

VALLEY CENTER FIRE PROTECTION DISTRICT



BOARD OF DIRECTORS' REGULAR MEETING VCMWD Board Room

**Zoom Meeting ID: 859 712 4912
Pass Code: 185394**

**with Live Stream to
VCFPD Facebook Page for COVID-19 Prevention**

Thursday – October 21, 2021 at 6:00 p.m.



VALLEY CENTER FIRE PROTECTION DISTRICT

28234 Lilac Road, Valley Center, CA 92082
(760) 751-7600 Fax (760) 749-3892
Website: vcfpd.org



VALLEY CENTER FIRE PROTECTION DISTRICT RESOLUTION 2021-44

RESOLUTION TO IMPLEMENT TELECONFERENCING REQUIREMENTS DURING A PROCLAIMED STATE OF EMERGENCY UNDER GOVERNMENT CODE SECTION 54953.

WHEREAS, the Ralph M. Brown Act requires that all meetings of a legislative body of a local agency be open and public and that any person may attend and participate in such meetings;

WHEREAS, the Brown Act allows for legislative bodies to hold meetings by teleconference, but imposes specific requirements for doing so;

WHEREAS, on March 17, 2020, in order to address the need for public meetings during the present public health emergency, Governor Newsom issued Executive Order No. N-29-20, suspending the Act's teleconferencing requirements; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order No. N-8-21, continuing the suspension of the Brown Act's teleconferencing requirements through September 30, 2021; and

WHEREAS, these Executive Orders allowed legislative bodies to meet virtually as long as certain notice and accessibility requirements were met; and

WHEREAS, the State Legislature amended the Brown Act through Assembly Bill No. 361 (AB 361) on September 16, 2021; and

WHEREAS, AB 361 amended the Brown Act so that a local agency may use teleconferencing without complying with the regular teleconferencing requirements of the Act, where the legislative body holds a meeting during a proclaimed state of emergency and makes certain findings; and

WHEREAS, Government Code section 54953 requires that the legislative body make additional findings every 30 days in order to continue such teleconferencing.

NOW THEREFORE, the legislative body of the Valley Center Fire Protection District hereby finds, determines, declares, orders, and resolves as follows:

Valley Center Fire Station 1
28234 Lilac Road
Valley Center, CA 92082

Valley Center Fire Station 2
28205 N. Lake Wohlford Road
Valley Center, CA 92082

Valley Center Fire Protection District Board of Directors

REGULAR MEETING AGENDA

October 21, 2021 / 6:00 p.m.

This Meeting will be cast on Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/8597124912?pwd=Rm9KR0dSZWYyMml0ZGtvGJsU29VZz09>

Meeting ID: 859 712 4912

Passcode: 185394

One tap mobile

+16699009128,,8597124912#,,,,,0#,,185394# US (San Jose)

Dial by your location

+1 669 900 9128 US (San Jose)

Access Number: 859 712 4912

Pass Code: 185394

For COVID-19 Prevention

with Live Stream to VCFPD Facebook Page

Valley Center Municipal Water District Board Room

29300 Valley Center Rd Valley Center, CA 92082

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PROPOSAL TO ADOPT RESOLUTION NO. 2021-44

Consideration to Approve Resolution NO. 2021-44 to Implement Teleconferencing Requirements During a Proclaimed State of Emergency Under Government Code Section 54953.

5. PUBLIC COMMENT

Any member of the Public may speak on any matter that is not on the Agenda. However, under State law, no decisions or actions can be taken and any such matters will be referred to the next meeting. Members of the public may address the Board during public comment by "Raising their hand" in Zoom, then type their comments or questions in the Chat Box and may indicate if they wish to address a particular agenda item, or if they wish to make a general comment on a matter within the subject matter jurisdiction of the District. The President will call on the member of the public at the appropriate time and allow the member of the public to provide live comment. The District limits each speaker to 5 minutes per topic and 20 minutes per subject.

6. PROCLAMATIONS AND PRESENTATIONS

None

7. CONSENT CALENDAR

All items listed on the Consent Calendar listed as Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Calendar from the Board Agenda for discussion.

- A. Approve Board Meeting Minutes on the Regular Meeting September 16, 2021 and the Special Meeting on September 30, 2021

Standing Item – Review and Approve

- B. Proposal to adopt Resolution NO 2021-49 (Park Lilac) and Resolution NO 2021-50 (Woods Valley) on Intention to Annex Territory to CFD 2008-1.

Review and Approve

7. STAFF REPORTS

- A. Fire Chief's Report
- B. Operations Division Report
- C. Community Risk Reduction Division Report
- D. Valley Center Firefighters Association Report

8. OLD BUSINESS

None

9. NEW BUSINESS

- A. Public Hearing on Petition for Annexation of Territory to CFD 2008-01 and related matters, proposal to adopt Resolution NO. 2021-45 (Wizard Way).
- B. Proposal to adopt Resolution 2021-46 Authorizing A Budget Adjustment For District Capital Projects.
- C. Chief's Staff Report and proposal to adopt Resolution NO. 2021-47 Authorizing The Proposal To Purchase A Type 3 Fire Apparatus And Ancillary Equipment.
- D. Proposal to adopt Resolution NO. 2021-48 to approve The Filing of an Application For The County of San Diego Reinvestment Program.

10. TREASURER'S REPORT

Review of Fiscal Recap for August 2021 and September 2021

11. CLOSED SESSION

Personnel Matters

54957.7. Announcement prior to Closed Session:

(a) Prior to holding any closed session, the legislative body of the local agency shall disclose, in an open meeting, the item or items to be discussed in the closed session. The disclosure may take the form of a reference to the item or items as they are listed by number or letter on the agenda. In the closed session, the legislative body may consider only those matters covered in its statement. Nothing in this section shall require or authorize a disclosure of information prohibited by state or federal law.

(b) After any closed session, the legislative body shall reconvene into open session prior to adjournment and shall make any disclosures required by Section 54957.1 of action taken in the closed session.

(c) The announcements required to be made in open session pursuant to this section may be made at the location announced in the agenda for the closed session, as long as the public is allowed to be present at that location for the purpose of hearing the announcements.

12. ANNOUNCEMENT OF CLOSED SESSION ACTIONS

13. BOARD OF DIRECTORS COMMENTS

14. ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at (760) 751-7600, at least 48 hours before the meeting, if possible

NEXT REGULAR MEETING
November 18, 2021

1. That the foregoing recitals are true and correct and incorporates them by this reference.
2. The Board of Directors of the Valley Center Fire Protection District (District) finds, by a majority vote, the following:
 - a. That there exists a proclaimed state of emergency;
AND either:
 - b. The Board of Directors of the Valley Center Fire Protection District is meeting for the purpose of determining one of the following, or more than 30 days have passed since the Board met and determined one of the following and the Board now re-determines one of the following:
 - i. State or local officials have imposed or recommended measures to promote social distancing; OR
 - ii. As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

OR

- c. This Board of Directors has made the determination set forth in subdivision (b), above within the last 30 days and now makes the following determination:
 - i. The Board of Directors of the Valley Center Fire Protection District has reconsidered the circumstances of the state of emergency; AND
 - ii. Any of the following circumstances exist:
 1. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 2. State or local officials continue to impose or recommend measures to promote social distancing.
3. The District Fire Chief or his designee is authorized to take all steps and perform all actions necessary to execute and implement this Resolution in compliance with Government Code section 54953.
4. That this Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by The Board of Directors of the Valley Center Fire Protection District on this 21st day of October, 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Signature: _____
Phil Bell, President, Valley Center Fire Protection District

Signature
Attest: _____
Regina Roberts, Secretary, Valley Center Fire Protection District

Valley Center Fire Station 1
28234 Lilac Road
Valley Center, CA 92082

Valley Center Fire Station 2
28205 N. Lake Wohlford Road
Valley Center, CA 92082

CONSENT CALENDAR

BOARD OF DIRECTORS' PACKET

VALLEY CENTER FIRE PROTECTION DISTRICT



**Minutes
Of A Regular Meeting
Of the Board of Directors of
Valley Center Fire Protection District
September 16, 2021 / 6:00 p.m.**

Valley Center Municipal Water District Board Room
29300 Valley Center Rd.
Valley Center, CA 92082

This Meeting was cast on Zoom with Live Stream to VCFPD Facebook Page
For COVID-19 Prevention

1. Call to Order at 6:00 p.m.
2. Roll Call:
Charlotte Seaborne - Present
Gina Roberts - Present
Phil Bell - Present
Steve Hutchison - Present
Mike O'Connor - Present - Zoom attendance
3. Pledge of Allegiance - led by Chief Napier
4. Public Comment - None
5. Proclamations and Presentations - Assembly member Marie Waldron presented the District with a check for \$1,000,000, which is to be used for capital improvements at Stations 1 & 2 that are needed for just under \$300,000, more energy efficient HVAC systems that are needed at both stations, facility renovations and upgrades that allow us to be able to recruit and maintain firefighters of all genders and a brush engine at a cost of about \$380,000.
6. Consent Calendar - The consent calendar, containing the minutes from the August 19, 2021 meeting and Resolution 2021-42 (Wizard Way) on Intention to Annex Territory to CFD 2008-1, after motion made and seconded and a roll call vote, was unanimously approved by the Board.
7. Staff Reports
 - A. Fire Chief's Report - Chief Napier presented the month's activities.
 - B. Operations Division Report - was also presented by Chief Napier.
 - C. Community Risk Reduction Division Report was given by Fire Marshal Jim Davidson.

- D. Treasurer's Report – Chief Napier presented the FY 2020 Report Card, July and August 2021 recaps. After some discussion, the August report was tabled and the July report and FY 2020 report card were approved unanimously.
- E. Valley Center Firefighters Association Report – None

8. Old Business – Director Hutchison led a presentation and discussion on the modifications and updates to Board Policies and Procedures. After the changes were presented, a motion was made and seconded, the Board adopted, with 4 ayes and 1 absent, the updated Policies and Procedures.

9. New Business - None

10. Closed Session – None

11. Announcement of Closed Session Actions – None

12. Board of Directors Comments

Director Seaborne said congratulations to all, this has been an amazing month from the 9/11 event, all the emergencies responded to and to finally acquiring the land. Thank you to everyone and applause and appreciation for all the firefighters.

Director Roberts said that the 9/11 event made an impression on a lot of people. Wow! Patriot Fair was unbelievable, the numbers will be significant because of the community's desire to help. It's because of how we serve them. Congratulations on the property. Appreciates the work of Chief and Marie Waldron.

Director Hutchison thanked everyone for all their efforts and that we are moving in the right direction.

Director Bell commented on the importance of remembering 9/11, the brotherhood and sisterhood of the fire departments and carrying on the tradition of the reading of the names. He thanked Dee Harmes and Jim Weaver for their funding efforts, like Christmas in September. He also stated that it's important to make sure the money we have received goes as far as possible and to hold the responsibility we have for the public in the highest regard.

13. Adjournment – 7:40 p.m.

Regina Roberts, Secretary

NEXT REGULAR MEETING:
October 21, 2021

RESOLUTION 2021-42

CFD 2008-1 – ANNEXATION

WIZARD WAY

188-350-04-00



**RESOLUTION NO. 2021-42
A RESOLUTION OF INTENTION
OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT
TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2008-1
AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES THEREIN**

WHEREAS, under the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at section 53311 of the California Government Code, the Board of Directors (the "Board") of the Valley Center Fire Protection District (the "District") has conducted proceedings to establish Community Facilities District No. 2008-1 (the "CFD"), and

WHEREAS, the Board is the legislative body for the CFD and is empowered with the authority to annex territory to the CFD and now desires to undertake proceedings to annex territory to the CFD, and

WHEREAS, a petition requesting institution proceedings to annex territory to Community Facilities District No. 2008-1 District has been received from landowners owning not less than 10% of the proposed land to be annexed to the CFD, and

WHEREAS, the petition dated September 8, 2021 has been found to meet the requirements of Government Code section 53319, and

WHEREAS, this Board, having received indications of interest from the owner of the areas of land proposed to be annexed to the CFD, now desires to proceed with the annexation to the CFD in order to finance the balance of the costs of certain public services and facilities necessary or incident to development in the CSD.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Valley Center Fire Protection District as follows:

1. This Board hereby finds and determines that public convenience and necessity require that territory be added to the CFD be formed and that the Board is authorized to conduct proceedings for the annexation of territory to the CFD pursuant to the Act.
2. The name of the existing CFD is "Community Facilities District No. 2008-1."
3. The territory included in the existing CFD is as shown on the map thereof filed in Book 42 of Maps of Assessment and Community Facilities Districts at Page 27 in the office of the County Recorder, County of San Diego, State of California to which map reference is hereby made for further particulars. The territory now proposed to be annexed to the CFD is as shown on Annexation Map No. 2 to the CFD on file with the Clerk of the Board, the boundaries of which territory are hereby preliminarily approved and which map is incorporated in full herein by reference. The Clerk of the Board is hereby directed to record, or cause to be recorded, said map showing the territory to be annexed to the CFD in the office of the County Recorder of the County of San Diego within fifteen days of the date of adoption of this Resolution.

4. The types of services financed by the CFD and pursuant to the Act consist of those services (the "Services") described in Exhibit A to Resolution 2008-09, adopted by the Board on May 29, 2008 (the "Resolution of Formation"). It is presently intended that the Services will be shared, without preference or priority, by the existing territory in the CFD and the territory proposed to be annexed to the CFD.

5. Except to the extent that the funds are otherwise available to the CFD to pay for the Services, a special tax sufficient to pay the costs thereof is intended to be levied annually within the CFD and collected in the same manner and at the same time as ordinary *ad valorem* property taxes. The proposed rate and method of apportionment of the special tax among the parcels of real property within the CFD, as now in existence and following the annexation proposed herein, in sufficient detail to allow each landowner within the territory proposed to be annexed to the CFD to estimate the maximum amount such owner will have to pay are described in detail in Exhibit A attached to the Resolution of Formation, which by this reference is incorporated herein.

6. The Board shall hold a public hearing (the "Hearing") on the annexation of territory to the CFD and the proposed Rate and Method of Apportionment at 6 p.m., or as soon thereafter as practicable, on August 19, 2021, at the Valley Center Municipal Water District, at 28300 Valley Center Road, Valley Center, California. At the hearing, the Board will consider and finally determine whether the public interest, convenience and necessity require the annexation of territory to the CFD. Should the Board determine to annex territory to the CFD, a special election will be held to authorize the levy of the special tax in accordance with the procedures contained in Government Code section 53326. If held, the proposed voting procedure at the election is expected to be a landowner vote with each landowner of record as of the close of the Hearing having one vote for each acre of land or portion thereof owned within the territory to be annexed to the CFD. Ballots for the special election may be distributed by mail or by personal service. At the time and place set forth above for the Hearing, any interested person, including all persons owning lands or registered to vote within the proposed CFD, may appear and be heard.

7. The District may accept advances of funds or work-in-kind from any source, including, but not limited to, private persons or private entities, for any authorized purpose, including, but not limited to, paying any cost incurred by the District in the annexation of territory to the CFD. The District may enter into an agreement with the person or entity advancing the funds or work-in-kind, to repay all or a portion of the funds advanced, or to reimburse the person or entity for the value, or cost, whichever is less, of the work-in-kind, as determined by this Board, with or without interest.

8. The District Secretary is hereby directed to cause notice of the public hearing to be given by publication one time in a newspaper published in the area of the CFD. The publication shall be completed at least seven days before the date of the public hearing in Section 6. The Secretary shall also cause notice of the hearing to be given to each property owner within the CFD by first class mail, postage prepaid, to each such owner's addresses as it appears on the most recent tax records of the District or as otherwise known to the Secretary to be correct. Such mailed notice shall be completed not less than fifteen days before the date of the public hearing. Each of the notices shall be substantially in the form specified in section 53322 of the Act, with the form summarizing the provisions hereof hereby specifically approved.

9. Except as may otherwise be provided by law or by the rate and method of apportionment of the special tax for the CFD, all lands owned by any public entity, including the United States, the State of California and/or the District, or any departments or political subdivisions thereof, shall be omitted from the levy of the Special Tax to be made to cover the costs and expenses of the

Services and the CFD. In the event that a portion of the property within the CFD shall become for any reason exempt, wholly or in part, from the levy of the special tax, this Board will, on behalf of the CFD, increase the levy to the extent necessary upon the remaining property within the CFD that is not exempt in order to yield the required revenues to pay for the Services and other annual expenses of the CFD, if any, subject to the provisions of the rate and method of apportionment of the special tax.

10. The officers, employees and agents of the District are hereby authorized and directed to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution.

PASSED AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District on the 16th day of September, 2021 by the following vote:

Ayes:
Noes:
Absent:
Abstain:

ATTEST:

President, Board of Directors

Secretary, Board of Directors

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Valley Center Fire Protection District
Board of Directors
Policies and Procedures Manual

**Valley Center Fire Protection District Board Of Directors
Policies and Procedures Manual**

1. Purpose of the Board of Directors' Policies and Procedures

- 1.1. The purpose of these policies and procedures is to supplement state law and to provide specific rules for the actions of the Board of Directors of the Valley Center Fire Protection District of San Diego County [VCFPD], by a means that is fair, fiscally responsible and protective of the interests of the people served by the Valley Center Fire Protection District.
- 1.2. Directors' Responsibility-As elected members of the Valley Center Fire Protection District Board, directors are agents of the public purpose and serve for the benefit of the public. They shall uphold the Constitutions of the United States and of the State of California and shall impartially carry out the laws of the United States, the State of California, and the Valley Center Fire Protection District. In any official act, they shall faithfully discharge their duties recognizing that the public interest and trust are paramount. Directors must demonstrate the highest standards of ethics and be cognizant of the fiduciary responsibilities of their position.
- 1.3. Basis of Authority - The Board of Directors is the unit of authority within the District. Directors do not represent any fractional segment of the community, but are, instead, a part of the body that represents and acts in the best interest of the community as a whole. Apart from their normal function as members of the board unit, directors have no individual authority. As individuals, directors have no authority to commit the district to any policy, act or expenditure.

2. Organizational Structure of VCFPD

- 2.1. Board of Directors - The Board of Directors shall consist of five members elected by the district's constituents. The Board of Directors broadly has the responsibility and authority to create and implement district policies, establish an annual budget, implement ordinances, enter into joint powers agreements and administratively supervise and review the Fire Chief.
- 2.2. Fire Chief - The Fire Chief reports to the Board of Directors and has responsibility and authority for all operational aspects of the District.
- 2.3. Administrative Services and Community Risk Reduction Battalion Chief - The Battalion Chief reports to the Fire Chief and has responsibility and authority as Fire Marshal as well as all other aspects of community risk reduction and safety.
- 2.4. Emergency Operations / Training Division Chief - The Division Chief reports to the Fire Chief and has responsibility and authority for daily operations and training of all emergency response personnel and equipment.

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Policies and Procedures Manual**

3. Organization of the Board of Directors

- 3.1 Election and Terms - Directors are elected to four-year terms in two classes so that approximately half of the board is elected every two years on the same day as the statewide general election.
- 3.2 Officers - At the December meeting following the election of new Directors and at the last scheduled meeting of the calendar year (during a non-election year), the Board shall elect from among its members a President, Vice-President and Secretary to serve until the election of her /his successor. Assumption of the Board officer positions is effective at the conclusion of the meeting of the Board of Directors at which the election occurred. If in an election year, the election must be validated by the SD County Registrar of Voters prior to empanelment.

Once elected, Board Officers shall serve in their elected position for a one-year term. Board Officers may be removed from a Board Officer position by a 4/5 vote of the Board (4 out of 5 members).

3.2.1 President: Duties/Responsibilities

- 3.2.1.1 The President of the Board of Directors shall serve as the presiding officer at all Board meetings. She/he shall have the same rights as the other members of the Board to vote, introduce motions, resolutions and ordinances, and to join discussion of questions that follow those actions.
- 3.2.1.2 The President, while presiding, will recognize according to policy 5.4 all those wishing to speak to an action item on the agenda, with the understanding that time limitations may need to be applied.
- 3.2.1.3 The President shall appoint members to the standing and ad hoc committees of the Board with the concurrence of a majority of the **Board members present**.
- 3.2.1.4 The President shall, in consultation with the Fire Chief, prepare the agendas for regular and special meetings of the Board.
- 3.2.1.5 The President shall act as the spokesperson for the Board when public statements about Board actions are necessary.

