator (2019-present),
- Heartland Communications Facility Authority Commissioner (2019-present),
- Santee-Lakeside EMS Authority JPA Commissioner, 2022

As an Oversight Board Member of the San Diego County Countywide Redevelopment Successor Agency, I will work diligently to assist and ensure that each Successor Agency remains on track for their timely disillusionment and that property tax revenues are appropriately redistributed to the originating agencies including Special Districts.

## **Timothy E. Robles**

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### **EMPLOYMENT HISTORY:**

- Fire Captain/Paramedic, San Diego Fire-Rescue Department (1998-Present)  
600 B Street, Suite 1300, San Diego, CA 92101

### **OPERATIONAL EXPERIENCE:**

- Special Operations Captain (2018-Present)
  - TRT, HIRT, USAR, Operational Support, Peer Support
- Special Assignments
  - Logistics Section Chief (COVID-19 Response IMT)
  - COVID-19 Testing Group Manager
  - Logistics (Telestaff Outage)
  - Dignitary Protection for President Trump
  - EMS CE Paramedic Instructor
  - IST Instructor
  - Academy Instructor (82nd,83rd,84th)
- Specialty Station Assignments:
  - Station 8 - Aircraft Rescue and Fire Fighting
  - Station 45 – HAZMAT, full-time and relief
  - Station 2/41 – TRT, relief
- CA-TF8 USAR (Urban Search and Rescue)
  - Logistics Team Manager
  - Medical Specialist
  - HazMat Technician
  - Rescue Specialist

### **EDUCATION:**

- Associate Degree, Miramar College

### **OTHER RELEVANT ACHIEVEMENTS AND QUALIFICATIONS:**

- Elected Lakeside Fire Protection District Board Member (President),
- Santee-Lakeside EMS Authority Commissioner
- San Diego Fireman's Relief Association, Member (1998-Present)
- Local 145 Union Board Member (2009-2015)



## FIRE AGENCIES SELF INSURANCE SYSTEM

1750 Creekside Oaks Drive, Suite 200  
Sacramento, CA 95833

April 3, 2023

### OFFICIAL ELECTION BALLOT FOR THE ELECTION OF THREE EXPIRING POSITIONS ON THE FASIS BOARD OF DIRECTORS

Dear FASIS Members:

An election is to be held to fill three (3) positions on the FASIS Board of Directors that will expire on June 30, 2023. Each Director's new term will be from July 1, 2023, through June 30, 2026.

Included with this transmittal is an official election ballot for the three (3) expiring positions.

Please take this opportunity to complete and sign the enclosed ballot and return **no later than April 28, 2023, to:**

FASIS  
c/o Sedgwick, Attn: Stacey Brock  
1750 Creekside Oaks Drive, Suite 200  
Sacramento, California 95833

You may also scan and email your completed ballots to [stacey.brock@sedgwick.com](mailto:stacey.brock@sedgwick.com), or send via fax to (916) 244-1199.

***\*\* Ballots received after the April 28, 2023, deadline will not be counted. \*\****

Please contact Stacey Brock at (916) 290-4621 or [stacey.brock@sedgwick.com](mailto:stacey.brock@sedgwick.com) if you have any questions.



# FIRE AGENCIES SELF INSURANCE SYSTEM

1750 Creekside Oaks Drive, Suite 200  
Sacramento, CA 95833

## FASIS Board of Directors Official Election Ballot

In response to a Call for Letters of Interest and Nomination Form, the FASIS Nominating Committee has received the following submissions for THREE (3) Board of Directors positions that will expire on June 30, 2023. The Nominating Committee recommends the following candidates for consideration by the full membership. A summary of each candidate's related experience is included with this ballot.

### **OFFICIAL BALLOT – FASIS 2023 BOARD OF DIRECTORS ELECTION**

Please clearly mark **an X in THREE (3)** of the following boxes or mark the "none of the above" box.

Candidates for three (3) expiring positions on the FASIS Board of Directors Term of July 1, 2023, through June 30, 2026	VOTE (X)
*Sean Grinnell, Sonoma County Fire District	
*Tom Perazzo, Southern Marin Fire Protection District	
*Carol Pigoni, Cloverdale Fire Protection District	

*\*Incumbent Board Member*

OR

*None of the candidates listed above.*

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Date completed: \_\_\_\_\_ E-mail: \_\_\_\_\_

By **April 28, 2023**, please complete, sign, and return this ballot via one of the following methods:

Email: [stacey.brock@sedgwick.com](mailto:stacey.brock@sedgwick.com)

Mail: FASIS, c/o Sedgwick, 1750 Creekside Oaks Drive, Suite #200, Sacramento, CA 95833

Fax: (916) 244-1199

**Your vote is very important. Please vote!**

**CANDIDATES FOR THE FASIS BOARD OF DIRECTORS  
TO FILL THREE (3) EXPIRING POSITIONS  
FOR A TERM OF JULY 1, 2023, THROUGH JUNE 30, 2026**

**CANDIDATE SUMMARY OF EXPERIENCE**

<b>District</b>	<b>Candidate</b>	<b>Summary of Experience</b>
<b>Sonoma County Fire District</b>	<b>Sean Grinnell, Division Chief</b>	Chief Sean Grinnell has served since 2000 as an active and engaged member of the FASIS Board of Directors. Serving from 2005 to 2014 as President, he helped guide member districts through significant programmatic and fiscal undertakings, including: the development and implementation of a pre-employment and fit-for-duty medical examination program; achievement of Accreditation by the California Association of Joint Powers Authorities (maintained continuously since 2007); and implementation of a financial stability plan establishing FASIS’ target confidence level funding and equity building, which resulted in the first of many successive years’ positive cash surplus positions. With more than 34 years in the fire service — the last 20 of which he served as Fire Chief of the Bodega Bay Fire District — Chief Grinnell transitioned to serve as Division Chief Sonoma County Fire District, with responsibility for recruitment, retention, and overall management of volunteers, apprentices, and explorers. Chief Grinnell’s long-demonstrated tenure and commitment to the advancement of California fire districts will continue to serve as a benefit to the FASIS program.
<b>Southern Marin Fire Protection District</b>	<b>Tom Perazzo, Director</b>	Before retiring in 2019, Director Tom Perazzo spent almost 50 years in the insurance industry working with insureds, rating bureaus, insurance company risk control and underwriters, as well as Cal/OSHA to provide a safe workplace and lower workers’ compensation coverage premiums and claim costs. Director Perazzo has served on Southern Marin Fire District’s Board since 2012. He has also served on various Board and District Committees where he championed workplace safety. Director Perazzo has expressed he would like to continue serving an elected member of the FASIS Board of Directors.
<b>Cloverdale Fire Protection District</b>	<b>Carol Pigoni, Director</b>	Director Carol (Giovanatto) Pigoni has served the Cloverdale Fire Protection District as a Board member (including several terms as President) for 23 years. She is a dedicated public servant who is very focused on the betterment of the Fire Service and Fire Districts in general. Director Pigoni has also served on the FASIS Board and FASIS Advisory Committees for several terms. Her knowledge and strengths are based on a career of 42 years in local government working for both Cities and Fire Districts. She has significant background in personnel management, finance, budgeting, District reorganization, and Board management. Director Pigoni previously served in a Board position on another municipal workers’ compensation JPA that dealt with issues comparable to FASIS. Director Pigoni has diligently attended all FASIS meetings and readily volunteers to sit on various subcommittees including the current Consolidation Advisory Committee. Director Pigoni represents the Fire Service at the highest level and has a long-standing history of working for the betterment of the FASIS organization.



**Valley Center Fire Protection District**  
**Board of Directors**  
**Policies and Procedures Manual**

**Valley Center Fire Protection District Board Of Directors  
Policies and Procedures Manual**

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**DRAFT**

# Valley Center Fire Protection District Board Of Directors Policies and Procedures Manual

## 1. Purpose of the Board of Directors' Policies and Procedures

- 1.1. The purpose of these policies and procedures is to supplement state law and to provide specific rules for the actions of the Board of Directors of the Valley Center Fire Protection District of San Diego County [VCFPD], by a means that is fair, fiscally responsible and protective of the interests of the people served by the Valley Center Fire Protection District.
- 1.2. Directors' Responsibility-As elected members of the Valley Center Fire Protection District Board, directors are agents of the public purpose and serve for the benefit of the public. They shall uphold the Constitutions of the United States and of the State of California and shall impartially carry out the laws of the United States, the State of California, and the Valley Center Fire Protection District. In any official act, they shall faithfully discharge their duties recognizing that the public interest and trust are paramount. Directors must demonstrate the highest standards of ethics and be cognizant of the fiduciary responsibilities of their position.
- 1.3. Basis of Authority - The Board of Directors is the unit of authority within the District. Directors do not represent any fractional segment of the community, but are, instead, a part of the body that represents and acts in the best interest of the community as a whole. Apart from their normal function as members of the board unit, directors have no individual authority. As individuals, directors have no authority to commit the district to any policy, act or expenditure.

## 2. Organizational Structure of VCFPD

- 2.1. Board of Directors - The Board of Directors shall consist of five members elected by the district's constituents. The Board of Directors broadly has the responsibility and authority to create and implement district policies, establish an annual budget, implement ordinances, enter into joint powers agreements and administratively supervise and review the Fire Chief.
- 2.2. Fire Chief - The Fire Chief reports to the Board of Directors and has responsibility and authority for all operational aspects of the District.
- 2.3.

# Valley Center Fire Protection District Board Of Directors Policies and Procedures Manual

## 3. Organization of the Board of Directors

3.1 Election and Terms - Directors are elected to four-year terms in two classes so that approximately half of the board is elected every two years on the same day as the statewide general election. All elections and term shall comply with AB-182 "California Voting Rights Act of 2001". The Valley Center Fire Protection District is divided into five voting districts that are intended to reflect the demographic diversity of the community. Each voting district will elect one Board Member. Board members must be a resident of the voting district in which they are elected. If there are no candidates for a particular voting district, the voting district will be declared vacant and a Board Member will be selected according to section 3.3 below. In the case of a vacancy, a Board Member need not be a resident of the voting district with the vacancy.

3.2 Officers - At the December meeting following the election of new Directors and at the last scheduled meeting of the calendar year (during a non-election year), the Board shall elect from among its members a President, Vice-President and Secretary to serve until the election of her /his successor. Assumption of the Board officer positions is effective at the conclusion of the meeting of the Board of Directors at which the election occurred. If in an election year, the election must be validated by the SD County Registrar of Voters prior to empanelment.

Once elected, Board Officers shall serve in their elected position for a one-year term. Board Officers may be removed from a Board Officer position by a 4/5 vote of the Board (4 out of 5 members).

### 3.2.1 President: Duties/Responsibilities

3.2.1.1 The President of the Board of Directors shall serve as the presiding officer at all Board meetings. She/he shall have the same rights as the other members of the Board to vote, introduce motions, resolutions and ordinances, and to join discussion of questions that follow those actions.

3.2.1.2 The President, while presiding, will recognize according to policy 5.4 all those wishing to speak to an action item on the agenda, with the understanding that time limitations may need to be applied.

3.2.1.3 The President shall appoint members to the standing and ad hoc committees of the Board with the concurrence of a majority of the Board members present.

3.2.1.4 The President shall, in consultation with the Fire Chief, prepare the agendas for regular and special meetings of the Board.

3.2.1.5 The President shall act as the spokesperson for the Board when

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public statements about Board actions are necessary.

### **3.2.2 Vice-President: Duties/Responsibilities**

- 3.2.2.1 The Vice-President shall, in the absence of the President, serve as the presiding officer at all Board meetings. She/he shall have the same rights as the other members of the Board to vote, introduce motions, resolutions and ordinances, and to join discussion of questions that follow those actions.
- 3.2.2.2 The Vice-President shall, in the absence of the President, appoint members to the standing and ad hoc committees of the Board with the concurrence of a majority of the Board members present.
- 3.2.2.3 The Vice-President shall, in the absence of the President, prepare the agendas for regular or special meetings of the Board, in consultation with the Fire Chief.
- 3.2.2.4 The Vice-President shall, in the absence of the President, act as the spokesperson for the Board when public statements about Board actions are necessary.

### **3.2.3 Secretary: Duties/Responsibilities**

- 3.2.3.1 The Secretary is responsible for signing all legal documents as required.
- 3.2.3.2 The Secretary, in conjunction with the District Administrative Assistant, is responsible for the publication of legal notices, appropriate actions, certifications and filing of documents, [e.g., budgets, election reports, audits, resolutions and other legal documents].
- 3.2.3.3 The Secretary is responsible for receiving and answering all Board correspondence as directed by the President.
- 3.2.3.4 In the absence of both the President and Vice- President, the Secretary shall serve as the presiding officer at regular and special Board meetings.

### **3.2.4 Treasurer: Duties/Responsibilities**

- 3.2.4.1 The Treasurer shall chair the Finance Committee of the Board

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3.2.4.2 The Treasurer, in cooperation with the Fire Chief, shall prepare a monthly update of income and expenditures recorded in connection with the annual budget items for the current fiscal year. This report shall be presented at the monthly Board meetings.

3.2.4.3 The Treasurer shall review all income and expenditures of the district. The Treasurer shall convene the Finance Committee to review all proposed and extant expenditures that are not a part of the approved annual budget and prepare a report to the full Board to be presented at the next scheduled meeting.

### 3.3 Vacancies

Vacancies on the Board will be filled in a manner that is consistent with California Government Code: TITLE 1. GENERAL [§100 - §7914] (Title 1 enacted by Stats. 1943, Ch. 134.) *DIVISION 4. PUBLIC OFFICERS AND EMPLOYEES [§1000 - §3599]* (Division 4 enacted by Stats. 1943, Ch. 134.) *CHAPTER 4. Resignations and Vacancies [§1750 - §1782]*

3.4 Standing Committee Chairpersons - The President or, in his absence, the Vice President, shall nominate the chairpersons for all standing committees and ad hoc committees and they will be confirmed by a majority vote of the Board members present.

## 4. Duties of the Directors

Actions the Board is responsible for taking include, but are not limited to:

- 4.1. Ordinances
- 4.2. Contracts
- 4.3. Resolutions
- 4.4. Administrative Review of District Fire Chief
- 4.5. Enacting the annual budget
- 4.6. Approval of all expenditures in excess of \$10,000.00
- 4.7. Approval of expenditures not included in the annual budget in accordance with the Government Code: TITLE 6. DISTRICTS [§58000-§62262] CHAPTER 2 Finance [§61110-§61119]. At any regular meeting or special meeting, the Board, by 2/3 majority vote of the total membership of the Board may make available for appropriation any of the following circumstances.
  - 4.7.1. Balances in appropriations for contingencies, including accretions from cancellations of appropriations.
  - 4.7.2. Designations and reserves no longer required for the purpose for which intended, excluding the general reserve, balance sheet reserves, and reserve for encumbrances.
  - 4.7.3. Amounts which are either in excess of anticipated amounts or not specifically set forth in the budget derived from any or anticipated increases in available funding.