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3.2.2 Vice-President: Duties/Responsibilities

- 3.2.2.1 The Vice-President shall, in the absence of the President, serve as the presiding officer at all Board meetings. She/he shall have the same rights as the other members of the Board to vote, introduce motions, resolutions and ordinances, and to join discussion of questions that follow those actions.
- 3.2.2.2 The Vice-President shall, in the absence of the President, appoint members to the standing and ad hoc committees of the Board with the concurrence of a majority of the Board **members present**.
- 3.2.2.3 The Vice-President shall, in the absence of the President, prepare the agendas for regular or special meetings of the Board, in consultation with the Fire Chief.
- 3.2.2.4 The Vice-President shall, in the absence of the President, act as the spokesperson for the Board when public statements about Board actions are necessary.

3.2.3 Secretary: Duties/Responsibilities

- 3.2.3.1 The Secretary is responsible for signing all legal documents as required.
- 3.2.3.2 The Secretary, in conjunction with the District Administrative Assistant, is responsible for the publication of legal notices, appropriate actions, certifications and filing of documents, [e.g., budgets, election reports, audits, resolutions and other legal documents].
- 3.2.3.3 The Secretary is responsible for receiving and answering all Board correspondence as directed by the President.
- 3.2.3.4 In the absence of both the President and Vice President, the Secretary shall serve as the presiding officer at regular and special Board meetings.

3.2.4 Treasurer: Duties/Responsibilities

- 3.2.4.1 The Treasurer shall chair the Finance Committee of the Board

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Policies and Procedures Manual**

- 3.2.4.2 The Treasurer, in cooperation with the Fire Chief, shall prepare a monthly update of income and expenditures recorded in connection with the annual budget items for the current fiscal year. This report shall be presented at the monthly Board meetings.

- 3.2.4.3 The Treasurer shall review all income and expenditures of the district. The Treasurer shall convene the Finance Committee to review all proposed and extant expenditures that are not a part of the approved annual budget and prepare a report to the full Board to be presented at the next scheduled meeting.

3.3 Vacancies

Vacancies on the Board will be filled in a manner that is consistent with California Government Code: TITLE 1. GENERAL [§100 - §7914] (Title 1 enacted by Stats. 1943, Ch. 134.) DIVISION 4. PUBLIC OFFICERS AND EMPLOYEES [§1000 - §3599] (Division 4 enacted by Stats. 1943, Ch. 134.) CHAPTER 4. Resignations and Vacancies [§1750 - §1782]

- 3.4 Standing Committee Chairpersons - The President or, in his absence, the Vice President, shall nominate the chairpersons for all standing committees and ad hoc committees and they will be confirmed by a majority vote of the **Board members present**.

4. Duties of the Directors

Actions the Board is responsible for taking include, but are not limited to:

- 4.1. Ordinances
- 4.2. Contracts
- 4.3. Resolutions
- 4.4. Administrative Review of District Fire Chief
- 4.5. Enacting the annual budget
- 4.6. Approval of all expenditures in excess of \$10,000.00
- 4.7. **Approval of expenditures not included in the annual budget in accordance with the Government Code: TITLE 6. DISTRICTS [§58000-§62262] CHAPTER 2 Finance [§61110-§61119]. At any regular meeting or special meeting, the Board, by 2/3 majority vote of the total membership of the Board may make available for appropriation any of the following circumstances.**
 - 4.7.1. **Balances in appropriations for contingencies, including accretions from cancellations of appropriations.**
 - 4.7.2. **Designations and reserves no longer required for the purpose for which intended, excluding the general reserve, balance sheet reserves, and reserve for encumbrances.**

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Policies and Procedures Manual**

4.7.3. Amounts which are either in excess of anticipated amounts or not specifically set forth in the budget derived from any or anticipated increases in available funding.

4.8. Review of administrative policies and procedures

4.9. Taking legal action when necessary.

4.10. Entering into joint powers agreements

4.11. Adoption of a Consolidated Fire Code.

4.12. Other unspecified duties.

5. Board Meetings

The Board will meet regularly, in public, to conduct the business of the District.

5.1. Time and Place -The Board meets regularly on the third Thursday of each month at 6 pm, typically in the boardroom of the Valley Center Municipal Water District, or at an alternative location specified in the meeting notice

5.2. Special Meeting Categories - In addition to regular meetings, it may be necessary to hold special meetings from time to time for purposes that require more expeditious action than can be achieved by waiting for the next regular meeting. Such special meetings may be for non-emergency or emergency purposes. The President or, when absent, the Vice President shall call such special meetings.

5.3. Public Hearing Procedures - Procedure at appeals hearings shall be as follows:

Staff presentation/ recommendations;
Board questions to the staff;
Individuals speaking in support;
Individuals speaking in opposition;
Individuals speaking with concern;
Rebuttal (if any);
Public input (if any);
Board discussion and disposition (vote)

5.4. Suspension of Rules - Except as otherwise provided by law, any procedural rule contained in this policy may suspend or changed by order of a 4/5 majority of the Board.

5.5. Minutes - The minutes of all regular, special and emergency Board meetings shall contain, but shall not necessarily be limited to the following:

5.5.1. Date, time, place and type of each meeting

5.5.2. Directors present and absent by name

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5.5.3. Call to order time

5.5.4. Arrival of tardy Directors, by name

5.5.5. Pre adjournment departure of Directors, by name, or if an absence takes place when any agenda items are acted upon.

5.5.6. Time of adjournment of the meeting

5.5.7. Record of written notice of special meetings

5.5.8. Record of items to be considered at special meetings

5.5.9. Approval or amended approval of the minutes of preceding Meetings

5.5.10. Information as to each subject of the Board's deliberation;

5.5.11. Information as to each subject including the roll call record of the vote on a motion if not unanimous

5.5.12. All Board resolutions and ordinances in complete context

5.5.13. A record of all contracts made

5.5.14. A record of all bid procedures, including calls for bids, bids authorized, bids received, and other action taken

5.5.15. Adoption of the annual budget

5.5.16. Financial reports

5.5.17. Sales of District property

5.5.18. A record of all important correspondence

5.5.19. A record of the Fire Chiefs report to the Board

5.5.20. Approval of all Board adopted rules and regulations

5.5.21. A record of all visitors and delegations appearing before the Board

5.5.22. Director comments that have a bearing on either past or future agenda items

5.5.23. No minutes shall be taken of closed sessions, but the announced public results of such sessions shall be recorded in the minutes of the associated meeting

5.6 Rules of Order - Action items shall be brought before and considered by the Board by motion in accordance with this policy. These rules of order are intended to be informal and applied flexibly. The Board prefers a flexible form of meeting and, therefore, does not conduct its meetings under formalized rules, e.g., Robert's Rules of Order. If a Director believes order is not being maintained or procedures are not adequate, then he/she should raise a point of order - not requiring a second - to the presiding officer. If the ruling of the presiding officer is not satisfactory to the Director, then the ruling may be appealed to the Board . A majority of the Board present will govern and determine the point of order.

5.6.1 Motions -Any action taken by the Board must be initiated by a motion or by introduction of a resolution or ordinance followed by a second to the motion, the sole exception for a second is a motion for a point of order.

5.6.2 Motions to Amend -A principal motion may be amended with the

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consent of the maker and second prior to a vote on the principal motion. A principal motion may only be **amended once** before a vote on the principal motion.

- 5.6.3 Tabling Motion - A Director may, during consideration of a principal motion, move to table the principal motion for consideration at a later time. This motion requires a second and a majority vote of the Board **present**.
- 5.6.4 Motions to Reconsider - The Board may reconsider any vote taken at the same session to correct an inadvertent error or consider new information not available at the time of the vote. A motion to reconsider requires a majority vote (**3/5**) prior to the reconsideration.
- 5.6.5 Motions to Rescind/Repeal/Annul Actions Taken at Previous Meetings - Such actions may be carried out by passing a motion to place the item on a future agenda.
- 5.6.6 Approval of Motions -All motions, resolutions, and ordinances require a majority vote **of the board members present** unless legally required otherwise or unless such motion is specifically identified in this policy as requiring a supermajority (**4/5**).
- 5.6.7 Roll Call Votes -The roll need not be called in voting upon a motion except where specifically required by law, the vote is not unanimous or requested by any Director.
- 5.6.8 Right to Vote - Questions pertaining to a Director 's right to vote on items because of a potential conflict of interest shall be decided as follows: Director disqualifies herself/himself; or, the President/presiding officer, based on the circumstances presented, conducts an inquiry that may lead to the disqualification of the Director from voting.
- 5.6.9 Appeal of Denial of Right to Vote - Should any Director be disqualified from voting or be overruled on a point of order by the President, he/she may move to appeal the ruling to the full Board. The President shall have the right to vote on the appeal and the majority vote of the Board **members present** overrules the President.
- 5.6.10 Abstention/Recusal - Abstention is the refusal to vote yes or no on an action item. Recusal is the self-disqualification to vote based on bias or conflict of interest. Directors are reminded of their duty to vote on action items in representation of their constituents. Recusal

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for conflict of interest is a legitimate course in public office.

- 5.6.11 Motion to Close Debate - Any Director may move to close debate provided a second is made and the motion is approved by **4 of 5** Directors.
- 5.6.12 Adjournment- A motion to adjourn prior to the conclusion of the published agenda may only be made in the event that deliberation and discussion of agenda items are such that the agenda cannot be completed within 3 hours of the call to order. In regular order, adjournment is moved at the conclusion of the published agenda items.
- 5.6.13 Voting- There must be a quorum of three members present to conduct business; A majority vote (simple majority) means three affirmative votes (**3/5**); A 2/3 or supermajority vote means four affirmative votes (**4/5**); A unanimous vote means five affirmative votes (**5/5**).
- 5.6.14 Decorum -The Board President shall take whatever actions are necessary and appropriate to preserve order and decorum during Board meetings, including public hearings. The Board President may eject any person or persons making personal, impertinent or slanderous remarks, refusing to abide by a request from the Board President, or otherwise disrupting the meeting or hearing. The Board President may also declare a short recess during any meeting.
- 5.7 Agendas
- 5.7.1 Formulation - **The Board President, in cooperation with the Fire Chief**, shall cause an agenda to be prepared for each regular and special meeting of the Board of Directors. Any Director may place an item on the agenda. The Director should contact the Board President or Fire Chief and state that an item needs to be placed on the agenda. Requests for agenda items for regular meetings should be made no later than 5 p.m. on Thursday one week prior to the meeting date. Requests for special meeting agenda items should be made at least 48 hours prior to the meeting or sooner if possible.
- 5.7.2 Format - The format of the agenda may follow the guideline below, but the President may, at her /his discretion, change the order or content to suit the needs of the business at hand. The agenda typically includes the following items:
- 5.7.2.1 Call to order - Presiding officer
- 5.7.2.2 Roll Call/Quorum - Conducted by Administrative Assistant

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- 5.7.2.3 Pledge of allegiance
- 5.7.2.4 Public Comment on non-agenda items – 5-minute time limit.
- 5.7.2.5 Proclamations and presentations
- 5.7.2.6 Consent Calendar - Items thought to have unanimous approval may be designated for the consent calendar. Any Director or any member of the public may remove an item from the consent calendar to pursue discussion. To approve consent items, the vote must be unanimous of Board members present.
- 5.7.2.7 Staff Reports
- 5.7.2.8 Old business
- 5.7.2.9 New business
- 5.7.2.10 Closed session
- 5.7.2.11 Closed session report
- 5.8.2.12 Board comments
- 5.8.2.13 Adjournment

5.8 Posting/Notification

- 5.8.1 Regular Meetings - Posting of the agenda and related materials must take place at least 72 hours in advance of the meeting time. Posting shall be made on the **Valley Center Municipal Water District Meeting Announcement Board**, at Valley Center Fire Protection District Station 1 and Station 2 offices and on the website for the Valley Center Fire Protection District. All postings must be available to the public 24-hours a day during the posting period. Notification of the public media should be made at the earliest possible time, but at least 72-hours in advance of the meeting, to accommodate publication.
- 5.8.2 Special Meetings - Non-Emergency - Posting for special meetings shall be done as for a regular meeting.

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- 5.8.3 Special Meetings - Emergency - Posting for emergency meetings should be done at least 24 hours in advance of the meeting time unless exigent circumstances require less notice. In such circumstances, every effort should be made to notify the public media of such meetings.
- 5.9.4 Public Meetings - Posting of agendas and related materials for committee meetings will follow the same requirements as regular Board meetings. Public meetings that are held at locations other than the Valley Center Municipal Water District Board Room. Additional postings at the meeting venue will be required in accordance with the Ralph M. Brown Act.
- 5.9.5 ADA & AB 343 Compliance/ Notice of Public Information
Agendas, meeting notices, and meeting places will comply with applicable state and federal laws aimed at accommodating disabled people. Further, the agenda material should contain a notice alerting meeting participants that some personal information may be collected and published in the normal course of a meeting.

6. Committees

- 6.1. Standing - Standing committees are those with a continuing purpose over the course of a fiscal year.
 - 6.1.1. Finance Committee -The Finance Committee is composed of the Treasurer, as chairperson, one additional Director and the Fire Chief. The charter of the Finance Committee includes Formulation of a draft annual budget for review by the entire board. As there are two required readings of the annual budget before final approval, the draft must be submitted to the Board for review no later than the regular May meeting. The Finance Committee will also address other issues of revenue and expenditure, particularly items not addressed in the approved annual budget. The Committee shall prepare a report to the full Board of revenue expenditures not a part of the approved annual budget to be presented at the next scheduled Board meeting.
- 6.2. Ad hoc - Ad hoc committees may be constituted for a variety of special purposes or issues that need attention on a limited basis. Ad hoc committees should not be implemented for a period exceeding a year

7. Ethics/Sexual Harassment Training

- 7.1 The Directors will undergo ethics training as offered online by the California Fair Political Practices Commission, pursuant to mandates in AB1234, every two years. Directors newly elected to the Board shall take the training within three months of taking office. Directors not in compliance with this requirement shall be excluded from voting until compliance is achieved.

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- 7.2 The Directors shall also undergo training related to sexual harassment, pursuant to the mandates incorporated into AB 1661, a sexual harassment training and prevention bill that was approved by the California legislature, every two years. The VCFPD realizes the value of having Directors trained in this area to raise awareness of these issues and understand ways to prevent sexual harassment in the VCFPD workplace. Sexual harassment training can be provided through department resources, typically administered through Target Solutions, the VCFPD online training platform. Directors not in compliance with this requirement shall be excluded from voting until compliance is achieved.



**Minutes
Of A Special Meeting
Of the Board of Directors of
Valley Center Fire Protection District
September 30, 2021 / 6:00 p.m.**

Valley Center Municipal Water District Board Room
29300 Valley Center Rd.
Valley Center, CA 92082

This Meeting was cast on Zoom with Live Stream to VCFPD Facebook Page
For COVID-19 Prevention

1. Call to Order at 6:00 p.m.
2. Roll Call:
Charlotte Seaborne – Present – Zoom attendance
Phil Bell - Present
Steve Hutchison – Present
Mike O'Connor – Present – Zoom attendance
Gina Roberts - Zoom attendance - sporadic because of connectivity issues
3. Pledge of Allegiance – led by Chief Napier
4. Public Comment – None
5. New Business – There was a proposal to adopt Resolution 2021-43 Proclaiming A Local Emergency, Ratifying The Proclamation Of A State Of Emergency By Executive Order N-25-20 On March 4, 2020, And Authorizing Remote Video Teleconference Meetings Of The Legislative Bodies Of The Valley Center Fire Protection District For The Period, September, 30, 2021 To October 29, 2021 Pursuant To Brown Act Provisions. After a discussion and clarification from Counsel on the order, Resolution 2021-43 was adopted by the Board with 4 roll call vote yeses. Director Roberts texted her approval of this Resolution following the roll call vote.
6. Board of Directors Comments
Director O'Connor was glad that the board was able to meet for this item. Thank you. He hopes we have a safe fire season. He is thinking about doing another food drive in January.
Director Seaborne thanked Fred Pfister for his efforts in keeping us in compliance with this code.
Director Hutchison gave a shout out to Matt for his attendance at the meeting earlier this month. He asked Fred Pfister to pass that along.

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September 30, 2021

Director Bell thanked the Directors for meeting on such short notice to make sure conditions are met to meet remotely before October 1 deadline.

7. Adjournment – 6:21 p.m.

Regina Roberts, Secretary

NEXT REGULAR MEETING:
October 21, 2021

DRAFT

RESOLUTION NO. 2021-43

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-25-20 ON MARCH 4, 2020, AND AUTHORIZING REMOTE VIDEO TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE VALLEY CENTER FIRE PROTECTION DISTRICT FOR THE PERIOD, SEPTEMBER 30, 2021 TO OCTOBER 29, 2021 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Valley Center Fire Protection District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the Valley Center Fire Protection District's Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54958 -- 54963), so that any member of the public may attend, participate, and watch the Valley Center Fire Protection District's Board of Directors conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote video teleconferencing participation in meetings by members of the Valley Center Fire Protection District's Board of Directors without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that the Valley Center Fire Protection District's Board of Directors have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, a State of Emergency to exist in California as a result of the threat of COVID-19 and despite sustained efforts, the virus remains a threat, and further efforts to control the spread of the virus to reduce and minimize the risk of infection are needed and;

WHEREAS, the Valley Center Fire Protection District's Board of Directors may, as they deem necessary in the interest of public health, issue guidance limiting or recommending limitations upon attendance at public assemblies, conferences, or other mass events, which could cause the cancellation of such gatherings through no fault or responsibility of the parties involved, thereby constituting a force majeure and;

WHEREAS, the Valley Center Fire Protection District's Board of Directors does hereby find that to reduce and minimize the risk of infection due to the COVID -19 virus, the Valley Center Fire Protection District Board of Directors has deemed it necessary in the interest of public health, to hold virtual District

board meetings in accordance with state and local guidance limiting attendance at public assemblies, has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of District services, personnel, equipment and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency N-25-20 by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Valley Center Fire Protection District's Board of Directors does hereby find that the Valley Center Fire Protection District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, notwithstanding any other provision of state or local law, including the Bagley-Keene Act or the Brown Act, the Valley Center Fire Protection District's Board of Directors is authorized to hold public meetings via video teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the Valley Center Fire Protection District's Board of Directors, during the period the District imposes or recommends measures to promote 6-foot social distancing, mask wearing or face covering for non-COVID-19 vaccinated members of the public or staff, including but not limited to limitations on public meetings. All requirements in both the Bagley-Keene Act and the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived. In particular, any otherwise-applicable requirements that;

- (i) The Valley Center Fire Protection District will notice the video teleconference location from which at least one District board member and member of staff will be participating in a public meeting;
- (ii) the video teleconference location be accessible to the public;
- (iii) members of the public may address the body at the video teleconference conference location remotely or on site;
- (iv) Valley Center Fire Protection District post agendas at the video teleconference location and at the Fire Facilities;
- (v) at least one member of the Valley Center Fire Protection District's Board of Directors and one staff member will be physically present at the location specified in the notice of the meeting; and
- (vi) during the video teleconference meetings, a least a quorum of the members of Valley Center Fire Protection District's Board of Directors participates from locations within the boundaries of the territory over which the local body exercises jurisdiction is hereby suspended, on the conditions that:
- (vii) Valley Center Fire Protection District must give advance notice of each public meeting, according to the timeframe otherwise prescribed by the Bagley-Keene Act or the Brown Act, and using the means otherwise prescribed by the Bagley-Keene Act or the Brown Act, as applicable; and
- (viii) consistent with the notice requirement in paragraph (vii) Valley Center Fire Protection District must notice at least one publicly accessible location from which members of the public shall have the right to observe and offer public comment at the public meeting or remotely, consistent with the public's rights of access and public comment otherwise provided for by the Bagley-Keene Act and the Brown Act, as

applicable (including, but not limited to, the requirement that such rights of access and public comment be made available in a manner consistent with the Americans with Disabilities Act). In addition to the mandatory conditions set forth above, Valley Center Fire Protection District's Board of Directors are urged to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to the provisions of the Bagley-Keene Act and the Brown Act, and other applicable local laws regulating the conduct of public meetings, in order to maximize transparency and provide the public access to their meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and the Valley Center Fire Protection District's Board of Directors will hold video teleconference board meetings and in-person public board meetings in a board room that will accommodate a maximum number of people in the room to achieve 6-foot social distancing and the wearing of masks or face coverings for non-Covid-19 vaccinated members of the public or staff.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Valley Center Fire Protection District's Board of Directors hereby ratifies the Governor of the State of California's Proclamation of State of Emergency N-25-20, effective as of its issuance date of 30 September, 2021.