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- 4.8. Review of administrative policies and procedures
- 4.9. Directing the Fire Chief to take legal action when necessary.
- 4.10. Entering into joint powers agreements
- 4.11.
- 4.12. Other unspecified duties.

### **5. Board Meetings**

The Board will meet regularly, in public, to conduct the business of the District.

- 5.1. Time and Place -The Board meets regularly on the third Thursday of each month at 6 pm, typically in the boardroom of the Valley Center Municipal Water District, or at an alternative location specified in the meeting notice
- 5.2. Special Meeting Categories - In addition to regular meetings, it may be necessary to hold special meetings from time to time for purposes that require more expeditious action than can be achieved by waiting for the next regular meeting. Such special meetings may be for non-emergency or emergency purposes. The President or, when absent, the Vice President shall call such special meetings.
- 5.3. Public Hearing Procedures - Procedure at hearings shall be as follows:
  - Staff presentation/ recommendations;
  - Board questions to the staff;
  - Individuals speaking in support;
  - Individuals speaking in opposition;
  - Individuals speaking with concern;
  - Rebuttal (if any);
  - Public input (if any);
  - Board discussion and disposition (vote)
- 5.4. Suspension of Rules - Except as otherwise provided by law, any procedural rule contained in this policy may be suspended or changed by order of a 4/5 majority of the Board.
- 5.5. Minutes - The minutes of all regular, special and emergency Board meetings shall contain, but shall not necessarily be limited to the following:
  - 5.5.1. Date, time, place and type of each meeting
  - 5.5.2. Directors present and absent by name
  - 5.5.3. Call to order time
  - 5.5.4. Arrival of tardy Directors, by name
  - 5.5.5. Pre adjournment departure of Directors, by name, or if an absence takes place when any agenda items are acted upon.
  - 5.5.6. Time of adjournment of the meeting

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- 5.5.7. Record of written notice of special meetings
  - 5.5.8. Record of items to be considered at special meetings
  - 5.5.9. Approval or amended approval of the minutes of preceding Meetings
  - 5.5.10. Information as to each subject of the Board's deliberation;
  - 5.5.11. Information as to each subject including the roll call record of the vote on a motion if not unanimous
  - 5.5.12. All Board resolutions and ordinances in complete context
  - 5.5.13. A record of all contracts made
  - 5.5.14. A record of all bid procedures, including calls for bids, bids authorized, bids received, and other action taken
  - 5.5.15. Adoption of the annual budget
  - 5.5.16. Financial reports
  - 5.5.17. Sales of District property
  - 5.5.18. A record of all important correspondence
  - 5.5.19. A record of the Fire Chiefs report to the Board
  - 5.5.20. Approval of all Board adopted rules and regulations
  - 5.5.21. A record of all visitors and delegations appearing before the Board
  - 5.5.22. Director comments that have a bearing on either past or future agenda items
  - 5.5.23. No minutes shall be taken of closed sessions, but the announced public results of such sessions shall be recorded in the minutes of the associated meeting
- 5.6 Rules of Order - Action items shall be brought before and considered by the Board by motion in accordance with this policy. These rules of order are intended to be informal and applied flexibly. The Board prefers a flexible form of meeting and, therefore, does not conduct its meetings under formalized rules, e.g., Robert's Rules of Order. If a Director believes order is not being maintained or procedures are not adequate, then he/she should raise a point of order - not requiring a second - to the presiding officer. If the ruling of the presiding officer is not satisfactory to the Director, then the ruling may be appealed to the Board . A majority of the Board present will govern and determine the point of order.
- 5.6.1 Motions -Any action taken by the Board must be initiated by a motion or by introduction of a resolution or ordinance followed by a second to the motion, the sole exception for a second is a motion for a point of order.
  - 5.6.2 Motions to Amend -A principal motion may be amended with the consent of the maker and second prior to a vote on the principal motion. A principal motion may only be amended once before a vote on the principal motion.
  - 5.6.3 Tabling Motion - A Director may, during consideration of a principal motion, move to table the principal motion for consideration at a later time. This motion requires a second and a majority vote of the Board

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present.

- 5.6.4 Motions to Reconsider - The Board may reconsider any vote taken at the same session to correct an inadvertent error or consider new information not available at the time of the vote. A motion to reconsider requires a majority vote (~~3/5~~) prior to the reconsideration.
- 5.6.5 Motions to Rescind/Repeal/Annul Actions Taken at Previous Meetings - Such actions may be carried out by passing a motion to place the item on a future agenda.
- 5.6.6 Approval of Motions -All motions, resolutions, and ordinances require a majority vote of the board members present unless legally required otherwise or unless such motion is specifically identified in this policy as requiring a supermajority (4/5).
- 5.6.7 Roll Call Votes -The roll need not be called in voting upon a motion except where specifically required by law, the vote is not unanimous or requested by any Director.
- 5.6.8 Right to Vote - Questions pertaining to a Director 's right to vote on items because of a potential conflict of interest shall be decided as follows: Director disqualifies herself/himself; or, the President/presiding officer, based on the circumstances presented, conducts an inquiry that may lead to the disqualification of the Director from voting.
- 5.6.9 Appeal of Denial of Right to Vote - Should any Director be disqualified from voting or be overruled on a point of order by the President, he/she may move to appeal the ruling to the full Board. The President shall have the right to vote on the appeal and the majority vote of the Board members present overrules the President.
- 5.6.10 Abstention/Recusal - Abstention is the refusal to vote yes or no on an action item. Recusal is the self-disqualification to vote based on bias or conflict of interest. Directors are reminded of their duty to vote on action items in representation of their constituents. Recusal for conflict of interest is a legitimate course in public office.
- 5.6.11 Motion to Close Debate - Any Director may move to close debate provided a second is made and the motion is approved by 4 of 5 Directors.

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- 5.6.12 Adjournment- A motion to adjourn prior to the conclusion of the published agenda may only be made in the event that deliberation and discussion of agenda items are such that the agenda cannot be completed within 3 hours of the call to order. In regular order, adjournment is moved at the conclusion of the published agenda items.
- 5.6.13 Voting- There must be a quorum of three members present to conduct business; A majority vote (simple majority) means three affirmative votes (~~3/5~~); A 2/3 or supermajority vote means four affirmative votes (~~4/5~~); A unanimous vote means five affirmative votes (~~5/5~~).
- 5.6.14 Decorum -The Board President shall take whatever actions are necessary and appropriate to preserve order and decorum during Board meetings, including public hearings. The Board President may eject any person or persons making personal, impertinent or slanderous remarks, refusing to abide by a request from the Board President, or otherwise disrupting the meeting or hearing. The Board President may also declare a short recess during any meeting.

### 5.7 Agendas

5.7.1 Formulation - The Board President, in cooperation with the Fire Chief, shall cause an agenda to be prepared for each regular and special meeting of the Board of Directors. Any Director may place an item on the agenda. The Director should contact the Board President or Fire Chief and state that an item needs to be placed on the agenda. Requests for agenda items for regular meetings should be made no later than 5 p.m. on Wednesday one week prior to the meeting date. Requests for special meeting agenda items should be made at least 48 hours prior to the meeting or sooner if possible.

5.7.2 Format - The format of the agenda may follow the guideline below, but the President may, at her /his discretion, change the order or content to suit the needs of the business at hand. The agenda typically includes the following items:

5.7.2.1 Call to order - Presiding officer

5.7.2.2 Roll Call/Quorum - Conducted by Administrative Assistant

5.7.2.3 Pledge of allegiance

5.7.2.4 Public Comment on non-agenda items – 5-minute time limit.

5.7.2.5 Proclamations and presentations

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5.7.2.6 Consent Calendar - Items thought to have unanimous approval may be designated for the consent calendar. Any Director or any member of the public may remove an item from the consent calendar to pursue discussion. To approve consent items, the vote must be unanimous **of Board members present.**

5.7.2.7 Staff Reports

5.7.2.8 Old business

5.7.2.9 New business

5.7.2.10 Treasurers Report

5.7.2.11 Closed session

5.7.2.12 Closed session report

5.8.2.12 Board comments

5.8.2.13 Adjournment

### 5.8 Posting/Notification

5.8.1 Regular Meetings - Posting of the agenda and related materials must take place at least 72 hours in advance of the meeting time. Posting shall be made in accordance with the requirements of the Ralph M. Brown Act, at the meeting location (Typically the Valley Center Municipal Water District Meeting Announcement Board), at Valley Center Fire Protection District Station 1 and Station 2 offices and on the website for the Valley Center Fire Protection District. All postings must be available to the public 24-hours a day during the posting period. Notification of the public media should be made at the earliest possible time, but at least 72-hours in advance of the meeting, to accommodate publication.

5.8.2 Special Meetings - Non-Emergency - Posting for special meetings shall be done as for a regular meeting.

5.8.3 Special Meetings - Emergency - Posting for emergency meetings should be done at least 24 hours in advance of the meeting time unless exigent circumstances require less notice. In such circumstances, every effort should be made to notify the public media of such meetings.

5.9.4 Public Meetings - Posting of agendas and related materials for

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committee meetings will follow the same requirements as regular Board meetings. Public meetings that are held at locations other than the Valley Center Municipal Water District Board Room. Additional postings at the meeting venue will be required in accordance with the Ralph M. Brown Act.

5.9.5 ADA & AB 343 Compliance/ Notice of Public Information  
Agendas, meeting notices, and meeting places will comply with applicable state and federal laws aimed at accommodating disabled people. Further, the agenda material should contain a notice alerting meeting participants that some personal information may be collected and published in the normal course of a meeting.

### **6. Committees**

- 6.1. Standing - Standing committees are those with a continuing purpose over the course of a fiscal year.
  - 6.1.1. Finance Committee -The Finance Committee is composed of the Treasurer, as chairperson, one additional Director and the Fire Chief. The charter of the Finance Committee includes Formulation of a draft annual budget for review by the entire board. As there are two required readings of the annual budget before final approval, the draft must be submitted to the Board for review no later than the regular May meeting. The Finance Committee will also address other issues of revenue and expenditure, particularly items not addressed in the approved annual budget. The Committee shall prepare a report to the full Board of revenue expenditures not a part of the approved annual budget to be presented at the next scheduled Board meeting.
- 6.2. Ad hoc - Ad hoc committees may be constituted for a variety of special purposes or issues that need attention on a limited basis. Ad hoc committees should not be implemented for a period exceeding a year

### **7. Ethics/Sexual Harassment Training**

- 7.1 The Directors will undergo ethics training as offered online by the California Fair Political Practices Commission, pursuant to mandates in AB1234, every two years. Directors newly elected to the Board shall take the training within three months of taking office. Directors not in compliance with this requirement shall be excluded from voting until compliance is achieved.

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Policies and Procedures Manual**

- 7.2 The Directors shall also undergo training related to sexual harassment, pursuant to the mandates incorporated into AB 1661, a sexual harassment training and prevention bill that was approved by the California legislature, within six months of election or appointment and every two years thereafter. The VCFPD realizes the value of having Directors trained in this area to raise awareness of these issues and understand ways to prevent sexual harassment in the VCFPD workplace. Sexual harassment training can be provided through department resources, typically administered through Target Solutions, the VCFPD online training platform. Directors not in compliance with this requirement shall be excluded from voting until compliance is achieved.
- 7.3 Directors shall complete the FPPC required Form 700 Conflict Disclosure forms as required by the Clerk of the San Diego County Board of Supervisors.
- 8 Compensation
- 8.1 Directors may be compensated for Travel, Fees and Training expenses incurred for District Business if approved by a board majority.



51101 . Professional and contract services	3.00%	Operating Expense	\$69,538.17	\$83,584.29		\$90,000.00	White/Bright retainer to reduce costs? Did any station 3 costs go into this? Like the CEQA? any property stuff? If so we can move to mitigation and capitalize it. Includes \$3k bump for LandVision Can we dump Lynx and move to Interra?	Lexipol, Land Vision, Acctg Audit, Legal, HR, RGM, Pest Control, palomar health for resp supervisory program (Includes \$18k for new strat plan) Add grant support from CPF. Minus \$10k extra for audit and \$25k for contract book keeper that pushed us over last year	
51105 . Insurance	22.00%	Operating Expense	\$36,488.98	\$34,236.00		\$37,500.00		FAIRA Gen Liability, fasis	
51107 . Trauma Intervention Program	3.00%	Operating Expense	\$2,340.00	\$3,450.00		\$3,450.00	Invoice for 2022-23 received Oct 1, 2022 for \$3450	From TIP Invoice: On-scene, 24 hour volunteer response services 3,450.00 Fiscal Year 2022-2023	
51109 . Burn Inst/Youth Fire Prevent	3.00%	Operating Expense	\$642.00	\$642.00		\$642.00	unless they raise it	per susan day email to Chief, may 3	
51110 - MDC Equip Replacement-HP Lease	3.00%	Operating Expense	\$6,000.00	\$3,613.87		\$0.00	come from northcomm capital equip replacement		
<b>OPERATIONAL EXPENSES: COMMUNITY RISK REDUCTION</b>									
51200 . CRRD Operational Expenses	3.00%	Operating Expense	\$6,437.50	\$8,086.04		\$8,500.00		Public education, Safety products, hydrant maintenance, CERT, outreach programs, and POST recertification costs	
<b>OPERATIONAL EXPENSES: FIRE FACILITIES</b>									
<b>FIRE STATION #1</b>									
51301 . #1 Facility Maint/Repairs/replacement	3.00%	Operating Expense	\$34,795.32	\$18,534.15		\$25,000.00	Reduce to \$25,000.JGN	Includes modular buildings at st 1, this includes appliance repair/replacement, building repairs, septic, garage doors, etc. Anything nailed down, or is a 'durable' good. Replace 2 public chairs and 3 rolling chairs in st 1 (Capitalize station repairs/deferred maint? no)	
51302 . #1 Utilities	3.00%	Operating Expense	\$17,517.45	\$6,070.30		\$3,100.00	Add Direct TV for both stations. We can probably reduce this more. Water is \$200 per month for ST1 ( Direct TV is \$2700/2 (spread over 2 stations = \$675/station) JD	Electric, gas, water, but not phone/or internet. Estimate FY22 usage of electricity to be 45% of FY21 for both station 1 and station 2. Station 1 electricity was ~\$12k in FY 21 Add Direct TV for all stations to this (\$2700/year total, split with the association)	
51303 . #1 Consumables		Operating Expense	\$3,600.00	\$905.64		\$3,600.00	Check to make sure consumables are being pulled from the right bucket	TP, supplies other than station repairs (Updated numbers from Sandy)	
<b>FIRE STATION #2</b>									
51310 . #2 Facility Maint/Repairs		Operating Expense	\$18,850.00	\$13,260.54		\$20,000.00	no lazy boys	Lazy-Boys: Buy 3 now, buy 2 next year - Office chairs \$850	
51312 . #2 Utilities	3.00%	Operating Expense	\$15,522.45	\$8,487.37		\$3,700.00	Add Direct TV for both stations. We can probably reduce this more. Water is \$250 per month for ST2 (Direct TV is \$2700/2 (spread over 2 stations = \$675/station) JD	Station 2 electric was \$7200 for FY21	
51313 . #2 Consumables		Operating Expense	\$3,600.00	\$1,171.26		\$3,600.00			
<b>FIRE STATION #3</b>									
51320 . #3 Facility Maint/Repairs	3.00%	Operating Expense	\$0.00	\$0.00		\$5,000.00	Note: startup items that are not covered under capital mitigation go here. We will need a decent number when we ask for \$ from mit		
51322 . #3 Utilities	3.00%	Operating Expense	\$8,000.00	\$0.00		\$8,000.00		Estimate, assuming 1/2 year of occupancy without solar	
51323 . #3 Consumables		Operating Expense	\$1,800.00	\$0.00		\$1,800.00		Estimate, assuming 1/2 year of occupancy	
<b>OPERATIONAL EXPENSES: OPERATIONS / FIRE APPARATUS</b>									
51400 . Operations expenses	20.00%	Operating Expense	\$166,772.74	\$60,671.21		\$140,000.00	Probably trimmable a little?	Includes apparatus repairs, maintenance and all tools and supplies in station and on apparatus except what falls under the programs, does not include PPE or uniforms. includes tires, brakes, etc. Add \$4k for 4-gas monitors (critical, 2 recip saws (\$1000)	
51402 . Fuel	0.00%	Operating Expense	\$80,500.00	\$33,243.65		\$65,000.00	\$8gas/\$10diesel	Includes DEF, and small engine fuels and additives	
<b>OPERATIONAL EXPENSES: OPERATIONS PROGRAMS</b>									
51511 Hose/Nozzles/fittings/ladders		Operating Expense	\$9,010.00	\$25.86		\$12,000.00	Where did new hose payment come from? Sit down with Dianne and re-categorize the expenses	I suggest putting everything to 50400 - too hard to track this way as the Purchase Orders from employees are NOT using these GL codes	
51512 Tools/minor equip/small engines		Operating Expense	\$26,866.00	\$187.85		\$24,000.00		I suggest putting everything to 50400 - too hard to track this way as the Purchase Orders from employees are NOT using these GL codes	