Section 4. Remote Teleconference Meetings. The Fire Chief and the Valley Center Fire Protection District Board of Directors are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 October, 2021, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Valley Center Fire Protection District may continue to video teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District, this 30th day of September, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signature: _____
Phil Bell, President, Valley Center Fire Protection District

Signature _____
Attest: _____
Regina Roberts, Secretary, Valley Center Fire Protection District

RESOLUTION 2021-49

CFD 2008-1 – ANNEXATION

PARK LILAC LN

128-510-28-00



RESOLUTION NO. 2021-49
A RESOLUTION OF INTENTION
OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT
TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2008-1
AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES THEREIN

WHEREAS, under the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at section 53811 of the California Government Code, the Board of Directors (the "Board") of the Valley Center Fire Protection District (the "District") has conducted proceedings to establish Community Facilities District No. 2008-1 (the "CFD"), and

WHEREAS, the Board is the legislative body for the CFD and is empowered with the authority to annex territory to the CFD and now desires to undertake proceedings to annex territory to the CFD, and

WHEREAS, a petition requesting institution proceedings to annex territory to Community Facilities District No.2008-1 District has been received from landowners owning not less that 10% of the proposed land to be annexed to the CFD, and

WHEREAS, the petition dated October 7, 2021 has been found to meet the requirements of Government Code section 53319, and

WHEREAS, this Board, having received indications of interest from the owner of the areas of land proposed to be annexed to the CFD, now desires to proceed with the annexation to the CFD in order to finance the balance of the costs of certain public services and facilities necessary or incident to development in the CSD.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Valley Center Fire Protection District as follows:

1. This Board hereby finds and determines that public convenience and necessity require that territory be added to the CFD be formed and that the Board is authorized to conduct proceedings for the annexation of territory to the CFD pursuant to the Act.
2. The name of the existing CFD is "Community Facilities District No. 2008-1."
3. The territory included in the existing CFD is as shown on the map thereof filed in Book 42 of Maps of Assessment and Community Facilities Districts at Page 27 in the office of the County Recorder, County of San Diego, State of California to which map reference is hereby made for further particulars. The territory now proposed to be annexed to the CFD is as shown on Annexation Map No.2 to the CFD on file with the Clerk of the Board, the boundaries of which territory are hereby preliminarily approved and which map is incorporated in full herein by reference. The Clerk of the Board is hereby directed to record, or cause to be recorded, said map showing the territory to be annexed to the CFD in the office of the County Recorder of the County of San Diego within fifteen days of the date of adoption of this Resolution.

4. The types of services financed by the CFD and pursuant to the Act consist of those services (the "Services") described in Exhibit A to Resolution 2008-09, adopted by the Board on May 29, 2008 (the "Resolution of Formation"). It is presently intended that the Services will be shared, without preference or priority, by the existing territory in the CFD and the territory proposed to be annexed to the CFD.

5. Except to the extent that the funds are otherwise available to the CFD to pay for the Services, a special tax sufficient to pay the costs thereof is intended to be levied annually within the CFD and collected in the same manner and at the same time as ordinary *ad valorem* property taxes. The proposed rate and method of apportionment of the special tax among the parcels of real property within the CFD, as now in existence and following the annexation proposed herein, in sufficient detail to allow each landowner within the territory proposed to be annexed to the CFD to estimate the maximum amount such owner will have to pay are described in detail in Exhibit A attached to the Resolution of Formation, which by this reference is incorporated herein.

6. The Board shall hold a public hearing (the "Hearing") on the annexation of territory to the CFD and the proposed Rate and Method of Apportionment at 6 p.m., or as soon thereafter as practicable, on November 18, 2021, at the Valley Center Municipal Water District, at 29300 Valley Center Road, Valley Center, California. At the hearing, the Board will consider and finally determine whether the public interest, convenience and necessity require the annexation of territory to the CFD. Should the Board determine to annex territory to the CFD, a special election will be held to authorize the levy of the special tax in accordance with the procedures contained in Government Code section 53326. If held, the proposed voting procedure at the election is expected to be a landowner vote with each landowner of record as of the close of the Hearing having one vote for each acre of land or portion thereof owned within the territory to be annexed to the CFD. Ballots for the special election may be distributed by mail or by personal service. At the time and place set forth above for the Hearing, any interested person, including all persons owning lands or registered to vote within the proposed CFD, may appear and be heard.

7. The District may accept advances of funds or work-in-kind from any source, including, but not limited to, private persons or private entities, for any authorized purpose, including, but not limited to, paying any cost incurred by the District in the annexation of territory to the CFD. The District may enter into an agreement with the person or entity advancing the funds or work-in-kind, to repay all or a portion of the funds advanced, or to reimburse the person or entity for the value, or cost, whichever is less, of the work-in-kind, as determined by this Board, with or without interest.

8. The District Secretary is hereby directed to cause notice of the public hearing to be given by publication one time in a newspaper published in the area of the CFD. The publication shall be completed at least seven days before the date of the public hearing in Section 6. The Secretary shall also cause notice of the hearing to be given to each property owner within the CFD by first class mail, postage prepaid, to each such owner's addresses as it appears on the most recent tax records of the District or as otherwise known to the Secretary to be correct. Such mailed notice shall be completed not less than fifteen days before the date of the public hearing. Each of the notices shall be substantially in the form specified in section 53322 of the Act, with the form summarizing the provisions hereof hereby specifically approved.

9. Except as may otherwise be provided by law or by the rate and method of apportionment of the special tax for the CFD, all lands owned by any public entity, including the United States, the State of California and/or the District, or any departments or political subdivisions thereof, shall be omitted from the levy of the Special Tax to be made to cover the costs and expenses of the

Services and the CFD. In the event that a portion of the property within the CFD shall become for any reason exempt, wholly or in part, from the levy of the special tax, this Board will, on behalf of the CFD, increase the levy to the extent necessary upon the remaining property within the CFD that is not exempt in order to yield the required revenues to pay for the Services and other annual expenses of the CFD, if any, subject to the provisions of the rate and method of apportionment of the special tax.

10. The officers, employees and agents of the District are hereby authorized and directed to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution.

PASSED AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District on the 21st day of October, 2021 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

President, Board of Directors

Secretary, Board of Directors

RESOLUTION 2021-50

CFD 2008-1 – ANNEXATION

WOODS VALLEY RD

189-110-36-00



RESOLUTION NO. 2021-50
A RESOLUTION OF INTENTION
OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT
TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2008-1
AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES THEREIN

WHEREAS, under the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at section 53311 of the California Government Code, the Board of Directors (the "Board") of the Valley Center Fire Protection District (the "District") has conducted proceedings to establish Community Facilities District No. 2008-1 (the "CFD"), and

WHEREAS, the Board is the legislative body for the CFD and is empowered with the authority to annex territory to the CFD and now desires to undertake proceedings to annex territory to the CFD, and

WHEREAS, a petition requesting institution proceedings to annex territory to Community Facilities District No.2008-1 District has been received from landowners owning not less that 10% of the proposed land to be annexed to the CFD, and

WHEREAS, the petition dated October 12, 2021 has been found to meet the requirements of Government Code section 53319, and

WHEREAS, this Board, having received indications of interest from the owner of the areas of land proposed to be annexed to the CFD, now desires to proceed with the annexation to the CFD in order to finance the balance of the costs of certain public services and facilities necessary or incident to development in the CSD.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Valley Center Fire Protection District as follows:

1. This Board hereby finds and determines that public convenience and necessity require that territory be added to the CFD be formed and that the Board is authorized to conduct proceedings for the annexation of territory to the CFD pursuant to the Act.
2. The name of the existing CFD is "Community Facilities District No. 2008-1."
3. The territory included in the existing CFD is as shown on the map thereof filed in Book 42 of Maps of Assessment and Community Facilities Districts at Page 27 in the office of the County Recorder, County of San Diego, State of California to which map reference is hereby made for further particulars. The territory now proposed to be annexed to the CFD is as shown on Annexation Map No.2 to the CFD on file with the Clerk of the Board, the boundaries of which territory are hereby preliminarily approved and which map is incorporated in full herein by reference. The Clerk of the Board is hereby directed to record, or cause to be recorded, said map showing the territory to be annexed to the CFD in the office of the County Recorder of the County of San Diego within fifteen days of the date of adoption of this Resolution.

4. The types of services financed by the CFD and pursuant to the Act consist of those services (the "Services") described in Exhibit A to Resolution 2008-09, adopted by the Board on May 29, 2008 (the "Resolution of Formation"). It is presently intended that the Services will be shared, without preference or priority, by the existing territory in the CFD and the territory proposed to be annexed to the CFD.

5. Except to the extent that the funds are otherwise available to the CFD to pay for the Services, a special tax sufficient to pay the costs thereof is intended to be levied annually within the CFD and collected in the same manner and at the same time as ordinary *ad valorem* property taxes. The proposed rate and method of apportionment of the special tax among the parcels of real property within the CFD, as now in existence and following the annexation proposed herein, in sufficient detail to allow each landowner within the territory proposed to be annexed to the CFD to estimate the maximum amount such owner will have to pay are described in detail in Exhibit A attached to the Resolution of Formation, which by this reference is incorporated herein.

6. The Board shall hold a public hearing (the "Hearing") on the annexation of territory to the CFD and the proposed Rate and Method of Apportionment at 6 p.m., or as soon thereafter as practicable, on November 18, 2021, at the Valley Center Municipal Water District, at 29300 Valley Center Road, Valley Center, California. At the hearing, the Board will consider and finally determine whether the public interest, convenience and necessity require the annexation of territory to the CFD. Should the Board determine to annex territory to the CFD, a special election will be held to authorize the levy of the special tax in accordance with the procedures contained in Government Code section 53326. If held, the proposed voting procedure at the election is expected to be a landowner vote with each landowner of record as of the close of the Hearing having one vote for each acre of land or portion thereof owned within the territory to be annexed to the CFD. Ballots for the special election may be distributed by mail or by personal service. At the time and place set forth above for the Hearing, any interested person, including all persons owning lands or registered to vote within the proposed CFD, may appear and be heard.

7. The District may accept advances of funds or work-in-kind from any source, including, but not limited to, private persons or private entities, for any authorized purpose, including, but not limited to, paying any cost incurred by the District in the annexation of territory to the CFD. The District may enter into an agreement with the person or entity advancing the funds or work-in-kind, to repay all or a portion of the funds advanced, or to reimburse the person or entity for the value, or cost, whichever is less, of the work-in-kind, as determined by this Board, with or without interest.

8. The District Secretary is hereby directed to cause notice of the public hearing to be given by publication one time in a newspaper published in the area of the CFD. The publication shall be completed at least seven days before the date of the public hearing in Section 6. The Secretary shall also cause notice of the hearing to be given to each property owner within the CFD by first class mail, postage prepaid, to each such owner's addresses as it appears on the most recent tax records of the District or as otherwise known to the Secretary to be correct. Such mailed notice shall be completed not less than fifteen days before the date of the public hearing. Each of the notices shall be substantially in the form specified in section 53322 of the Act, with the form summarizing the provisions hereof hereby specifically approved.

9. Except as may otherwise be provided by law or by the rate and method of apportionment of the special tax for the CFD, all lands owned by any public entity, including the United States, the State of California and/or the District, or any departments or political subdivisions thereof, shall be omitted from the levy of the Special Tax to be made to cover the costs and expenses of the

Services and the CFD. In the event that a portion of the property within the CFD shall become for any reason exempt, wholly or in part, from the levy of the special tax, this Board will, on behalf of the CFD, increase the levy to the extent necessary upon the remaining property within the CFD that is not exempt in order to yield the required revenues to pay for the Services and other annual expenses of the CFD, if any, subject to the provisions of the rate and method of apportionment of the special tax.

10. The officers, employees and agents of the District are hereby authorized and directed to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution.

PASSED AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District on the 21st day of October, 2021 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

President, Board of Directors

Secretary, Board of Directors

STAFF REPORTS

BOARD OF DIRECTORS' PACKET

VALLEY CENTER FIRE PROTECTION DISTRICT



VALLEY CENTER FIRE PROTECTION DISTRICT

28234 Lilac Road, Valley Center, CA 92082
(760) 751-7600 Fax (760) 749-3892
Website: vcfpd.org



October 21, 2021

Fire Chief's Report Valley Center Fire Protection District Board

1. The Valley Center Fire Department had another busy month with Emergency Incidents, Public Demos and Training.
2. ALS Program: Pediatric Advanced Life Support Training
3. Operational Area Update: Wildfire and VHF Communications Training
4. Local and Regional Training: Command Team Set's and Reps Simulations, VHF Radio Day
5. Cal Fire Valley Center Battalion: Station 71 is fully staffed with 2 Type 3 Engines with 3/0.
6. Law Enforcement / Fire / Tribal Interagency Operations: Evacuation Training, Wildfire Planning
7. Fire Station 3 Development: RSOQ and RFP in progress for a Design Build Architect to work with a General Contractor to complete the county permitting processes for the L grading plan, septic layout, set the temporary fire station buildings, electrical plan, fiber optic and telecommunications plan, water service, fire suppression systems and Station alerting systems. This also gives us the ability to work under the same State Design Build guidelines for Fire Station 1 and 2 Capital Projects.

Valley Center Fire Station 1
28234 Lilac Road
Valley Center, CA 92082

Valley Center Fire Station 2
28205 N. Lake Wohlford Road
Valley Center, CA 92082

VCFPD OPERATIONAL REPORT: September 2021

Monthly Incident Data:

	VCFPD Station 1 E161	VCFPD Station 2 E162	VCFPD Station 2 OES WT	VCFPD Station 2 RS162	VCFPD Admin Command	VCFPD Admin Prevention	Auto Aid Received	Auto Aid Given	Total Incidents	Turnout Time	Travel Time	Response Time
	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Unit Responses	90 th Percentile	90 th Percentile	90 th Percentile
JAN	116	50	7	74	9	2	48	46	210	0:2:26	0:15:22	0:17:09
FEB	94	38	1	59	5	1	45	27	158	0:2:10	0:14:08	0:15:09
MAR	91	41	4	65	5	1	49	22	157	0:2:02	0:14:06	0:15:02
APR	95	38	4	65	2	2	38	19	166	0:1:25	0:12:56	0:13:53
MAY	115	50	4	71	12	2	57	30	193	0:1:40	0:13:08	0:14:02
JUN	88	56	4	67	8	3	65	31	181	0:1:46	0:13:55	0:15:43
JUL	85	45	1	68	6	2	52	25	164	0:1:44	0:13:50	0:15:42
AUG	122	42	2	74	9	3	49	35	205	0:2:05	0:12:15	0:13:48
SEP	114	33	8	78	10	3	54	27	188	0:2:20	0:12:28	0:13:32
OCT												
NOV												
DEC												
Last Month	122	42	2	74	9	3	49	35	205	0:2:05	0:12:15	0:13:48
2020 Year to Date	972	516	47	480	86	35	422	346	1824	0:2:11	0:16:27	0:17:43
2021 Year to Date	920	393	35	621	66	19	457	262	1622	0:02:21	0:14:23	0:16:00
YTD % Change										8%	-13%	-10%
Mercy USA	Mercy Medic 11	Mercy Medic 52	Mercy Medic 70	Mercy Medic 71	Mercy Medic 75			Total Unit Responses	Total Unit Transports	90 th Percentile Turnout	90 th Percentile Travel	90 th Percentile Response
Ambulance Responses	14	0	5	67	8			101	94	0:2:47	0:15:18	0:17:36

Firefighters in the program: 32

- Firefighter Driver Operators: 1
- Firefighter Paramedics: 12
- Firefighter EMTs: 20
- Fire Explorers: 10

Apparatus and Equipment:

Station 1:

- E-161 – In Service
- C-1601 In Service
- C-1602 In Service
- P-1650 In Service

E-169 – In Reserve

C-1603 – In Reserve

P-1651 In Service

Station 2:

- E-162 – In Service
- RS-162 – In Service

E-168 – In Reserve

OES WT62: In Service

Valley Center Fire Station 1
28234 Lilac Road
Valley Center, CA 92082

Valley Center Fire Station 2
28205 N. Lake Wohlford Road
Valley Center, CA 92082

Special Training and Future Events:

- Planning Group Evacuation Sub-Committee Meeting: October 28, 2021 on Zoom 6:30pm
- Valley Center Fire Safe Council: Chipping Days, Grants for Evacuation Route and Road Side Vegetation Management, Urban Corps Vegetation Management.
- December 4, 2021: Annual Christmas Party, Fire Department Awards and Pot Luck Dinner, 5pm to 8pm Fire Station 1
- BME Type 3 Fire Apparatus Purchase

Legislative / Political Updates:

None at this time

Grants/Awards FY-20-21:

- AFG Grant Application: 2020 Regional Cardiac Monitor Purchase: Awarded 66%
- AFG Grant Application VHF Portable Radios: Still in Review
- AFG Grant 2020 Application: Type 1 Fire Engine Purchase: Still in review
- SHSGP: 2020 Grant Application: \$14,150: Awarded for 6 sets of structure PPE
- SHSGP: 2021 Grant Application: \$14,150: Still in review
- UASI: 2020 Grant Application \$11,200: Awarded for Technical Rescue
- California Fire Foundation Grant: \$13,600 for Mental Wellness Support, Training and Software
- CAL OES Public Safety Power Shut Down Resiliency Grant: \$295,360.00
- Valley Center Fire Foundation Donations and Pledges: \$456,000
- Supervisor Jim Desmond's Neighborhood Reinvestment Grant for Fire Station 3 Infrastructure: \$100,000.00: Awarded
- State of California 75th Assembly District Budget Line Award to VCFPD for Station 3 Infrastructure, Type 3 Fire Apparatus and Fire Station Projects: \$1,060,000.00

Significant Incidents/Station Activities:

- Vegetation Fire: 27766 Oos Road
- Rescue TC: 11745 Old Castle Road
- Working Structure Fire: 29570 Lilac Road
- Vehicle Fire: 20049 Stone Summit Road

Trauma Intervention Program (TIP):

- 7 TIP responses for the month of September to Valley Center. TIP is responding to the scene on all incidents.