49009 - FEMA FP&S Grant - Migrant Outreach		Grant Revenue					
<b>GRANT EXPENSES</b>		<b>TYPE</b>	<b>Projected</b>		<b>Actuals - FINAL</b>		
50502.1 - Applied UASI Grant income - 2019		Grant Expense					These grants mirror the training expenses for the indicated years
50502.2 - Applied UASI Grant income - 2020		Grant Expense					
50502.3 - Applied UASI Grant income - 2021		Grant Expense					
50502.4 - Applied UASI Grant income - 2022		Grant Expense	\$33,368.00			\$33,368.00	
51101.1 Professional and contract services - grant		Grant Expense	\$5,000.00			\$5,000.00	Cordico funded from wellness grant
51515.1 PPE Grant (Was 51502 SHSGP Grant PPE)	3.00%	Grant Expense	\$14,150.00			\$14,150.00	Expected grant income
51514.1 Rescue Equipment Grant (Was 51503 equipment grant)	3.00%	Operating Expense	\$10,815.00	\$0.00	\$0.00	\$0.00	Was categorized in OPERATING EXP in prior FY - should be a grant
70000 - Engine 163 & Equipment			\$200,000.00				This entire expense is moved to FY23. \$200k for equipment, total of \$792561.74 to be financed. First payment in FY 2023
70009.1 - Type 3 engine - Waldron Award		Grant Expense	\$380,000.00			\$380,000.00	
70004.1 - Fire Station Development Costs - Waldron Award		Grant Expense	\$178,000.00			\$178,000.00	\$502k out of \$680k went in fy21 for design portion of the contract, and workout gear
70004.2 - Fire Station Development Costs - COVID-19 ARPA Funds		Grant Expense	\$179,000.00			\$179,000.00	
70004.3 - Fire Station Development Costs - Fire Foundation Award		Grant Expense	\$576,000.00			\$576,000.00	
70004.4 - Fire Station Development Costs - Neighborhood reinvestment grant		Grant Expense	\$57,986.10			\$57,986.10	
70012.2 - Cardiac Monitor Replacement - COVID-19 ARPA Funds		Grant Expense	\$33,706.00			\$33,706.00	
70013 - Workout gear - CPF wellness grant		Grant Expense	\$8,750.00			\$8,750.00	may be purchasable in FY21
65001 - SAFER grant FS 3 Payroll			\$424,047.75			\$424,047.75	target for year 1, station 3 starting in FY 23. 100% for all three years. This year, just expense 1/2 year of 3 captains, 3 engineers, and 3 FFs. \$2544286.50 for all three years, this is 1/2 of one years worth
70009 - Type Three Engine			\$41,611.00				\$380k from Marie Waldron \$, \$44201.61 from mitigation Total:421611 per invoiceoct 3, 2021 from BME
70004 - Fire Station Development Costs			\$350,000.00				Build phase of erikson hall contract (estimate)
50502 - Training Expenses - UASI Grant Funded	3.00%		\$33,368.00				was just uasi. Need sub categories for all grants and years of uasi
<b>Grant Revenue</b>			<b>\$2,108,570.00</b>			<b>\$2,108,570.00</b>	
<b>Grant Expense</b>			<b>\$1,465,960.10</b>			<b>\$1,465,960.10</b>	
<b>Grant Surplus</b>			<b>\$642,609.90</b>			<b>\$642,609.90</b>	

**TREASURER'S REPORT**

**BOARD OF DIRECTORS' PACKET**

**VALLEY CENTER FIRE PROTECTION DISTRICT**

## Valley Center Fire Protection District

## Balance Sheet

As of March 31, 2023

	Mar 31, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
11011 · Petty Cash	67.06
1101 · General Operating #4811	96,763.42
1102 · Payroll Acct #2271	5,382.39
11013 · Fire Foundation #8451	4,044.16
11014 · Explorer #8469	20,953.89
11015 · Training #7024	31,751.14
11016 · Grant Acct #7073	477,331.49
11021 · VCFPD Oracle Gen Fund - #47850	740,880.32
11022 · VCFPD Mitigation Fund - #47855	1,014,371.44
11023 · CFD 2008-01 - #47853	287,159.93
<b>Total Checking/Savings</b>	<b>2,678,705.24</b>
<b>Total Current Assets</b>	<b>2,678,705.24</b>
<b>Fixed Assets</b>	
1502100 · Engines and Vehicles	2,510,620.15
1500014 · Bldg Improvements	1,362,213.78
1501000 · Const in Progress	212,952.00
1503100 · Furniture & Equipment	1,921,937.35
15902 · General Fixed Asset - Depreciat	-4,556,603.08
16000 · Land	481,600.00
<b>Total Fixed Assets</b>	<b>1,932,720.20</b>
<b>Other Assets</b>	
18001 · Accu Amoritization-Right of Use	-5,435.03
18000 · Right-of-use - Finance Lease	16,909.00
<b>Total Other Assets</b>	<b>11,473.97</b>
<b>TOTAL ASSETS</b>	<b>4,622,899.41</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	157,359.87
<b>Total Accounts Payable</b>	<b>157,359.87</b>
<b>Other Current Liabilities</b>	
20002 · Lease liability - due w/in 1 yr	4,386.75
20015 · Citibank	50.00
<b>24000 · Payroll Liabilities</b>	
24700 · PTO & Sick Time Accrual Payable	46,660.61
23200 · Wages Payable	28,281.80
24300 · Cafe Health Payable	-10,602.44
24500 · 457 Payable	-5,507.80
24600 · Payroll Taxes Payable	11.70
<b>Total 24000 · Payroll Liabilities</b>	<b>58,843.87</b>
<b>Total Other Current Liabilities</b>	<b>63,280.62</b>
<b>Total Current Liabilities</b>	<b>220,640.49</b>
<b>Total Liabilities</b>	<b>220,640.49</b>
<b>Equity</b>	
39000 · Investment in Gen Fixed Asset	1,939,807.42
30000 · Opening Balance Equity	2,234,798.00
32000 · Retained Earnings	1,356,642.60
Net Income	-1,128,989.10
<b>Total Equity</b>	<b>4,402,258.92</b>

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Accrual Basis

**Valley Center Fire Protection District**

**Balance Sheet**

As of March 31, 2023

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	<u>Mar 31, 23</u>
TOTAL LIABILITIES & EQUITY	<u><u>4,622,899.41</u></u>

## Valley Center Fire Protection District

## Profit &amp; Loss

March 2023

	Mar 23
Ordinary Income/Expense	
Income	
<b>GRANT REVENUE</b>	
47000 · Applied SHSGP Grant Income	14,165.00
<b>Total GRANT REVENUE</b>	14,165.00
<b>NON-OPERATING REVENUE</b>	
30120 · Mitigation Interest	3,993.78
<b>Total NON-OPERATING REVENUE</b>	3,993.78
<b>OPERATING REVENUE</b>	
40150 · Misc Revenue	280.00
40000 · Benefit Fees/Standby (315001)	50,754.91
40100 · Taxes, Property (315000)	27,764.75
40200 · CFD-2000-1 (315002)	9,190.43
40300 · CFD-2008-01 (315003)	9,008.88
40400 · General Fund Interest	0.00
40700 · Community Development Fees	13,123.95
42000 · Incident Cost Recovery-Fire USA	1,632.00
<b>Total OPERATING REVENUE</b>	111,754.92
<b>Total Income</b>	129,913.70
Expense	
<b>OPERATIONS PROGRAMS</b>	
51515.2 · PPE Non-Grant	5,788.52
51515.1 · PPE Grant	2,225.74
<b>Total OPERATIONS PROGRAMS</b>	8,014.26
<b>TRAINING</b>	
50501 · Training Exp - Oper Exp Funded	3,220.00
50100 · EMT & Paramedic License Renewal	165.50
50500 · Training & Expenses	451.97
<b>Total TRAINING</b>	3,837.47
<b>OVERHEAD / ADMINISTRATIVE SERV</b>	
51000.1 · Administrative Support Expenses	5,808.40
51002 · Recruitment and On Boarding Exp	2,502.50
<b>Total OVERHEAD / ADMINISTRATIVE SERV</b>	8,310.90
<b>CONTRACT SERVICES</b>	
51101 · Professional & Contract Svcs	5,359.24
51110 · MDC Equip Replacement-HP Lease	500.89
CONTRACT SERVICES - Other	375.00
<b>Total CONTRACT SERVICES</b>	6,235.13
<b>FIRE FACILITIES</b>	
<b>FIRE STATION #1</b>	
51301 · #1 Facility Maint/Repairs	12,868.47
51302 · #1 Utilities	274.70
<b>Total FIRE STATION #1</b>	13,143.17
<b>FIRE STATION #2</b>	
51310 · #2 Facility Maint/Repairs	477.89
51312 · #2 Utilities	128.16
<b>Total FIRE STATION #2</b>	606.05
<b>Total FIRE FACILITIES</b>	13,749.22
<b>FIRE APPARATUS</b>	
51400 · Operations Expense	2,146.28

## Valley Center Fire Protection District

## Profit &amp; Loss

March 2023

	Mar 23
51402 · Fuel	7,935.83
<b>Total FIRE APPARATUS</b>	<b>10,082.11</b>
<b>OPERATIONS</b>	
51504 · Station Uniforms	567.84
<b>Total OPERATIONS</b>	<b>567.84</b>
<b>COMMUNICATIONS</b>	
51601 · RCS Communication Fees	1,027.50
<b>Total COMMUNICATIONS</b>	<b>1,027.50</b>
<b>PARAMEDIC EMERGENCY SUPPLIES</b>	
51700 · Medical Equipment & Supplies	95.46
<b>Total PARAMEDIC EMERGENCY SUPPLIES</b>	<b>95.46</b>
<b>PAYROLL-ADMINISTRATIVE</b>	
60000 · Division Chief-Operations/Train	8,556.80
60200 · Battalion Chief-Fire Marshal	7,961.60
60300 · Administrative Captain	7,756.80
60400 · Administrative Asst-Office Mgr.	4,248.58
60500 · Bookkeeper	0.00
60600 · Fire Chief	9,156.80
<b>Total PAYROLL-ADMINISTRATIVE</b>	<b>37,680.58</b>
<b>PAYROLL - OPERATIONAL PERSONNEL</b>	
61000 · Fire Engineers	37,066.26
63000 · Firefighter-Paramedics	55,893.67
64000 · Fire Captains	51,724.92
<b>Total PAYROLL - OPERATIONAL PERSONNEL</b>	<b>144,684.85</b>
<b>PAYROLL EXPENSES</b>	
66008 · Employer Taxes-FICA,SUTA,FUTA	13,585.17
66003 · Payroll Service	387.93
PAYROLL EXPENSES - Other	3,375.77
<b>Total PAYROLL EXPENSES</b>	<b>17,348.87</b>
<b>CAPITAL PROJECTS</b>	
70011 · VHF Radio Replacement	2,924.08
70004.1 · Fire Station Dev-Waldron Grant	66,519.90
70001 · RCS NextGen Network Infrastruct	857.50
<b>Total CAPITAL PROJECTS</b>	<b>70,301.48</b>
<b>Total Expense</b>	<b>321,935.67</b>
<b>Net Ordinary Income</b>	<b>-192,021.97</b>
<b>Other Income/Expense</b>	
Other Expense	
80000 · Suspense	-50.00
<b>Total Other Expense</b>	<b>-50.00</b>
<b>Net Other Income</b>	<b>50.00</b>
<b>Net Income</b>	<b>-191,971.97</b>