Josef G. Napier
Fire Chief, Valley Center Fire Protection District

Valley Center Fire Station 1
28234 Lilac Road
Valley Center, CA 92082

Valley Center Fire Station 2
28205 N. Lake Wohlford Road
Valley Center, CA 92082



Community Risk Reduction Division Fire Marshal's Report

September 2021

Significant Events since last report:

- Garage Fire, Lilac Road
- Neighborhood meeting, Couser Wy.
- New Volunteer, Ed Thacher
- More Park Circle / Orchard Run homes in progress. 5 builders.
- Energy Storage System Progress
 - Enclosure deliveries complete
 - Battery installation nearly complete



(Continued on next page)

Operations within the CRR Division:

- Weed Abatement/DSI:
 - Pala Loma
 - Anthony/Valley Stream
 - Sky Pilot
- "The Business of Prevention" conducted this month:

Item Name	Qty
3.1.5 Special Hazard Installations	1
CFD Annexation - 1 APN	1
4.1 Special Events	3
4.16 Other Services Not Listed (Per Hour)	1
4.3 Business License Inspection/Reinspection (Engine Company Inspection)	1
5.11 CFC 105.6 Failure to Obtain Required Operational Permit	1
5.13 CFC 111.1.1 Unsafe Building Violation	1
2.2.1 New Residential or Remodel Plan Review (Any type, includes inspections)	3
2.1.1 New Residential or Remodel Plan Review (Any type, includes inspections)	22
2.1.3 Residential Fire Sprinklers NFPA 13-D or NFPA 13-R (includes 2 inspections)	23
2.3.2 Accessory Dwelling Unit Plan Review (Includes 2 Inspections)	1
2.3.4 Barns and Outbuildings (500 sq ft and over and under 4,000 sq ft)	1
1.3.7 Hydrant Placement (Per Hydrant)	1

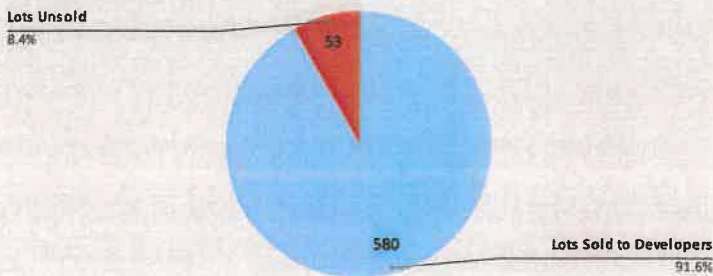
Park Circle / Orchard Run Development Status Report

10/12/2021

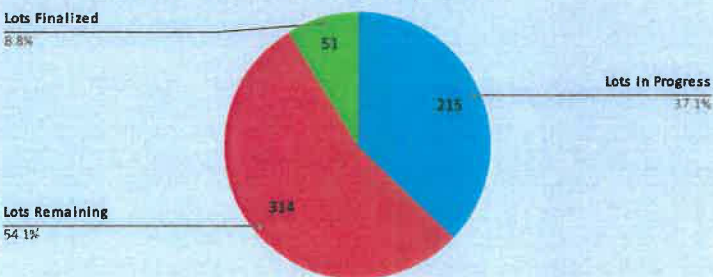
Total Lots in Project	633
Lots Sold to Developers	580
Lots Unsold	53
Lots In Progress	215
Lots Remaining	314
Lots Finalized	51
Mitigation Total	\$978,331.82
Mitigation Remaining	\$536,482.02
Mitigation Complete	\$441,849.80
Plan Check Total	\$345,100.00
Plan Check Remaining	\$186,830.00
Plan Check Complete	\$158,270.00

Inspections Remaining	
Hydrostatic Remaining:	487
Finals Remaining:	529
Total inspections remaining:	1016

Park Circle/Orchard Run Lots



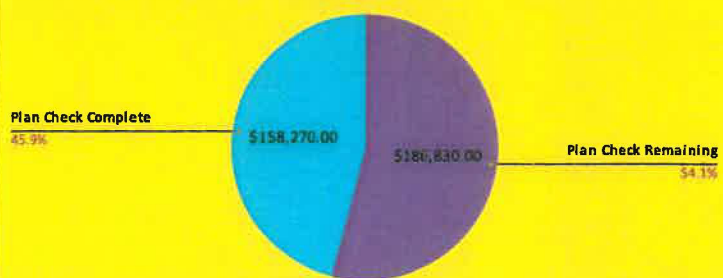
Park Circle/Orchard Run Lots in Development



Park Circle/Orchard Run Mitigation Totals



Park Circle/Orchard Run Plan Check Fees



Park Circle Development - Summer (Shea Homes)

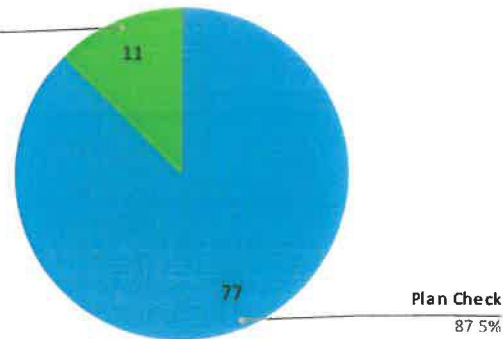
Mirar De Valle / VC Road

Date: 10/12/2021	
Total Lots:	88
Plan Check Complete:	77
Lots Remaining	0
Finaled	11
Mitigation Total:	\$120,778.62
Mitigation Remaining:	\$0.00
Mitigation Complete:	\$120,778.62
Plan Check Total:	\$52,360.00
Plan Check Remaining:	\$0.00
Plan Check Complete:	\$52,360.00

Inspections Remaining	
Hydros Remaining:	50
Finals Remaining:	77
Total:	127

Shea Lots

Finaled
12.5%



Shea Mitigation Totals



Shea Plan Check Fees



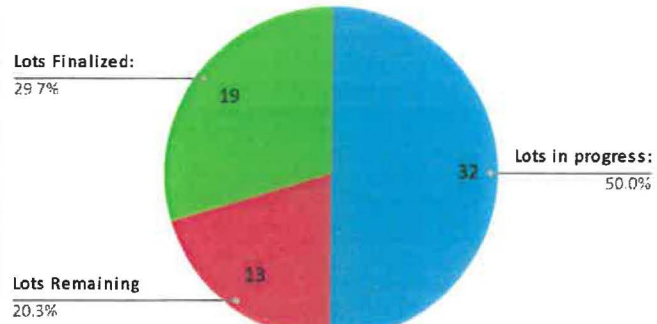
Park Circle Development - Porches (Beazer)

Mirar De Valle / VC Road

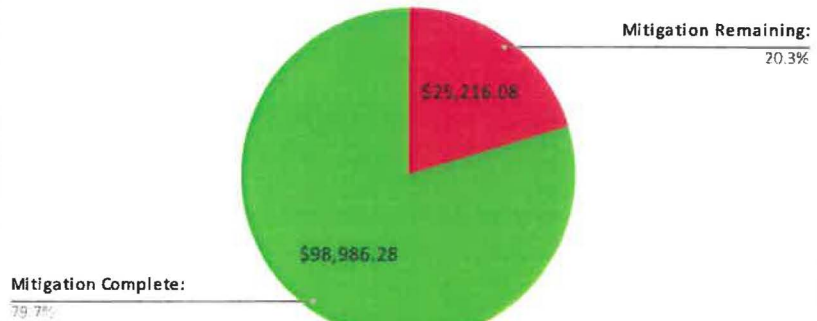
Date: 10/12/2021	
Total Lots:	64
Lots in progress:	32
Lots Remaining	13
Lots Finalized:	19
Mitigation Total:	\$124,202.36
Mitigation Remaining:	\$25,216.08
Mitigation Complete:	\$98,986.28
Plan Check Total:	\$38,080.00
Plan Check Remaining:	\$7,735.00
Plan Check Complete:	\$30,345.00

Inspections Remaining	
Hydros Remaining:	40
Finals Remaining:	45
Total:	85

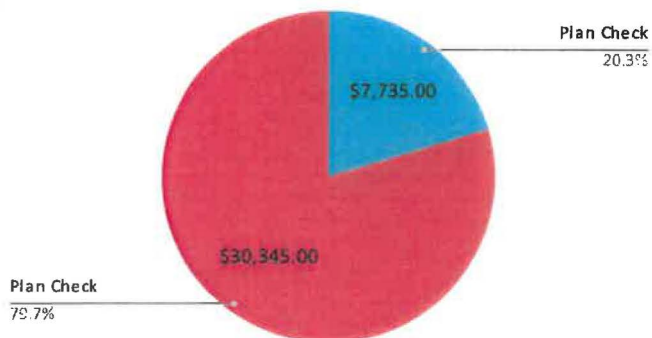
Beazer - Porches Lots



Beazer - Porches Mitigation Totals



Beazer - Porches Plan Check Fees



Park Circle Development - Trailside (Beazer)

Mirar De Valle / VC Road

Date: 10/12/2021	
Total Lots:	79
Lots in progress:	0
Lots Remaining	79
Lots Finalized:	0
Mitigation Total:	\$127,892.32
Mitigation Remaining:	\$127,892.32
Mitigation Complete:	\$0.00
Plan Check Total:	\$47,005.00
Plan Check Remaining:	\$47,005.00
Plan Check Complete:	\$0.00

Beazer - Trailside Lots



Inspections Remaining	
Hydros Remaining:	79
Finals Remaining:	79
Total:	158

Beazer Trailside Mitigation Totals



Beazer Trailside Plan Check Fees

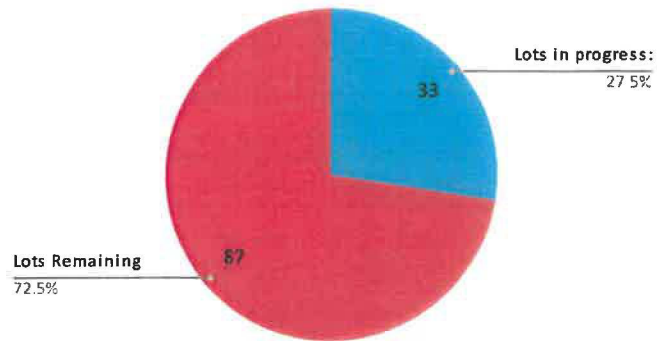


Park Circle Development - Kyra (Meritage)

Lilac Rd / Betsworth

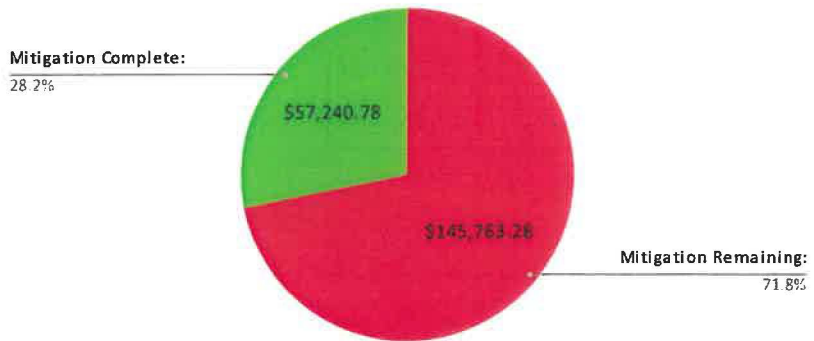
Date: 10/12/2021	
Total Lots:	120
Lots in progress:	33
Lots Remaining	87
Lots Finalized:	0
Mitigation Total:	\$203,004.06
Mitigation Remaining:	\$145,763.28
Mitigation Complete:	\$57,240.78
Plan Check Total:	\$71,400.00
Plan Check Remaining:	\$51,765.00
Plan Check Complete:	\$19,635.00

Meritage (Kyra) Lots

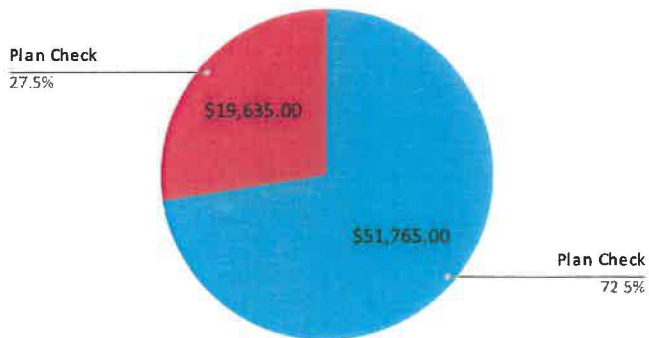


Inspections Remaining	
Hydros Remaining:	118
Finals Remaining:	120
Total:	238

Meritage (Kyra) Mitigation Totals



Meritage (Kyra) Plan Check Fees



Orchard Run Development - Sundance (KB Homes)

Mirar De Valle

Date: 10/12/2021	
Total Lots:	128
Lots in progress:	51
Lots Remaining	59
Lots Finalized:	18
Mitigation Total:	\$214,913.20
Mitigation Remaining:	\$97,421.44
Mitigation Complete:	\$117,491.76
Plan Check Total:	\$76,160.00
Plan Check Remaining:	\$35,105.00
Plan Check Complete:	\$41,055.00

KB Lots

Lots Finalized:

14.1%

18

Lots In progress:

39.8%

51

Lots Remaining

46.1%

59

Inspections Remaining	
Hydros Remaining:	102
Finals Remaining:	110
Total:	212

KB Mitigation Totals

Mitigation Complete:

54.7%

\$117,491.76

Mitigation Remaining:

45.3%

\$97,421.44

KB Plan Check Fees

Plan Check

53.9%

\$41,055.00

Plan Check

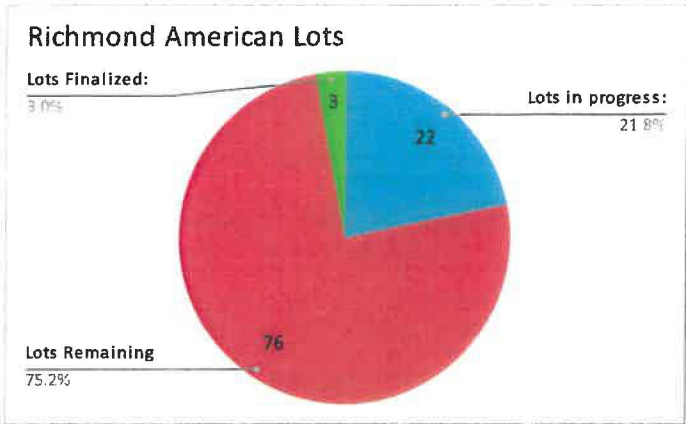
46.1%

\$35,105.00

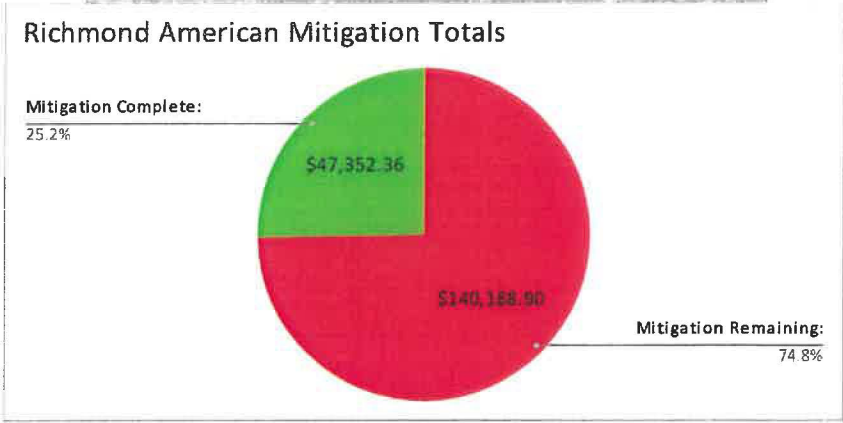
Orchard Run Development - Seasons (Richmond-American Homes)

Mirar De Valle

Date: 10/12/2021	
Total Lots:	101
Lots In progress:	22
Lots Remaining	76
Lots Finalized:	3
Mitigation Total:	\$187,541.26
Mitigation Remaining:	\$140,188.90
Mitigation Complete:	\$47,352.36
Plan Check Total:	\$60,095.00
Plan Check Remaining:	\$45,220.00
Plan Check Complete:	\$14,875.00



Inspections Remaining	
Hydros Remaining:	98
Finals Remaining:	98
Total:	196



NEW BUSINESS

BOARD OF DIRECTORS' PACKET

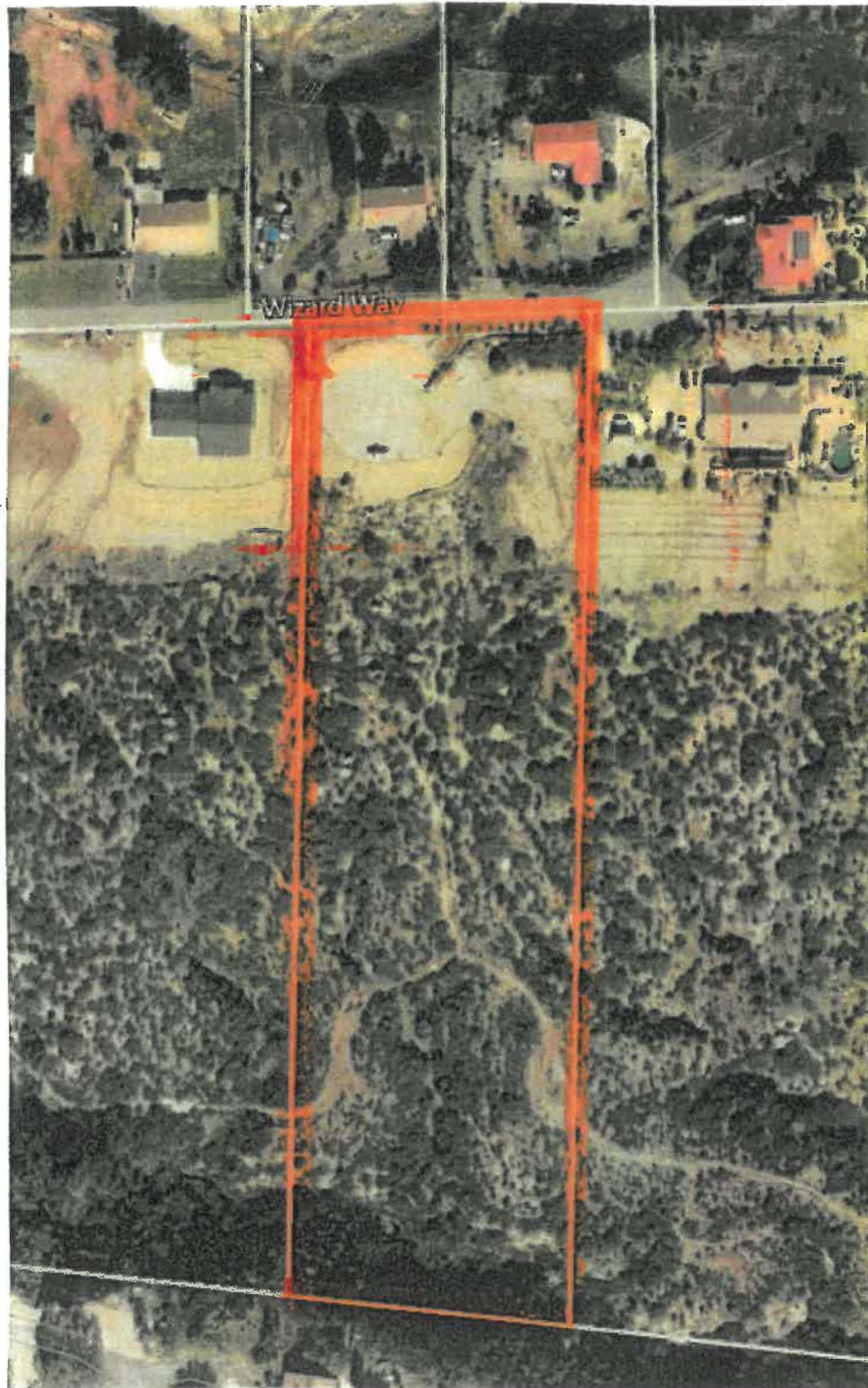
VALLEY CENTER FIRE PROTECTION DISTRICT

RESOLUTION 2021-45

CFD 2008-1 – PUBLIC HEARING

WIZARD WAY

188-350-04-00





VALLEY CENTER FIRE PROTECTION DISTRICT

Administrative Office & Fire Prevention Bureau

28234 Lilac Road

Valley Center, CA 92082

Tel: 760-751-7600

Fax: 760-749-3892

RESOLUTION NO. 2021-45

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT

WHEREAS, the annexation of described territory to the Community Facilities District 2008-01 (the "CFD") was submitted to a vote by the landowner of the real property located within the jurisdictional boundaries of the CFD on September 20, 2021; and

WHEREAS, six (6) votes (1 vote per acre) was cast by a proper mail ballot in favor of the levy of special taxes within the described territory of the CFD; and

WHEREAS, a sufficient-number of votes were cast in favor of levying special taxes within the CFD;

NOW, THEREFORE, BE IT RESOLVED that:

The results of the election as sufficient to levy special taxes within the CFD are hereby certified.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District, at a regularly scheduled Board Meeting thereof, this 21st day of October, 2021 by a unanimous vote.