## Valley Center Fire Protection District Profit & Loss Budget vs. Actual July 2022 through March 2023

	Jul '22 - Mar 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>GRANT REVENUE</b>				
44000 · Fire Foundation Fund	6,575.00			
48000 · Applied Grant Income-Other	41,340.32	22,500.00	18,840.32	183.7%
49008 · CPF - Wellness Grant	0.00	10,230.02	-10,230.02	0.0%
49007 · SD County Fire Foundation Grant	0.00	18,750.01	-18,750.01	0.0%
49006 · Neighborhood Reinvestment Grant	116,388.00	75,000.01	41,387.99	155.2%
49005 · VC Fire Foundation Grant	0.00	432,000.00	-432,000.00	0.0%
49004 · Waldron Grant	0.00	795,000.01	-795,000.01	0.0%
49003 · SD COVID-19 ARPA Grant (12/21)	0.00	50,559.02	-50,559.02	0.0%
49002 · SD COVID-19 ARPA Grant (03/21)	0.00	134,250.02	-134,250.02	0.0%
49001 · SAFER Grant	0.00	318,035.82	-318,035.82	0.0%
45000 · Fire Explorer Post Donations	7,050.00	7,500.01	-450.01	94.0%
47000 · Applied SHSGP Grant Income	14,165.00	10,612.52	3,552.48	133.5%
46000.4 · Applied UASI Grant - 2022	0.00	25,026.02	-25,026.02	0.0%
<b>Total GRANT REVENUE</b>	<b>185,518.32</b>	<b>1,899,463.46</b>	<b>-1,713,945.14</b>	<b>9.8%</b>
<b>NON-OPERATING REVENUE</b>				
30100 · Mitigation Fees Capital Expendi	157,226.98	646,730.43	-489,503.45	24.3%
30120 · Mitigation Interest	12,042.40	3,862.49	8,179.91	311.8%
<b>Total NON-OPERATING REVENUE</b>	<b>169,269.38</b>	<b>650,592.92</b>	<b>-481,323.54</b>	<b>26.0%</b>
<b>OPERATING REVENUE</b>				
30130 · CFD2008-1 Interest	3,419.15	1,604.99	1,814.16	213.0%
40150 · Misc Revenue	7,877.97			
49000 · NCD JPA Capital Equipment Reimb	0.00	15,000.02	-15,000.02	0.0%
40000 · Benefit Fees/Standby (315001)	1,059,499.27	1,287,328.55	-227,829.28	82.3%
40100 · Taxes, Property (315000)	450,666.53	482,999.99	-32,333.46	93.3%
40200 · CFD-2000-1 (315002)	190,116.42	238,708.12	-48,591.70	79.6%
40300 · CFD-2008-01 (315003)	219,322.54	287,299.94	-67,977.40	76.3%
40400 · General Fund Interest	5,423.57	3,513.95	1,909.62	154.3%
40500 · Mercy Transport Fees	31,054.43	33,134.48	-2,080.05	93.7%
40600 · First Responder Fees	1,184.00			
40700 · Community Development Fees	92,210.78	67,500.00	24,710.78	136.6%
40800 · Fire Prevention Inspection Fees	0.00	6,000.02	-6,000.02	0.0%
40900 · CFAA Reimbursement				
40901 · Payroll & Admin	4,413.66			
40900 · CFAA Reimbursement - Other	25,332.39			
<b>Total 40900 · CFAA Reimbursement</b>	<b>29,746.05</b>			
42000 · Incident Cost Recovery-Fire USA	12,865.52	15,449.99	-2,584.47	83.3%
43000 · Training Reimb-Target & Palomar	35,837.00	17,166.77	18,670.23	208.8%
<b>Total OPERATING REVENUE</b>	<b>2,139,223.23</b>	<b>2,455,706.82</b>	<b>-316,483.59</b>	<b>87.1%</b>

## Valley Center Fire Protection District Profit & Loss Budget vs. Actual July 2022 through March 2023

	Jul '22 - Mar 23	Budget	\$ Over Budget	% of Budget
<b>Total Income</b>	2,494,010.93	5,005,763.20	-2,511,752.27	49.8%
<b>Expense</b>				
<b>OPERATIONS PROGRAMS</b>				
51515.2 · PPE Non-Grant	17,284.40	24,024.01	-6,739.61	71.9%
51515.1 · PPE Grant	20,391.07	10,612.52	9,778.55	192.1%
51514.1 · Rescue Equip Grant	0.00	8,111.25	-8,111.25	0.0%
51513 · BA's/Fit & Flow Test/Compressor	4,178.39	5,820.02	-1,641.63	71.8%
51512 · Tools/Minor Equip/Small Engines	187.85	20,149.51	-19,961.66	0.9%
51511 · Hose/Nozzles/Fittings/Ladders	25.86	6,757.51	-6,731.65	0.4%
<b>Total OPERATIONS PROGRAMS</b>	42,067.57	75,474.82	-33,407.25	55.7%
<b>TRAINING</b>				
50502.4 · Applied UASI Grant - 2022	0.00	25,026.02	-25,026.02	0.0%
50501 · Training Exp - Oper Exp Funded	18,643.72	18,000.00	643.72	103.6%
50000 · Explorer Post	1,041.20	3,677.17	-2,635.97	28.3%
50100 · EMT & Paramedic License Renewal	3,336.50	3,510.00	-173.50	95.1%
50200 · Tuition & Reference Materials	1,282.00	8,073.00	-6,791.00	15.9%
50500 · Training & Expenses	421.97	0.00	421.97	100.0%
<b>Total TRAINING</b>	24,725.39	58,286.19	-33,560.80	42.4%
<b>OVERHEAD / ADMINISTRATIVE SERV</b>				
51000.1 · Administrative Support Expenses	92,130.14	113,392.08	-21,261.94	81.2%
51000 · Service Awards & Commendations	0.00	0.00	0.00	0.0%
51001 · Contingencies & Misc.	2,314.88	9,750.01	-7,435.13	23.7%
51002 · Recruitment and On Boarding Exp	8,403.91	6,000.02	2,403.89	140.1%
51006 · Election/Annexation Service	1,619.50	7,500.01	-5,880.51	21.6%
<b>Total OVERHEAD / ADMINISTRATIVE SERV</b>	104,468.43	136,642.12	-32,173.69	76.5%
<b>CONTRACT SERVICES</b>				
51101.1 · Prof. & Contract Svcs - Grant	0.00	3,750.02	-3,750.02	0.0%
51101 · Professional & Contract Svcs	89,085.53	52,153.62	36,931.91	170.8%
51105 · Insurance	34,236.00	36,488.98	-2,252.98	93.8%
51107 · Trauma Intervention Program	3,450.00	1,755.00	1,695.00	196.6%
51109 · Burn Inst/Youth Fire Prevent	642.00	642.00	0.00	100.0%
51110 · MDC Equip Replacement-HP Lease	4,114.76	4,500.00	-385.24	91.4%
CONTRACT SERVICES - Other	375.00			
<b>Total CONTRACT SERVICES</b>	131,903.29	99,289.62	32,613.67	132.8%
<b>COMMUNITY RISK REDUCTION</b>				
51200 · CRRD Operational Expenses	8,086.04	4,828.15	3,257.89	167.5%
<b>Total COMMUNITY RISK REDUCTION</b>	8,086.04	4,828.15	3,257.89	167.5%
<b>FIRE FACILITIES</b>				
<b>FIRE STATION #1</b>				

## Valley Center Fire Protection District Profit & Loss Budget vs. Actual July 2022 through March 2023

	Jul '22 - Mar 23	Budget	\$ Over Budget	% of Budget
51303 · #1 Consumables	905.64	2,700.00	-1,794.36	33.5%
51301 · #1 Facility Maint/Repairs	31,402.62	26,096.49	5,306.13	120.3%
51302 · #1 Utilities	6,345.00	13,138.11	-6,793.11	48.3%
<b>Total FIRE STATION #1</b>	<b>38,653.26</b>	<b>41,934.60</b>	<b>-3,281.34</b>	<b>92.2%</b>
<b>FIRE STATION #2</b>				
51313 · #2 Consumables	1,171.26	2,700.00	-1,528.74	43.4%
51310 · #2 Facility Maint/Repairs	13,738.43	14,137.51	-399.08	97.2%
51312 · #2 Utilities	8,615.53	11,641.83	-3,026.30	74.0%
<b>Total FIRE STATION #2</b>	<b>23,525.22</b>	<b>28,479.34</b>	<b>-4,954.12</b>	<b>82.6%</b>
<b>FIRE STATION #3</b>				
51323 · #3 Consumables	0.00	1,350.00	-1,350.00	0.0%
51320 · #3 Facility Maint/Repairs	0.00	0.00	0.00	0.0%
51322 · #3 Utilities	0.00	6,000.02	-6,000.02	0.0%
<b>Total FIRE STATION #3</b>	<b>0.00</b>	<b>7,350.02</b>	<b>-7,350.02</b>	<b>0.0%</b>
<b>Total FIRE FACILITIES</b>	<b>62,178.48</b>	<b>77,763.96</b>	<b>-15,585.48</b>	<b>80.0%</b>
<b>FIRE APPARATUS</b>				
51400 · Operations Expense	64,774.25	125,079.55	-60,305.30	51.8%
51402 · Fuel	41,179.48	60,375.01	-19,195.53	68.2%
<b>Total FIRE APPARATUS</b>	<b>105,953.73</b>	<b>185,454.56</b>	<b>-79,500.83</b>	<b>57.1%</b>
<b>OPERATIONS</b>				
51504 · Station Uniforms	567.84			
<b>Total OPERATIONS</b>	<b>567.84</b>			
<b>COMMUNICATIONS</b>				
51600 · North County Dispatch	110,253.05	115,719.75	-5,466.70	95.3%
51601 · RCS Communication Fees	9,247.50	8,977.50	270.00	103.0%
<b>Total COMMUNICATIONS</b>	<b>119,500.55</b>	<b>124,697.25</b>	<b>-5,196.70</b>	<b>95.8%</b>
<b>PARAMEDIC EMERGENCY SUPPLIES</b>				
51700 · Medical Equipment & Supplies	6,734.38	12,000.01	-5,265.63	56.1%
<b>Total PARAMEDIC EMERGENCY SUPPLIES</b>	<b>6,734.38</b>	<b>12,000.01</b>	<b>-5,265.63</b>	<b>56.1%</b>
<b>PAYROLL-ADMINISTRATIVE</b>				
60000 · Division Chief-Operations/Train	81,053.45			
60200 · Battalion Chief-Fire Marshal	75,287.22			
60300 · Administrative Captain	74,901.62			
60400 · Administrative Asst-Office Mgr.	41,300.01			
60500 · Bookkeeper	22,169.00			
60600 · Fire Chief	93,644.65			

## Valley Center Fire Protection District Profit & Loss Budget vs. Actual July 2022 through March 2023

	Jul '22 - Mar 23	Budget	\$ Over Budget	% of Budget
<b>PAYROLL-ADMINISTRATIVE - Other</b>	0.00	313,835.44	-313,835.44	0.0%
<b>Total PAYROLL-ADMINISTRATIVE</b>	388,355.95	313,835.44	74,520.51	123.7%
<b>PAYROLL - OPERATIONAL PERSONNEL</b>				
61000 · Fire Engineers	375,801.57	0.00	375,801.57	100.0%
63000 · Firefighter-Paramedics	501,937.95			
64000 · Fire Captains	485,770.72			
65000 · CFAA Costs	4,681.39			
<b>PAYROLL - OPERATIONAL PERSONNEL - Other</b>	0.00	1,717,971.15	-1,717,971.15	0.0%
<b>Total PAYROLL - OPERATIONAL PERSONNEL</b>	1,368,191.63	1,717,971.15	-349,779.52	79.6%
<b>PAYROLL EXPENSES</b>				
66008 · Employer Taxes-FICA,SUTA,FUTA	132,504.82	212,323.79	-79,818.97	62.4%
66002 · FASIS Workers Comp Emp Asst	92,137.60	71,062.11	21,075.49	129.7%
66003 · Payroll Service	3,923.27	4,500.00	-576.73	87.2%
66004 · Health Benefit Costs	352.30	4,593.64	-4,241.34	7.7%
<b>PAYROLL EXPENSES - Other</b>	-1,805.18			
<b>Total PAYROLL EXPENSES</b>	227,112.81	292,479.54	-65,366.73	77.7%
<b>CAPITAL PROJECTS</b>				
70014 · CPR Machines	87,810.65			
70013 · Workout Gear-CPF Wellness Grant	0.00	6,562.52	-6,562.52	0.0%
70012.3 · Cardiac Monitor - Mit Funds	0.00	38,333.27	-38,333.27	0.0%
70012.2 · Cardiac Monitor - COVID-19 ARPA	0.00	25,279.51	-25,279.51	0.0%
70012 · Cardiac Monitor Replacement	90,981.57			
70011 · VHF Radio Replacement	79,121.57	61,050.01	18,071.56	129.6%
70010.2 · Fire Hose - Op Expense	0.00	1,500.02	-1,500.02	0.0%
70010.1 · Fire Hose - Mitigation Funds	6,954.62	7,500.01	-545.39	92.7%
70004.5 · Fire Station Dev-Fire Mitigatio	0.00	262,500.02	-262,500.02	0.0%
70004.4 · Fire Station Dev - Neighborhood	0.00	43,489.59	-43,489.59	0.0%
70004.3 · Fire Station Dev - Fire Found.	0.00	432,000.00	-432,000.00	0.0%
70004.2 · Fire Station Dev-COVID-19 ARPA	0.00	134,250.02	-134,250.02	0.0%
70004.1 · Fire Station Dev-Waldron Grant	485,874.42	133,500.01	352,374.41	364.0%
70009.2 · Type 3 Engine - Mitigation Fund	0.00	31,208.26	-31,208.26	0.0%
70009.1 · Type 3 Engine - Waldron Grant	0.00	285,000.02	-285,000.02	0.0%
70001.2 · RCS Nextgen '21 Reimbursement	0.00	7,717.50	-7,717.50	0.0%
70001.1 · RCS Nextgen '21 - Mitigation	0.00	7,717.50	-7,717.50	0.0%
70000 · Engine 163 & Equipment	200,000.00	0.00	200,000.00	100.0%
70001 · RCS NextGen Network Infrastruct	7,717.50	7,717.50	0.00	100.0%
70004 · Fire Station Development Costs	-13,864.39			
70005 · New Station Consulting	0.00	67,500.00	-67,500.00	0.0%
70007 · Fire Station Electrical Resilia	88,608.00			
<b>Total CAPITAL PROJECTS</b>	1,033,203.94	1,552,825.76	-519,621.82	66.5%

**Valley Center Fire Protection District  
Profit & Loss Budget vs. Actual  
July 2022 through March 2023**

	Jul '22 - Mar 23	Budget	\$ Over Budget	% of Budget
<b>Total Expense</b>	3,623,050.03	4,651,548.57	-1,028,498.54	77.9%
<b>Net Ordinary Income</b>	-1,129,039.10	354,214.63	-1,483,253.73	-318.7%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
80000 - Suspense	-50.00			
<b>Total Other Expense</b>	-50.00			
<b>Net Other Income</b>	50.00	0.00	50.00	100.0%
<b>Net Income</b>	<b>-1,128,989.10</b>	<b>354,214.63</b>	<b>-1,483,203.73</b>	<b>-318.7%</b>