Secretary
Board of Directors

Fire Station #72
28234 Lilac Road
Valley Center, CA 92082

Fire Station #73
28205 N. Lake Wohlford Road
Valley Center, CA 92082



VALLEY CENTER FIRE PROTECTION DISTRICT

28234 Lilac Road, Valley Center, CA 92082
(760) 751-7600 Fax (760) 749-3892
Website: vcfpd.org



RESOLUTION NO. 2021-46

RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY CENTER FIRE PROTECTION DISTRICT AUTHORIZING A BUDGET ADJUSTMENT FOR DISTRICT CAPITAL PROJECTS

WHEREAS, On September 16, 2021, Assembly Member, Marie Waldron presented a California State budget allocation award to the Valley Center Fire Protection District of \$1,060,000.00, and;

WHEREAS, the line-item allocation from the California State budget was divided into three separate Capital projects to improve facilities and services to the Valley Center Fire Protection District, and;

WHEREAS, Fire Station 3 infrastructure is approved for \$400,000, a Type 3 Wildland Fire Apparatus is approved for \$380,000 and \$ 280,000 in existing fire facility improvements and deferred maintenance, and;

WHEREAS, in order to accept, deposit and utilize the funds from the California State budget, the Valley Center Fire Protection District Board of Directors must approve by a super majority (4 of 5) votes to authorize the budget adjustments allowing the Fire Chief and staff to continue the contracting and construction process for the Fire Station 3 project, purchase a Type 3 Wildland Fire Apparatus and contract for services to improve the living and working conditions at the existing Fire Stations, and;

WHEREAS, it is in the best interest of the Valley Center Fire Protection District and its Firefighters that said authorization be approved, and;

NOW, THEREFORE, the Board of Directors of Valley Center Fire Protection District does hereby adopt and approve this Authorization.

PASSED AND ADOPTED by The Board of Directors of the Valley Center Fire Protection District on this 21st day of October, 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Signature: _____
Phil Bell, President, Valley Center Fire Protection District

Signature
Attest: _____
Regina Roberts, Secretary, Valley Center Fire Protection District

Valley Center Fire Station 1
28234 Lilac Road
Valley Center, CA 92082

Valley Center Fire Station 2
28205 N. Lake Wohlford Road
Valley Center, CA 92082



Valley Center Fire Protection District



Staff Report

Prepared by: Josef G. Napier
Fire Chief, VCFPD

Meeting Date: 10/21/2021

Approved by: Pending Board Action

Agenda: Action Item
Location: General Board Meeting

SUBJECT: New Wildland Type 3 Model 34 Fire Apparatus Purchase

RECOMMENDATION:

It is the recommendation of the Valley Center Fire Protection District Fire Chief and the Valley Center Fire Protection District Finance Committee that one (1) new BME Type 3 Model 34 Fire Apparatus and Ancillary Equipment is purchased utilizing a combination of California State appropriated general funds and Valley Center Fire Protection District mitigation funds to enhance the District's year-round wildland firefighting capability.

The BME Type 3 Wildland Firefighting Apparatus will be purchased on the Cal Fire, Cal OES State bid contract 1-17-23-21B Supp. 11 through Boise Mobile Equipment in Boise Idaho. This apparatus will be crossed staffed with Fire Station 1 or Fire Station 3 crews to enhance our year-round wildland firefighting capability in Valley Center. The necessary ancillary equipment will also be purchased through the Cal Fire, CAL OES State bid contract 1-17-23-21B Supp. 11 which will give the District additional savings in the overall purchase and specification build of the apparatus.

PRIOR BOARD ACTION:

On September 16, 2021, Assembly Member, Marie Waldron presented a California State budget allocation award to the Valley Center Fire Protection District of \$1,060,000.00. A portion of the total award for the Type 3 Model 34 Wildland Fire Apparatus was set at \$380,000 which will be covered by the general fund. The necessary ancillary equipment, tax, delivery and training would be purchased through the District Capital account of mitigation funds totaling \$41,611.00. This is to assure the apparatus is completely outfitted and ready to go into service once everyone has completed the mandatory training in the proper driving and pumping operations.

STATEMENT ON THE SUBJECT:

As recommended by Chief Napier and the Valley Center Fire Protection District Finance Committee, the Valley Center Fire Protection District Board of Directors should authorize the budget adjustment and immediate purchase of the BME Type 3 Model 34 Wildland Firefighting Apparatus on the Cal Fire, Cal OES State bid contract 1-17-23-21B Supp. 11 from Boise Mobile Equipment in Boise, Idaho.

FISCAL IMPACT:

As represented in Exhibit A, the BME Type 3 Model 34 Wildland Firefighting Apparatus on the Cal Fire, Cal OES State bid contract 1-17-23-21B Supp. 11, total purchase price with the necessary ancillary equipment, tax, delivery, training and outfitting as shown is \$421,611.00. The District Fire Chief will draft \$380,000 from the general fund and \$41,611.00 from the District mitigation fund account which is authorized and available for this type of purchase. It is also recommended when fiscally possible, that a capital replacement schedule be established for the future replacement of this apparatus amortized over a 20-year useful life in primary response service and assigned to reserve status beyond 15 years until the time at which the apparatus becomes unsafe to drive or the maintenance of the vehicle out performs fifty percent of the value.

CONCLUSION:

The recommended BME Type 3 Model 34 Wildland Firefighting Apparatus on the Cal Fire, Cal OES State bid contract 1-17-23-21B Supp. 11, will meet or exceed the unique conditions which exist in our response area. It will provide a higher level of year-round wildland firefighting capability and with the necessary ancillary equipment provided in the bid and installed at Boise Mobile Equipment, will match the capability of Type 3 wildland firefighting apparatus throughout the State of California. This contract purchase also assures that the ancillary equipment will be installed without exceeding the limits of the apparatus under the California Vehicle Code and Department of Transportation (DOT) standards. This BME Type 3 Model 34 Wildland Firefighting Apparatus on the Cal Fire, Cal OES State bid contract 1-17-23-21B Supp. 11 will also have the latest driver and crew safety technology installed and provide a useful life that should meet district expectations.



Attachment A

October 3, 2021

Re: Valley Center Fire Protection District; Type 3, Model 34 Tag-on

On behalf of Boise Mobile Equipment, Inc., I am pleased to present this preliminary price quote for the Type 3, Model 34 CalFIRE Tag-on engine under State Contract No. 1-17-23-21B Supp. 11.

Boise Mobile Equipment hereby quotes a preliminary price of **\$421,611.00 (FOUR-HUNDRED TWENTY-ONE THOUSAND, SIX-HUNDRED ELEVEN dollars and ZERO cents)**.

This price is based on and includes the following:

CalFIRE Apparatus Contract Price Breakdown

Type 3 apparatus (Specification #4210-3819 R3, dated August 17, 2021)	\$304,259.53
- [Standard CalFIRE red with white roof]	
CalFIRE letter & striping package (Specification #4210-3619_LTR R1)	\$873.34
CalFIRE equipment package (Specification #4210-3619_EQ)	\$5,850.24
CalFIRE radio wiring package (Specification #4210-3819_EQ R1 Section 2)	\$2,678.48
Cal OES equipment package (Specification # 2321-4632_EQ R1)	\$66,990.16
	<hr/>
	\$380,651.75

Customer Modifications

Tomar lighting package upgrade	\$2,675.00
Installation of customer-supplied radio	\$555.00
Installation of customer-supplied cradle point and antenna	\$444.00
	<hr/>
	\$3,674.00

Subtotal

Adjusted Apparatus Price	\$384,325.75
No. of Apparatus Requested	1
Total Subject to Sales Tax	<hr/>
	\$384,325.75

Estimated Sales Tax @ 7.75% **\$29,785.25**

Non-Taxable Items

Final Inspection in Boise @ \$2,000 per person (2 persons)	\$4,000.00
VIN Verification & CA exempt registration	INCLUDED
Delivery/Training @ \$3,500 per apparatus (1 apparatus)	\$3,500.00
	<hr/>
	\$7,500.00

Grand Total **\$421,611.00**

Boise Mobile Equipment is noted for durable product features, proven construction techniques, and high-quality craftsmanship. As a truly custom builder, we look forward to meeting your requirements to the highest level possible.

I appreciate your consideration of our firm's products and look forward to meeting with you to answer any remaining questions or concerns that you may have.

Best regards,

Mike Surber
Fire Apparatus Sales
mike@bmeffire.com
C: (559) 816-4211



1 EQUIPMENT PACKAGE

All items listed below shall be provided by the contractor and shipped with each completed apparatus. The actual placement of the equipment with respect to compartment, mount and/or bracket are detailed in section 2. Questions about the location or placement of equipment shall be directed to the OES representative listed in the purchase order. The quantities are listed per vehicle ordered.

Equipment/Accessories

Qty.	Description
1	Akron Assault #4802, 1-inch nozzle with pistol grip & spinning teeth, 25 GPM
2	Akron Assault #4718, 1½-inch break apart nozzle with pistol grip & spinning teeth, 150 GPM @ 75 PSI
1	Akron Assault #4820, 1½-inch nozzle with pistol grip & spinning teeth, 95 GPM @ 75 PSI
1	Akron Assault #4826, 2½-inch nozzle with pistol grip & spinning teeth, 200 GPM @ 75 PSI
2	2½-inch NHF x 1½-inch NHM reducer, lightweight alloy
1	2½-inch NH double male adaptor, lightweight alloy
1	2½-inch NH double female adaptor, lightweight alloy
1	2½-inch NHF x 4½-inch NHF double female adaptor, lightweight alloy
1	20-pound BC dry chemical extinguisher w/mounting bracket
1	Nupla, rubbish hook, 6-foot with D handle, fiberglass handle
1	Nupla, sledgehammer, 10-pound wood handle
1	Nupla, fireman's pick head axe, wood handle
1	Paratech # 22-000601T, hooligan tool
3	Cascade Hoe-Shovel #40280
2	Nupla, Pulaski, 3.5-pound head
1	Nupla, rubber mallet, 2-pound
1	Crescent #193610CVSMN, fence plier tool, 10 ⁷ / ₁₆ -inch
1	H.K. Porter, bolt cutter, heavy duty, 30-inch
1	H.K. Porter, medium bolt cutters, 18-inch
1	Zico UFCW, universal foam container wrench
1	Bottle Jack, 12-ton with handle
1	Tow Chain 20-foot x ¾-inch, 6600-pound working load with hooks
10	Hose, 2½-inch x 50-foot with 2½-inch couplings, synthetic, poly lined with lightweight alloy couplings, engraved VCFPD, color Yellow
2	Hose, 1½-inch x 30-foot, synthetic, poly lined with lightweight alloy couplings, engraved CAL OES, color yellow, mobile attack lines
6	Hose, 1¾-inch x 50-foot, synthetic, poly lined with lightweight alloy couplings engraved VCFPD, combat hose, color Yellow
1	Hose, 2½-inch x 25-foot with 2½-inch couplings, synthetic, poly lined with lightweight couplings engraved VCFPD, color Yellow , soft suction
1	Dyna Med #BLS XTRA, trauma kit with modular EMS bag
1	Dyna Med hydrogel burn kit
1	Dyna Med, spine board kit, including yellow spine board, head immobilizer, and straps
1	Honda #WH20XK1C1, portable high-pressure pump with two (2) 2-inch NPTF x 1½-inch NHM adaptors
1	Kocheck P-15, 1½-inch x 10-foot hard suction, NHM on one end and NHF on other with couplings to be engraved "VCFPD"
1	Darley #BK012, NHF floating strainer for hard suction

Qty.	Description
1	Stihl #MS 440, 24-inch bar, conventional chain, with chainsaw kit to include spare sparkplug, spare air filter, spare bar, spare chain, 1 gallon of bar oil, & tool kit
3	Timberline #Model FF1-S, fire hose clamp for use on 1-inch and 1½-inch wildland fire hose
2	Cascade #11201, wildland spanner wrench, fit 1-inch and 1½-inch forestry hose
1	Cascade #23952, 1½-inch NH foot valve and strainer for water ejector
1	Cascade #12000, forestry drip torch
1	Cascade #12001, truck mounting bracket for drip torch
1	Cascade #14042, hose roller for 1-inch to 3-inch hose
1	Cascade #14044, vehicle bracket for hose roller
2	Can, metal, fuel, 2½ gallon

Firefighting Chemicals

Qty.	Description
4	5-gallon bucket of First Response Class A foam concentrate, AST10146 loaded in Class A foam cell in water tank and calibrated by OEM
2	Thermo-Gel # TG200L5, 5-gallon bucket Class A fire retardant gel
1	Thermo-Gel #TG200LBP, backpack for 5-gallon bucket
1	Thermo-Gel # TG15AK, Akron nozzle system with male and female quick connects
1	Thermo-Gel # TGTUBE, 5-gallon pickup tube

GSA Equipment

Qty.	Description
2	NSN #5120-00-965-0609, round point forest fire shovel, 48-incn
3	NSN #4210-01-165-6603, 1-inch nozzle, NPSH
3	NSN #4210-01-165-6599, 1-inch shutoff valve, NPSH
3	NSN #4210-01-167-1123, 1½-inch Nozzle, NH
3	NSN #4210-01-165-6600, 1½-inch shutoff valve, NH
1	NSN #4210-00-984-3475, 1½-inch x 1½-inch x 1½-inch gated wye
1	NSN #4210-01-079-9285, double male adaptor, 1½-inch NH
1	NSN #4210-01-081-8749, double female adaptor, 1½-inch NH
4	NSN #4210-00-975-2969, reducer adaptor, 1½-inch NHF x 1-inch NPSHM
1	NSN #4210-01-080-1458, double male adaptor, 1-inch NPSH
1	NSN #4210-01-080-1457, double female adaptor, 1-inch NPSH
2	NSN #4320-00-289-8913, backpack pump
5	NSN #4210-01-081-0417, 1½-inch NH "T" with 1-inch valved NPSH male branch
10	NSN #4210-01-165-6597, 1½-inch NH x 100-foot synthetic lined fire hose Yellow
8	NSN #4210-01-166-8122, 1-inch NPSH x 100-foot synthetic lined fire hose Yellow

2 EQUIPMENT MOUNTING

2.1 CAB

5-pound ABC Extinguisher on side of officer's seat base, microphones to side of radio head and siren head.

2.2 Body

Left Rear Compartment

Three (3) PAC vertical slide out tool boards utilizing appropriate PAC Hanger/Pocket and Handle Lok brackets. Equipment mounted in this compartment shall be shovels, Pulaski's, Thau tools, bolt cutters, sledgehammer, hooligan tool, pick head axe and 20-pound extinguisher.

Rear Compartment

Equipment mounted in this compartment shall be the chainsaw, drip torch, portable pump and both fuel cans. Zico mounts shall be included for both fuel cans.

Pump Panel

Zico nozzle cup for reel line nozzle mounted above the pump panel.

Left and Right Horizontal Compartments

Two (2) Ziamatic Scott SCBA "Walkaway" brackets to be mounted in each compartment over the rear wheels (on each side). This is an update to the location of the included brackets only.

2.3 SIREN

The **Federal Q2B Siren** is being deleted from the specification list to make room for a front bumper line.

3 Mobile Radios

1). Bendix-King KNG Series M-150 50-Watt Mobile Radio.

2) Motorola APX 8500 Mobile Radio

3) Sigtronics four (4) BTH headsets. Two (2) stations with radio interface and two (2) stations with intercom only. Central Supply International Intercom Systems dash mount dual radio intercom. No exceptions. Interface unit shall be capable of interfacing with two radios. PPT on center console for driver and officer to control the two (2) mobile radios.

All four (4) headsets shall be BTH (Behind-The-Head) low impedance, "behind the head" style/ Mic on-off Switches Mil-PRF-8805/3 Spec. Radio interface shall be connected to the cab radio. Interface unit to be mounted on doghouse. All connections in areas subject to getting wet shall be waterproofed.

Radios to be dash mounted in the center consol. All radios shall be of the latest Calfire Specification.

Qty	Description
2	Magnetic Mic holders shall be for mobile radio microphone's
1	Magnetic Mic holders shall be for electronic siren microphone

3). Four (4) Bendix-King KNG Series P-150 CMD Handheld Radios.

148-174 MHz, w/antenna, shall be included following items. All radios shall be of the latest Calfire Specification.

Qty	Description
4	Battery holder for "AA" batteries. # LAA0139 (No Substitutes). Belt clip for all batteries.
4	Speaker Mike #LAA 0209

4 EQUIPMENT STORAGE

Hose shall be stored in the right rear compartment. Backboard shall be stored in the ladder compartment. Nozzles, reducers, adaptors, and all other similar components shall be stored in the under-cab compartment.

5 DOCUMENTATION

The CALFIRE "Green Book" shall be designated as VCFPD "Green Book" and any reference to CAL FIRE shall be changed to VCFPD

6 PAINT & LETTERING

The paint color shall be SPARTAN RED 931470: Sikkens 6038 Autocryl Acrylic Urethane or equivalent. All areas normally painted CALFIRE red shall be painted SPARTAN RED 931470 instead.

All lettering, striping and badges shall be supplied by the vendor. Artwork will be provided by VCFPD



VALLEY CENTER FIRE PROTECTION DISTRICT

RESOLUTION NO. 2021-47

RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY CENTER FIRE PROTECTION DISTRICT AUTHORIZING THE PROPOSAL TO PURCHASE A TYPE 3 FIRE APPARATUS AND ANCILLARY EQUIPMENT

WHEREAS, there has been presented to the Valley Center Fire Protection District Board of Directors a Proposal between Valley Center Fire Protection District and Boise Mobile Equipment (BME), to purchase one (1) BME Type 3 Fire Apparatus and Ancillary Equipment, bid from the Cal Fire and Cal OES State Contract, 1-17-23-21B Supp. 11 with the specifications attached hereto as Exhibit A; and

WHEREAS, it is in the best interest of the Valley Center Fire Protection District that said Proposal be approved to purchase one (1) BME Type 3 Fire Apparatus and Ancillary Equipment for year-round wildfire protection of the District; and

NOW, THEREFORE, the Board of Directors of Valley Center Fire Protection District does hereby adopt and approve the Proposal; and

It is FURTHER RESOLVED, that the District Fire Chief is hereby authorized and directed to execute the Proposal on behalf of the Valley Center Fire Protection District. He is also directed and authorized to take all actions that may be required in connection with the purchase, inspection and acquisition of that BME Type 3 Fire Apparatus and ancillary equipment.

PASSED AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District, this 21th day of October, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signature: _____
Phil Bell, President, Valley Center Fire Protection District

Signature
Attest: _____
Regina Roberts, Secretary, Valley Center Fire Protection District

RESOLUTION NO. 2021-48

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE VALLEY CENTER FIRE PROTECTION DISTRICT
APPROVING THE FILING OF AN APPLICATION FOR THE
COUNTY OF SAN DIEGO NEIGHBORHOOD REINVESTMENT PROGRAM**

WHEREAS, the County of San Diego Neighborhood Reinvestment Program provides funding for non-profit corporations for certain specified purposes; and

WHEREAS, the Valley Center Fire Protection District wants to file an application with County of San Diego for Neighborhood Reinvestment Program funding.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Valley Center Fire Protection District:

1. Confirms that Valley Center Fire Protection District is a non-profit California corporation or a public agency under the laws of the State of California;
2. Approves the filing of an application with the County of San Diego for Neighborhood Reinvestment Program funding during the County's 2021-2022 fiscal year; and
3. Authorizes the people listed below to sign a grant agreement with the County of San Diego for Neighborhood Reinvestment funds for the 2021-2022 fiscal year.

1. Print Name: _____ Signature: _____
Title: _____

2. Print Name: _____ Signature: _____
Title: _____

3. Print Name: _____ Signature: _____
Title: _____

Adopted on this 21st day of October, 2021

Secretary, Board of Directors

TREASURER'S REPORT

BOARD OF DIRECTORS' PACKET

VALLEY CENTER FIRE PROTECTION DISTRICT

Treasurer's Report

Questions from and Responses to Director Seaborne

1 - **Downward trend in total assets over past 4 months?** Is this the result of the timing of receipt of CFD funds from the county? **Yes, the downward trend in total assets will continue until we receive our tax apportionment in January, 2022 to reflect the 58% to 60 % Property Tax payments for the month of December Tax Bills. The next large influx would be in the May Tax Apportionment for the April Property Tax Bills.**

2 - **Account 30000 – Opening Balance Equity** is the same for 4 months (June – September) How is that possible? **The Balance Equity will remain static until the audit is completed and we have our accurate ending balances for these accounts from the prior fiscal year. Once we get the end of year journal entries reflecting the accurate beginning balance from that reconciliation, we will see the appropriate numbers in this section of the report.**

3 - **Account 32000 – Retained Earnings** is the same for July and August. (How is that possible?) **The Retained Earnings will remain static until the audit is completed and we have our accurate ending balances for these accounts from the prior fiscal year. Once we get the end of year journal entries reflecting the accurate beginning balance from that reconciliation, we will see the appropriate numbers in this section of the report.**

(this is standard procedure from audits as the depreciation, amortization, etc. are part of the journal entries and always done by the auditor)

Budget to Actual Report

4 - Does the \$330,710 (Fire Station #3 – Other) July expense represent the cost of land for Fire Station 3? Should there be an offsetting budget amount? **Yes: This will be accomplished by the Revenue Transfer from Mitigation for the Capital Mitigation Expense of the land purchase.**

5 – Oracle general fund shows a balance of **-57,249.72**. Is this the result of transfer of funds between accounts? Is this account expected to be zeroed out at some point? **No: we expect that fund to be regenerated through a projected tax apportionment of nearly \$600,000 for that account. This can be seen in the monthly tax apportionment report from the County in the “Receivables Section”.**

Fire Facilities:

6 - What decision was made for the allocation of solar/battery expenses to the Utility Accounts for Station 1 and Station 2 in fiscal year 2020? **Yes: Each line item now reflects the actual amount of the payable and each additional payment will be posted as it incurs to the proper line item, per the solar contract. We will Capitalize the expenses over the project timeline against the revenue already received in the CBT Grant Account.**

IT and Software Account

7 - 51004 · IT Equipment & Software is currently 6,848.55, which is \$4,348.55 or 273.90% over budget. Were there unplanned expenses? **No: we placed our ongoing internet service costs (Google Corporate Email, Amazon System Back-up) in that budget line-item section. Those have been moved to “Internet Services” and the report has been adjusted to reflect the change.**

Valley Center Fire Protection District
Balance Sheet
As of July 31, 2021

	Jul 31, 21
ASSETS	
Current Assets	
Checking/Savings	
1101 · General Operating #4811	635,950.14
1102 · Payroll Acct #2271	15,035.58
11013 · Fire Foundation #8451	2,150.00
11014 · Explorer #8469	4,504.25
11015 · Training #7024	7,253.14
11016 · Grant Acct #7073	324,588.53
11021 · VCFPD Oracle Gen Fund - #47850	323,925.70
11022 · VCFPD Mitigation Fund - #47855	887,318.55
11023 · CFD 2008-01 - #47853	297,604.18
Total Checking/Savings	2,498,330.07
Accounts Receivable	
11000 · Accounts Receivable	5,923.50
Total Accounts Receivable	5,923.50
Other Current Assets	
12000 · Undeposited Funds	1,280.00
Total Other Current Assets	1,280.00
Total Current Assets	2,505,533.57
TOTAL ASSETS	2,505,533.57
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	47,629.03
Total Accounts Payable	47,629.03
Credit Cards	
8180 · 8180 CitiBank	997.36
9349 · 9349-VCFPD	9,766.92
Total Credit Cards	10,764.28
Total Current Liabilities	58,393.31
Total Liabilities	58,393.31
Equity	
30000 · Opening Balance Equity	2,544,013.06
32000 · Retained Earnings	283,774.89
Net Income	-380,647.69
Total Equity	2,447,140.26
TOTAL LIABILITIES & EQUITY	2,505,533.57

Valley Center Fire Protection District
Profit & Loss
July 2021

	Jul 21
Ordinary Income/Expense	
Income	
OPERATING REVENUE	
40000 · Benefit Fees/Standby (315001)	5,011.96
40100 · Taxes, Property (315000)	1,331.63
40200 · CFD-2000-1 (315002)	2,418.54
40300 · CFD-2008-01 (315003)	1,041.15
40500 · Mercy Transport Fees	12,600.00
40700 · Community Development Fees	17,188.00
40800 · Fire Prevention Inspection Fees	135.00
42000 · Incident Cost Recovery-Fire USA	2,912.00
43000 · Training Reimb-Target & Palomar	5,923.50
45000 · Fire Explorer Post Donations	288.53
48000 · Applied Grant Income-Other	2,500.00
Total OPERATING REVENUE	51,350.31
Total Income	51,350.31
Gross Profit	51,350.31
Expense	
TRAINING	
50100 · EMT & Paramedic License Renewal	468.00
50200 · Palomar College Tuition	553.50
50400 · Target Solutions	6,603.00
50500 · Training & Expenses	1,694.84
Total TRAINING	9,319.34
OVERHEAD / ADMINISTRATIVE SERV	
51007 · Postage & Delivery	5.60
51002 · Advertis FF Recruit & Physicals	600.00
51003 · Bank Fees / Interest Expense	51.53
51004 · IT Equipment & Software	1,496.85
51005 · Office & Computer Supplies	710.39
51006 · Election/Annexation Service	2,773.91
Total OVERHEAD / ADMINISTRATIVE SERV	5,638.28
CONTRACT SERVICES	
51100 · Broadband Services & Telephone	11,231.94
51101 · Professional Services	20,699.71
51102 · Equipment Rental/Copier Lease	674.97
51103 · Contract Labor	1,255.00
51104 · Printing,Repro&Digital Map Serv	1,105.00
51106 · Crew Scheduling Services	1,492.20
51108 · Modular Buildings	802.52
51110 · MDC Equip Replacement-HP Lease	500.89
Total CONTRACT SERVICES	37,762.23
COMMUNITY RISK REDUCTION	
51200 · Public Education	662.11
51203 · POST Recertification Materials	15.00
Total COMMUNITY RISK REDUCTION	677.11
FIRE FACILITIES	
FIRE STATION #1	
51301 · #1 Facility Maint/Repairs	1,567.73
51302 · #1 Utilities	3,791.05
Total FIRE STATION #1	5,358.78
FIRE STATION #2	
51310 · #2 Facility Maint/Repairs	2,407.37
51312 · #2 Utilities	2,603.97

Valley Center Fire Protection District
Profit & Loss
July 2021

	Jul 21
Total FIRE STATION #2	5,011.34
Fire Station #3	
51320 · #3 Facility Maint/Repairs	314.00
Total Fire Station #3	314.00
Total FIRE FACILITIES	10,684.12
FIRE APPARATUS	
51400 · Ancillary Equip Ann Maintenance	3,836.13
51401 · Apparatus Shop Tools/Rpr Supp	3,593.82
51402 · Fuel	3,756.60
Total FIRE APPARATUS	11,186.55
OPERATIONS	
51501 · Fireline Meals	52.24
51504 · Station Uniforms	263.41
Total OPERATIONS	315.65
COMMUNICATIONS	
51600 · North County Dispatch	19,137.47
51601 · RCS Communication Fees	3,876.00
Total COMMUNICATIONS	23,013.47
MEMBERSHIPS & ASSOCIATIONS	
51800 · Dues & Subscriptions	415.00
Total MEMBERSHIPS & ASSOCIATIONS	415.00
PAYROLL-ADMINISTRATIVE	
60000 · Division Chief-Operations/Train	6,643.26
60200 · Battalion Chief-Fire Marshal	7,438.26
60400 · Administrative Asst-Office Mgr.	5,966.19
60600 · Fire Chief	7,577.13
Total PAYROLL-ADMINISTRATIVE	27,624.84
PAYROLL - OPERATIONAL PERSONNEL	
61000 · Fire Engineers	30,485.72
63000 · Firefighter-Paramedics	56,552.82
64000 · Fire Captains	47,448.80
Total PAYROLL - OPERATIONAL PERSONNEL	134,487.34
66000 · PAYROLL EXPENSES	
66007 · ACF Local Union Dues	549.08
66001 · Taxes, FICA, SUTA, Unemployment	79,139.92
66002 · FASIS Workers Comp Emp Asst	72,597.00
66003 · Payroll Service	354.47
66004 · Health Benefit Costs	8,803.80
66005 · 457 Retirement Costs	8,147.71
66006 · VC FF Association Fees	661.00
Total 66000 · PAYROLL EXPENSES	170,252.98
Engines & Equipment	
70004 · Fire Station Development Costs	621.09
Total Engines & Equipment	621.09
Total Expense	431,998.00
Net Ordinary Income	-380,647.69
Net Income	-380,647.69

Valley Center Fire Protection District

Profit & Loss Budget vs. Actual

July 2021

	Jul 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
NON-OPERATING REVENUE				
30100 · Mitigation Fees Capital Expendi	0.00	224,735.00	-224,735.00	0.0%
30120 · Mitigation Interest	0.00	5,000.00	-5,000.00	0.0%
30130 · CFD2008-1 Interest	0.00	1,250.00	-1,250.00	0.0%
Total NON-OPERATING REVENUE	0.00	230,985.00	-230,985.00	0.0%
OPERATING REVENUE				
40000 · Benefit Fees/Standby (315001)	5,011.96	1,680,943.51	-1,675,931.55	0.3%
40100 · Taxes, Property (315000)	1,331.63	580,801.24	-579,469.61	0.2%
40200 · CFD-2000-1 (315002)	2,418.54	300,304.69	-297,886.15	0.8%
40300 · CFD-2008-01 (315003)	1,041.15	151,289.05	-150,247.90	0.7%
40400 · General Fund Interest	0.00	24,516.20	-24,516.20	0.0%
40500 · Mercy Transport Fees	12,600.00	42,000.00	-29,400.00	30.0%
40600 · First Responder Fees	0.00	15,260.00	-15,260.00	0.0%
40700 · Community Development Fees	17,188.00	120,000.00	-102,812.00	14.3%
40800 · Fire Prevention Inspection Fees	135.00	7,000.00	-6,865.00	1.9%
40900 · CFAA Reimbursement				
40901 · Payroll & Admin	0.00	145,000.00	-145,000.00	0.0%
40902 · Equipment	0.00	10,000.00	-10,000.00	0.0%
40900 · CFAA Reimbursement - Other	0.00	0.00	0.00	0.0%
Total 40900 · CFAA Reimbursement	0.00	155,000.00	-155,000.00	0.0%
41000 · Fixed Asset Disposal	0.00	15,000.00	-15,000.00	0.0%
42000 · Incident Cost Recovery-Fire USA	2,912.00	20,000.00	-17,088.00	14.6%
43000 · Training Reimb-Target & Palomar	5,923.50	22,889.00	-16,965.50	25.9%
44000 · Fire Foundation Fund	0.00	396,500.00	-396,500.00	0.0%
45000 · Fire Explorer Post Donations	288.53	500.00	-211.47	57.7%
46000 · Applied UASI Grant Income	0.00	13,500.00	-13,500.00	0.0%
47000 · Applied SHSGP Grant Income	0.00	14,150.00	-14,150.00	0.0%
48000 · Applied Grant Income-Other	2,500.00	336,288.00	-333,788.00	0.7%
OPERATING REVENUE - Other	0.00	230,985.00	-230,985.00	0.0%
Total OPERATING REVENUE	51,350.31	4,126,926.69	-4,075,576.38	1.2%
Total Income	51,350.31	4,357,911.69	-4,306,561.38	1.2%
Cost of Goods Sold				
50001 · Cost of Goods Sold	0.00	20,000.00	-20,000.00	0.0%
Total COGS	0.00	20,000.00	-20,000.00	0.0%
Gross Profit	51,350.31	4,337,911.69	-4,286,561.38	1.2%
Expense				
TRAINING				
50000 · Explorer Post	0.00	500.00	-500.00	0.0%
50100 · EMT & Paramedic License Renewal	468.00	4,500.00	-4,032.00	10.4%
50200 · Palomar College Tuition	553.50	7,850.00	-7,296.50	7.1%
50300 · Station & Apparatus References	0.00	2,500.00	-2,500.00	0.0%
50400 · Target Solutions	6,603.00	6,603.00	0.00	100.0%
50500 · Training & Expenses	1,694.84	20,300.00	-18,605.16	8.3%
50600 · Training Expenses - UASI	0.00	4,800.00	-4,800.00	0.0%
Total TRAINING	9,319.34	47,053.00	-37,733.66	19.8%
OVERHEAD / ADMINISTRATIVE SERV				
51007 · Postage & Delivery	5.60			
51000 · Service Awards & Commendations	0.00	1,000.00	-1,000.00	0.0%
51001 · Contingencies & Misc.	0.00	10,000.00	-10,000.00	0.0%
51002 · Advertis FF Recruit & Physicals	600.00	11,800.00	-11,200.00	5.1%
51003 · Bank Fees / Interest Expense	51.53	1,500.00	-1,448.47	3.4%
51004 · IT Equipment & Software	1,496.85	2,500.00	-1,003.15	59.9%
51005 · Office & Computer Supplies	710.39	6,500.00	-5,789.61	10.9%
51006 · Election/Annexation Service	2,773.91	10,000.00	-7,226.09	27.7%
Total OVERHEAD / ADMINISTRATIVE SERV	5,638.28	43,300.00	-37,661.72	13.0%
CONTRACT SERVICES				
51100 · Broadband Services & Telephone	11,231.94	70,000.00	-58,768.06	16.0%
51101 · Professional Services	20,699.71	39,460.00	-18,760.29	52.5%
51102 · Equipment Rental/Copier Lease	674.97	87,000.00	-86,325.03	0.8%
51103 · Contract Labor	1,255.00	10,910.00	-9,655.00	11.5%
51104 · Printing,Repro&Digital Map Serv	1,105.00	13,000.00	-11,895.00	8.5%
51105 · Insurance	0.00	25,000.00	-25,000.00	0.0%
51106 · Crew Scheduling Services	1,492.20	4,500.00	-3,007.80	33.2%
51107 · Trauma Intervention Program	0.00	2,340.00	-2,340.00	0.0%

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Accrual Basis

Valley Center Fire Protection District

Profit & Loss Budget vs. Actual

July 2021

	Jul 21	Budget	\$ Over Budget	% of Budget
51108 · Modular Buildings	802.52	8,300.00	-7,497.48	9.7%
51109 · Burn Inst/Youth Fire Prevent	0.00	642.00	-642.00	0.0%
51110 · MDC Equip Replacement-HP Lease	500.89	6,000.00	-5,499.11	8.3%
Total CONTRACT SERVICES	37,762.23	267,152.00	-229,389.77	14.1%
COMMUNITY RISK REDUCTION				
51200 · Public Education	662.11	5,250.00	-4,587.89	12.6%
51201 · CERT	0.00	500.00	-500.00	0.0%
51202 · Safety Prod/Fire Hydrant Maint	0.00	0.00	0.00	0.0%
51203 · POST Recertification Materials	15.00	500.00	-485.00	3.0%
Total COMMUNITY RISK REDUCTION	677.11	6,250.00	-5,572.89	10.8%
FIRE FACILITIES				
FIRE STATION #1				
51301 · #1 Facility Maint/Repairs	1,567.73	14,650.00	-13,082.27	10.7%
51302 · #1 Utilities	3,791.05	23,415.00	-19,623.95	16.2%
Total FIRE STATION #1	5,358.78	38,065.00	-32,706.22	14.1%
FIRE STATION #2				
51310 · #2 Facility Maint/Repairs	2,407.37	14,650.00	-12,242.63	16.4%
51312 · #2 Utilities	2,603.97	18,915.00	-16,311.03	13.8%
Total FIRE STATION #2	5,011.34	33,565.00	-28,553.66	14.9%
Fire Station #3				
51320 · #3 Facility Maint/Repairs	314.00	0.00	314.00	100.0%
51322 · #3 Utilities	0.00	0.00	0.00	0.0%
Total Fire Station #3	314.00	0.00	314.00	100.0%
Total FIRE FACILITIES	10,684.12	71,630.00	-60,945.88	14.9%
FIRE APPARATUS				
51400 · Ancillary Equip Ann Maintenance	3,836.13	76,500.00	-72,663.87	5.0%
51401 · Apparatus Shop Tools/Rpr Supp	3,593.82	8,300.00	-4,706.18	43.3%
51402 · Fuel	3,756.60	50,000.00	-46,243.40	7.5%
Total FIRE APPARATUS	11,186.55	134,800.00	-123,613.45	8.3%
OPERATIONS				
51500 · Breathing Air Equip Maintenance	0.00	4,000.00	-4,000.00	0.0%
51501 · Fireline Meals	52.24	3,000.00	-2,947.76	1.7%
51502 · SHSGP Grant PPE	0.00	14,150.00	-14,150.00	0.0%
51503 · Equipment Grant	0.00	10,500.00	-10,500.00	0.0%
51504 · Station Uniforms	263.41	14,000.00	-13,736.59	1.9%
Total OPERATIONS	315.65	45,650.00	-45,334.35	0.7%
COMMUNICATIONS				
51600 · North County Dispatch	19,137.47	135,000.00	-115,862.53	14.2%
51601 · RCS Communication Fees	3,876.00	12,400.00	-8,524.00	31.3%
Total COMMUNICATIONS	23,013.47	147,400.00	-124,386.53	15.6%
PARAMEDIC EMERGENCY SUPPLIES				
51700 · Medical Equipment & Supplies	0.00	15,000.00	-15,000.00	0.0%
51701 · Cardiac Monitor Calibration/Rpr	0.00	4,000.00	-4,000.00	0.0%
Total PARAMEDIC EMERGENCY SUPPLIES	0.00	19,000.00	-19,000.00	0.0%
MEMBERSHIPS & ASSOCIATIONS				
51800 · Dues & Subscriptions	415.00	11,457.00	-11,042.00	3.6%
Total MEMBERSHIPS & ASSOCIATIONS	415.00	11,457.00	-11,042.00	3.6%
PAYROLL-ADMINISTRATIVE				
60000 · Division Chief-Operations/Train	6,643.26	95,508.72	-88,865.46	7.0%
60100 · Division Chief-Emerg Services	0.00	0.00	0.00	0.0%
60200 · Battalion Chief-Fire Marshal	7,438.26	82,000.00	-74,561.74	9.1%
60300 · Administrative Captain	0.00	0.00	0.00	0.0%
60400 · Administrative Asst-Office Mgr.	5,966.19	41,815.84	-35,849.65	14.3%
60500 · Bookkeeper	0.00	24,327.13	-24,327.13	0.0%
60600 · Fire Chief	7,577.13	103,839.20	-96,262.07	7.3%
Total PAYROLL-ADMINISTRATIVE	27,624.84	347,490.89	-319,866.05	7.9%
PAYROLL - OPERATIONAL PERSONNEL				
61000 · Fire Engineers	30,485.72	412,111.00	-381,625.28	7.4%
62000 · Reserve Firefighters (PT)	0.00	261,360.00	-261,360.00	0.0%

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Accrual Basis

Valley Center Fire Protection District
Profit & Loss Budget vs. Actual
July 2021

	Jul 21	Budget	\$ Over Budget	% of Budget
63000 · Firefighter-Paramedics	56,552.82	274,569.00	-218,016.18	20.6%
64000 · Fire Captains	47,448.80	591,388.00	-543,939.20	8.0%
65000 · CFAA Wages	0.00	120,000.00	-120,000.00	0.0%
Total PAYROLL - OPERATIONAL PERSONNEL	134,487.34	1,659,428.00	-1,524,940.66	8.1%
66000 · PAYROLL EXPENSES				
66007 · ACF Local Union Dues	549.08			
66001 · Taxes, FICA, SUTA, Unemployment	79,139.92	174,204.09	-95,064.17	45.4%
66002 · FASIS Workers Comp Emp Asst	72,597.00	150,712.88	-78,115.88	48.2%
66003 · Payroll Service	354.47	9,800.00	-9,445.53	3.6%
66004 · Health Benefit Costs	8,803.80	33,524.00	-24,720.20	26.3%
66005 · 457 Retirement Costs	8,147.71			
66006 · VC FF Association Fees	661.00			
Total 66000 · PAYROLL EXPENSES	170,252.98	368,240.97	-197,987.99	46.2%
Engines & Equipment				
70000 · Engine 163 & Equipment	0.00	125,000.00	-125,000.00	0.0%
70001 · RCS NextGen Network Infrastruct	0.00	11,000.00	-11,000.00	0.0%
70002 · RCS NextGen Radio Equipment	0.00	0.00	0.00	0.0%
70003 · SCBA Purchase	0.00	0.00	0.00	0.0%
70004 · Fire Station Development Costs	621.09	486,000.00	-485,378.91	0.1%
70005 · New Station Consulting	0.00	90,000.00	-90,000.00	0.0%
70006 · Fire Station PPE Lockers	0.00	9,735.00	-9,735.00	0.0%
70007 · Fire Station Electrical Resilia	0.00	236,288.00	-236,288.00	0.0%
70008 · MDC Replacement Program	0.00	20,000.00	-20,000.00	0.0%
Total Engines & Equipment	621.09	978,023.00	-977,401.91	0.1%
Total Expense	431,998.00	4,146,874.86	-3,714,876.86	10.4%
Net Ordinary Income	-380,647.69	191,036.83	-571,684.52	-199.3%
Net Income	-380,647.69	191,036.83	-571,684.52	-199.3%

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Accrual Basis

Valley Center Fire Protection District

Balance Sheet

As of August 31, 2021

	Aug 31, 21
ASSETS	
Current Assets	
Checking/Savings	
1101 · General Operating #4811	302,430.14
1102 · Payroll Acct #2271	46,005.84
11013 · Fire Foundation #8451	2,150.00
11014 · Explorer #8469	7,668.25
11015 · Training #7024	7,253.14
11016 · Grant Acct #7073	324,588.53
11021 · VCFPD Oracle Gen Fund - #47850	122,750.28
11022 · VCFPD Mitigation Fund - #47855	888,496.08
11023 · CFD 2008-01 - #47853	331,000.35
Total Checking/Savings	<u>2,032,342.61</u>
Total Current Assets	<u>2,032,342.61</u>
TOTAL ASSETS	<u>2,032,342.61</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	113,555.73
Total Accounts Payable	<u>113,555.73</u>
Credit Cards	
8180 · 8180 CitiBank	1,768.99
9349 · 9349-VCFPD	9,252.35
Total Credit Cards	<u>11,021.34</u>
Total Current Liabilities	<u>124,577.07</u>
Total Liabilities	<u>124,577.07</u>
Equity	
30000 · Opening Balance Equity	2,544,013.06
32000 · Retained Earnings	283,774.89
Net Income	-920,022.41
Total Equity	<u>1,907,765.54</u>
TOTAL LIABILITIES & EQUITY	<u>2,032,342.61</u>

Valley Center Fire Protection District
Profit & Loss
August 2021

	Aug 21
Ordinary Income/Expense	
Income	
NON-OPERATING REVENUE	
30120 · Mitigation Interest	1,177.53
30130 · CFD2008-1 Interest	504.53
Total NON-OPERATING REVENUE	1,682.06
OPERATING REVENUE	
40000 · Benefit Fees/Standby (315001)	0.00
40100 · Taxes, Property (315000)	1,727.60
40200 · CFD-2000-1 (315002)	96.98
40300 · CFD-2008-01 (315003)	32,891.64
40700 · Community Development Fees	36,726.43
40800 · Fire Prevention Inspection Fees	4,871.35
40900 · CFAA Reimbursement	
40901 · Payroll & Admin	24,921.45
Total 40900 · CFAA Reimbursement	24,921.45
45000 · Fire Explorer Post Donations	3,164.00
Total OPERATING REVENUE	104,399.45
Total Income	106,081.51
Gross Profit	106,081.51
Expense	
TRAINING	
50200 · Palomar College Tuition	65.00
50500 · Training & Expenses	214.60
Total TRAINING	279.60
OVERHEAD / ADMINISTRATIVE SERV	
51007 · Postage & Delivery	7.70
51002 · Advertis FF Recruit & Physicals	110.04
51003 · Bank Fees / Interest Expense	35.00
51005 · Office & Computer Supplies	388.82
51006 · Election/Annexation Service	678.00
Total OVERHEAD / ADMINISTRATIVE SERV	1,219.56
CONTRACT SERVICES	
51100 · Broadband Services & Telephone	4,876.42
51101 · Professional Services	5,617.27
51102 · Equipment Rental/Copier Lease	646.49
51103 · Contract Labor	755.00
51104 · Printing,Repro&Digital Map Serv	325.00
51108 · Modular Buildings	802.52
51109 · Burn Inst/Youth Fire Prevent	172.06
51110 · MDC Equip Replacement-HP Lease	500.89
Total CONTRACT SERVICES	13,695.65
COMMUNITY RISK REDUCTION	
51200 · Public Education	806.83
51203 · POST Recertification Materials	15.00
Total COMMUNITY RISK REDUCTION	821.83
FIRE FACILITIES	
FIRE STATION #1	
51301 · #1 Facility Maint/Repairs	193.07
51302 · #1 Utilities	2,251.72
Total FIRE STATION #1	2,444.79
FIRE STATION #2	

Valley Center Fire Protection District
Profit & Loss
August 2021

	Aug 21
51310 · #2 Facility Maint/Repairs	362.12
51312 · #2 Utilities	1,373.85
Total FIRE STATION #2	1,735.97
Fire Station #3	330,710.00
Total FIRE FACILITIES	334,890.76
FIRE APPARATUS	
51400 · Ancillary Equip Ann Maintenance	3,257.04
51401 · Apparatus Shop Tools/Rpr Supp	1,343.30
51402 · Fuel	3,358.00
Total FIRE APPARATUS	7,958.34
OPERATIONS	
51500 · Breathing Air Equip Maintenance	36.46
51504 · Station Uniforms	1,448.03
Total OPERATIONS	1,484.49
COMMUNICATIONS	
51600 · North County Dispatch	67,186.94
51601 · RCS Communication Fees	1,885.00
Total COMMUNICATIONS	69,071.94
PARAMEDIC EMERGENCY SUPPLIES	
51700 · Medical Equipment & Supplies	1,590.15
Total PARAMEDIC EMERGENCY SUPPLIES	1,590.15
MEMBERSHIPS & ASSOCIATIONS	
51800 · Dues & Subscriptions	510.00
Total MEMBERSHIPS & ASSOCIATIONS	510.00
PAYROLL-ADMINISTRATIVE	
60000 · Division Chief-Operations/Train	4,428.84
60200 · Battalion Chief-Fire Marshal	4,552.46
60400 · Administrative Asst-Office Mgr.	3,223.20
60600 · Fire Chief	5,051.42
Total PAYROLL-ADMINISTRATIVE	17,255.92
PAYROLL - OPERATIONAL PERSONNEL	
61000 · Fire Engineers	28,196.16
63000 · Firefighter-Paramedics	36,822.16
64000 · Fire Captains	41,521.98
65000 · CFAA Wages	468.53
Total PAYROLL - OPERATIONAL PERSONNEL	107,008.83
66000 · PAYROLL EXPENSES	
66007 · ACF Local Union Dues	222.60
66001 · Taxes, FICA, SUTA, Unemployment	54,120.09
66003 · Payroll Service	360.78
66004 · Health Benefit Costs	7,257.19
66005 · 457 Retirement Costs	17,045.50
66006 · VC FF Association Fees	1,406.00
Total 66000 · PAYROLL EXPENSES	80,412.16
Engines & Equipment	
70006 · Fire Station PPE Lockers	9,257.00
Total Engines & Equipment	9,257.00
Total Expense	645,456.23

Valley Center Fire Protection District
Profit & Loss
August 2021

	Aug 21
Net Ordinary Income	-539,374.72
Net Income	-539,374.72

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Accrual Basis

Valley Center Fire Protection District

Profit & Loss Budget vs. Actual

July through August 2021

	Jul - Aug 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
NON-OPERATING REVENUE				
30100 · Mitigation Fees Capital Expendi	0.00	224,735.00	-224,735.00	0.0%
30120 · Mitigation Interest	1,177.53	5,000.00	-3,822.47	23.6%
30130 · CFD2008-1 Interest	504.53	1,250.00	-745.47	40.4%
Total NON-OPERATING REVENUE	1,682.06	230,985.00	-229,302.94	0.7%
OPERATING REVENUE				
40000 · Benefit Fees/Standby (315001)	5,011.96	1,680,943.51	-1,675,931.55	0.3%
40100 · Taxes, Property (315000)	3,059.23	580,801.24	-577,742.01	0.5%
40200 · CFD-2000-1 (315002)	2,515.52	300,304.69	-297,789.17	0.8%
40300 · CFD-2008-01 (315003)	33,932.79	151,289.05	-117,356.26	22.4%
40400 · General Fund Interest	0.00	24,516.20	-24,516.20	0.0%
40500 · Mercy Transport Fees	12,600.00	42,000.00	-29,400.00	30.0%
40600 · First Responder Fees	0.00	15,260.00	-15,260.00	0.0%
40700 · Community Development Fees	53,914.43	120,000.00	-66,085.57	44.9%
40800 · Fire Prevention Inspection Fees	5,006.35	7,000.00	-1,993.65	71.5%
40900 · CFAA Reimbursement				
40901 · Payroll & Admin	24,921.45	145,000.00	-120,078.55	17.2%
40902 · Equipment	0.00	10,000.00	-10,000.00	0.0%
40900 · CFAA Reimbursement - Other	0.00	0.00	0.00	0.0%
Total 40900 · CFAA Reimbursement	24,921.45	155,000.00	-130,078.55	16.1%
41000 · Fixed Asset Disposal	0.00	15,000.00	-15,000.00	0.0%
42000 · Incident Cost Recovery-Fire USA	2,912.00	20,000.00	-17,088.00	14.6%
43000 · Training Reimb-Target & Palomar	5,923.50	22,889.00	-16,965.50	25.9%
44000 · Fire Foundation Fund	0.00	396,500.00	-396,500.00	0.0%
45000 · Fire Explorer Post Donations	3,452.53	500.00	2,952.53	690.5%
46000 · Applied UASI Grant Income	0.00	13,500.00	-13,500.00	0.0%
47000 · Applied SHSGP Grant Income	0.00	14,150.00	-14,150.00	0.0%
48000 · Applied Grant Income-Other	2,500.00	336,288.00	-333,788.00	0.7%
OPERATING REVENUE - Other	0.00	230,985.00	-230,985.00	0.0%
Total OPERATING REVENUE	155,749.76	4,126,926.69	-3,971,176.93	3.8%
Total Income	157,431.82	4,357,911.69	-4,200,479.87	3.6%
Cost of Goods Sold				
50001 · Cost of Goods Sold	0.00	20,000.00	-20,000.00	0.0%
Total COGS	0.00	20,000.00	-20,000.00	0.0%
Gross Profit	157,431.82	4,337,911.69	-4,180,479.87	3.6%
Expense				
TRAINING				
50000 · Explorer Post	0.00	500.00	-500.00	0.0%
50100 · EMT & Paramedic License Renewal	468.00	4,500.00	-4,032.00	10.4%
50200 · Palomar College Tuition	618.50	7,850.00	-7,231.50	7.9%
50300 · Station & Apparatus References	0.00	2,500.00	-2,500.00	0.0%
50400 · Target Solutions	6,603.00	6,603.00	0.00	100.0%
50500 · Training & Expenses	1,909.44	20,300.00	-18,390.56	9.4%
50600 · Training Expenses - UASI	0.00	4,800.00	-4,800.00	0.0%
Total TRAINING	9,598.94	47,053.00	-37,454.06	20.4%
OVERHEAD / ADMINISTRATIVE SERV				
51007 · Postage & Delivery	13.30			
51000 · Service Awards & Commendations	0.00	1,000.00	-1,000.00	0.0%
51001 · Contingencies & Misc.	0.00	10,000.00	-10,000.00	0.0%
51002 · Advertis FF Recruit & Physicals	710.04	11,800.00	-11,089.96	6.0%
51003 · Bank Fees / Interest Expense	86.53	1,500.00	-1,413.47	5.8%
51004 · IT Equipment & Software	1,496.85	2,500.00	-1,003.15	59.9%
51005 · Office & Computer Supplies	1,099.21	6,500.00	-5,400.79	16.9%
51006 · Election/Annexation Service	3,451.91	10,000.00	-6,548.09	34.5%
Total OVERHEAD / ADMINISTRATIVE SERV	6,857.84	43,300.00	-36,442.16	15.8%
CONTRACT SERVICES				
51100 · Broadband Services & Telephone	16,108.36	70,000.00	-53,891.64	23.0%
51101 · Professional Services	26,316.98	39,460.00	-13,143.02	66.7%
51102 · Equipment Rental/Copier Lease	1,321.46	87,000.00	-85,678.54	1.5%
51103 · Contract Labor	2,010.00	10,910.00	-8,900.00	18.4%
51104 · Printing,Repro&Digital Map Serv	1,430.00	13,000.00	-11,570.00	11.0%
51105 · Insurance	0.00	25,000.00	-25,000.00	0.0%
51106 · Crew Scheduling Services	1,492.20	4,500.00	-3,007.80	33.2%
51107 · Trauma Intervention Program	0.00	2,340.00	-2,340.00	0.0%

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Accrual Basis

Valley Center Fire Protection District
Profit & Loss Budget vs. Actual
 July through August 2021

	Jul - Aug 21	Budget	\$ Over Budget	% of Budget
51108 · Modular Buildings	1,605.04	8,300.00	-6,694.96	19.3%
51109 · Burn Inst/Youth Fire Prevent	172.06	642.00	-469.94	26.8%
51110 · MDC Equip Replacement-HP Lease	1,001.78	6,000.00	-4,998.22	16.7%
Total CONTRACT SERVICES	51,457.88	267,152.00	-215,694.12	19.3%
COMMUNITY RISK REDUCTION				
51200 · Public Education	1,468.94	5,250.00	-3,781.06	28.0%
51201 · CERT	0.00	500.00	-500.00	0.0%
51202 · Safety Prod/Fire Hydrant Maint	0.00	0.00	0.00	0.0%
51203 · POST Recertification Materials	30.00	500.00	-470.00	6.0%
Total COMMUNITY RISK REDUCTION	1,498.94	6,250.00	-4,751.06	24.0%
FIRE FACILITIES				
FIRE STATION #1				
51301 · #1 Facility Maint/Repairs	1,760.80	14,650.00	-12,889.20	12.0%
51302 · #1 Utilities	6,042.77	23,415.00	-17,372.23	25.8%
Total FIRE STATION #1	7,803.57	38,065.00	-30,261.43	20.5%
FIRE STATION #2				
51310 · #2 Facility Maint/Repairs	2,769.49	14,650.00	-11,880.51	18.9%
51312 · #2 Utilities	3,977.82	18,915.00	-14,937.18	21.0%
Total FIRE STATION #2	6,747.31	33,565.00	-26,817.69	20.1%
Fire Station #3				
51320 · #3 Facility Maint/Repairs	314.00	0.00	314.00	100.0%
51322 · #3 Utilities	0.00	0.00	0.00	0.0%
Fire Station #3 - Other	330,710.00			
Total Fire Station #3	331,024.00	0.00	331,024.00	100.0%
Total FIRE FACILITIES	345,574.88	71,630.00	273,944.88	482.4%
FIRE APPARATUS				
51400 · Ancillary Equip Ann Maintenance	7,093.17	76,500.00	-69,406.83	9.3%
51401 · Apparatus Shop Tools/Rpr Supp	4,937.12	8,300.00	-3,362.88	59.5%
51402 · Fuel	7,114.60	50,000.00	-42,885.40	14.2%
Total FIRE APPARATUS	19,144.89	134,800.00	-115,655.11	14.2%
OPERATIONS				
51500 · Breathing Air Equip Maintenance	36.46	4,000.00	-3,963.54	0.9%
51501 · Fireline Meals	52.24	3,000.00	-2,947.76	1.7%
51502 · SHSGP Grant PPE	0.00	14,150.00	-14,150.00	0.0%
51503 · Equipment Grant	0.00	10,500.00	-10,500.00	0.0%
51504 · Station Uniforms	1,711.44	14,000.00	-12,288.56	12.2%
Total OPERATIONS	1,800.14	45,650.00	-43,849.86	3.9%
COMMUNICATIONS				
51600 · North County Dispatch	86,324.41	135,000.00	-48,675.59	63.9%
51601 · RCS Communication Fees	5,761.00	12,400.00	-6,639.00	46.5%
Total COMMUNICATIONS	92,085.41	147,400.00	-55,314.59	62.5%
PARAMEDIC EMERGENCY SUPPLIES				
51700 · Medical Equipment & Supplies	1,590.15	15,000.00	-13,409.85	10.6%
51701 · Cardiac Monitor Calibration/Rpr	0.00	4,000.00	-4,000.00	0.0%
Total PARAMEDIC EMERGENCY SUPPLIES	1,590.15	19,000.00	-17,409.85	8.4%
MEMBERSHIPS & ASSOCIATIONS				
51800 · Dues & Subscriptions	925.00	11,457.00	-10,532.00	8.1%
Total MEMBERSHIPS & ASSOCIATIONS	925.00	11,457.00	-10,532.00	8.1%
PAYROLL-ADMINISTRATIVE				
60000 · Division Chief-Operations/Train	11,072.10	95,508.72	-84,436.62	11.6%
60100 · Division Chief-Emerg Services	0.00	0.00	0.00	0.0%
60200 · Battalion Chief-Fire Marshal	11,990.72	82,000.00	-70,009.28	14.6%
60300 · Administrative Captain	0.00	0.00	0.00	0.0%
60400 · Administrative Asst-Office Mgr.	9,189.39	41,815.84	-32,626.45	22.0%
60500 · Bookkeeper	0.00	24,327.13	-24,327.13	0.0%
60600 · Fire Chief	12,628.55	103,839.20	-91,210.65	12.2%
Total PAYROLL-ADMINISTRATIVE	44,880.76	347,490.89	-302,610.13	12.9%
PAYROLL - OPERATIONAL PERSONNEL				
61000 · Fire Engineers	58,681.88	412,111.00	-353,429.12	14.2%

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Accrual Basis

Valley Center Fire Protection District
Profit & Loss Budget vs. Actual
 July through August 2021

	Jul - Aug 21	Budget	\$ Over Budget	% of Budget
62000 · Reserve Firefighters (PT)	0.00	261,360.00	-261,360.00	0.0%
63000 · Firefighter-Paramedics	93,374.98	274,569.00	-181,194.02	34.0%
64000 · Fire Captains	88,970.78	591,388.00	-502,417.22	15.0%
65000 · CFAA Wages	468.53	120,000.00	-119,531.47	0.4%
Total PAYROLL - OPERATIONAL PERSONNEL	241,496.17	1,659,428.00	-1,417,931.83	14.6%
66000 · PAYROLL EXPENSES				
66007 · ACF Local Union Dues	771.68			
66001 · Taxes, FICA, SUTA, Unemployment	133,260.01	174,204.09	-40,944.08	76.5%
66002 · FASIS Workers Comp Emp Asst	72,597.00	150,712.88	-78,115.88	48.2%
66003 · Payroll Service	715.25	9,800.00	-9,084.75	7.3%
66004 · Health Benefit Costs	16,060.99	33,524.00	-17,463.01	47.9%
66005 · 457 Retirement Costs	25,193.21			
66006 · VC FF Association Fees	2,067.00			
Total 66000 · PAYROLL EXPENSES	250,665.14	368,240.97	-117,575.83	68.1%
Engines & Equipment				
70000 · Engine 163 & Equipment	0.00	125,000.00	-125,000.00	0.0%
70001 · RCS NextGen Network Infrastruct	0.00	11,000.00	-11,000.00	0.0%
70002 · RCS NextGen Radio Equipment	0.00	0.00	0.00	0.0%
70003 · SCBA Purchase	0.00	0.00	0.00	0.0%
70004 · Fire Station Development Costs	621.09	486,000.00	-485,378.91	0.1%
70005 · New Station Consulting	0.00	90,000.00	-90,000.00	0.0%
70006 · Fire Station PPE Lockers	9,257.00	9,735.00	-478.00	95.1%
70007 · Fire Station Electrical Resilia	0.00	236,288.00	-236,288.00	0.0%
70008 · MDC Replacement Program	0.00	20,000.00	-20,000.00	0.0%
Total Engines & Equipment	9,878.09	978,023.00	-968,144.91	1.0%
Total Expense	1,077,454.23	4,146,874.86	-3,069,420.63	26.0%
Net Ordinary Income	-920,022.41	191,036.83	-1,111,059.24	-481.6%
Net Income	-920,022.41	191,036.83	-1,111,059.24	-481.6%

Valley Center Fire Protection District
Balance Sheet
As of September 30, 2021

	<u>Sep 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
1101 · General Operating #4811	264,127.68
1102 · Payroll Acct #2271	22,012.09
11013 · Fire Foundation #8451	2,150.00
11014 · Explorer #8469	7,668.25
11015 · Training #7024	7,253.14
11016 · Grant Acct #7073	296,309.60
11021 · VCFPD Oracle Gen Fund - #47850	-57,249.72
11022 · VCFPD Mitigation Fund - #47855	818,910.74
11023 · CFD 2008-01 - #47853	331,000.35
Total Checking/Savings	<u>1,692,182.13</u>
Accounts Receivable	
11000 · Accounts Receivable	24.06
Total Accounts Receivable	<u>24.06</u>
Total Current Assets	<u>1,692,206.19</u>
TOTAL ASSETS	<u><u>1,692,206.19</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	71,325.74
Total Accounts Payable	<u>71,325.74</u>
Credit Cards	
8180 · 8180 CitiBank	772.77
9349 · 9349-VCFPD	7,970.19
Total Credit Cards	<u>8,742.96</u>
Total Current Liabilities	<u>80,068.70</u>
Total Liabilities	80,068.70
Equity	
30000 · Opening Balance Equity	2,544,013.06
32000 · Retained Earnings	283,774.89
Net Income	-1,215,650.46
Total Equity	<u>1,612,137.49</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,692,206.19</u></u>

Valley Center Fire Protection District

Profit & Loss

September 2021

	Sep 21
Ordinary Income/Expense	
Income	
OPERATING REVENUE	
40700 · Community Development Fees	12,132.04
40800 · Fire Prevention Inspection Fees	5,848.21
42000 · Incident Cost Recovery-Fire USA	6.00
43000 · Training Reimb-Target & Palomar	250.00
47000 · Applied SHSGP Grant Income	13,738.00
Total OPERATING REVENUE	31,974.25
Total Income	31,974.25
Gross Profit	31,974.25
Expense	
TRAINING	
50100 · EMT & Paramedic License Renewal	100.00
50500 · Training & Expenses	96.58
Total TRAINING	196.58
OVERHEAD / ADMINISTRATIVE SERV	
51007 · Postage & Delivery	52.70
51002 · Advertis FF Recruit & Physicals	250.00
51003 · Bank Fees / Interest Expense	18.00
51004 · IT Equipment & Software	521.09
51005 · Office & Computer Supplies	431.29
51006 · Election/Annexation Service	11.60
Total OVERHEAD / ADMINISTRATIVE SERV	1,284.68
CONTRACT SERVICES	
51100 · Broadband Services & Telephone	4,916.75
51101 · Professional Services	4,566.84
51102 · Equipment Rental/Copier Lease	622.36
51103 · Contract Labor	755.00
51108 · Modular Buildings	802.52
51110 · MDC Equip Replacement-HP Lease	500.89
Total CONTRACT SERVICES	12,164.36
COMMUNITY RISK REDUCTION	
51203 · POST Recertification Materials	15.00
Total COMMUNITY RISK REDUCTION	15.00
FIRE FACILITIES	
FIRE STATION #1	
51301 · #1 Facility Maint/Repairs	1,212.57
51302 · #1 Utilities	2,043.33
Total FIRE STATION #1	3,255.90
FIRE STATION #2	
51310 · #2 Facility Maint/Repairs	580.28
51312 · #2 Utilities	1,543.63
Total FIRE STATION #2	2,123.91
Total FIRE FACILITIES	5,379.81
FIRE APPARATUS	
51400 · Ancillary Equip Ann Maintenance	2,048.71
51401 · Apparatus Shop Tools/Rpr Supp	8,528.66
51402 · Fuel	3,749.17
Total FIRE APPARATUS	14,326.54
OPERATIONS	

Valley Center Fire Protection District

Profit & Loss

September 2021

	Sep 21
51504 · Station Uniforms	3,924.07
Total OPERATIONS	3,924.07
COMMUNICATIONS	
51601 · RCS Communication Fees	1,832.00
Total COMMUNICATIONS	1,832.00
MEMBERSHIPS & ASSOCIATIONS	
51800 · Dues & Subscriptions	276.00
Total MEMBERSHIPS & ASSOCIATIONS	276.00
PAYROLL-ADMINISTRATIVE	
60000 · Division Chief-Operations/Train	4,356.84
60200 · Battalion Chief-Fire Marshal	4,552.46
60400 · Administrative Asst-Office Mgr.	2,884.64
60600 · Fire Chief	5,051.42
Total PAYROLL-ADMINISTRATIVE	16,845.36
PAYROLL - OPERATIONAL PERSONNEL	
61000 · Fire Engineers	24,010.95
62000 · Reserve Firefighters (PT)	912.09
63000 · Firefighter-Paramedics	42,964.00
64000 · Fire Captains	36,858.14
Total PAYROLL - OPERATIONAL PERSONNEL	104,745.18
66000 · PAYROLL EXPENSES	
66007 · ACF Local Union Dues	222.60
66001 · Taxes, FICA, SUTA, Unemployment	62,942.62
66003 · Payroll Service	510.05
66004 · Health Benefit Costs	5,995.19
66005 · 457 Retirement Costs	17,333.94
66006 · VC FF Association Fees	1,379.00
Total 66000 · PAYROLL EXPENSES	88,383.40
Engines & Equipment	
70004 · Fire Station Development Costs	33,925.32
70007 · Fire Station Electrical Resilia	44,304.00
Total Engines & Equipment	78,229.32
Total Expense	327,602.30
Net Ordinary Income	-295,628.05
Net Income	-295,628.05

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Accrual Basis

Valley Center Fire Protection District Profit & Loss Budget vs. Actual

July through September 2021

	Jul - Sep 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
NON-OPERATING REVENUE				
30100 · Mitigation Fees Capital Expendi	0.00	224,735.00	-224,735.00	0.0%
30120 · Mitigation Interest	1,177.53	5,000.00	-3,822.47	23.6%
30130 · CFD2008-1 Interest	504.53	1,250.00	-745.47	40.4%
Total NON-OPERATING REVENUE	1,682.06	230,985.00	-229,302.94	0.7%
OPERATING REVENUE				
40000 · Benefit Fees/Standby (315001)	5,011.96	1,680,943.51	-1,675,931.55	0.3%
40100 · Taxes, Property (315000)	3,059.23	580,801.24	-577,742.01	0.5%
40200 · CFD-2000-1 (315002)	2,515.52	300,304.69	-297,789.17	0.8%
40300 · CFD-2008-01 (315003)	33,932.79	151,289.05	-117,356.26	22.4%
40400 · General Fund Interest	0.00	24,516.20	-24,516.20	0.0%
40500 · Mercy Transport Fees	12,600.00	42,000.00	-29,400.00	30.0%
40600 · First Responder Fees	0.00	15,260.00	-15,260.00	0.0%
40700 · Community Development Fees	66,046.47	120,000.00	-53,953.53	55.0%
40800 · Fire Prevention Inspection Fees	10,854.56	7,000.00	3,854.56	155.1%
40900 · CFAA Reimbursement				
40901 · Payroll & Admin	24,921.45	145,000.00	-120,078.55	17.2%
40902 · Equipment	0.00	10,000.00	-10,000.00	0.0%
40900 · CFAA Reimbursement - Other	0.00	0.00	0.00	0.0%
Total 40900 · CFAA Reimbursement	24,921.45	155,000.00	-130,078.55	16.1%
41000 · Fixed Asset Disposal	0.00	15,000.00	-15,000.00	0.0%
42000 · Incident Cost Recovery-Fire USA	2,918.00	20,000.00	-17,082.00	14.6%
43000 · Training Reimb-Target & Palomar	6,173.50	22,889.00	-16,715.50	27.0%
44000 · Fire Foundation Fund	0.00	396,500.00	-396,500.00	0.0%
45000 · Fire Explorer Post Donations	3,452.53	500.00	2,952.53	690.5%
46000 · Applied UASI Grant Income	0.00	13,500.00	-13,500.00	0.0%
47000 · Applied SHSGP Grant Income	13,738.00	14,150.00	-412.00	97.1%
48000 · Applied Grant Income-Other	2,500.00	336,288.00	-333,788.00	0.7%
OPERATING REVENUE - Other	0.00	230,985.00	-230,985.00	0.0%
Total OPERATING REVENUE	187,724.01	4,126,926.69	-3,939,202.68	4.5%
Total Income	189,406.07	4,357,911.69	-4,168,505.62	4.3%
Cost of Goods Sold				
50001 · Cost of Goods Sold	0.00	20,000.00	-20,000.00	0.0%
Total COGS	0.00	20,000.00	-20,000.00	0.0%
Gross Profit	189,406.07	4,337,911.69	-4,148,505.62	4.4%
Expense				
TRAINING				
50000 · Explorer Post	0.00	500.00	-500.00	0.0%
50100 · EMT & Paramedic License Renewal	568.00	4,500.00	-3,932.00	12.6%
50200 · Palomar College Tuition	618.50	7,850.00	-7,231.50	7.9%
50300 · Station & Apparatus References	0.00	2,500.00	-2,500.00	0.0%
50400 · Target Solutions	6,603.00	6,603.00	0.00	100.0%
50500 · Training & Expenses	2,006.02	20,300.00	-18,293.98	9.9%
50600 · Training Expenses - UASI	0.00	4,800.00	-4,800.00	0.0%
Total TRAINING	9,795.52	47,053.00	-37,257.48	20.8%
OVERHEAD / ADMINISTRATIVE SERV				
51007 · Postage & Delivery	66.00			
51000 · Service Awards & Commendations	0.00	1,000.00	-1,000.00	0.0%
51001 · Contingencies & Misc.	0.00	10,000.00	-10,000.00	0.0%
51002 · Advertis FF Recruit & Physicals	960.04	11,800.00	-10,839.96	8.1%
51003 · Bank Fees / Interest Expense	104.53	1,500.00	-1,395.47	7.0%
51004 · IT Equipment & Software	2,017.94	2,500.00	-482.06	80.7%
51005 · Office & Computer Supplies	1,530.50	6,500.00	-4,969.50	23.5%
51006 · Election/Annexation Service	3,463.51	10,000.00	-6,536.49	34.6%
Total OVERHEAD / ADMINISTRATIVE SERV	8,142.52	43,300.00	-35,157.48	18.8%
CONTRACT SERVICES				
51100 · Broadband Services & Telephone	21,025.11	70,000.00	-48,974.89	30.0%
51101 · Professional Services	30,883.82	39,460.00	-8,576.18	78.3%
51102 · Equipment Rental/Copier Lease	1,943.82	87,000.00	-85,056.18	2.2%
51103 · Contract Labor	2,765.00	10,910.00	-8,145.00	25.3%
51104 · Printing,Repro&Digital Map Serv	1,430.00	13,000.00	-11,570.00	11.0%
51105 · Insurance	0.00	25,000.00	-25,000.00	0.0%
51106 · Crew Scheduling Services	1,492.20	4,500.00	-3,007.80	33.2%
51107 · Trauma Intervention Program	0.00	2,340.00	-2,340.00	0.0%

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Accrual Basis

Valley Center Fire Protection District Profit & Loss Budget vs. Actual

July through September 2021

	Jul - Sep 21	Budget	\$ Over Budget	% of Budget
51108 · Modular Buildings	2,407.56	8,300.00	-5,892.44	29.0%
51109 · Burn Inst/Youth Fire Prevent	172.06	642.00	-469.94	26.8%
51110 · MDC Equip Replacement-HP Lease	1,502.67	6,000.00	-4,497.33	25.0%
Total CONTRACT SERVICES	63,622.24	267,152.00	-203,529.76	23.8%
COMMUNITY RISK REDUCTION				
51200 · Public Education	1,468.94	5,250.00	-3,781.06	28.0%
51201 · CERT	0.00	500.00	-500.00	0.0%
51202 · Safety Prod/Fire Hydrant Maint	0.00	0.00	0.00	0.0%
51203 · POST Recertification Materials	45.00	500.00	-455.00	9.0%
Total COMMUNITY RISK REDUCTION	1,513.94	6,250.00	-4,736.06	24.2%
FIRE FACILITIES				
FIRE STATION #1				
51301 · #1 Facility Maint/Repairs	2,973.37	14,650.00	-11,676.63	20.3%
51302 · #1 Utilities	8,086.10	23,415.00	-15,328.90	34.5%
Total FIRE STATION #1	11,059.47	38,065.00	-27,005.53	29.1%
FIRE STATION #2				
51310 · #2 Facility Maint/Repairs	3,349.77	14,650.00	-11,300.23	22.9%
51312 · #2 Utilities	5,521.45	18,915.00	-13,393.55	29.2%
Total FIRE STATION #2	8,871.22	33,565.00	-24,693.78	26.4%
Fire Station #3				
51320 · #3 Facility Maint/Repairs	314.00	0.00	314.00	100.0%
51322 · #3 Utilities	0.00	0.00	0.00	0.0%
Fire Station #3 - Other	330,710.00			
Total Fire Station #3	331,024.00	0.00	331,024.00	100.0%
Total FIRE FACILITIES	350,954.69	71,630.00	279,324.69	490.0%
FIRE APPARATUS				
51400 · Ancillary Equip Ann Maintenance	9,141.88	76,500.00	-67,358.12	12.0%
51401 · Apparatus Shop Tools/Rpr Supp	13,465.78	8,300.00	5,165.78	162.2%
51402 · Fuel	10,863.77	50,000.00	-39,136.23	21.7%
Total FIRE APPARATUS	33,471.43	134,800.00	-101,328.57	24.8%
OPERATIONS				
51500 · Breathing Air Equip Maintenance	36.46	4,000.00	-3,963.54	0.9%
51501 · Fireline Meals	52.24	3,000.00	-2,947.76	1.7%
51502 · SHSGP Grant PPE	0.00	14,150.00	-14,150.00	0.0%
51503 · Equipment Grant	0.00	10,500.00	-10,500.00	0.0%
51504 · Station Uniforms	5,635.51	14,000.00	-8,364.49	40.3%
Total OPERATIONS	5,724.21	45,650.00	-39,925.79	12.5%
COMMUNICATIONS				
51600 · North County Dispatch	86,324.41	135,000.00	-48,675.59	63.9%
51601 · RCS Communication Fees	7,593.00	12,400.00	-4,807.00	61.2%
Total COMMUNICATIONS	93,917.41	147,400.00	-53,482.59	63.7%
PARAMEDIC EMERGENCY SUPPLIES				
51700 · Medical Equipment & Supplies	1,590.15	15,000.00	-13,409.85	10.6%
51701 · Cardiac Monitor Calibration/Rpr	0.00	4,000.00	-4,000.00	0.0%
Total PARAMEDIC EMERGENCY SUPPLIES	1,590.15	19,000.00	-17,409.85	8.4%
MEMBERSHIPS & ASSOCIATIONS				
51800 · Dues & Subscriptions	1,201.00	11,457.00	-10,256.00	10.5%
Total MEMBERSHIPS & ASSOCIATIONS	1,201.00	11,457.00	-10,256.00	10.5%
PAYROLL-ADMINISTRATIVE				
60000 · Division Chief-Operations/Train	15,428.94	95,508.72	-80,079.78	16.2%
60100 · Division Chief-Emerg Services	0.00	0.00	0.00	0.0%
60200 · Battalion Chief-Fire Marshal	16,543.18	82,000.00	-65,456.82	20.2%
60300 · Administrative Captain	0.00	0.00	0.00	0.0%
60400 · Administrative Asst-Office Mgr.	12,074.03	41,815.84	-29,741.81	28.9%
60500 · Bookkeeper	0.00	24,327.13	-24,327.13	0.0%
60600 · Fire Chief	17,679.97	103,839.20	-86,159.23	17.0%
Total PAYROLL-ADMINISTRATIVE	61,726.12	347,490.89	-285,764.77	17.8%
PAYROLL - OPERATIONAL PERSONNEL				
61000 · Fire Engineers	82,692.83	412,111.00	-329,418.17	20.1%

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Accrual Basis

Valley Center Fire Protection District
Profit & Loss Budget vs. Actual
 July through September 2021

	Jul - Sep 21	Budget	\$ Over Budget	% of Budget
62000 · Reserve Firefighters (PT)	912.09	261,360.00	-260,447.91	0.3%
63000 · Firefighter-Paramedics	136,338.98	274,569.00	-138,230.02	49.7%
64000 · Fire Captains	125,828.92	591,388.00	-465,559.08	21.3%
65000 · CFAA Wages	468.53	120,000.00	-119,531.47	0.4%
Total PAYROLL - OPERATIONAL PERSONNEL	346,241.35	1,659,428.00	-1,313,186.65	20.9%
66000 · PAYROLL EXPENSES				
66007 · ACF Local Union Dues	994.28			
66001 · Taxes, FICA, SUTA, Unemployment	196,202.63	174,204.09	21,998.54	112.6%
66002 · FASIS Workers Comp Emp Asst	72,597.00	150,712.88	-78,115.88	48.2%
66003 · Payroll Service	1,225.30	9,800.00	-8,574.70	12.5%
66004 · Health Benefit Costs	22,056.18	33,524.00	-11,467.82	65.8%
66005 · 457 Retirement Costs	42,527.15			
66006 · VC FF Association Fees	3,446.00			
Total 66000 · PAYROLL EXPENSES	339,048.54	368,240.97	-29,192.43	92.1%
Engines & Equipment				
70000 · Engine 163 & Equipment	0.00	125,000.00	-125,000.00	0.0%
70001 · RCS NextGen Network Infrastruct	0.00	11,000.00	-11,000.00	0.0%
70002 · RCS NextGen Radio Equipment	0.00	0.00	0.00	0.0%
70003 · SCBA Purchase	0.00	0.00	0.00	0.0%
70004 · Fire Station Development Costs	34,546.41	486,000.00	-451,453.59	7.1%
70005 · New Station Consulting	0.00	90,000.00	-90,000.00	0.0%
70006 · Fire Station PPE Lockers	9,257.00	9,735.00	-478.00	95.1%
70007 · Fire Station Electrical Resilia	44,304.00	236,288.00	-191,984.00	18.8%
70008 · MDC Replacement Program	0.00	20,000.00	-20,000.00	0.0%
Total Engines & Equipment	88,107.41	978,023.00	-889,915.59	9.0%
Total Expense	1,405,056.53	4,146,874.86	-2,741,818.33	33.9%
Net Ordinary Income	-1,215,650.46	191,036.83	-1,406,687.29	-636.3%
Net Income	-1,215,650.46	191,036.83	-1,406,687.29	-636.3%